

ADOPTED BUDGET

BUILDING

A BRGHTER FUTURE

FISCAL YEAR 2020



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Presented By:
Walter Maddox
Mayor

Phyllis Wade Odum
Councilor (District 1)

Cynthia Lee Almond
Councilor (District 3)

Kip Tyner
Councilor (District 5)

Raeven Howard
Councilor (District 2)

Lee Busby
Councilor (District 4)

Edwin Pugh
Councilor (District 6)

Sonya McKinstry
Councilor (District 7)

Department Heads

Accounting & Finance	Susan Snowden	Mayor's Office (Clerk)	Carly Standridge
Federal Programs	LaParry Howell	Mayor's Office (Communications)	Richard Rush
Fire & Rescue Services	Randy Smith	Municipal Court	Marion Williams
Human Resources	Mark Fields	Office of the City Attorney	Glenda Webb
Information Technology	Chuck Crocker	Office of Urban Development	Brendan Moore
Infrastructure & Public Services	Tera Tubbs	Police	Mitt Tubbs (interim)

Budget Team

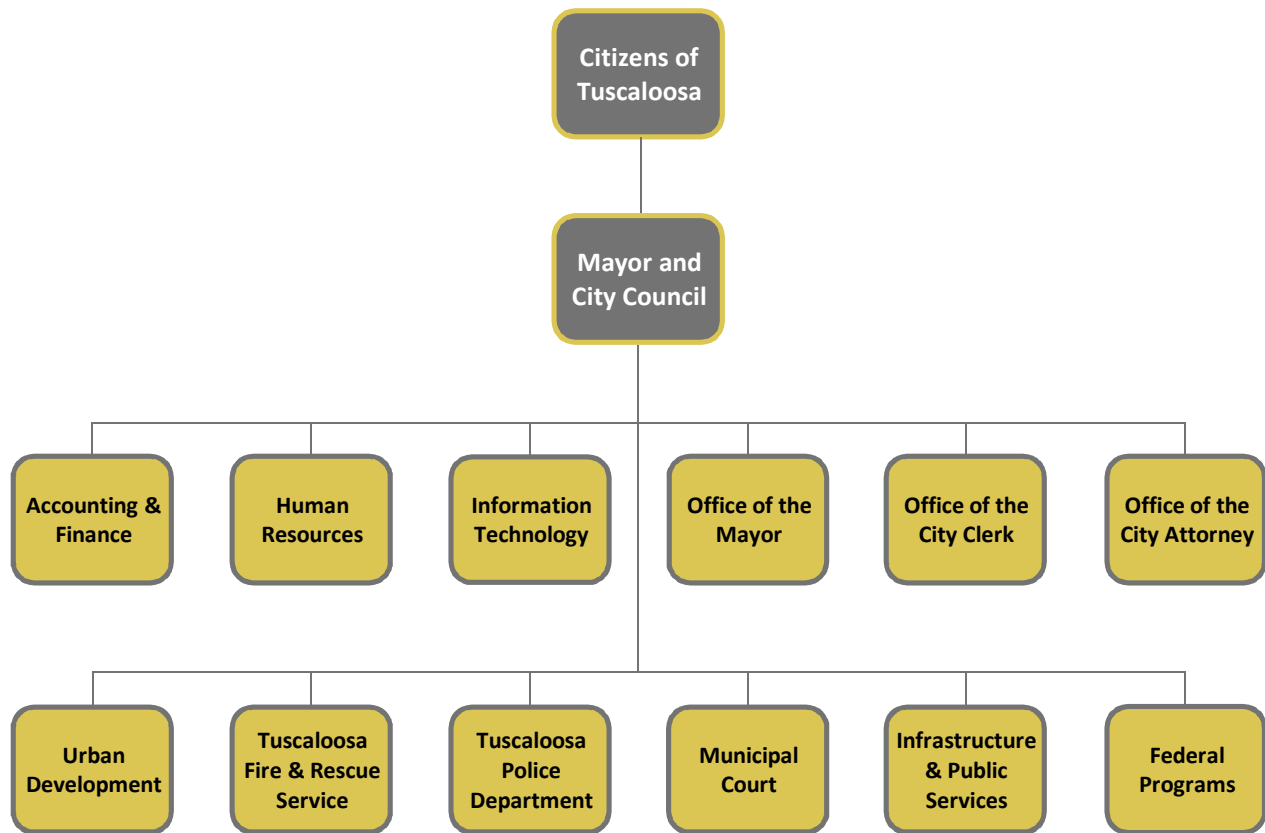
Susan Snowden - Chief Financial Officer
Katy Metcalfe - Deputy Chief Financial Officer
Becky Scheeff - Director of Budgets & Strategic Planning
Ashley Price - Budget Manager
Estella Hare - Accounting Manager
London Jenkins - Grants Manager





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October 1, 2019

Councilors and Citizens,

It is my pleasure to present the City's adopted fiscal year 2020 operating budgets for the General Fund, Water and Sewer Fund and Elevate Tuscaloosa Fund. The combined budget of \$235,220,558 reflects the City's continued commitment to delivering high-value services for our citizens while adhering to our Standard of Excellence to be the most innovative and effectively managed city in the United States.

The General Fund budget is balanced with revenues and expenditures of \$163,984,295 and a \$677,293 contingency balance. The Water and Sewer Fund budget includes revenues of \$51,681,055 and expenses of \$56,236,263. The Water and Sewer expense budget includes \$9,700,000 in debt service principal that will be treated in the annual audit as a liability reduction instead of an expense. Excluding this amount, expenses would be \$46,536,263.

In addition to the annual General Fund and Water Sewer budgets, we have also incorporated the Elevate Tuscaloosa Fund into our fiscal year 2020 budget process. This fund will support the funding of projects throughout the City of Tuscaloosa, with net revenues of \$15,000,000.

The adopted budget reflects our focus on the importance of public safety, education, infrastructure, economic development and employee investment. Highlights from this year's budget include the addition of six additional police officers, purchase of NIBIN machine to assist in solving and preventing violent crimes involving firearms, an EMS prevention coordinator, replacement of outdated capital equipment including a garbage truck and recycling truck, as well as two step increases to salaries, which amounts to a 3%, and a 2.2% cost of living allowance for all City employees.

Thank you to the City Council and City Staff, as well as the Accounting and Finance Budget Team, for their efforts in ensuring this year's budget was a success. The FY 2020 budget is, without a doubt, the best budget in the City's history and will build a brighter future for the citizens of Tuscaloosa.

Sincerely,



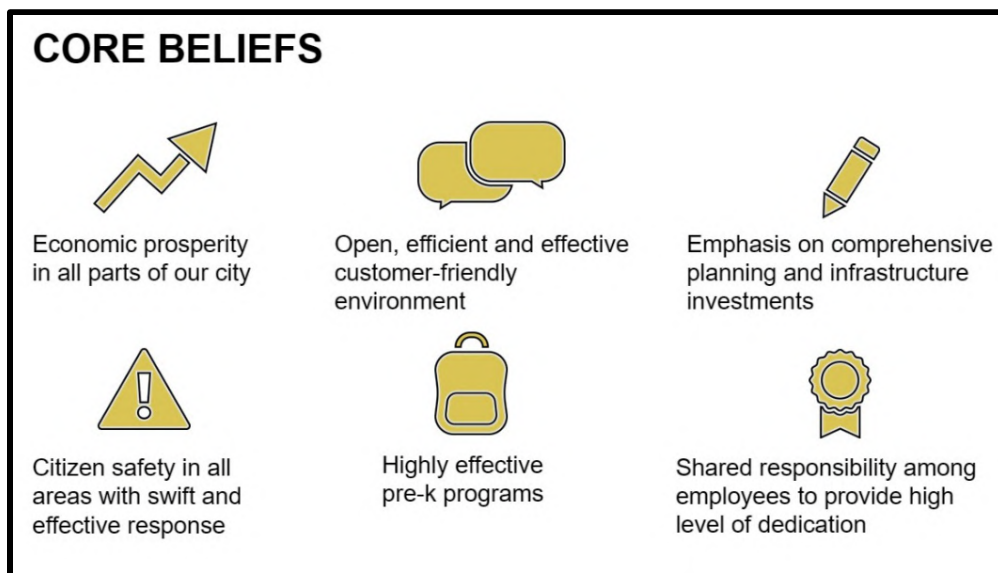
Mayor Walter Maddox



Strategic Planning, Priorities and Issues

The fiscal year 2020 budget development focused on maximizing current resources to maintain current levels of service, as well as making strategic investments to move our community forward. This was accomplished by presenting a financial plan which aligns departmental goals and priorities with the Mayor's core beliefs (as outlined below).

1. Western Tuscaloosa and other parts of our City who have not benefited from the economic prosperity of **Tuscaloosa will again thrive both residentially and commercially.**
2. The City of Tuscaloosa will be a **customer friendly environment** and **our work will be open, efficient and effective.**
3. **Comprehensive Planning** and **infrastructure investments** will be essential to preserving our neighborhoods, promoting economic development and ensuring a high quality of life.
4. All Citizens will be **safe in all areas of our City**. If trouble arises, whether crime, fire or an act of nature, **our response will be swift and effective.**
5. All children academically at-risk will have the opportunity for **highly effective pre-k programs.**
6. The ability to serve our Citizens is a **shared responsibility** among all departments and employees, which requires that we consistently provide the highest level of performance, dedication and integrity.



Budgets and Strategic Planning

In 2016, the Accounting and Finance Department's Budgets and Strategic Planning division was created. This team has taken more of a strategic approach when it comes to the budget process and has redesigned the budget document to allow for more focus on the bigger picture and less on the minutiae of departmental operating expenditures. As part of the process, each department was asked to level fund their operating budget based on the prior year's budget, as well as provide a listing of unfunded initiatives, short and long-term goals. Each goal, as well as unfunded initiative, was tied to one or more of the Mayor's core beliefs, providing council and citizens an understanding of how each request ties into the City's long-term strategic plan. This process allowed for more discussion of the City's goals as a whole, rather than the day-to-day operations of each department. In addition, the discussion surrounding each department's short and long-term goals highlighted any significant changes in priorities year over year. The result was a budget built around the ideals of livability, affordability, and inclusivity that dictate the operations of Tuscaloosa's city government.



Strategic Planning, Priorities and Issues

Current Issues

Economic changes in the retail industry continue to be one of the principal issues for the City's revenue growth. While sales tax collections are increasing each year, the growth rate is slowly declining due to the shift in sales from traditional "brick and mortar" retail stores to online retailers. In 2015, the State of Alabama passed ACT 2015-448, which was the state's first step in addressing the crippling effect of not capturing and collecting sales tax in our evolving, online retail economy. This legislation established the Simplified Sellers Use Tax or SSUT, which began with voluntary enrollment and allows online retailers to collect a flat 8 percent tax on every sale made to a customer in Alabama. During the 2018 Legislative session, Act 2018-539 was passed, making SSUT mandatory effective January 2019, for all online retailers and third party sellers meeting certain criteria. While the percentage of sales tax collected through this program is significantly less than the traditional sales tax collection, the City has seen significant growth in SSUT collections since the inclusion of third party sellers. As a result, \$2,070,000 is budgeted for FY 2020, representing a 9% increase over FY 2019 projections and a 230% increase over FY 2018 collections. The City plans to monitor and participate in future legislation regarding online sales tax collections, in our proactive approach to growing our revenue base. Additionally, the City plans to continue focusing on building Tuscaloosa's "experience economy." In April 2019 the City Council passed "Elevate Tuscaloosa" which began with a 1% sales tax increase effective October 1, 2019 to fund investments in education, cultural arts, tourism, parks, recreation and connectivity. As it relates to tourism, the City plans to focus on adding to, as well as enhancing attractions throughout the city to boost tourism and increase revenues in areas such as lodging and dining.

Budget Priorities

Additional high priority items for this budget year include investments in public safety, employees, and the implementation of a highly effective Pre-K program. These priorities have not changed significantly from prior years and thus, the following have been included in the FY 2020 budget:

- » **Pre-K Program:** Funding of effective Pre-K programs throughout the City. In collaboration with the Tuscaloosa City Schools, this funding will also assist with the expansion of Summer Learning Academies to reach academically at-risk children.
- » **Public Safety:** Six additional police officers, additional body cameras/tasers, a NIBIN machine to aid in solving and preventing violent crimes, \$1M for cradlepoints, 17 new vehicles for the police department, and \$1.7M in capital purchases for the Fire Department which includes funding for the repayment of fire equipment, funding to purchase land for Fire Station #5, as well as a pumper truck.
- » **Investment in employees:** A 2.2% cost of living adjustment and two-step salary increase for each employee, bringing the total increase in pay to 5.2%.



Budget Highlights

As part of the budget process, each department prioritized their unfunded requests and discussions were held to review those items during budget hearings with the budget team, Mayor, as well as City Council. In addition, any issues or items of concerns were highlighted throughout these meetings to ensure the appropriate items were included within the budget. The following sections highlight the priorities for the fiscal year 2020 budget by fund.

Elevate Tuscaloosa

The 1% tax increase approved by Council and effective October 1, 2019 will support the funding of high priority projects throughout the City of Tuscaloosa, spanning education, infrastructure, economic development and public safety. The Elevate Tuscaloosa Budget was passed by City Council as part of the FY 2020 budget process, with net revenues totaling \$15,000,000. Projected fiscal year 2020 projects as they relate to Elevate Tuscaloosa include the following:

»» *Connectivity*

- Tuscaloosa National Airport improvements and updates
- Downtown, Riverfront and Workforce transit improvements and updates

»» *Cultural Arts and Tourism*

- Bama Theatre improvements

»» *Parks and Recreation*

- Community Center improvements and modernizing facilities
- Park improvements and modernizing facilities
- Expanding Tuscaloosa Tennis Center to attract tournaments and improve the experience for Citizens
- Addition of water recreation and trails park to Harris and Nicol Lakes

»» *Education*

- Investments in Tuscaloosa Pre-K to reach academically at-risk students
- Expansion of Summer Learning Academies

»» *Infrastructure and Public Services*

- 7.5% of Elevate Tuscaloosa Fund revenues will be reinvested into the Public Works Capital Fund to be used for non-public safety expenditures related to capital assets and infrastructure

»» *Public Safety*

- 7.5% of Elevate Tuscaloosa Fund revenues will be reinvested into the Public Safety Capital Fund to be used for public safety expenditures related to capital assets and infrastructure

»» *Administration and Operations*

- Addition of the following personnel to assist with projects that will be funded through the Elevate sales tax increase:
 - Civil Engineer
 - Communications Specialist
 - Associate City Attorney



Budget Highlights

General Fund and Water & Sewer Fund

Investment in Employees

City employees remain a top priority. The FY 2020 budget reflects that by funding salary increases for all employees, minimizing costs of health insurance increases, and investing in employee training as follows:

- » **Salary increases for every employee** in the form of a 2.2% cost of living adjustment (COLA) and two-step increases, bringing the total percentage increase in pay to 5.2%. The COLA is effective October 1, 2019 for all employees and the step raises will be effective on each employee's anniversary date of hire. The cost to implement the COLA and the step raises is \$1,722,276 and \$1,751,850, respectively.
- » **Minimal rate increases for employee health insurance premiums**, which are necessary to support increased health insurance costs, were included as part of the FY 2020 budget. Overall premium increases ranged from 5.23% to 5.75%, depending on the type of health insurance plan (employee only, employee plus family, etc.).
- » **Two Human Resource Specialists and one Senior Human Resources Officer** have been included in Human Resource's budget to lead and assist in the department's new Training division. This team will assist all departments in conducting training, locating external training resources and tracking certifications/recurring qualifications (\$173,560).
- » **Learning Management System** that will provide a training platform for all City employees. This system provides over three hundred online trainings targeted toward the government sector (\$45,000).

