



## City of Oxford, Alabama Façade Improvement Program

The Façade Improvement Program is a grant available to developers, business, and commercial building owners that wish to improve their property. The program is a 70/30 grant that may not exceed the amount of \$2,000 per address, per year. Façade grant renovation can be used on any exterior portion of the building that is visible to the public. This can include the front, back, and sides of the building, exterior doors, windows, shutters, gates, and any other decorative elements that are integral to the façade. The programs mission is to stimulate revitalization and private sector capital investment by proactively addressing deteriorating property conditions and encouraging improvements which increase economic vitality.

### General Guidelines & Information

- Buildings 40 years of age and older
- Special consideration for buildings under the age of 40 can be considered on an individual basis
- Work must be completed within 180 days of the awarding of the grant
- Property taxes must be up-to-date and applicants may not owe any debts to the City of Oxford
- All contractors must obtain proper city licenses
- The City of Oxford reserves the right to revoke the grant
- Each application will be reviewed by the Façade Improvement Committee
- Any building with a zoning or building code violation is not eligible for the program
- A building or business owner who is undertaking an improvement project that includes a portion of the eligible improvements may apply for the grant, but only improvements like those listed below will be eligible for funding

Eligible Uses	In-Eligible Uses
<ul style="list-style-type: none"> <li>▪ Removal of non-historic materials</li> <li>▪ Cleaning brick/stone fronts</li> <li>▪ Re-Painting</li> <li>▪ Restoration of windows and doors</li> <li>▪ Installation of canvas awnings</li> <li>▪ Re-pointing of brick</li> <li>▪ Murals/awnings/signage</li> <li>▪ Improving ADA accessibility</li> <li>▪ Re-placement of decorative features</li> </ul>	<ul style="list-style-type: none"> <li>▪ Equipment, mechanicals, HVAC</li> <li>▪ Roof repairs</li> <li>▪ New building construction</li> <li>▪ Interior renovations/additions</li> <li>▪ Any improvements not visible to the public</li> <li>▪ Non-permanent fixtures (cameras, metal roll down gates, etc.)</li> </ul>

### Process, Administration, & Review

Applications may be obtained from Historic Main Street Oxford:

Historic Main Street Oxford | 145 Hamric Drive East | P.O. Box 3383 | Oxford, AL 36203



Applications will be considered in the order they are received. Only completed applications that include all required documents and information will be accepted. The committee will review the application for the accuracy and will determine if it meets the requirements for funding. ***The committee reserves the right to request further information and documentation.*** The committee will consist of the Historic Main Street Oxford Director, The Director of Zoning and Building Services, and a member appointed by the Mayor of Oxford. At the approval of the application from the three-member committee, it will go to the Oxford City Council for review. If approved by the council, the applicant must enter into an agreement with the City of Oxford. The agreement stipulates that the grant funds will be matched only after the project is completed and has been inspected by the Director of Zoning and Building Services. The project must be completed within 180 days after the written approval is received from the committee to the applicant. Grant funds will be given to the applicant within 45 days of passing inspection.

### **Review of Proposals**

Every project will be evaluated for the value of its aesthetic improvement to the City of Oxford, extent and scope of the work proposed, and its potential economic impact on the city.

The following aspects will be considered by the committee:

1. Aesthetic Improvement Value
2. Impact on surrounding area
3. Adherence to the Zoning and Codes outlined by the City of Oxford
4. Potential economic impact
5. Anticipated increase in assessed value
6. Use of building following the project

### **Questions**

If you need assistance while completing the application, please contact us.

Historic Main Street Oxford  
Hunter Gentry  
256-241-6667  
[hunter.gentry@oxfordal.gov](mailto:hunter.gentry@oxfordal.gov)

Oxford Zoning and Building Services  
Mike Roberts  
256-831-9685  
[mike.roberts@oxfordal.gov](mailto:mike.roberts@oxfordal.gov)



**City of Oxford, Alabama  
Façade Improvement Application**

**Applicant Information:**

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Property Information:**

Building Owner \_\_\_\_\_

Building Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Total cost of improvements \$ \_\_\_\_\_ Amount requested \$ \_\_\_\_\_

Proposed Improvement(s): *Check all that apply*

- |  |  |
|--|--|
| <input type="checkbox"/> Removal of non-historic materials | <input type="checkbox"/> Improving ADA accessibility         |
| <input type="checkbox"/> Cleaning brick/stone fronts       | <input type="checkbox"/> Re-placement of decorative features |
| <input type="checkbox"/> Re-Painting                       | <input type="checkbox"/> Other: _____                        |
| <input type="checkbox"/> Restoration of windows and doors  | _____  |
| <input type="checkbox"/> Installation of canvas awnings    | _____  |
| <input type="checkbox"/> Re-pointing of brick              | _____  |
| <input type="checkbox"/> Murals/awnings/signage            |  |

Construction of building \_\_\_\_\_ Source \_\_\_\_\_

Please describe the scope of the proposed project (include a brief summary of the building's current condition, proposed areas of improvement, how project will be implemented):

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
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Please attach the following:

1. Completed application
2. Letter of consent from property owner, if the applicant is a tenant
3. Present photographs of the building showing all exteriors and historical photographs if applicable
4. Brief description of the work to be done, objectives of the project and reason for requesting funding
5. Provide paint color, awning, material, and signage samples if applicable
6. Provide a proposed drawing of project (drawings do not have to be architectural renderings)

**The review committee reserves the right to request further information...**

I do hereby swear or affirm that the information provided herein is true, complete and accurate, and I understand that any inaccuracies may be considered just cause for invalidation of the application. I understand that in order for my request for funds to be approved, I must agree to work with and follow the recommendations of City of Oxford Façade Improvement Program. I also understand that the monies are granted on a reimbursement basis: following completion of work and that improvements and changes not approved by the City of Oxford will not be funded.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_



## Quick Fact Sheet

- 70/30 Grant- 70% investment from owner and 30% investment from City of Oxford
- \$12,000 pool
- 3-year long program
- May not exceed \$2,000 per address, per year
- Open to developers, business, and property owners within the city limits of Oxford
- Will be overseen by Oxford Business League and Building Department
- Review committee will be composed of Hunter Gentry, Mike Roberts, and Mayor's Appointee
- After review from three-member committee, it will go to the Oxford City Council for final approval
- Project must be completed within 180 days of committee approval
- At inspection and final approval of project, the city will match the 30%
- Property taxes must be up-to-date
- Building's with zoning and coding violations will not be eligible