

SafeSource Direct

Job Title:	Facilities Tech	EEO Category:	8 Laborers and Helpers
Department/Group:	200	Home Based State:	Louisiana
Location:	Broussard La	Travel Required:	No

Job Description

ROLE AND RESPONSIBILITIES

- Perform ongoing preventive maintenance and repair work on facility mechanical, electrical, and other installed systems
- Maintain, operate all HVAC systems and associated equipment, electrical equipment, plumbing systems, building management system, and building repairs
- Perform facility inspections and report on condition affecting operations
- Monitor and supervise HVAC preventive Maintenance contracts
- Respond to emergencies
- Prepare and submit summary reports of conditions in buildings and recommend actions to be taken
- Review and understand equipment and methods of operation, BMS system, fire/life safety, and other systems
- Comply with all safety procedures and requirements
- Maintain compliance to City, County, State ordinances and codes
- Support any afterhours building needs and activities as required
- Attend training sessions and seminars
- Other assigned tasks as requested.

QUALIFICATIONS/SKILLS:

- Ability to operate heavy equipment, such as a scissor lift, forklift, landscaping equipment, etc.
- Ability to operate various hand/power tools
- Knowledge of plumbing and electrical fundamentals
- Familiar with industrial and mechanical terminology
- Analytical mindset with ability to troubleshoot/investigate issues
- Strong communication skills
- Prioritization skills with ability to thrive in fast paced environment
- Problem solving skills
- Team oriented with positive can-do attitude

Education and Experience Requirements:

- High School diploma or equivalent required
- Previous General Maintenance experience preferred.

WORK ENVIRONMENT/PHYSICAL REQUIREMENTS

PHYSICAL REQUIREMENTS

- Noise Conditions-** exposed to constant or intermittent sounds at a level sufficient to cause hearing loss or fatigue
- Heat/Cold** – exposure to high or low temperatures
- Injury Exposure** – exposed to workplace hazards or potential injuries
- Atmospheric Exposure** – exposed to dust, fumes, vapors or mists
- Inside** – 75% or more
- Outside** – 75% or more
- Both** – equal amounts of time inside and outside
- Other – Please specify-**
- Sitting** - for extended period of time without being able to leave the work area
- Standing** - for extended periods of time without being able to leave the work area
- Climbing** - ladders, scaffolding, work in overhead areas, etc.
- Walking** - considerable distances, please indicate
- Lifting** – Please indicate the weight and amount of time spent on lifting activities
 - Up to 75 pounds Lifting equipment and assistance provided
 - minimal & occasional --- OR --- maximum and frequent
- Pulling and/or pushing** – on a frequent basis
- Carrying** - regularly carries objects in his/her arms or on the shoulder(s)
- Grasping** - regularly picks up objects with fingers
- Reaching** - regularly required to use hands and arms to reach objects
- Stooping/Crouching** – regularly required to bend forward by bending at the waist or by bending legs and spine
- Crawling** - required to work in confined space, crawl and move about on hands and knees
- Color Determination** – requires color determination (no color blindness)
- Near Acuity** - requires clarity at 20 feet or more with or without corrective lenses
- Speaking** - requires expressing ideas by the spoken word
- Listening** - requires the perception of speech or the nature of sounds in the air
- Tasting/Smelling** – requires the ability to distinguish difference in quality of flavors and/or odors, using tongue and/or nose.

PERSONAL PROTECTIVE EQUIPMENT REQUIRED- check all that apply

- | | | |
|--|---|--|
| <input type="checkbox"/> Hard Hat | <input checked="" type="checkbox"/> Steel Toed Shoes | <input type="checkbox"/> Back Support Belt |
| <input type="checkbox"/> Respirator | <input type="checkbox"/> Protective Clothing | <input type="checkbox"/> Ear Protection |
| <input checked="" type="checkbox"/> Safety glasses | <input type="checkbox"/> Other please specify: Gloves | |

Last Updated By:

Jacob Bihm

Date:

2/24/2021