Public Safety

Public safety remains a top priority for the City and the FY 2020 budget includes funding for several initiatives to ensure that Tuscaloosa citizens receive the highest level of public safety, including:

- » **Six additional police officers** to strengthen Tuscaloosa's police presence and keep citizens safe (\$205,405)
- » **200 body cameras and 62 tasers** to outfit our police officers (\$205,000)
- » A NIBIN (**National Ballistics Information Network**) Machine, as well as access to the NIBIN database, that allows for the capture and comparison of ballistic evidence to aid in solving and preventing violent crimes involving firearms (\$180,000)
- » An additional **Assistant City Attorney** to assist in prosecuting efforts (\$108,960)
- » An **EMS Prevention Coordinator** to continue prevention efforts initiated by the Tuscaloosa Fire and Rescue Service as part of the ACTION program (\$60,176)
- » A **Fleet Services Officer** for the Tuscaloosa Fire and Rescue Service to assist with minimizing costs associated with apparatus downtime for repairs and maintenance (\$129,064)



Budget Highlights

Agency Funding

Agencies, which represent 7% of the General Fund budget, were level funded with the exception of the following:

- » **Tuscaloosa's One Place** will receive \$150,000 to assist with renovations for their new facility. This amount will be paid over three years and funded in the General Fund Reserve for Future Improvements Fund.
- » The **Tuscaloosa Children's Center** will receive \$100,000 to complete a building expansion. This amount will be paid over two years and funded in the General Fund Reserve for Future Improvements Fund.
- » The **Tuscaloosa SAFE Center** will receive annual operating funding of \$15,000 to assist with their ongoing operational needs. This includes the treatment of patients, as well as keeping a nurse certified through the Sexual Assault Nurse Examiner Program (SANE).
- » **Child Abuse Prevention Services, Kristen Amerson Youth Foundation, and BBC Education Academy** were three new agencies added to the budget in FY2020. Each agency has been awarded \$10,000 for this fiscal year to assist with their ongoing operational costs.

Urban Development and Community Services

As part of the City's urban development efforts, the following initiatives have been included in the FY 2020 budget:

- » Addition of a **Code Enforcement Officer** to assist with short term rental regulations
- » \$40,000 for a year-long **Neighborhood Revitalization** pilot program to assist in the reduction of blighted properties city-wide

Infrastructure and Public Services

Maintenance and enhancements of the City's infrastructure remains a top priority for the City. As part of the City's FY 2020 budget, the following initiatives have been included:

- » \$140,000 for updates/additions of **road and traffic striping**
- » \$60,000 for the addition of **speed tables** in high traffic areas of the City
- » Addition of two **IPS Technicians** to assist with line locating services



Budget Highlights

Vehicles, Equipment and Capital Projects

As part of the FY 2020 Budget Process, vehicles, equipment and capital projects were funded through various revenues sources. These funding sources include the General Fund, General Fund Reserve for Future Improvements Fund, Public Works Capital Fund, Water and Sewer Fund, Water and Sewer Service Fee Fund, Elevate Tuscaloosa Fund and the Gas Tax Fund, which includes revenue increases as a result of the Rebuild Alabama Act. In total, the FY 2020 budget includes **\$5,350,897 for vehicles and equipment** and **\$1,704,539 for capital projects** as follows:

- » The **Infrastructure and Public Services Department** will receive **\$2,121,397 for capital equipment**, of which \$556,397 is repayment for leased equipment approved in FY 2017. New equipment includes, but is not limited to six ½ ton trucks, a garbage truck, a recycling truck and two knuckle booms.
- » **\$995,000** will be invested in the **Police Department** for the purchase of cradlepoints for all police vehicles as well as **17 new vehicles**, which will be allocated as follows:
 - Patrol Division – 8
 - Juvenile Division (Youth-Aid) – 3
 - Criminal Investigations Division - 3
 - Code Enforcement Division – 1
 - Traffic Division – 2 motorcycles
- » The **Tuscaloosa Fire and Rescue Service** will receive **\$1,744,500 for capital purchases**, of which \$750,000 is repayment to the General Fund for equipment purchased in FY 2017 and \$250,000 for the purchase of land for the future Fire Station No. 5. New equipment includes, a one-ton truck, a ¾ ton truck and a **new pumper truck**.
- » \$363,080 will be invested in the Ed Love Water Treatment Plant for capital **improvements to the raw water pumping station** and \$341,459 will be invested in the Waste Water Treatment Plant for **raw sewage and aeration improvements**. These capital projects will be funded through Water and Sewer Service Fees collected in all districts.
- » \$1,000,000 in **City-wide resurfacing projects** funded through the FY 2020 estimated gas tax distribution, which includes the new taxes that resulted from the Rebuild Alabama Act. The new taxes generated, which are estimated at \$300,000 will be dedicated towards paving neighborhood roads across the City.



Total Adopted Budget Overview

The FY 2020 adopted budget totals \$235,665,350. For the General Fund and Elevate Tuscaloosa Fund, revenues and expenditures are balanced. The Water and Sewer Fund shows budgeted expenses in excess of revenues of \$4,589,213 due to debt service principal payments of \$9,700,000 that will be treated as a reduction of liabilities rather than an expense for financial statement purposes. Excluding this amount, the Water and Sewer Fund would have excess revenues over expenses of \$5,110,787. The chart below summarizes the total adopted budget by revenue source and expenditure use.

	General Fund	Elevate Tuscaloosa Fund	Water and Sewer Fund	Total
Revenues				
Taxes	\$80,495,984	\$20,000,000	--	\$100,495,984
Licenses and Permits	23,965,500	--	--	23,965,500
Fines and Penalties	2,555,521	--	--	2,555,521
Use of Property	140,000	--	31,000	171,000
Charges for Services	1,100,000	--	51,094,279	52,194,279
Intergovernmental	38,741,806	--	--	38,741,806
Other Operating	1,030,418	--	482,000	1,512,418
Transfers In	14,627,822	--	44,776	14,672,598
Cost Reimbursements	1,327,244	--	29,000	1,356,244
Total Revenues	\$163,984,295	\$20,000,000	\$51,681,055	\$235,665,350
Expenditures				
Accounting and Finance	\$4,586,338	\$	\$514,462	\$5,100,800
Council	439,822	--	--	439,822
Federal Programs	581,509	--	--	581,509
Fire	24,974,175	--	--	24,974,175
Human Resources	2,786,280	--	--	2,786,280
Information Technology	5,730,909	--	781,565	6,512,474
Infrastructure and Public Services	34,959,803	--	24,658,296	59,618,099
Office of the Mayor	1,600,652	--	--	1,600,652
Municipal Court	1,092,080	--	--	1,092,080
Office of the City Attorney	1,998,751	--	50,000	2,048,751
Office of Urban Development	3,528,248	--	1,181,439	4,709,687
Police	34,275,742	--	--	34,275,742
Debt Service	7,803,634	--	12,509,965	20,313,599
Intergovernmental	18,335,000	--	--	18,335,000
Transfers Out	5,607,546	7,250,000	7,574,541	20,432,087
Other Operating	2,670,531	--	--	2,670,531
Contingency	677,293	4,250,000	--	4,927,293
Agencies	12,335,982	--	--	12,335,982
Elevate – Operations	--	1,500,000	--	1,500,000
Elevate – Economy and Experience	--	4,900,000	--	4,900,000
Elevate – Education	--	1,100,000	--	1,100,000
Elevate – Professional Services	--	1,000,000	--	1,000,000
Depreciation	--	--	9,000,000	9,000,000
Total Expenditures	\$163,984,295	\$20,000,000	\$56,270,268	\$240,254,563



Budget Process

The City of Tuscaloosa's budget is a process that spans the entire year and requires collaborative efforts of staff throughout multiple departments. At the beginning of each budget year, the Budget Team meets with the Mayor to discuss priorities and goals, as well as lay down a framework for the upcoming budget process.

Each year, departments and agencies of the City are level funded based on the prior year budget. The Budget Team understands that priorities can change from year to year and therefore, have provided departments the ability to shift resources within their budget as they see fit. For all additional needs which fall outside of level funding, departments are asked to submit their requests in order of priority, as well as tie each request to one or more of the Mayor's core beliefs. During each department's budget hearing, these requests are reviewed by the Mayor and Council, and if approved are included in the upcoming budget.

As part of the initial budget process, departments submit their level funded budget, unfunded initiatives, and well as short and long-term goals. This information is then compiled by the Budget Team and included as part of the draft budget document, which is reviewed during the Mayor's departmental budget hearings. Throughout these budget hearings, departments discuss their budget submission for the upcoming fiscal year, significant changes from the prior year, as well as unfunded requests. During this time, the Mayor will make any additions or changes as he sees fit. Once the Mayor has completed his departmental budget hearings, the Budget Team incorporates the Mayor's changes into the draft budget document. Once the draft budget is completed, the Mayor presents his budget recommendation to citizens and the City Council. A copy of the presentation, copies of the budget document and the presentation are made available to City Council, as well as to citizens through the City's website.

In the weeks following the Mayor's budget presentation, the City Council holds departmental budget hearings in which they review each department's budget submissions, along with the Mayor's recommendations. During these hearings, Council reviews each department's budget submission and unfunded requests, and makes inquiries as necessary. Following the last hearing, the Budget Team incorporates any changes Council has made to the budget document and generates the final budget for adoption. On or before the last City Council meeting prior to the beginning of the new fiscal year, the City Council votes on the proposed budget. The final adopted budget becomes effective October 1st, the start of the new fiscal year. In the week following the adoption of the budget, the final budget document is uploaded to the City's website, as well as provided to each department for their reference.

May-June

- Q&A session for departments with Budget Team
- Budget documents uploaded to internal share folder for departments
- Financial system open for budget input by departments
- Five week period for department heads to enter budget
- Unfunded requests and goals due from departments

July - August

- Draft budget document compiled and provided to the Mayor
- Mayor Departmental Hearings are held
- Mayor finalizes budget document with Budget Team
- Mayor presents budget to City Council

September

- Council Budget Hearings with Departments
- Budget Adoption





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History and General Information

The City of Tuscaloosa is located on the banks of the Black Warrior River and is the regional center of industry, commerce, healthcare, and education for the area of west Alabama. The City is the fifth largest in the state with an estimated population of 100,287 in 2018, a growth of over 20% in the last ten years.

Incorporated on December 13, 1819, the City of Tuscaloosa was named after the chieftain of a band of Muskogean-speaking people, Chief Tuskaloosa, who was defeated by Hernando De Soto at the Battle of Mabila in 1540. Tuscaloosa once served as Alabama's capital city from 1826 to 1846. During this period, in 1831, the University of Alabama was established and has greatly contributed to the economic prosperity of the City. Along with this university, Tuscaloosa is home to both Stillman College and Shelton State Community College, creating a thriving hub of education and culture not otherwise found in southern cities of similar size.



Tuscaloosa has been traditionally known as the “Druid City” due to the numerous water oaks planted in its downtown streets since the 1840s. However, in recent years the city has adopted a new moniker “The City of Champions” due to the sports successes of the University of Alabama. No matter the name, Tuscaloosa continues to be deeply rooted in traditions and southern charm that leaves a lasting impression with all who visit.

Government and Organization

Tuscaloosa operates under a mayor-council form of government, led by a mayor and a seven-member city council. The Mayor is elected by the city at-large while the City Council members are elected from single-member districts. Each elected official serves concurrent four-year terms. Responsibility for day-to-day operations of the City rests with the Mayor as chief executive officer. Walt Maddox was elected and sworn in as Mayor in October 2005 after sitting as Councilmember for District Six for four years. All Councilmembers sit on various Council Committees that interact directly with City departments. The City Council directly appoints a municipal court judge.

The City provides a full range of municipal services including police and fire protection, water and sewer services, solid waste collection, construction and maintenance of streets, infrastructure, community services and general government. In addition, the City also provides funding to external agencies of the City spanning education, parks and recreation, industrial development, mental health, arts and entertainment, transit, library, and community outreach programs.



Parks and Recreation

The Tuscaloosa County Parks and Recreation Authority (“PARA”), is a County agency that receives large amounts of funding from the City, and operates several parks and activity centers within the City. PARA is known for its participation in work therapy programs with the local VA. Additional public recreational sites are owned and maintained by the University of Alabama and the Army Corps of Engineers, among other federal agencies. The University’s Arboretum is located on 60 acres, adjacent to the VA Hospital. The arboretum’s primary emphasis is on Alabama’s native flora and fauna. It includes 2.5 miles of walking trails, a wildflower garden, ornamental plants, an experimental garden, a bog garden, an open-air pavilion, a children’s garden, and two greenhouses containing collections of orchids, cacti, and tropical plants. Capitol Park is home to the ruins of the former state capitol building or State House. Other parks in Tuscaloosa include: Tuscaloosa Memorial Park, Tuscaloosa River Walk, J. Oviatt Bowers Park, Snow Hinton Park, Monnish Park, Annette N. Shelby Park, Kaulton Park, Palmore Park, and many others.

Transportation

The City is served by Interstates 20/59 and 359, U.S. Highways 11, 43 and 82, and State Highways 69, 171, 215 and 216. The City is served by both motor freight and heavy hauling companies that offer numerous freight transportation options for local industry. Liquid or dry bulk trucking and local cartage trucking are available. The Tuscaloosa County Transit Authority provides bus service for seven different city routes daily. In addition to the regularly scheduled service, vans are available on a call-in basis for the elderly and handicapped, and Trolley buses loop from the University through downtown during lunch and evening hours. Greyhound Bus Lines provides passenger bus service to the City. Norfolk Southern and Kansas City Southern Railway provide freight service to the City. Passenger service is provided by Amtrak. The Black Warrior River is part of Alabama’s inland waterway system and bisects Tuscaloosa County. The river connects Tuscaloosa County with the Port of Mobile, via the Tennessee-Tombigbee Waterway, to the Tennessee, Ohio and Mississippi Rivers. The Alabama State Port Authority’s Tuscaloosa-Northport Inland Dock is located in Tuscaloosa County. Parker Towing Company, with headquarters in Tuscaloosa, provides regional and local barge service and is one of the largest barge lines in the Southeast. Tuscaloosa National Airport is a city-owned public-use airport, located 3.5 miles northwest of the City. The airport covers an area of 724 acres and is equipped with two paved and lighted runways (6,499 feet and 4,001 feet). The nearest commercial airline service is at the Birmingham-Shuttlesworth International Airport, which is approximately 58 miles from the City.



Local Economy

The City of Tuscaloosa has a diverse economy and benefits from employment stability provided by major employers including the University of Alabama, Mercedes-Benz International, DCH Health Systems, and numerous manufacturing companies. With over 11,000 employees, the University of Alabama continues to be one of the most influential drivers of Tuscaloosa's growing economy. While the University provides a valuable economic benefit, the City must continually manage the growing demand for services, as well as provide a desirable place to live for its residents. This is accomplished through strong fiscal policies and collaborative efforts throughout the City's annual budget process.



In recent years, Tuscaloosa has been named the "Most Livable City in America," one of America's "100 Best Communities for Young People," one of the "50 Best College Towns," and one of the "Best Places to Launch a Small Business".

Demographics

Population

Since 2000, the City has increased its population by 29%, faster than the five largest cities in Alabama. The Tuscaloosa metro area is projected to grow 21.4% by 2040 compared to only 11.3% for the state as a whole.

The following table sets forth population statistics for the City of Tuscaloosa, Tuscaloosa County, the State of Alabama and the United States.

	1980	1990	2000	2010	2018*
City of Tuscaloosa	75,211	77,759	77,906	90,468	101,113
Tuscaloosa County	137,541	150,522	164,875	194,656	208,911
State of Alabama	3,894,025	4,040,389	4,447,100	4,779,736	4,887,871
United States	226,542,204	248,718,302	281,421,906	308,745,538	327,167,434

Source: U.S. Census Bureau

*Estimate

Income Levels

Median family income is defined by the U.S. Census Bureau as the amount which divides the income distribution of families into two equal groups, half having incomes above the median, half having incomes below the median. For the year 2019, the U.S. Department of Housing and Urban Development estimates the following with respect to median family income levels in the jurisdictions indicated:

	Median Family Income
Tuscaloosa MSA	\$66,900
State of Alabama	\$63,500
United States	\$75,500

Source: U.S. Department of Housing and Urban Development.



Employment

Nearly 70% of people working in Tuscaloosa commute to work from outside of the city. This suggests that Tuscaloosa is a regional economic hub for West Alabama.

Unemployment Rate

The area's unemployment rate is currently 2.1%, which falls below the national rate of 3.6% and the statewide rate of 2.8%. The region's growth and economic diversity are expected to be the basis for continued health of the local economy in coming years.

