



IPTAY Hospitality oversees the management and operation of Clemson's premium seating and hospitality areas within Memorial Stadium, Littlejohn Coliseum and Doug Kingsmore Stadium. We provide any assistance necessary in the production and management of all game day operations and manage the areas in all off-season preparations and events. The IPTAY Hospitality internship program offers a great opportunity to gain in-depth knowledge and practical experience in many aspects of premium seating operations. This opportunity will provide insight into what a career in athletic hospitality would look like.

*This internship program is a paid position that will start August and will end May of the following year.*

**ESSENTIAL DUTIES:**

- Assisting in game day operations in the premium seating areas for football, basketball, and baseball games
- Perform PEAK customer service for all guests, fans, and department staff.
- Act as game day ambassadors for the Hospitality office and Clemson Athletics.
- Ensure all game day policies and procedures are being upheld.
- Monitor entry gates, review tickets, and be aware of access control protocols.
- Perform all pre, during, and post-game duties associated to suites and clubs (i.e., trash removal, facility monitoring, food & beverage needs, etc.).
- During the game, serve as the main point of contact for suite holders and guests.
- Staffing and supervision of up to 45 student employees.
- Upkeep and maintain assigned inventory, materials, and equipment.
- General office duties such as creating newsletters, payroll, and filing paperwork.
- Other duties as assigned.

**REQUIRED QUALIFICATIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Current students in PRTM strongly preferred.
- Must be able to work entire length of internship (August - May)
- Must be able to work ALL Clemson home football games and the Fridays prior to the game
- Experience in hospitality or guest relations
- Ability to work nights and weekends
- Service first mindset
- Friendly demeanor
- Great verbal communication skills
- Willingness to stand or sit for long periods of time (30-45 minutes)
- Computer Skills: Microsoft office suite
- Be a U.S. citizen or eligible to work in the U.S.

**ADDITIONAL INFORMATION ABOUT IPTAY HOSPITALITY:**

*IPTAY Hospitality is managed by [Colonnade Group](#), a sports production/event management company based in Birmingham, AL. Colonnade Group is a division of [REVELxp](#), a portfolio company reimagining gameday and redefining non-game day experiences.*