

MINUTES OF THE REGULAR MEETING  
OF THE OXFORD PLANNING & ZONING BOARD

The Oxford City Planning and Zoning Board met in a regular meeting at Oxford City Hall  
Tuesday, October 2, 2018 at 5:30 pm

**Members Present:**

- Mayor Alton Craft
- Bill Newman, Chairman
- Lance Turner, Vice Chairman
- Charlotte Hubbard, Council Member
- Kaye Cash, Secretary
- Melissa Craven
- Fred Denney

**Members Absent**

- Marshall Shaddix
- Clyde Huckeba

**Also, Present:**

Kristi Durham, Oxford Building Department

**Visitors:** Anthony Jackson and Gerald Grizzard

1. Noting that a quorum was present, the meeting was called to order by Chairman, Bill Newman. Following a review of the minutes of the regular meeting of September 4, 2018. Lance Turner made a motion to approve the minutes as written. Bill Newman seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0; Abstained 0. Chairman, Bill Newman announced the motion passed.
2. Public Hearing – Anthony Jackson requesting to rezone the property located at 2860 US Highway 78 West from R-1 to GB. Mr. Jackson stated that the property has been used as commercial property since 1996. After discussion, Fred Denney made a motion to approve to Council. Kaye Cash seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0; Abstained: 0. Mrs. Hubbard arrived during the vote. Chairman, Bill Newman announced the motion passed.
3. Public Hearing – Gerald Grizzard requesting to rezone the property located at 1709 Hillyer Robinson Parkway from GM to GB. Gerald Grizzard stated he did not know the property was zoned General Manufacturing and he would like the entire complex rezoned (1707, 1709, 1711, 1713 and 1717 Hillyer Robinson Parkway). After discussion, Fred Denney made a motion to approve to Council. Mayor Craft seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.
4. Other Business: A) To discuss changing all mobile homes that are moved into the City to 5 years from the manufacturer's date. After discussion, Lance Turner made a motion to approve to Council. Mrs. Hubbard seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 1; Abstained: 0. Chairman, Bill Newman announced the motion passed.  
  
B) Re-evaluate the decision on Lamar Advertising's request for a billboard at 1900 Golden Springs Road. During discussion it was noted that in Section 9.07 of the Zoning Ordinance it states no off-premise sign may be erected within 500 feet of any residential district or dwelling. After discussion, Mayor Craft made a motion to check with City Attorney Ron Allen in regards to seeing if the billboard will violate the 500 feet of residents or dwellings and if it does not to allow Lamar Advertising to proceed with installing the billboard. Charlotte Hubbard seconded

the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.

C) Decide on leaving billboards at 1,500 feet or change it to 2,000 feet. After discussion, Bill Newman made a motion to change the billboards to 2,000 feet and to send to Council. Mayor Craft seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 5; Nays: 2; Abstained: 0. Chairman, Bill Newman announced the motion passed.

D) Discussion and possible change of sign ordinance to not allow freestanding signs on Highway Drive. This will only allow attached signs on the building, not higher than the roof line and only illuminated on the interior of the sign. Signs must be attached to the front wall or front of the roof and no more than 25 percent of the area they are attached to. Nonconforming signs must be removed within 2 years. After discussion, Kaye Cash made a motion that no signs go up on Highway Drive until a decision on signage for Highway Drive has been made by the Planning Board. Melissa Craven seconded the motion. Chairman, Bill Newman also noted that the Planning Board would like to get the opinion of City Attorney Ron Allen in regards to the nonconforming signs being removed either in 5 years or 2 years and his opinion on an amortization schedule for those signs. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0.

Chairman Bill Newman asked if there were any other business. Melissa Craven asked to address signs that were abandoned. Mayor Craft asked for a list of signs and the amount of time we have to give the owner to remove the sign.

There being no further business, Chairman, Bill Newman made a motion to adjourn the meeting.

Respectfully,

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Secretary, Kaye Cash