	Unemployment Rate
Tuscaloosa MSA	2.1%
State of Alabama	2.8%
United States	3.6%

Source: Alabama Department of Labor in cooperation with the Bureau of Labor Statistics

Major Employers

The major employers in Tuscaloosa County, their principal activity and the number of employees of each are as follows:

Employer	Product	Approximate # Employees*
The University of Alabama	Higher Education	11,403
Mercedes-Benz U.S. International	Automobile Manufacturing	3,900
DCH Regional Medical Center	Medical Services	3,315
County Board of Education	Public Education	2,277
City Board of Education	Public Education	1,446
Warrior Met Coal, Inc.	Metallurgical Coal Mining	1,387
Michelin/BF Goodrich Tire Manufacturing	Aftermarket Tire Manufacturing	1,348
City of Tuscaloosa	City Services	1,289
Veterans Administration Hospital	Specialized Health Care	1,277
Phifer Incorporated	Aluminum/Fiberglass Screening Manufacturing	1,204

Source: Tuscaloosa County Industrial Development Authority.

*Updated as of the first quarter of 2019.



Top Taxpayers

Largest Sales Tax Payers

Listed below are the ten largest sales tax payers in the City listed in alphabetical order for the 2018 fiscal year:

Taxpayer	Business or Industry
Aramark Educational Services, LLC	Food Service
Belk Inc.	Retail
Home Depot	Retail Building Supply
Lowes of Tuscaloosa	Retail Building Supply
Publix	Grocery
Sam's Club	Retail
Target Stores	Retail
Tuscaloosa Toyota	Auto Sales
University of Alabama	Higher Education
Wal-Mart Supercenter	Retail

Source: City of Tuscaloosa Accounting and Finance Department, Revenue Division

Based on our most recently audited financial statements for FY 2018, the total sales tax paid to the City directly by the above listed taxpayers for the 2018 fiscal year was \$10,382,646. Per Alabama law, individual taxpayer sales tax amounts paid is confidential information and illegal to disclose.

Largest Property Taxpayers

Listed below are the ten largest property taxpayers in the City and the amount of property taxes paid by each during the tax year ending September 30, 2018. The amounts shown under the heading "Total Property Taxes Paid" represent only the collections from the 13.5 mills levied on property in the City's jurisdiction.

Taxpayer	Total Property Taxes Paid	Total Assessed Value of All Property Within City Limits
Alabama Power Company	\$477,359	\$35,359,940
Phifer Wire Products, Inc.	237,746	18,632,360
Jefferson Loft, LLC	161,835	11,987,800
Woodlands of Tuscaloosa, LLC	139,039	10,299,220
Greens at Tuscaloosa	135,500	10,037,040
Cedar Crest Land, LLC	125,686	9,310,060
Hanna Steel Corporation	118,745	8,795,920
Tamko Roofing Products, Inc.	113,362	8,397,220
Carlyle-Cypress Tuscaloosa I, LLC	104,852	7,766,820
SSC Tuscaloosa Apartments, LLC	98,622	7,305,360
Total	\$1,712,748	\$127,891,740

Source: Tuscaloosa County Tax Assessor and Tuscaloosa County Tax Collector





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Revenue Budget Methodology and Projections

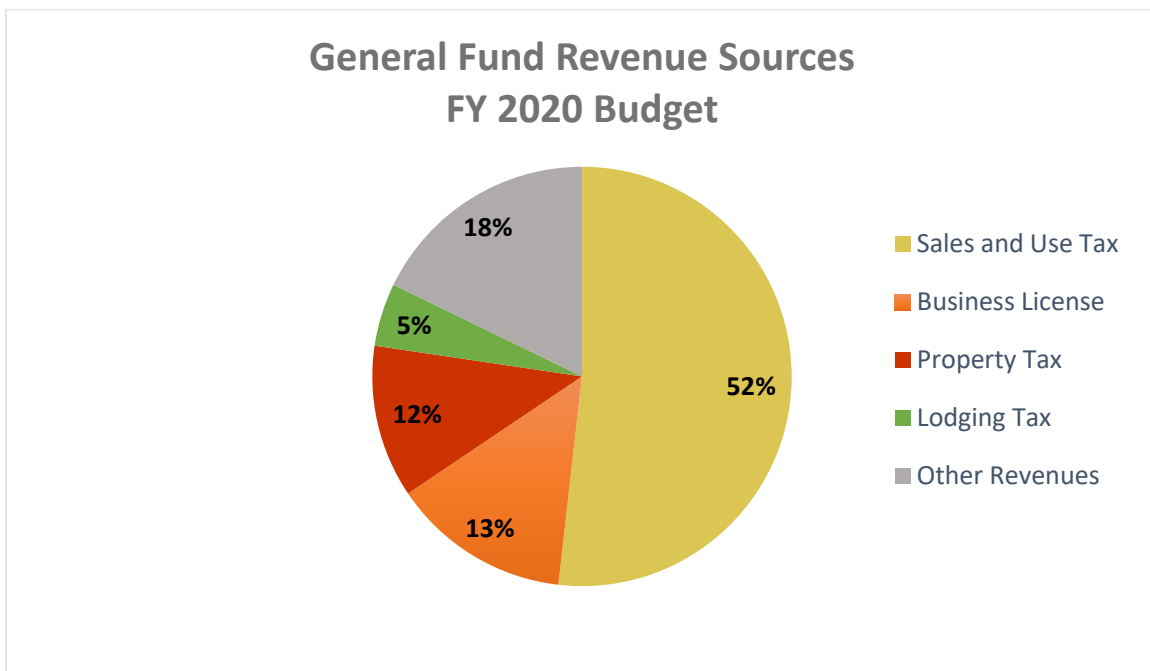
The City's revenue budget methodology is very conservative and uses an incremental approach when it comes to formulating next year budget amounts. The City uses trend analysis to project current year revenues, which are then used as the baseline for the upcoming year, with little to no growth factored in. For example, if sales tax for the current year is trending 1.5% higher than the prior year, that percentage is used to project remaining revenues for the current year. For the next year, we use the projected current year amounts as a starting point. Depending on the revenue source and historical trends we may add growth into our projection if the historical trends support the growth factor.

General Fund

General Fund revenues have continued to see growth in recent years due to a rapidly growing economy. Total budgeted revenues for FY 2020 are \$7,821,663 higher than budgeted FY 2019 revenues, representing a 5% increase overall. Sales and use tax revenues account for the largest driver of the increase totaling \$3,718,310. The chart below compares the FY 2020 budget to FY 2019 by major category.

Revenue Category	FY 2019 Budget	FY 2020 Budget	Increase Over Prior Year	% Increase Over Prior Year
Sales and Use Tax	\$81,229,474	\$84,947,784	\$3,718,310	4.6%
Business License	21,503,000	22,579,000	1,076,000	5.0%
Property Tax	18,306,000	19,308,680	1,002,680	5.5%
Lodging Tax	7,301,000	7,963,485	662,485	9.1%
Other Revenues	27,823,158	29,185,346	1,362,188	4.9%
TOTAL	\$156,162,632	\$163,984,295	\$7,821,663	5.0%

The largest revenue sources for the General Fund are sales and use tax, business license fees, property tax, and lodging tax. These revenue sources make up approximately 82% of all General Fund revenues as shown in the chart below.

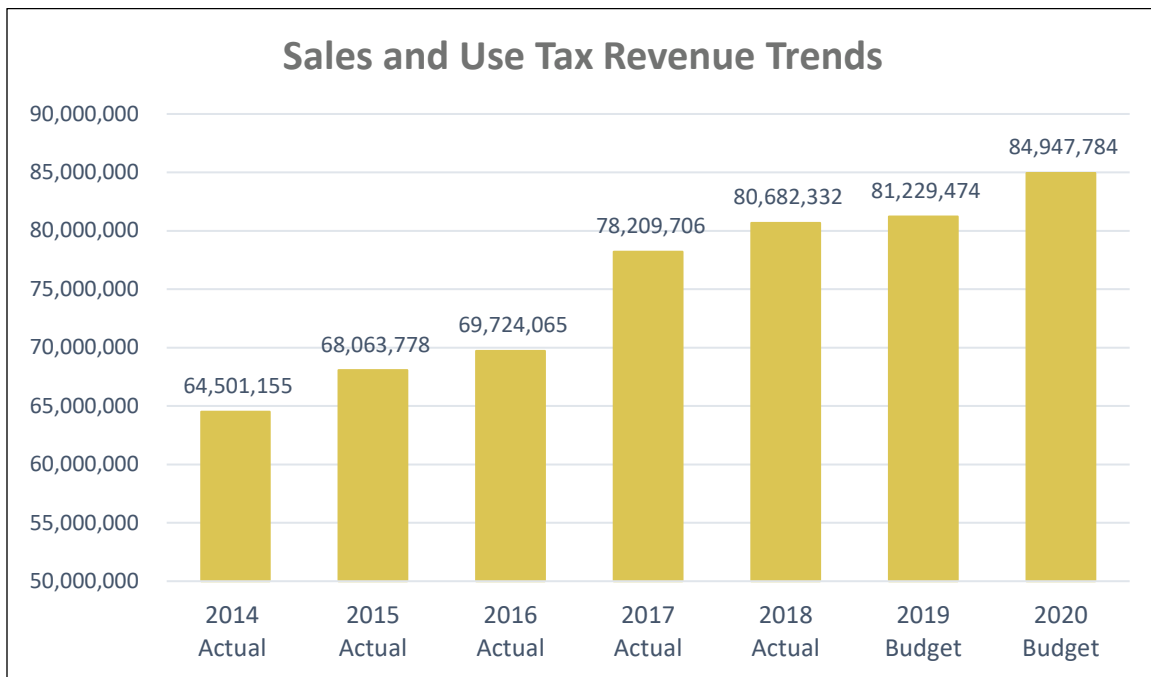


General Fund

Sales Tax and Use Tax

Pursuant to Section 11-51-200 of the Code of Alabama (1975), the City has levied a privilege or license tax in an amount equal to 3% of the gross proceeds of sales by a business, except where a different amount is expressly provided within the Tuscaloosa City Code. The City has levied a parallel use tax on the cost of goods received within the City not subject to the sales tax.

Sales tax and use tax revenues continue to be Tuscaloosa's foremost revenue streams, with over 52% of General Fund revenues derived from these sources. Revenues in this category include City, school and County sales tax along with use tax, Simplified Sellers Use Tax, and various alcohol and tobacco taxes. The City recorded approximately \$11.3 billion in gross business sales on the 2018 business license renewals, representing a 6.8% increase from the prior year. This indicates that businesses in Tuscaloosa are continuing to prosper and benefit from a healthy economy. The charts below show historical sales and use tax revenue trends as well a year over year comparison of the revenues included in this category.



Sales and Use Tax Source	FY 2019 Budget	FY 2020 Budget	Increase Over Prior Year	% Increase Over Prior Year
City Sales Tax	\$38,165,000	\$39,044,000	\$879,000	2.3%
Sales Tax Rebates	(495,000)	(525,181)	(30,181)	6.1%
Use Tax	3,845,000	4,142,000	297,000	7.7%
SSUT	935,000	2,070,000	1,135,000	121.4%
Liquor Tax	1,671,000	1,794,000	123,000	7.4%
Beer Tax	389,000	396,000	7,000	1.8%
Tobacco Tax	627,000	667,000	40,000	6.4%
County Sales Tax	16,872,000	17,534,118	662,118	3.9%
City School Sales Tax	17,789,474	18,335,000	545,526	3.1%
Local Gasoline Tax	650,000	690,847	40,847	6.3%
Other Revenues	781,000	800,000	19,000	2.4%
TOTAL	\$81,229,474	\$84,947,784	\$3,718,310	4.6%



General Fund

Sales Tax Rate

As of October 1, 2019, the current sales tax rate in the City of Tuscaloosa is 10%. The chart below details the breakdown of the 10% sales tax in the City of Tuscaloosa and how the tax is allocated.

	Sales Tax 10%
State of Alabama	4%
City of Tuscaloosa	3%
Tuscaloosa County	3%*

*The 3% County sales tax is further allocated as follows:

	3% County Sales Tax
Tuscaloosa County Schools	25%
Tuscaloosa City Schools	20%
City of Tuscaloosa	19%
Tuscaloosa County Commission	14.3%
Road Improvement Commission	10%
Druid City Hospital	6.7%
City of Northport	5%

City Sales Tax

Since 2015, City sales tax has grown 10% overall, with an average annual growth of 1.92%. For FY 2019, City sales tax was 1.7% higher than FY 2018 revenues. To be conservative, the City used current year trends in FY 2019 and projected that we would end the year with revenues of \$38,699,000. For FY 2020, \$39,044,000 was budgeted to account for 1% annual growth. We feel this is a conservative forecast which will result in FY 2020 revenues to come in over budget. The General Fund will receive 2% of the 3% City sales tax and the Elevate Tuscaloosa Fund will receive the remaining 1%.

Simplified Seller's Use Tax (SSUT)

E-commerce has grown in popularity and the State of Alabama has attempted to adjust revenue sources derived from sales by passing Act 2018-539 in April 2018 becoming one of the first states in the nation to address the issue with direct legislation. Since 2015, the State of Alabama has had a mechanism to capture online sales tax known as the Simplified Sellers Use Tax (SSUT) which allowed online retailers to collect a flat 8 percent tax on every sale that was made to a customer in Alabama. With the passage Act 2018-539, effective January 2019, the SSUT program expanded to include third-party sellers that do business on the larger online market platforms such as Amazon. As of January 2019, more than 1,000 businesses willingly participate in the program, an increase of nearly 850 businesses within the year. Because of this change, the City has seen significant increase in the revenue it receives from the program. As a percentage, SSUT revenues have grown by 367% since FY 2017. As internet sales continues to threaten sales tax revenues, having a program in place is a proactive approach at the statewide level to begin combatting these challenges.



General Fund

City Portion of County Sales Tax

Similar to City sales tax, since 2015 the City's portion of the County sales tax (19% of 3%) has grown 24%, with an average annual growth of 4.4%. For FY 2019, revenues were 3.2% higher than FY 2018 revenues. To be conservative, the City used current year trends in FY 2019 and projected that we would end the year with revenues of \$17,364,000. For FY 2020 \$17,534,118 was budgeted to account for 1% annual growth. We feel this is a conservative forecast which will result in FY 2020 revenues to come in over budget.

Tuscaloosa City School Portion of County Sales Tax

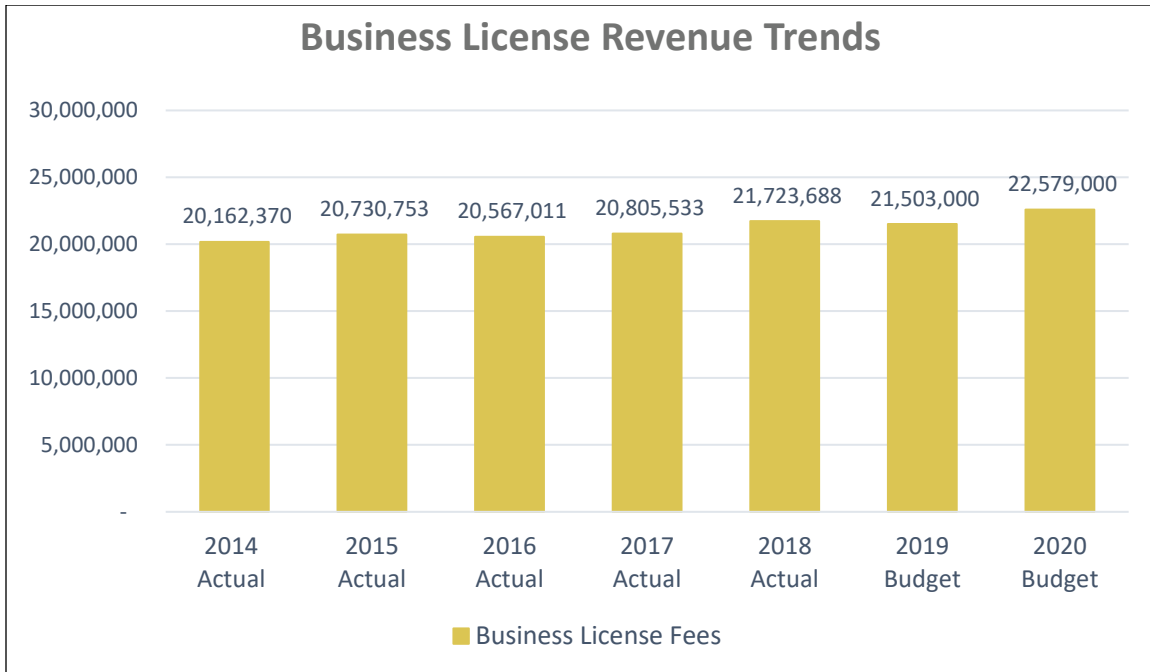
The City receives the Tuscaloosa City School's portion of the County sales tax (20% of the 3%) as a pass through and remits 100% of this amount to the school board each month. For FY 2020, \$18,335,000 was budgeted as a revenue with an offsetting expenditure of the same amount.



