



4469 Bamboo Rd ♦ Boone, NC ♦ 28607 ♦ Phone: (828) 262-5437 ♦ Fax: (828) 262-1530
realtor@highcountryrealtors.org

AGENT REQUEST TRANSFER FORM

Members submitting completed transfer request forms with transfer fee will be transferred to the new office within 48 hours unless otherwise notified.

Transfer fee is \$50.00. **Please make checks payable to High Country Association of Realtors (HCAR).**

Transferring REALTOR's® Name

License Number

Previous MLS Firm

Previous Broker-in-Charge Name

Do you have active listings? Yes No

Please be advised that any active listings will remain with the Previous MLS Firm and be transferred to your Previous Broker-in-Charge.

New MLS Firm

New Broker-in-Charge Name

New Office Address

New Office Phone

REALTOR's® Email Address (Even if same)

Phone number to appear on your listings

Please be advised that when transferring your current IDX link to your new website, you must sign a new IDX contract. **Please have your technology provider email trestlesupport@corelogic.com to initiate the contract.**

All signing parties listed below acknowledge that any and all listings transferring with the REALTOR® must be withdrawn and new contracts executed. Additionally, the previous Broker-in-Charge acknowledges the responsibility for changing and maintaining any and all existing listings of the transferring REALTOR® member.

Transferring REALTOR® Signature

Date

New Broker-in-Charge Signature

Previous Broker-in-Charge Signature