

Aliceville City Waterboard
311 3rd Street NW
Aliceville, AL 35442

2020-21

Citizens of Aliceville,

In an initiative to involve our youth in the decisions and directions of our great city it is with great pleasure that the Aliceville City Water Board would like to offer an opportunity for local High School Students to be a part of our internship program. This experience is a great opportunity to gain skills and learn some procedures that are involved in caring and maintaining our city's water and sewer.

After successfully completion and submitting the application and going through the interview process a notification will go to the individual(s) selected.

ELIGIBILITY

- High School Junior or Senior
- At least a 2.0 Grade Point Average
- No Criminal Background
- At Least One Recommendation Form Completed
- Must Complete Application Packet and Return by Deadline
- Current Alabama Drivers License

We would ask that you encourage eligible High School students to apply for this wonderful opportunity. Please promote them to participate in this wonderful experience and potential career development.

Completed Applications can be mailed or delivered by April 16, 2020 to the following address:

Aliceville City Water Board
311 3rd Street North West
Aliceville, AL 35442

Sincerely,

The Aliceville City Water Board

OFFICIAL APPLICATION FORM

Please type or print clearly:

Name: _____ Date of Birth: ____/____/____ Age: _____

Address: _____

City/State/Zip: _____

Day Telephone: () _____ Evening Telephone: () _____

Social Security No: _____

Grade Level: _____ Current Grade Point Average: _____ Cumulative Grade Point Average: _____

Favorite Subject: _____ Career/ Job Interest: _____

College/ Career Tech/ Post Secondary School Interest:

1. _____ 2. _____ 3. _____

Parent(s)/ Guardian(s):	_____	_____
	<i>Name</i>	<i>Relationship</i>
	_____	_____
	<i>Name</i>	<i>Relationship</i>

Extracurricular Activities/ Sports/ Clubs, etc.:

Hobbies/ Interests:

Community Involvement:

****All private contact and identification for the applicant will be confidential and used only by the Aliceville Water Board for the express purpose of selecting a qualified applicant. We are an equal opportunity employer that prohibits discrimination in employment on the basis of race, color, religion, creed, sex, sexual orientation, gender identity, national origin, ancestry, age, and disability unrelated to job requirements. *****

This form must be submitted as a part of the Application Packet and must be received by April 16, 2020

OFFICIAL QUESTIONNAIRE SHEET
(TO BE COMPLETED BY APPLICANT)

Please print clearly or type your responses in the space provided below or on a separate page with the same questions as headers.

A. Type an autobiographical sketch on a separate document. (Limit 250 words)

B. List five short-term goals and five long-term goals. (May include personal, educational or career-oriented goals.)

C. List any significant honors, awards or recognitions that you have received.

Applicant's Name _____ Applicant's School _____

**This form must be submitted as a part of the Application Packet
and must be received by April 16, 2020**

OFFICIAL LETTER OF RECOMMENDATION SHEET
(USE THIS SHEET AS A COVER PAGE FOR EACH LETTER OF RECOMMENDATION)

This form may be duplicated as many times as needed. Each candidate must have a minimum of two, letters of recommendations for the **Aliceville Water Board Summer Internship**. Teachers, parents, administrators, students, community agency representatives, and business/industry partners may submit letters of recommendations.

The letter **must not exceed one double spaced, type-written page**.

Name of Student Being Recommended: _____

High School of Student Being Recommended: _____

The most effective letters of recommendation will specifically address the questions to be considered by the selection committee. Those questions are listed below. Make sure you include the name of the applicant and your name and position in the letter. **Attach this form** as a cover to your letter.

The selection committee will consider the following questions:

1. How has the applicant promoted positive self-esteem for himself and served as a role model for others? How has this been done **beyond** what is generally expected?

2. How has the applicant demonstrated **academic potential** and achievement?

3. Has the applicant demonstrated a **pursuit in post secondary education**, and if so, what has he/she done that demonstrates that he/she will successfully complete a post secondary school program?

4. What about the applicant's **character** distinguishes themselves from others?

Recommended by: (Please type or print clearly)

Name: _____

Address: _____

City/State/Zip Code: _____

Relationship: _____ Parent _____ Peer _____ Administrator _____ Teacher _____ Community Agency
Representative _____ Other (Specify) _____

Signature _____

**This form must be submitted as a part of the Application Packet
and must be received by April 16, 2020.**