General Fund

Business License Fees

Business license revenue is the second largest revenue source for the General Fund, comprising approximately 14% of all revenues. Revenues include business, alcoholic beverage, fire and life insurance licenses. FY 2019 business license revenue is trending 3.1% higher than FY 2018 as of July 2019, which is in line with recent historical trends and indicative of a growing local economy. The charts below show historical business license revenue trends as well a year over year comparison of the various revenues included in this category.



Business License Fee Source	FY 2019 Budget	FY 2020 Budget	Inc (Dec) Over Prior Year	% Inc (Dec) Over Prior Year
Business License Fees	\$20,077,000	\$21,139,000	\$1,062,000	5.3%
Life Insurance License	710,000	700,000	(10,000)	(1.4%)
Fire Insurance License	161,000	200,000	39,000	24.2%
Alcoholic Bev License	114,000	119,000	5,000	4.4%
Franchise License	120,000	125,000	5,000	4.2%
Penalties	300,000	275,000	(25,000)	(8.3%)
Filing Fees	21,000	21,000	--	0%
TOTAL	\$21,503,000	\$22,579,000	\$1,076,000	5.0%



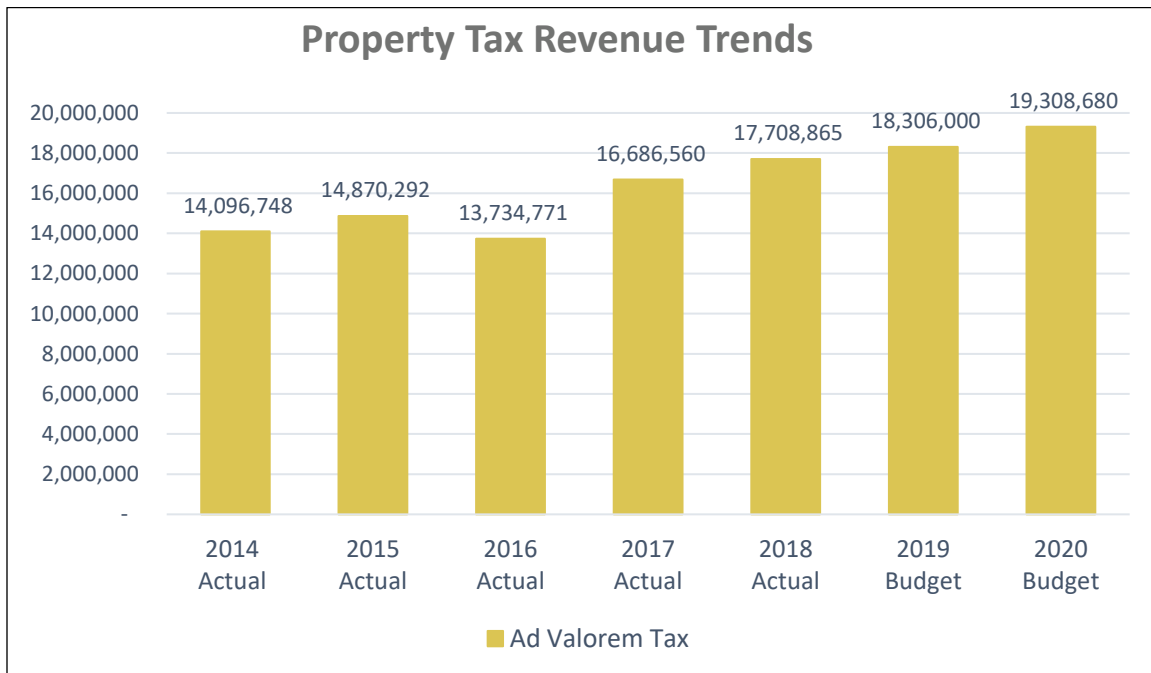
General Fund

Property Tax

Property or ad valorem taxes are levied under various provisions of the constitution and statutes of Alabama and may be used only for the purpose or purposes for which they are levied. Under present law, the rates at which local ad valorem taxes are levied may be increased only after approval by the legislature and a majority vote of the qualified electors of the affected jurisdiction.

Property tax revenues for the City include real and personal property tax, as well as property taxes received for automobiles.

Property tax revenue accounts for nearly 12% of all General Fund revenues and includes real and personal property tax as well as property taxes on automobiles. Since 2015, property tax revenues have grown by 37%, with an average annual growth of 6.5%. The growth in the Tuscaloosa residential housing market over recent years has greatly attributed to revenue increases. The charts below show historical property tax revenue trends as well a year over year comparison of the various revenues included in this category.



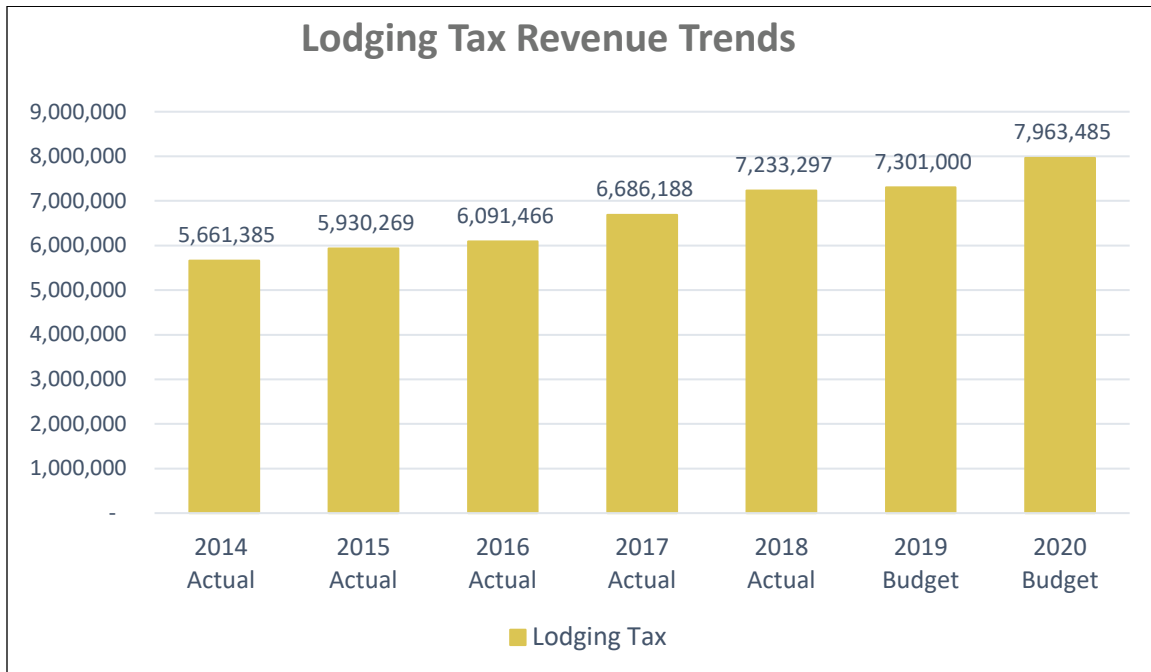
Property Tax Source	FY 2019 Budget	FY 2020 Budget	Inc (Dec) Over Prior Year	% Inc (Dec) Over Prior Year
Real and Personal	\$17,042,000	18,165,680	\$1,123,680	6.6%
Property Tax Rebates	(265,000)	(268,000)	(3,000)	(1.1%)
Automobile	1,404,000	1,406,000	2,000	0.1%
Other	125,000	5,000	120,000	-96.0%
TOTAL	\$18,306,000	\$19,308,680	\$1,002,680	5.5%



General Fund

Lodging Tax

Tuscaloosa's lodging industry continues to experience growth with more hotels coming to the area each year. Since 2015, eight new hotels were added to the market due to increased demand associated with the exponential growth of Tuscaloosa's tourism industry and the University of Alabama. Several additional hotels are currently under construction and will be open for business within the next year. As a percentage, revenues generated from lodging taxes have outperformed sales tax nearly 4 to 1 over the past five years and account for approximately 5% of General Fund revenues. The charts below show historical lodging tax revenue trends as well a year over year comparison of the various revenues included in this category.



Lodging Tax Source	FY 2019 Budget	FY 2020 Budget	Inc (Dec) Over Prior Year	% Inc (Dec) Over Prior Year
Lodging Tax	\$7,859,000	\$8,505,000	\$646,000	8.2%
Lodging Tax Rebates	(596,000)	(666,515)	(70,515)	(11.8)%
Short Term Rentals	38,000	125,000	87,000	228.9%
TOTAL	\$7,301,000	\$7,963,485	\$662,485	9.1%



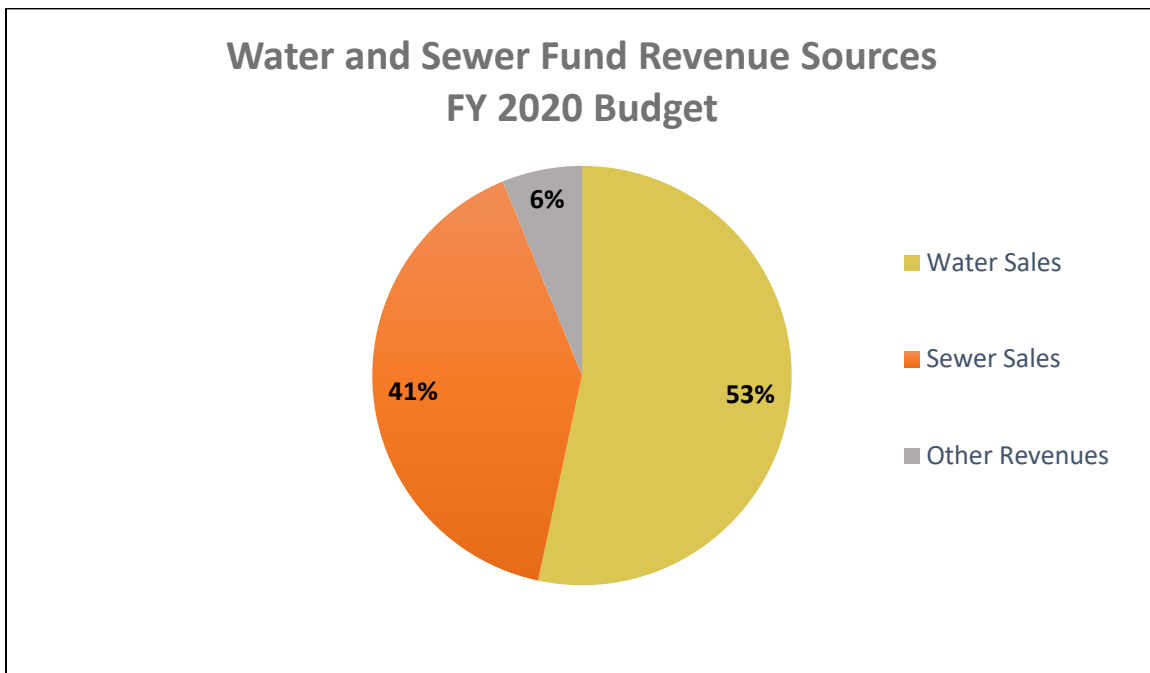
Water and Sewer Fund

Total budgeted revenues for FY 2020 are \$1,620,368 higher than budgeted FY 2019 revenues, representing a 3.2% increase overall. The chart below compares the FY 2020 budget to FY 2019 by major category.

Revenue Category	FY 2019 Budget	FY 2020 Budget	Inc (Dec) Over Prior Year	% Inc (Dec) Over Prior Year
Charges for Services	\$49,471,733	\$51,094,279	\$1,622,546	3.3%
Use of Property	31,000	31,000	--	--
Other Operating	466,500	482,000	15,500	3.3%
Transfers In	44,544	44,776	232	0.5%
Cost Reimbursements	46,910	29,000	(17,910)	(31.2)%
TOTAL	\$50,060,687	\$51,681,055	\$1,620,368	3.2%

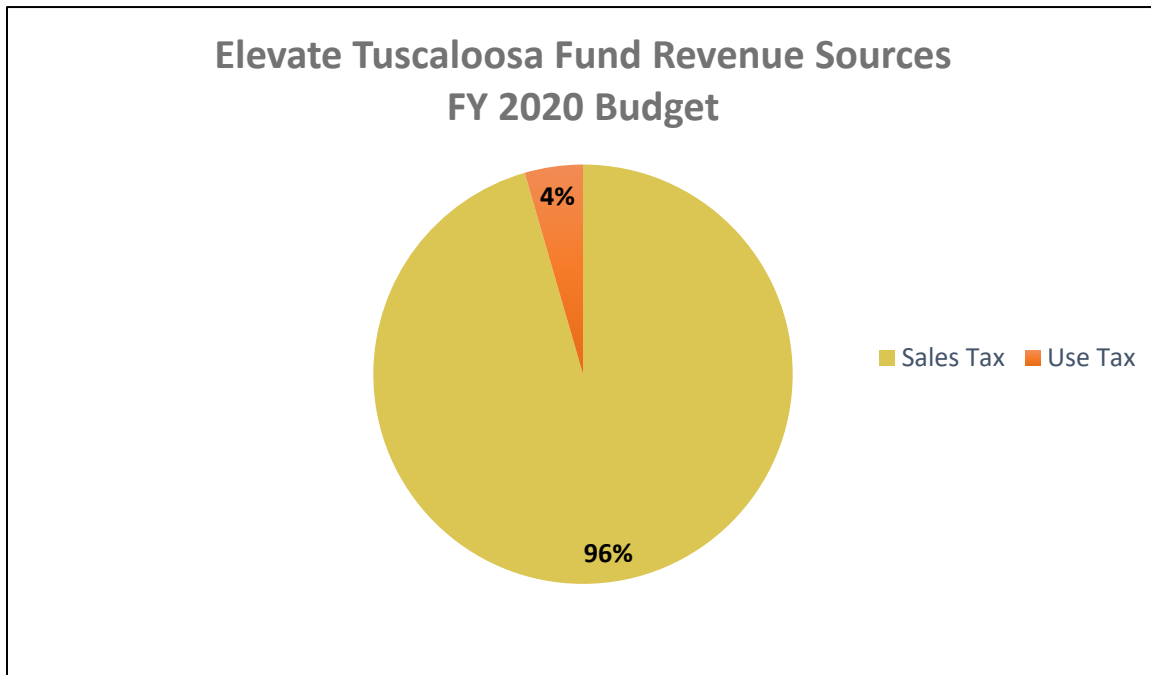
Water and sewer revenues generated through user fees for water and sewer services (charges for services) are the largest source of revenue, comprising nearly 94% of all revenues as shown in the chart below. Water and sewer revenues are primarily affected by annual rate increases imposed by the City Council, as well as residential and commercial growth within the City. Revenues can also be impacted when weather events affect a customer's usage patterns. In periods of a draught, a customer may use more water and during periods of significant rainfall may use less.

In FY 2019 the City Council adopted a three year consecutive rate increase of 2% each year to fund the debt service for the 2019 Clean Water and Drinking Water SRF issuance. The first 2% rate increase will be effective October 1, 2019. The 2019 SRF issuance will fund much needed projects to enhance and upgrade our water & sewer infrastructure. An additional 1% was added to fund operational needs for FY 2020. In total, there was an overall 3% rate increase for water and sewer fees beginning October 1, 2019.



