



4469 Bamboo Rd ♦ Boone, NC ♦ 28607 ♦ Phone: (828) 262-5437 ♦ Fax: (828) 262-1530
mls@highcountryrealtors.org

APPLICATION FOR MULTIPLE LISTING SERVICE Office | Member Participant (Head of Firm)

Application fee is \$2,000.00 for the Office and \$325.00 for the Member Participant.

MLS online orientation is mandatory prior to accessing the MLS.

Would you like a **SentriCard** (\$20.00) and/or a **Card Reader** (\$30.00)? SentriCard Card Reader

If paying by check, please make checks payable to High Country MLS.

Once the application and required documents have been received, please allow for a minimum of 5 business days to process your application. Applicant failure to complete the application, send proper documents, make payments and complete training within **30 days** may be subject to termination with **no refund**.

Date: ____ / ____ / ____

Office Information

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Company Mailing Address (if different from above):

_____ City: _____
_____ State: _____ Zip: _____

Company Phone: _____ Fax: _____

Company Website: _____

Office NRDS Number: _____

Applicant Information

Principal Broker or Designated REALTOR®: _____
(Please Print)

Phone: _____

Email: _____

NC Real Estate License Number: _____ Broker Appraiser

NRDS Number: _____

Do you hold licenses (active or inactive) other than the ones listed above? No Yes | If yes, please list.

Type of license held: _____ State licensed in: _____ License number: _____

Name and address of the Board or Association of REALTORS® where you are a member, if other than High Country:

Please note: If you have Primary membership with a Board or Association of REALTORS® other than High Country, please request that a Letter of Good Standing be emailed to mary@highcountryrealtors.org.

Please attach a list of all licensed members of the office and their NRDS# from the North Carolina Real Estate Commission.

1. Visit https://www.members-base.com/ncrec/oecgi3.exe/O4W_LIC_SEARCH_NEW
2. Enter your license number & click the link beside your name on the results page.
3. Click “Click here to view Licensees under this Broker-in-Charge.” Print/save this page and attach.

As Broker-in-Charge or Designated REALTOR®, I certify that I have read the Bylaws of the High Country Multiple Listing Service and agree to be bound by said Bylaws and Rules and Regulations as given to me and as amended by the Association from time to time in the future. **I further certify that I will notify the MLS office IN WRITING as I add or drop new members to or from my firm. Failure to notify the MLS office IN WRITING of any new licenses may result in a \$250.00 fine in accordance to the High Country MLS Bylaws (Rules & Regulations Section 6n and 7.1).** COMPLIANCE WITH RULES: There will be a reconnection fee of \$500.00 for connection of a terminated office due to failure to pay MLS fees, fines, or dues (Amended 9/10; 1/14). A late fee of \$25.00 will be automatically applied. Repeated late fee is \$50.00.

Broker-in-Charge Signature

RATES EFFECTIVE THIS DATE AND SUBJECT TO CHANGE AT ANY TIME

Office Membership Fee: \$2,000
Member participant or Subscriber: \$325.00
Quarterly MLS fee: \$135.00 per member
SentiCard (optional): \$20.00
SentiCard reader (optional): \$30.00 Please make
checks payable to High Country MLS.

Updated September 2020