Elevate Tuscaloosa Fund

Effective October 1, 2019, the City Council adopted a 1% sales tax increase, known as the Elevate Tuscaloosa Plan. The sales tax increase is expected to generate \$500 million over the next 30 years and will fund various education, workforce development, connectivity, and quality of life enhancements in an effort to raise the standard in Tuscaloosa with a goal of becoming one of the nation's most livable cities. The charts below show a breakdown of the revenue sources for the FY 2020.



Revenue Source	FY 2020 Budget
City Sales Tax	\$19,374,668
Sales Tax Rebates	(272,125)
Use Tax	897,457
TOTAL	\$20,000,000





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Bond Ratings

An important factor in assessing the economic health of the City and its finances is the credit rating assigned by bond rating agencies. Fitch Ratings and Moody's Investors Service issued credit ratings of AAA and Aa1 in November 2019 reports citing factors such as a "strong financial management through conservative budgeting and active expenditure management". Standard & Poor's reaffirmed the City's bond rating of AA+ in an October 2016 report. Maintaining these prestigious credit ratings along with a focus on improving them is a high priority of City management and the City Council.

Legal Debt Limit

The Code of Alabama establishes the legal debt limit for Alabama municipalities. The legal debt limit for municipalities is 20% of the assessed value of property within the city limits that is subject to property taxation. For the City of Tuscaloosa, debt attributable to the construction of school houses and water and sewer infrastructure is excluded from the legal debt limit calculation.

Per the City's Comprehensive Annual Financial Report, the legal debt margin as of September 30, 2018 is as follows:

City of Tuscaloosa Legal Debt Margin as of September 30, 2018			
Assessed valuation of real and personal property as of September 30, 2018			\$1,440,704,260
Debt limit equal to 20% of assessed valuation			288,140,852
Debt applicable to limit:			
All outstanding debt of the City	\$188,559,115		
Less those portions not applicable to the debt limit:			
Debt attributable to construction of school houses	(14,105,000)		
Debt attributable to water and sewer infrastructure	(80,538,173)		
Total net debt applicable to limit	\$93,915,943	93,915,943	
Legal 20% debt margin (available borrowing capacity)			\$194,224,909



FY 2020 Budgeted Debt Service

The charts below detail the principal and interest payments budgeted for each fund for FY 2020.

General Fund					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2010-A	\$855,000	\$588,863	\$1,443,863	\$13,285,000	July 2031
2012-B	320,000	173,500	493,500	4,605,000	January 2035
2014-A	305,000	505,000	810,000	10,100,000	July 2039
2014-A (partial refunding)	745,000	356,500	1,101,500	7,130,000	July 2027
2014-C	115,000	74,845	189,845	1,690,000	January 2035
2016-A	660,000	1,213,145	1,873,145	31,455,000	April 2046
2016-B	645,000	1,019,281	1,664,281	31,685,000	October 2038
Patriot Parkway Installment	180,000	--	180,000	1,363,088	October 2025
Renasant Bank Lease	40,000	--	40,000	280,000	October 2026
TOTAL	\$3,865,000	\$3,931,134	\$7,796,134	\$101,593,088	

Water and Sewer Fund					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2013 DWSRF	\$425,000	\$51,920	\$476,920	\$3,245,000	August 2026
2012-B	1,455,000	794,194	2,249,194	21,075,000	January 2035
2012-A	--	983,700	983,700	22,795,000	August 2025
2014-A (partial refunding)	325,000	16,250	341,250	325,000	July 2020
2014-B	5,825,000	65,531	5,890,531	5,825,000	July 2020
2014-C	535,000	341,690	876,690	7,720,000	January 2035
2016 DWSRF	225,000	115,830	340,830	5,265,000	August 2038
2016 CWSRF	910,000	438,350	1,348,350	19,925,000	August 2037
TOTAL	\$9,700,000	\$2,807,465	\$12,507,465	\$86,175,000	

Future Debt Service

In FY 2019, the City Council approved the 2019 Clean Water SRF and Drinking Water SRF issuance, which will be funded through a three-year consecutive water and sewer rate increase of 2% each year. The first debt payment is scheduled for February 15, 2021 and will be budgeted in the Water and Sewer Fund.

In November of 2019, the City fully refunded the 2010-A issue and partially refunded the 2012-A, 2012-B, 2014-A, and 2014-C issues in an effort to take advantage of interest savings in the bond market. The refundings were structured to maximize upfront cash savings and maintain current debt service payments. The City intends to use the refunding savings to purchase property for the future location site of Fire Station no. 5 as well as various water and sewer initiatives.



Long-term Financial Planning

Tuscaloosa's long-term financial plan is based on sound financial reserves, low debt burden, and conservative revenue growth forecasts. The City anticipates a moderate increase in revenues over the next several years with a continued focus on efficient spending to maintain essential City services to the community.

In an effort to continually plan for the future, the Accounting and Finance Department created its Budgets and Strategic Planning Division during a city-wide restructure in 2016. Since then, the Department has developed forecasting techniques based on economic assumptions in an effort to align future anticipated revenues with anticipated projects.

Fund Balance and Reserve Policy

As authorized by the City Council and contained in the Tuscaloosa City Code chapter 2, the General Fund, the General Fund Reserve, and the Water and Sewer Fund Reserve each have a mandatory unencumbered fund balance that should not be budgeted or otherwise designated for expenditure unless there is an ordinance duly adopted by the City Council declaring that the requested expenditure is required by extraordinary circumstances to preserve and protect the health, safety, and welfare of the citizens of the City or to make debt service payments that the City cannot otherwise finance. The City's reserve policy requires that at least 10 percent of the General Fund revenue budget be kept in unassigned fund balance so the City has adequate working capital and can respond to unexpected financial situations. City policy also states that the minimum unrestricted net position in the Water and Sewer Fund be maintained at 30 percent of operating expenses.

Surpluses from the General Fund are transferred annually to the General Fund Reserve for Future Improvements Fund (General Fund Reserve) for capital needs. An adjusted surplus amount in the Water and Sewer Fund is transferred annually to the Water and Sewer Reserve for Future Improvements Fund (Water and Sewer Fund Reserve). Designations for capital projects are approved each year as a management control device for the General Fund Reserve and the Water and Sewer Fund Reserve. These projects are designated until they are complete and become operational, often spanning a three- to five-year cycle.

Budgetary Procedures

The annual budget serves as the foundation for the City of Tuscaloosa's financial planning and control. The Mayor is required to submit a budget for the General Fund, Water and Sewer Fund and the Elevate Tuscaloosa Fund to the City Council by August 31 of each fiscal year. The Council, after public comment and evaluation, must formally adopt a balanced operating budget, for the upcoming fiscal year, no later than the close of each preceding fiscal year. A balanced budget in which revenues are equal to or greater than expenditures is mandatory for the General Fund and the Elevate Tuscaloosa Fund. The City also has various capital improvement funds for which financial designations are made by the Council; however, no formal budget ordinance is adopted.

Budgetary control is maintained at the department level through encumbrances of estimated purchase amounts prior to the release of purchase orders to vendors. Purchase orders which result in an overrun of balances are not released until additional appropriations are made available. The Chief Financial Officer is authorized to approve budget revisions within a department as long as the total budget does not change. Council action is required for requests where the overall budget for a department increases. Any increase must be funded by additional available resources at the time of the amendment.



Basis of Budgeting

The annual budgets adopted by the City of Tuscaloosa are structured to be consistent with generally accepted accounting principles (GAAP). The General Fund budget is prepared on the modified accrual basis of accounting as prescribed by GAAP. For the Water and Sewer Fund, the budget is prepared using both the full accrual and modified accrual basis. In accordance with GAAP, the full accrual basis of accounting (revenues are recognized when earned) is used for estimating revenues. However, for greater control over expenses, the full accrual basis (expenses recognized when incurred) is modified. In addition to the full accrual basis expenses, capital outlays and any debt service principal payments are included as budgeted expenses. The basis of accounting used for budgeting is the same basis used for accounting and financial reporting for all funds, except for inclusion of debt service principal expenses in the Water and Sewer Fund.

Accounting System

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, for accounting and reporting purposes, into three broad categories, Governmental Funds, Proprietary Funds and Fiduciary Funds. For a description of the various funds and account groups used by the City, see the notes to the most recent comprehensive annual financial report of the City located on the City's website.

Basis of Accounting

The basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. The City uses the Governmental Accounting Standards Board's Statement 34 as a reporting model. For a detailed description of the accounting and financial reporting treatment applied to the funds and accounts used by the City, see the notes to the most recent comprehensive annual financial report of the City located on the City's website.

Investment Policy

Municipal funds not presently needed for other purposes may be invested in any obligations in which sinking funds are authorized to be invested pursuant to section 11-81-19, Code of Alabama (1975) and in any of the securities or obligations as set forth in section 11-81-21, Code of Alabama (1975). The primary objective of the City's investment policy as established herein is to outline the criteria for maintaining the security of invested municipal funds. Criteria for managing the City's municipal funds investment portfolio shall be in the following priority:

1. The preservation of capital and the protection of investment principal.
2. To maintain sufficient liquidity to meet reasonably anticipated operating expenditures and capital outlays.
3. To maximize investment returns given the safety and liquidity constraints and subject to prudent investment principles.
4. The objective for return on investment of municipal funds should be that equaling or exceeding the average return on three-month U.S. Treasury bills or the average rate on federal funds, whichever is higher.



Projected Changes in Fund Balance and Net Position

General Fund Projected Changes in Fund Balance

It is the City's policy to budget conservative revenue growth coupled with full salary expenditures for all vacant positions. Because of this policy, we typically generate a surplus in the General Fund each year through salary savings and revenues exceeding budgeted amounts. Based on historical trends, each year we anticipate a surplus transfer to the General Fund Reserve for Future Improvements Fund of approximately \$3,000,000 to \$5,000,000.

As authorized by the City Council, the City is required to maintain an unassigned fund balance in the General Fund of 10% of the prior year budgeted operating expenditures. Each year, we have maintained this requirement as shown in the chart below.

	2017 Actual	2018 Actual	2019 Projected	2020 Projected
Beginning Fund Balance	\$16,938,104	\$19,375,741	\$21,888,785	\$24,388,785
Revenues	\$148,181,449	\$152,055,339	\$155,500,000	\$158,600,000
Other financing sources	43,583,585	10,138,006	10,200,000	10,500,000
Total available resources	\$191,765,034	\$162,193,345	\$165,700,000	\$169,100,000
Expenditures	\$148,762,382	\$150,377,870	\$153,400,000	\$156,500,000
Other financing uses	40,565,015	9,302,431	9,800,000	10,000,000
Total expenditures and other uses	\$189,327,397	\$159,680,301	\$163,200,000	\$166,500,000
Net change in fund balance	\$2,437,637	\$2,513,044	\$2,500,000	\$2,600,000
Ending fund balance	\$19,375,741	\$21,888,785	\$24,388,785	\$26,988,785
Unassigned fund balance	\$12,502,563	\$13,294,511	\$13,861,819	\$14,550,000
Prior year budgeted operating expenditures	\$125,025,628	\$132,945,102	\$138,618,192	\$145,500,000
Unassigned fund balance as a % of prior year operating expenditures	10%	10%	10%	10%
Annual transfer to General Fund Reserve for Future Improvements Fund	\$3,654,716	\$4,076,882	\$3,500,000	\$3,500,000



Projected Changes in Fund Balance and Net Position

Water and Sewer Fund Projected Changes in Net Position

It is the City's policy to budget conservative revenue growth coupled with full salary expenditures for all vacant positions. Because of this policy, we typically generate a surplus in the Water and Sewer Fund each year through salary savings and revenues exceeding budgeted amounts. Based on historical trends, each year we anticipate a surplus transfer to the Water and Sewer Fund Reserve for Future Improvements Fund of approximately \$3,000,000.

As authorized by the City Council, the City is required to maintain an unrestricted net position in the water and Sewer Fund of 30% of current year operating expenditures. Each year, we have maintained this requirement as shown in the chart below.

	2017 Actual	2018 Actual	2019 Projected	2020 Projected
Beginning Net Position (as restated)	\$216,521,937	\$225,453,521	\$236,800,202	\$245,950,202
Operating revenues	\$48,561,440	\$49,089,175	\$49,500,000	\$49,995,000
Non-Operating Revenues	1,157,943	173,913	150,000	150,000
Total revenues	\$49,719,383	\$49,263,088	\$49,650,000	\$50,145,000
Operating expenses	\$30,882,340	\$32,522,450	\$34,100,000	\$35,805,000
Non-Operating expenses	2,626,408	2,718,967	3,000,000	3,400,000
Total expenses	\$33,508,748	\$35,241,417	\$37,100,000	\$39,205,000
Contributions and transfers	(\$4,122,724)	(\$2,674,990)	(\$3,400,000)	(\$3,400,000)
Change in net position	\$12,087,911	\$11,346,681	\$9,150,000	\$7,540,000
Ending net position	\$228,609,848	\$236,800,202	\$245,950,202	\$26,988,785
Unrestricted net position	\$18,866,053	\$15,301,566	\$18,000,000	\$17,500,000
Unrestricted net position as a % of operating expenditures	61%	47%	53%	49%
Annual transfer to Water & Sewer Reserve for Future Improvements Fund	\$4,667,787	\$3,000,000	\$3,000,000	\$3,000,000



Summary of FTEs by Function

	2017	2018	2019	2020
General Government	107	108	108	114
Infrastructure and Public Services	496	482	482	485
Community Services	22	14	14	14
Urban Development	45	48	48	49
Public Safety – Police	261	272	272	278
Public Safety – Fire	243	244	244	244
Public Safety – Other	83	81	91	93
TOTAL	1,257	1,249	1,259	1,277

Summary of FTEs by Fund

	2017	2018	2019	2020
General Fund	1,082	1,071	1,081	1,094
Water and Sewer Fund	175	178	178	180
Elevate Tuscaloosa Fund	--	--	--	3
TOTAL	1,257	1,249	1,259	1,277

New FTEs for FY 2020 by Department

Department	Position	Quantity
Police Department	Police Officer	6
Tuscaloosa Fire and Rescue	Fleet Services Officer	1
Tuscaloosa Fire and Rescue	EMS Prevention Coordinator	1
Office of the City Attorney	Assistant City Attorney	1
Officer of the City Attorney	Associate City Attorney	1
Office of the Mayor	Communications Specialist	1
Urban Development	Code Enforcement Officer	1
Human Resources	Human Resource Specialist	2
Human Resources	Senior HR Officer	1
Infrastructure and Public Services	IPS Technician	2
Infrastructure and Public Services	Engineer	1
TOTAL		18

Refer to the budget message section for additional details regarding the new personnel for FY 2020.





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Capital Expenditures

The City of Tuscaloosa maintains a policy that a purchase order must be obtained for all expenditures exceeding \$5,000. If the expenditure exceeds this threshold, the City's "Equipment Form" must be filled out by the requesting department. This assists the Purchasing division of the Accounting and Finance Department in issuing the PO, as well as the Capital Asset team in identifying whether the particular request is capital or operational in nature. The City defines capital expenditures as expenditures made to acquire or significantly improve an asset such as equipment or buildings.

Listed below are the capital expenditures included in the FY 2020 budget, as well as the funding sources for those items.

FY 2020 Capital Expenditure Revenue Sources	
General Fund	\$2,604,777
General Fund Reserve for Future Improvements Fund (Capital Fund)	139,179
Public Works Capital Fund (Capital Fund)	397,636
Water and Sewer Fund	650,000
Elevate Tuscaloosa Fund – Public Works Capital Allocation	225,000
Elevate Tuscaloosa Fund – Public Safety Capital Allocation	1,125,000
Total Vehicles and Equipment	\$5,141,592

Listed below are the FY 2020 capital expenditure allocation, split out by Infrastructure and Public Services, Police, Fire and Rescue and Information Technology.

FY 2020 Capital Expenditure Allocation – Infrastructure and Public Services	
Lease Equipment Payments	\$556,397
(6) ½ Ton Trucks	156,000
(2) ¾ Ton Trucks	187,000
(1) One Ton Truck	82,000
(2) Forklifts	94,000
(1) Garbage Truck	325,000
(1) Recycling Truck	150,000
(1) Bucket Truck	94,000
(1) Squad Truck	95,000
(3) Zero Turn Mowers	42,000
(1) Tractor	90,000
Equipment Contingency	40,695
Total Capital Expenditures – Infrastructure and Public Services	\$1,912,092



Capital Expenditures

FY 2020 Capital Expenditure Allocation - Police	
Cradle points for Police Vehicles	\$205,000
(1) Patrol Vehicle (Code Enforcement)	40,000
(3) Juvenile Division Vehicles (Youth –Aid)	105,000
(3) SUV's (Investigative Division for CIB)	105,000
(2) Motorcycles (Traffic Division)	60,000
(8) Patrol Vehicles	480,000
Total Capital Expenditures – Police	\$995,000

FY 2020 Capital Expenditure Allocation – Fire and Rescue	
Repayment of Fire Equipment Purchased – Year 4 of 4	\$750,000
Fire Station #5 Purchase – Year 1 of 4	250,000
(1) One Ton Truck	65,000
(1) Pumper Truck	625,000
(1) ¾ Ton Truck	54,500
Total Capital Expenditures – Fire and Rescue	\$1,744,500

FY 2020 Capital Expenditure Allocation – Information Technology	
Various Data Security Platforms – Cybersecurity	\$130,000
CrowdStrike USB Endpoint Protection – Cybersecurity	35,000
Cyrene Email Security Platform – Cybersecurity	25,000
Municipal Court Software	300,000
Total Capital Expenditures – Information Technology	\$490,000

FY 2020 Capital Expenditure Allocation – Total	
Infrastructure and Public Services	\$1,912,092
Police	995,000
Fire and Rescue	1,744,500
Information Technology	490,000
Total Capital Expenditures – Information Technology	\$5,141,592



Capital Expenditures

With the exception of the following recurring payments, all capital expenditures included in the FY 2020 budget are non-recurring expenditures.

- »» **Fire Equipment repayment (year 4 of 4):** In FY 2017, the Public Safety Capital Fund funded a ladder truck and four pumper trucks for the Fire and Rescue department. An internal loan was created allowing General Fund to pay back Public Safety Capital fund over a four year period. The fourth and final payment will be made in FY 2020.
- »» **Fire Station # 5 Purchase (year 1 of 4):** In the FY 2020 budget process, the decision was made to purchase land for the future site of Fire Station #5. The General Fund will cover the entire purchase, and an internal loan has been set up for the Elevate Fund to pay back General Fund over a four-year period. The first payment is budgeted at \$205,000 in FY 2020.
- »» **Lease Equipment payments:** In FY 2017 and FY 2018, the City leased a total of eight pieces of equipment (2017: two automated side load garbage trucks, two sewer trucks, one sweeper, one asphalt truck, one mini excavator; 2018: one sewer truck). The current lease payment for FY 2020 is budgeted at \$556,397. The final payment is planned for FY 2021.





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GENERAL FUND SUMMARY

The City of Tuscaloosa's FY 2020 General Fund budget provides for the funding of services, programs, and salary increases that ensure Tuscaloosa remains safe, the quality of life continues to prosper and the City retains high quality and dedicated employees.

The General Fund budget is balanced, with revenues projected to be \$163,984,295. Compared to the FY 2019 revised budget, the proposed FY 2020 budget represents an overall budgetary increase of 5.01%.

General Fund Revenues FY 2020 Budget Summary					
Revenue Category	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Taxes	\$ 74,861,552	\$ 76,056,371	\$ 80,495,984	\$ 4,439,613	5.84%
Licenses and Permits	23,277,240	23,028,000	23,965,500	937,500	4.07%
Fines and Penalties	1,540,343	1,447,429	2,555,521	1,108,092	76.56%
Use of Property	260,592	247,000	140,000	(107,000)	-43.32%
Charges for Services	5,851,065	6,105,000	1,100,000	(5,005,000)	-81.98%
Intergovernmental	37,318,859	37,473,982	38,741,806	1,267,824	3.38%
Other Operating	1,518,459	1,008,067	1,030,418	22,351	2.22%
Transfers from Other Funds	9,703,832	9,396,997	14,627,822	5,230,825	55.66%
Cost Reimbursements	1,577,423	1,399,786	1,327,244	(72,542)	-5.18%
Total	\$ 155,909,364	\$ 156,162,632	\$ 163,984,295	\$ 7,821,663	5.01%

General Fund Revenue Highlights

Sales and Use Tax - \$84,947,784, net of rebates

- » The City's largest revenue source that comprises over 50% of all General Fund revenues.
- » Revenue includes city, school, and county sales tax and various use, alcohol, and tobacco related taxes.
- » Effective October 1, City's sales tax will increase from 9% to 10%. The City will receive 3% of the sales tax directly and 19% of the County's portion. The 1% increase in City sales tax will be restricted for Elevate Tuscaloosa, a city-wide initiative which will help fund education, transportation and recreational projects.
- » \$18,335,000 is budgeted as pass through revenue for the Tuscaloosa City Board of Education sales tax.
- » In January 2019, SSUT (Simplified Sellers Use Tax) expanded to include third-party sellers which resulted in a substantial increase in collections. Due to this, \$2,070,000 is budgeted for FY 2020, representing a 9% increase over FY 2019 projections and a 230% increase over FY 2018 collections.

Business Licenses - \$22,579,000, net of rebates

- » License revenue is the second largest revenue source, comprising approximately 14% of all General Fund Revenues.
- » Revenue includes business, alcoholic beverage, fire and life insurance licenses.
- » FY 2019 business license revenue is trending 3.1% higher than FY 2018 as of July 2019.

Property Taxes - \$19,308,680, net of rebates

- » Property taxes is the third largest revenue source, comprising approximately 12% of all General Fund revenues.
- » Revenue includes real and personal property tax and automobile property tax.
- » Based on FY 2019 revenue trends, \$18,165,680 is budgeted for real and personal property taxes, which is \$1,123,680 higher than the FY 2019 budget. \$746,295 of this budget represents fees charged by the County for collection and assessing commissions and the City's share of the appraisal and mapping budget. Consistent with generally accepted accounting principles (GAAP), revenues are grossed up accordingly by the fees paid to the County.
- » \$1,406,000 is budgeted for automobile property taxes, which is in line with the prior year FY 2019 budget.

Environmental Services Fees (garbage, trash and recycling) - \$1,320,000

- » A rate decrease was approved by the City Council to help offset the 1% increase in sales tax effective October 1, 2019 for the Elevate Tuscaloosa initiative. As previously presented in the Elevate plan, Elevate will reimburse the General Fund \$5,000,000 to cover the revenue shortfall. The subsidized rate for each customer's first cart will reduce to \$3.25. All additional carts will be charged at the unsubsidized rate of \$23.35. The new rates will begin effective November 1, 2019.
- » Recycling cost reimbursement revenues are budgeted at \$220,000.





GENERAL FUND SUMMARY

General Fund Expenditure Highlights

General Fund Expenditures FY 2020 Budget Summary						
Department	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change	
Accounting and Finance	\$ 3,959,905	\$ 4,385,369	\$ 4,586,338	\$ 200,969	4.58%	
Council	296,624	377,428	439,822	62,394	16.53%	
Federal Programs	371,879	573,371	581,509	8,138	1.42%	
Fire	22,973,536	23,822,568	24,974,175	1,151,607	4.83%	
Human Resources	2,505,520	2,521,280	2,786,280	265,000	10.51%	
Information Technology	4,744,976	5,301,316	5,730,909	429,593	8.10%	
Infrastructure and Public Services	30,209,384	32,673,151	34,959,803	2,286,652	7.00%	
Office of the Mayor	1,044,352	1,344,152	1,600,652	256,501	19.08%	
Municipal Court	997,621	1,061,369	1,092,080	30,711	2.89%	
Office of the City Attorney	1,713,766	1,996,729	1,998,751	2,022	0.10%	
Office of Urban Development	3,641,199	3,695,340	3,528,248	(167,092)	-4.52%	
Police	29,958,325	32,175,160	34,275,742	2,100,582	6.53%	
Other Operating	38,769,774	34,158,026	35,094,004	935,978	2.74%	
Agencies	12,537,727	12,368,844	12,335,982	(32,862)	-0.27%	
Total	\$ 153,724,587	\$ 156,454,103	\$ 163,984,295	\$ 7,530,193	4.81%	

General Fund Expenditure Highlights

Departments were tasked with level funding FY 2020 operations using FY 2019 original budget amounts, excluding personnel expenditures. Items outside of level funding were submitted as "unfunded requests" to be considered for funding in FY 2020. This included new personnel, new initiatives, technology items, vehicles and equipment and any facility improvements. Various initiatives were funded in the FY 2020 budget and are summarized below.

Investment in Employees - \$3,025,952

- » A 2.2% cost of living adjustment is included for all employees effective October 1, 2019. The cost of the General Fund portion of the cost of living adjustment is \$1,495,815.
- » Two step increases (a total of 3%) are included for all eligible employees effective on their anniversary hire date. The cost of the General Fund portion of the step increases is \$1,530,137.

Health Insurance

- » The budget includes a \$100,000 transfer from the General Fund to the City's Health Insurance Fund to offset the deficit fund balance.
- » The proposed FY 2019 budget includes an 8% increase to cover health insurance premiums due to increased costs from Blue Cross Blue Shield.

Capital Equipment Investments

- » In FY 2016, the City's share of the County sales tax changed from 25% of 2% to 19% of 3%. This yields approximately 15% more in County sales tax revenues for the City.
- » This increase was earmarked to provide a permanent funding source for the annual 2016-A debt service and capital equipment purchases.
- » The proposed FY 2020 budget includes \$2,604,777 for capital equipment, of which \$750,000 is dedicated to repayment (year 4 of 4) for Fire equipment and \$328,092 is dedicated to capital lease payments for equipment purchased in FY 2017.

Departmental Budgets

- » Departments were asked to level fund their FY 2020 budget requests from FY 2019 original budget amounts, excluding personnel expenditures.
- » Each department submitted goals, personnel, initiatives, equipment, facility improvements, and technology requests to be considered in the FY 2020 budget.





General Fund Expenditure Highlights (continued)

Agencies

- » Agencies were level funded for the FY 2020 proposed budget based on calendar year 2019 funding agreements with the following exceptions:
- \$10,000 increase for FOCUS
 - \$91,000 increase for PARA
 - \$12,288 increase for Tuscaloosa Transit Authority
 - \$61,137 increase for Tuscaloosa Tourism & Sports Commission
 - \$15,000 for Tuscaloosa SAFE Center
 - \$10,000 for BBC Education Academy
 - \$10,000 for Kristen Amerson Youth Foundation
 - \$10,000 for Child Abuse Prevention Services of Tuscaloosa

Contingency

- » The proposed FY 2020 budget provides a contingency balance of \$677,293, which is approximately 0.4% of the overall budget.

Debt Service and other commitments

- » The FY 2020 debt service budget increased by \$200,980 compared to the FY 2019 budget. Overall, debt service represents about 5% of the total FY 2020 budget. An additional \$7,500 is budgeted for fees associated with debt service.
- » \$750,000 is budgeted as a transfer to the Public Safety Capital Fund for the 4th and final payment for fire equipment purchased in FY 2017.
- » \$117,300 is budgeted as a cost sharing agreement with EMA for the 3rd payment for City's share of the new EMA facility. The 5th and final payment will be made in FY 2022.
- » \$675,000 is budgeted for incentive obligations between the Mercedes-Benz plant, the City of Tuscaloosa, the City of Northport and Tuscaloosa County.
- » \$1,615,426 in transfers from other funds is budgeted as a revenue to offset debt service obligations of other City funds.
- » \$300,000 is budgeted in the Information Technology Department for the annual computer lease.
- » \$170,000 is budgeted in the Information Technology Department for the third payment of the Motorola dispatch console lease. The fifth and final payment will be made in FY 2021.

General Fund Debt Service FY 2020 Budget Summary					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2010-A Refunding (2001 School)	\$ 855,000	\$ 588,863	\$ 1,443,863	\$ 13,285,000	July 2031
2012-B (Partial Refunding)	320,000	173,500	493,500	4,605,000	January 2035
2014-A	305,000	505,000	810,000	10,100,000	July 2039
2014-A Partial Refunding (2007A)	745,000	356,500	1,101,500	7,130,000	July 2027
2014-C Refunding (2005)	115,000	74,845	189,845	1,690,000	January 2035
2016-A	660,000	1,213,145	1,873,145	31,455,000	April 2046
2016-B Refunding (2007A & 2009)	645,000	1,019,281	1,664,281	31,685,000	October 2038
2009 (Unrefunded portion)	-	-	-	-	October 2018
Patriot Parkway Installment	180,000	-	180,000	1,363,088	October 2025
Renasant Bank Lease Purchase	40,000	-	40,000	280,000	October 2026
Total	\$ 3,865,000	\$ 3,931,134	\$ 7,796,134	\$ 101,593,088	





GENERAL FUND SUMMARY

General Fund Expenditure Highlights (continued)

General Fund Other Commitments FY 2020 Budget Summary				
Commitments	Type	Annual Payment	Remaining Balance	Final Payment Date
Project Crimson	Incentive Obligation	\$ 425,000	\$ 3,400,000	October 2026
Project Five Star	Incentive Obligation	250,000	2,000,000	October 2026
EMA Building Replacement	Cost Sharing Arrangement	117,300	351,900	October 2022
Transfer to PSCF for Equip	Interfund Loan	750,000	750,000	October 2019
Total		\$ 1,542,300	\$ 6,501,900	

Police Jurisdiction Calculation

Each fiscal year during the budget process, the Chief Financial Officer will calculate the approximate costs of police jurisdiction services based on prior year's operational costs. The total amount of licenses collected in the police jurisdiction shall not be an amount greater than the costs of services provided to the police jurisdiction. Below is the annual calculation required. The license revenues received in the police jurisdiction (\$3,003,522) did not exceed the costs expended (\$5,058,595).

Police Jurisdiction Calculation September 30, 2019 Projection			
Department	Cost Incurred in Police Jurisdiction	Cost Reimbursed Revenues	Net Cost in Police Jurisdiction
Fire	\$ 2,943,074	\$ (9,975)	\$ 2,933,099
Fire - Paramedics	79,310	(50,140)	29,170
Police	1,884,552	-	1,884,552
Urban Development	381,134	(169,360)	211,774
Total	\$ 5,288,070	\$ (229,475)	\$ 5,058,595
Less: Business License Revenue in Police Jurisdiction			(3,003,522)
Cost in Excess of Revenues In Police Jurisdiction			\$ 2,055,073





GENERAL FUND SUMMARY

Account Category	2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
GENERAL FUND REVENUES					
Taxes	74,861,552	76,056,371	73,459,737	80,457,107	80,495,984
Licenses and Permits	23,277,240	23,028,000	23,589,321	23,998,712	23,965,500
Fines and Penalties	1,540,343	1,447,429	2,071,374	2,575,021	2,555,521
Use of Property	260,592	247,000	307,842	135,000	140,000
Charges for Services	5,851,065	6,105,000	5,423,299	1,100,000	1,100,000
Intergovernmental Revenues	37,318,859	37,473,982	32,285,658	38,565,806	38,741,806
Other Operating	1,518,459	1,008,067	764,599	1,018,418	1,030,418
Transfers from Other Funds	9,703,832	9,396,997	6,431,927	14,661,827	14,627,822
Cost Reimbursements	1,577,423	1,399,786	1,359,496	1,315,244	1,327,244
TOTAL GENERAL FUND REVENUES	155,909,364	156,162,632	145,693,253	163,827,135	163,984,295
GENERAL FUND EXPENDITURES					
Accounting and Finance	3,959,905	4,385,369	3,836,604	4,586,338	4,586,338
Council	296,624	377,428	339,148	439,822	439,822
Federal Programs	371,879	573,371	478,886	541,509	581,509
Fire	22,973,536	23,822,568	24,021,613	24,965,784	24,974,175
Human Resources	2,505,520	2,521,280	2,758,629	2,784,280	2,786,280
Information Technology	4,744,976	5,301,316	4,854,993	5,730,909	5,730,909
Infrastructure and Public Services	30,209,384	32,673,151	29,964,611	34,828,920	34,959,803
Mayor	1,044,352	1,344,152	1,029,526	1,600,652	1,600,652
Municipal Court	997,621	1,061,369	977,220	1,092,080	1,092,080
Office of the City Attorney	1,713,766	1,996,729	1,905,171	1,998,751	1,998,751
Office of Urban Development	3,641,199	3,695,340	3,468,104	3,464,259	3,528,248
Police	29,958,325	32,175,160	31,370,768	34,275,742	34,275,742
Other Operating	38,769,774	34,158,026	27,587,790	35,216,710	35,094,004
Agencies	12,537,727	12,368,844	12,368,627	12,301,379	12,335,982
TOTAL GENERAL FUND EXPENDITURES	153,724,587	156,454,103	144,961,688	163,827,135	163,984,295





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GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
TAXES						
10100050-0101	Sales Tax	38,144,650	38,165,000	35,175,925	39,034,483	39,044,000
10100050-010101	S/T Rebate - Legacy Park	(477,391)	(495,000)	(338,887)	(451,848)	(451,848)
10100050-010102	S/T Rebate - Constr Mitigation	-	-	-	(73,333)	(73,333)
10100050-0102	Use Tax	3,715,010	3,845,000	3,793,747	4,016,000	4,142,000
10100050-0103	Sales Tax Liquor	200,267	189,000	152,924	209,000	209,000
10100050-0104	Sales Tax Pen & Int	189,410	229,000	246,061	229,000	235,000
10100050-0105	Use Tax - Internet	628,063	935,000	1,386,970	2,070,000	2,070,000
10100050-0201	Ad Valorem Tax	16,573,103	17,042,000	17,461,029	18,165,680	18,165,680
10100050-020101	AV/T Rebate - Embassy Suites	(92,475)	(95,000)	(92,475)	(93,000)	(93,000)
10100050-020102	AV/T Rebate - Hotel Indigo	(24,620)	(25,000)	(24,620)	(25,000)	(25,000)
10100050-020103	AV/T Rebate - Legacy Park	(144,730)	(145,000)	(139,298)	(140,000)	(140,000)
10100050-020104	AV/T Rebate - Const Mitigation	-	-	-	(10,000)	(10,000)
10100050-0202	Ad Valorem Tax Auto	1,389,986	1,404,000	1,286,120	1,403,000	1,406,000
10100050-0203	Ad Valorem Tax-Prior Years	7,602	125,000	4,812	5,000	5,000
10100050-0302	Liquor Tax	1,699,998	1,671,000	1,584,027	1,788,000	1,794,000
10100050-0303	Wine Tax	87,955	88,000	75,083	86,000	84,000
10100050-0304	Rental Tang Per Prop T	937,508	950,000	916,968	1,010,000	994,000
10100050-0306	Lodging Tax	7,828,890	7,859,000	7,476,100	8,549,640	8,505,000
10100050-030601	L/T Rebate - Embassy Suites	(489,665)	(445,000)	(376,136)	(501,515)	(501,515)
10100050-030602	L/T Rebate - Hotel Indigo	(162,841)	(151,000)	(120,640)	(165,000)	(165,000)
10100050-0308	Tobacco Tax	623,297	627,000	607,238	667,000	667,000
10100050-0309	Dwelling Tax	3,346,380	3,323,000	2,654,510	3,349,000	3,310,000
10100050-0311	Audits	824,243	922,371	1,620,468	1,200,000	1,200,000
10100050-0312	Lodging Tax - S/T Rentals	56,912	38,000	109,811	135,000	125,000
TOTAL TAXES		74,861,552	76,056,371	73,459,737	80,457,107	80,495,984





GENERAL FUND
REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
LICENSES AND PERMITS						
10100055-0401	Privilege License	20,108,111	19,879,000	20,727,835	20,928,212	20,941,000
10100055-040101	B/L Rebate - Constr Mitigation	-	-	-	(1,000)	(1,000)
10100055-0402	Life Insurance License	717,859	710,000	687,430	700,000	700,000
10100055-0403	Fire Insurance License	162,282	161,000	249,596	200,000	200,000
10100055-0404	Alcoholic Bev License	113,687	114,000		119,000	119,000
10100055-0405	Filing Fee	20,245	21,000	21,895	21,000	21,000
10100055-0406	Franchise License	126,313	120,000	122,783	120,000	125,000
10100055-0407	Penalties	276,712	300,000	221,723	275,000	275,000
10100055-0409	Business Privilege License	198,478	198,000	201,067	198,000	199,000
10100055-0502	Building Permits	1,519,917	1,491,000	1,330,898	1,414,000	1,362,000
10100055-0503	Electrical Inspection	31,360	32,000	22,462	22,000	22,000
10100055-0520	PS- Special Event App Fee	2,275	2,000	2,826	2,500	2,500
TOTAL LICENSES AND PERMITS		23,277,240	23,028,000	23,589,321	23,998,712	23,965,500





GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FINES AND PENALTIES						
10100060-0601	Municipal Court Clearing	367	-	164,916	-	-
10100060-0603	Fair Trial Tax	(8,256)	-	(1,323)	-	-
10100060-0607	Public Defenders Fund	-	-	22,842	-	-
10100060-0608	Failure To Appear / Writ Fee	114,243	118,000	92,225	105,000	99,000
10100060-0610	Recovery Unit And Other	5,512	6,000	4,099	5,500	5,500
10100060-0611	City Court Costs/Jail Muni Bbf	109,370	110,000	94,083	110,000	105,000
10100060-0613	City Fines/Bond Forfeiture	681,826	700,000	664,400	735,000	727,000
10100060-0616	Imp Drivers-City	1,185	1,100	947	1,100	1,100
10100060-0622	Forensic Trust - City	106	100	110	100	100
10100060-0626	Copy/Records Fee	23,384	22,500	21,262	22,500	23,000
10100060-0634	Convenience Fee	55	1,000	(1,027)	1,500	500
10100060-0636	Diversion Training Tech (TPD)	84,554	22,729	89,346	-	-
10100060-0637	Diversion Indigent Treatment	86,145	-	89,229	-	-
10100060-0638	Diversion General Fund	183,558	196,000	185,755	219,000	211,000
10100060-06361	PY Fund Bal-Mun Crt (TR TECH)	-	-	-	205,000	205,000
10100060-0639	District Clerk Admin	733	-	-	-	-
10100060-0647	Circuit Clerk Admin	(733)	-	-	-	-
10100060-0693	Impaired Driving Prevention	135	-	(60)	-	-
10100060-0697	Interlock Indigent Fund	(135)	-	60	-	-
10100060-0698	Expungement Revenue	9,431	9,000	7,300	9,000	9,000
10100060-0701	Parking Tickets	237,700	250,000	233,359	239,000	247,000
10100060-0702	Wrecker Service	6,034	6,000	1,130	6,000	6,000
10100060-0703	Sex Offender Fines	5,129	5,000	1,887	2,000	2,000
10100060-0704	Red Light Cameras	-	-	400,833	-	-
10100060-6381	PY Fund Bal-Mun Crt (DIVERSN)	-	-	-	914,321	914,321
TOTAL FINES AND PENALTIES		1,540,343	1,447,429	2,071,374	2,575,021	2,555,521





**GENERAL FUND
REVENUES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
USE OF PROPERTY						
10100065-0901	Rents	15,361	15,000	14,003	15,000	15,000
10100065-0903	Airport Hanger Rent	107,952	106,000	121,346	120,000	125,000
10100065-1001	Airport Landing Fees	32,990	29,000	60,324	-	-
10100065-1002	Airport Fuel Flowage Fees	70,581	70,000	81,336	-	-
10100065-1004	Airport Sp Event Parking Fees	33,709	25,000	30,609	-	-
10100065-1006	Airport Facility Event Fee	-	2,000	225	-	-
TOTAL USE OF PROPERTY		260,592	247,000	307,842	135,000	140,000





**GENERAL FUND
REVENUES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
CHARGES FOR SERVICES						
10100070-1101	Garbage Collection	5,844,526	6,100,000	5,423,299	1,100,000	1,100,000
10100070-1803	Recovered Bad Debts	6,539	5,000	-	-	-
TOTAL CHARGES FOR SERVICES		5,851,065	6,105,000	5,423,299	1,100,000	1,100,000





GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
INTERGOVERNMENTAL REVENUES						
10100075-1201	Sales Tax - Public School Bond	17,732,000	17,789,474	15,079,200	18,335,000	18,335,000
10100075-1202	Road And Bridge Tax	895,231	895,000	895,231	895,000	895,000
10100075-1204	Beer Tax-Wholesaler	355,805	389,000	360,010	395,000	396,000
10100075-1205	Local Gasoline Tax	669,109	650,000	576,638	690,847	690,847
10100075-1207	Casual Sales Tax-Autos	268,760	275,000	232,260	272,000	272,000
10100075-1209	County Sales Tax-3% City Share	16,845,400	16,872,000	14,325,240	17,484,118	17,534,118
10100075-1302	Bank Excise Tax	374,686	300,000	541,206	300,000	425,000
10100075-1303	Abc Board Profit	37,843	35,000	739	37,000	37,000
10100075-1304	Oil Production Tax	35,879	30,000	26,380	35,000	35,000
10100075-1947	Grant-Homeland Security	41,257	-	-	-	-
10100075-1950	Grant-Lepc Workshop Grant	3,960	-	-	-	-
10100075-1952	DLA-Military Surplus Equip	2,657	-	-	-	-
10100075-1956	Grant Bulletproof Vests	31,806	35,339	35,339	45,000	45,000
10100075-1963	Grant-FBI	7,048	-	-	-	-
10100075-1981	Grant-Us Marshall Task Force	17,417	-	10,245	-	-
10100075-1995	Adem Recycling Grant	-	203,169	203,169	76,841	76,841
TOTAL INTERGOVERNMENTAL REVENUES		37,318,859	37,473,982	32,285,658	38,565,806	38,741,806





GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OTHER OPERATING						
10100080-1401	Interest Income-CD'S	7,828	7,000	-	7,000	7,000
10100080-1403	Interest Income-Checking	(207)	1,017	(2,538)	1,100	1,100
10100080-1429	Interest Income- Payment Plan	8,478	8,000	12,569	12,000	12,000
10100080-1430	Interest Income - Debt Service	1,491	1,400	2,319	2,000	2,000
10100080-1501	Other Operating	1,161	1,500	990	1,100	1,100
10100080-1502	Police Miscellaneous	34,270	20,000	53,388	50,000	53,000
10100080-1503	Rebate Fees	27,467	27,000	19,612	20,000	20,000
10100080-1506	Vending Commissions	11,473	12,000	7,624	8,000	8,000
10100080-1513	Sale Of Land/Vacate Street	1,726	-	-	-	-
10100080-1518	In-Kind Revenues	63,664	-	-	-	-
10100080-1520	SWDA Reimb For Fuel	73,677	42,000	17,547	44,218	44,218
10100080-1523	Mayors 5K	48,999	60,000	46,376	60,000	60,000
10100080-1528	Over/Under	(30,840)	-	-	-	-
10100080-1534	Fire Call Payments-CO	7,500	15,000	-	-	-
10100080-1535	Auction Sales	139,511	90,000	47,593	90,000	90,000
10100080-1537	Surplus Sales	-	-	25	-	-
10100080-1538	Rescue Call Payments	253,906	235,000	63,277	235,000	235,000
10100080-15381	PY Fund Bal-Ambulance	-	76,550	-	-	-
10100080-1540	Airshow Sponsorships	160,550	-	-	-	-
10100080-1541	Airshow Ticket Sales	172,386	-	-	-	-
10100080-1544	Airshow Concessions	25,936	-	-	-	-
10100080-1545	Airshow Chalet Income	18,660	-	-	-	-
10100080-1561	RMKT- Rental Income	216,991	190,000	251,703	250,000	255,000
10100080-1562	RMKT- Farmers Booth Fees	11,975	10,000	15,370	14,000	15,000
10100080-1563	RMKT- Artist Booth Fees	5,990	5,000	3,920	4,000	4,000
10100080-1564	RMKT- Catering Royalties	43,551	42,000	39,329	42,000	45,000
10100080-1566	RMKT- Merchandise Inventory	910	100	410	-	-
10100080-1568	RMKT-Snap/Ebt Program	2,841	2,000	1,506	2,000	2,000
10100080-1570	HOTR- Ice Skating	119,064	90,000	97,951	97,000	97,000
10100080-1571	HOTR- Sponsorships	36,500	40,000	38,500	38,000	38,000
10100080-1572	HOTR- Concessions	3,177	2,500	1,649	1,500	1,500
10100080-1573	HOTR- Private Events	11,354	8,000	7,109	7,000	7,000
10100080-1574	HOTR- Other Misc Revenues	1,973	-	1,815	1,500	1,500
10100080-1581	Special Event-Rental Fees	15,050	12,000	25,353	26,000	26,000





**GENERAL FUND
REVENUES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OTHER OPERATING (continued)						
10100080-1583	Special Event Sponsorships	14,225	10,000	11,090	5,000	5,000
10100080-1584	Special Event Concessions	1,246	-	91	-	-
10100080-1585	Airshow - Other Income	5,977	-	-	-	-
10100080-1591	Edge-Rental Income	-	-	20	-	-
TOTAL OTHER OPERATING		1,518,459	1,008,067	764,599	1,018,418	1,030,418





GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
TRANSFERS FROM OTHER FUNDS						
10100085-1605	Trans From Beer Tax Bonus	398,310	414,048	408,065	416,860	416,860
10100085-1617	Trans From WS - Prop Insurance	347,747	350,000	-	350,000	350,000
10100085-1618	Trans From W&S - Operations	-	910	-	-	-
10100085-1628	Trans From GF-RFFI	10,000	66,442	-	-	-
10100085-1630	Trans From WS - Worker's Comp	50,000	50,000	-	50,000	50,000
10100085-1634	Trans From WS - Build Maint	137,004	142,789	-	146,783	146,783
10100085-1635	Trans From WS - Temp Wages	72,000	57,298	-	25,000	25,000
10100085-1637	Trans From Alabama Trust Fund	500,000	500,000	-	500,000	500,000
10100085-1646	Trans From Pub Works Cap Fund	9,395	99,600	-	-	-
10100085-1658	Trans From WS- Maint Contracts	60,000	-	-	-	-
10100085-1659	Trans From ETF-Garbage Subsidy	-	-	-	5,000,000	5,000,000
10100085-1662	Transf From Hourly Pension Fund	-	-	-	265,000	265,000
10100085-1670	Trans From Corrections Fund	-	75,000	-	75,000	75,000
10100085-1677	Trans From Tourism Bid Fee	85,000	-	-	-	-
10100085-1680	Trans From Tourism Cap Impv	250,000	250,000	-	250,000	250,000
10100085-1699	Trans From WS - Indirect Costs	5,770,565	5,861,868	5,861,868	6,027,758	5,993,753
10100085-8080	Trans From Amp - Debt Service	1,056,114	1,054,042	2	865,426	865,426
10100085-8081	Transf From Amp - Clearing	957,696	475,000	161,991	690,000	690,000
TOTAL TRANSFERS FROM OTHER FUNDS		9,703,832	9,396,997	6,431,927	14,661,827	14,627,822





GENERAL FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
COST REIMBURSEMENTS						
10100090-9900	Cost Reimburse	5,282	4,000	1,969	2,500	2,500
10100090-9901	Cost Reim-Finance	35	-	-	-	-
10100090-9902	Cost Reim-Engineering	-	100	864	-	-
10100090-9903	Cost Reim-Information Sys	-	-	64,093	-	-
10100090-9905	Cost Reim-Planning	39,992	38,000	62,764	55,000	57,000
10100090-9906	Cost Reim-Legal	2,229	2,000	32,523	2,000	2,000
10100090-9908	Cost Reim-Police	351,718	342,500	312,545	330,000	330,000
10100090-9909	Cost Reim-Fire	120,815	30,807	31,358	15,000	15,000
10100090-9911	Cost Reim-Inspection	28,527	27,000	54,313	30,000	30,000
10100090-9912	Cost Reim-TDOT	73,731	113,725	136,638	80,000	90,000
10100090-9915	Cost Reim-Env Services	113,027	37,000	18,747	20,000	20,000
10100090-9916	Cost Reim-BOE School Guards	-	97,000	-	97,000	97,000
10100090-9917	Cost Reim-PS CCD Conv Fees	242	50	529	-	-
10100090-9921	Cost Reim-Mayor/Clerk	5,221	14,001	70,997	-	-
10100090-9922	Cost Reim-Airport	90	-	-	-	-
10100090-9925	Cost Reim-Recycling	243,673	230,000	172,559	220,000	220,000
10100090-9934	Cost Reim-Revenue	268	-	25	-	-
10100090-9935	Cost Reim-E911	234,765	85,922	63,753	89,631	89,631
10100090-9942	Cost Reim-Human Resources	4,020	100	90	-	-
10100090-9944	Cost Reim-Preservation	2,458	2,100	2,631	2,100	2,100
10100090-9945	Cost Reim-Facilities Maint	2,546	2,500	748	1,000	1,000
10100090-9947	Cost Reim-PATA Fuel	235,030	125,743	119,618	179,315	179,315
10100090-9956	Cost Reim-Amphitheater	12,343	2,000	927	1,500	1,500
10100090-9968	Cost Reim-FOCUS	530	-	224	-	-
10100090-9969	Cost Reimb - PATA Security	-	110,198	55,099	110,198	110,198
10100090-9970	Cost Reim- A&E Special Events	43,957	5,000	49,740	35,000	35,000
10100090-9974	Cost Reim-PATA-UA Route	-	85,040	85,040	-	-
10100090-9975	Cost Reim-Cemeteries	-	-	10,075	-	-
10100090-9976	Cost Reim-Animal Shelter	15,576	15,000	11,474	15,000	15,000
10100090-9977	Other Reimbursement - Airshow	1,210	-	-	-	-
10100090-9984	Cost Reim-Summer Jobs	10,000	-	-	-	-
10100090-9985	Cost Reim-Summer Feeding	30,115	30,000	-	30,000	30,000
TOTAL COST REIMBURSEMENTS		1,577,423	1,399,786	1,359,496	1,315,244	1,327,244



In the spirit of excellence, the Accounting & Finance Department is committed to providing a service-oriented, team approach to effectively manage the City's financial health, and provide stewardship of resources while maintaining the City's financial integrity. During the reorganization, the Finance Department, the Revenue Department and the Water & Sewer Billing Office were combined.

Accounting & Finance FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Budgets & Financial Reporting	\$ 1,529,229	\$ 1,802,944	\$ 1,856,894	\$ 53,950	3.0%
Purchasing	1,378,456	1,419,449	1,473,115	53,666	3.8%
Revenue & Financial Services	1,052,219	1,162,976	1,256,329	93,353	8.0%
Total	\$ 3,959,905	\$ 4,385,369	\$ 4,586,338	\$ 200,969	4.6%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 2,451,060	\$ 2,660,574	\$ 2,967,078	\$ 306,504	11.5%
Overtime/Wages	2,627	7,872	11,000	3,128	39.7%
Auto Fuel/Maintenance	3,461	3,182	4,500	1,318	41.4%
Property Insurance	882,491	920,110	945,000	24,890	2.7%
Liability Insurance	343,333	339,890	360,000	20,110	5.9%
Other Operating	276,932	453,741	298,760	(154,981)	-34.2%
Total By Category	\$ 3,959,905	\$ 4,385,369	\$ 4,586,338	\$ 200,969	4.6%

Accounting & Finance Budget Highlights

- » Overall salaries and benefits expenditures increased by \$306,504 due to the net effect of the department utilizing FY 2019 salary savings to fund additional operational expenses, FY 2020 personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
 - \$152,807 of FY 2019 salary savings was for operational needs for the department.
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$1,619,260, of which \$1,574,260 is level funded from the FY 2019 budget with the exception of the following items:
 - \$45,000 increase to property insurance that covers the entire City due to increased premiums associated with the following:
 - » Upgrades and New Additions to the City's Fleet: As we continue making investments in new vehicles and equipment, we must also adjust our insurance on these vehicles as the value of our fleet rises. For example, we recently purchased a new ARFF truck for the Fire Department. The new truck has a value \$1.1M and replaced a 1985 model with a value of \$50k.
 - » Rising Inflation Rates: As Inflation increases we must also adjust our insured values so that we can ensure that our asset values are current.
 - » New Property Additions: Recent property additions such as the Edge, Shelby Park and boat landings must be insured and therefore cause our premiums to increase.



Accounting & Finance Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue implementation of Positive Pay and ACH fraud filter. These fraud protection measures are intended to provide additional security for safeguarding the City's fiscal assets. ACH Fraud Filter has been implemented and has already successfully deterred an attempt to debit the City's bank account. Positive Pay is in the final testing phase and is expected to go live before year-end.	Accomplished						X
Automate the banking/investment processes and eliminate time consuming bank runs.	Accomplished		X				
Enhance current city-wide purchasing and p-card policies to strengthen controls while addressing prior year audit findings.	12/31/2019		X				X
Monitor financial performance to ensure financial stability for future debt issuances (i.e. TCRIC/NASCAR/Elevate debt issuances, goal of AAA bond rating).	12/31/2019	X		X			X
Continue implementation of the Munis Project Accounting module (aka Project Ledger) with the focus being transparency and accessibility of project data in one location, available to all end users with a 100% project conversion goal.	9/30/2020		X	X			X
Ensure timely completion of all agreed-upon audit timelines with no significant deficiencies or material weaknesses. A&F accomplished this goal during the FY 2018 audit and hopes to achieve the same success for the FY 2019 audit.	3/31/2020		X				
Convert fire and police pension accounting to QuickBooks to eliminate tedious manual spreadsheets and data tracking.	12/31/2019		X				
Develop standard reports to be distributed to specific end users to further aid in decision making (i.e. capital projects, budgets, cash projections, revenues, forecasts).	12/31/2019		X	X			X
Develop and document departmental standard operating procedures.	12/31/2019		X				
Implement Munis General Billing module to appropriately accrue revenues in real time, issue standard City invoices and allow for improved tracking and collection efforts.	12/31/2019		X				X
Successfully implement an automated paperless accounts payable software to provide efficiency and accountability for all City departments that handle invoices. This implementation will help streamline the payment process and reduce staff time involved in the current process. A&F eliminated a position to cover the cost of this implementation in the FY 2019 budget and has been actively working to implement this software.	12/31/2019		X				X
Utilize the City's internal SharePoint website to provide external departments accessibility to relevant Accounting and Finance department forms and information.	6/30/2020		X				X



Accounting & Finance Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Become primarily paperless in our financial processing and workflows to gain efficiencies, curb costs and minimize space needed for hard copy data storage (i.e. accounts payable, purchasing, banking, capital assets).	12/31/2020		X				X
Migrate the City's budget process from a bottom up approach to one that is focused on performance based budgeting and budgeting for outcomes/results. Continue making strides towards providing a more analytical, comprehensive and transparent budget document (i.e. Greenville, S.C.).	9/30/2020		X	X			X
Establish multi-year budgets to improve financial management, establish long-term and strategic planning and identify imbalances between revenues and expenditure trends.	9/30/2020		X	X	X		X
Continue to research online sales and its impact to our City while monitoring federal and state legislative changes with ongoing consideration of possible revenue restructure needs.	Ongoing	X		X			X
Convert all employees to direct deposit and eventually eliminate paper paystubs replacing them with electronic records.	Ongoing		X				

Accounting & Finance Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





**GENERAL FUND
ACCOUNTING & FINANCE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
A&F - BUDGETS AND FINANCIAL REPORTING						
10101010-1005	Beer Tax Bonus	3,818	3,944	3,494	4,408	4,408
10101010-1015	Salaries	1,021,686	1,078,186	984,304	1,236,888	1,236,888
10101010-1025	Salary Overtime	14	-	-	-	-
10101010-1030	Wages	-	6,000	-	11,000	11,000
10101010-2010	Employee Insurance	127,273	150,521	112,807	171,737	171,737
10101010-2025	State Pension	71,580	82,490	69,946	83,437	83,437
10101010-2029	Medicare Tax	13,837	15,914	13,417	16,926	16,926
10101010-2030	Social Security	58,560	67,636	56,950	72,338	72,338
10101010-3005	Legal Advertising	-	750	-	-	-
10101010-3007	Auditing	129,085	112,000	88,200	102,000	102,000
10101010-3010	Auto-Fuel & Oil	-	-	-	-	-
10101010-3100	Outside Services	18,823	10,450	2,906	10,000	10,000
10101010-3110	Machine Rental	6,126	6,500	5,803	6,400	6,400
10101010-3137	Postage & Freight	7,784	7,650	6,995	8,000	8,000
10101010-3138	Operating Forms	6,321	6,000	4,890	6,000	6,000
10101010-3155	Office Supplies	5,383	7,500	6,177	5,500	5,500
10101010-3170	Repairs & Supplies	95	44,600	1,566	500	500
10101010-3210	Travel/Education	18,867	18,694	15,788	29,160	29,160
10101010-3212	Car Allowance	9,600	9,600	6,732	21,300	21,300
10101010-3214	Books/Dues/Subscriptions	5,744	49,500	37,788	55,200	55,200
10101010-3225	Uniforms/Prot Clothing	-	2,122	2,122	1,700	1,700
10101010-3231	Telephone	9,214	9,000	7,675	9,500	9,500
10101010-3995	Bank Charges	14,513	80,000		4,500	4,500
10101010-3999	Miscellaneous Expense	904	1,160	644	400	400
10101010-4010	Equipment	-	32,727	-	-	-
TOTAL A&F - BUDGETS AND FINANCIAL REPORTING		1,529,229	1,802,944	1,428,203	1,856,894	1,856,894





GENERAL FUND
ACCOUNTING & FINANCE

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
A&F - PURCHASING						
10101011-1005	Beer Tax Bonus	464	484	484	464	464
10101011-1015	Salaries	110,891	114,324	114,096	119,572	119,572
10101011-2010	Employee Insurance	22,560	23,028	22,554	24,346	24,346
10101011-2025	State Pension	7,806	8,836	8,784	8,860	8,860
10101011-2029	Medicare Tax	1,430	1,482	1,473	1,549	1,549
10101011-2030	Social Security	6,115	6,323	6,299	6,624	6,624
10101011-3085	Property Insurance	882,491	920,110	919,310	945,000	945,000
10101011-3105	Liability Insurance	343,333	339,890	330,464	360,000	360,000
10101011-3155	Office Supplies	954	1,200	1,021	1,000	1,000
10101011-3170	Repairs & Supplies	123	200	124	200	200
10101011-3210	Travel/Education	1,666	2,500	1,853	2,500	2,500
10101011-3212	Car Allowance	-	-	-	2,100	2,100
10101011-3214	Books/Dues/Subscriptions	448	400	363	400	400
10101011-3225	Uniforms/Prot Clothing	-	200	196	200	200
10101011-3231	Telephone	176	300	175	200	200
10101011-3999	Miscellaneous Expense	-	100	-	100	100
TOTAL A&F - PURCHASING		1,378,456	1,419,449	1,407,267	1,473,115	1,473,115





**GENERAL FUND
ACCOUNTING & FINANCE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
A&F - REVENUE AND FINANCIAL SERVICES						
10101030-1005	Beer Tax Bonus	3,078	3,029	3,029	3,480	3,480
10101030-1015	Salaries	782,818	843,919	733,070	917,381	917,381
10101030-1025	Salary Overtime	2,613	1,800	1,743	-	-
10101030-2010	Employee Insurance	93,479	117,063	94,957	135,136	135,136
10101030-2025	State Pension	59,800	69,024	57,716	70,223	70,223
10101030-2029	Medicare Tax	10,657	12,280	9,883	12,421	12,421
10101030-2030	Social Security	45,609	52,491	42,256	53,088	53,088
10101030-3010	Auto-Fuel & Oil	3,429	1,962	1,138	3,000	3,000
10101030-3015	Auto-Maintenance	32	1,220	740	1,500	1,500
10101030-3110	Machine Rental	5,653	5,500	4,770	5,500	5,500
10101030-3137	Postage & Freight	10,632	14,800	14,254	12,500	12,500
10101030-3138	Operating Forms	3,448	3,750	3,680	2,500	2,500
10101030-3155	Office Supplies	8,586	5,780	5,758	5,500	5,500
10101030-3170	Repairs & Supplies	(448)	4,980	4,478	1,500	1,500
10101030-3210	Travel/Education	10,284	9,500	10,320	11,000	11,000
10101030-3212	Car Allowance	-	-	-	4,800	4,800
10101030-3214	Books/Dues/Subscriptions	1,397	3,250	3,006	1,800	1,800
10101030-3225	Uniforms/Prot Clothing	-	2,578	1,933	3,000	3,000
10101030-3231	Telephone	11,049	9,500	7,975	11,500	11,500
10101030-3999	Miscellaneous Expense	103	550	430	500	500
TOTAL A&F - REVENUE AND FINANCIAL SERVICES		1,052,219	1,162,976	1,001,135	1,256,329	1,256,329



The Tuscaloosa City Council is the City's legislative body. The City of Tuscaloosa divides into seven Council districts. Collectively, the seven Councilmembers represent an estimated 100,000 residents covering over 70 square miles. As legislators, the Council considers particular items of business through issue-specific committees and recommends action to the full Council.

City Council FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
City Council	\$ 296,624	\$ 377,428	\$ 439,822	\$ 62,394	16.5%
Total	\$ 296,624	\$ 377,428	\$ 439,822	\$ 62,394	16.5%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 67,964	\$ 70,370	\$ 73,470	\$ 3,100	4.4%
Overtime/Wages	202,218	208,258	223,552	15,294	7.3%
Other Operating	26,442	98,800	142,800	44,000	44.5%
Total By Category	\$ 296,624	\$ 377,428	\$ 439,822	\$ 62,394	16.5%

City Council Budget Highlights

- » Overall salaries and benefits expenditures increased by \$3,100 due to FY 2020 personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$166,800 of which \$111,800 is level funded from the FY 2019 budget with the exception of the following:
 - \$70,000 increase for district enhancements for City Council
 - \$15,000 transfer to the Office of the Mayor for special election

City Council Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue to analyze cost savings throughout all budget line items.	Ongoing		X				X

City Council Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





**GENERAL FUND
COUNCIL**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
COUNCIL						
10104050-1005	Beer Tax Bonus	232	232	242	232	232
10104050-1015	Salaries	45,114	46,776	46,317	49,100	49,100
10104050-1025	Salary Overtime	2,206	2,000	872	2,000	2,000
10104050-1030	Wages	200,012	206,258	189,666	221,552	221,552
10104050-2010	Employee Insurance	28	20	25	20	20
10104050-2025	State Pension	4,005	4,091	4,294	4,361	4,361
10104050-2029	Medicare Tax	3,522	3,650	3,415	3,747	3,747
10104050-2030	Social Security	15,063	15,601	14,602	16,010	16,010
10104050-3100	Outside Services	2,314	60,000	51,011	11,000	11,000
10104050-3110	Machine Rental	2,731	4,500	2,946	4,500	4,500
10104050-3137	Postage & Freight	1	50	-	50	50
10104050-3138	Operating Forms	102	200	-	500	500
10104050-3155	Office Supplies	558	500	519	800	800
10104050-3170	Repairs & Supplies	809	2,000	496	24,350	24,350
10104050-3210	Travel/Education	9,972	21,000	18,211	21,000	21,000
10104050-3214	Books/Dues/Subscriptions	90	50	202	100	100
10104050-3231	Telephone	7,943	8,500	6,329	8,500	8,500
10104050-3999	Miscellaneous Expense	1,922	2,000		2,000	2,000
10104050-99901	Discretionary Funds - Dist 1	-	-	-	10,000	10,000
10104050-99902	Discretionary Funds - Dist 2	-	-	-	10,000	10,000
10104050-99903	Discretionary Funds - Dist 3	-	-	-	10,000	10,000
10104050-99904	Discretionary Funds - Dist 4	-	-	-	10,000	10,000
10104050-99905	Discretionary Funds - Dist 5	-	-	-	10,000	10,000
10104050-99906	Discretionary Funds - Dist 6	-	-	-	10,000	10,000
10104050-99907	Discretionary Funds - Dist 7	-	-	-	10,000	10,000
TOTAL COUNCIL		296,624	377,428	339,148	439,822	439,822



The Office of Federal Programs is an independent department that reports to the Office of Mayor. The mission of the Office of Federal Programs is to advance social and economic justice through the creation of strong, sustainable, and inclusive communities within Tuscaloosa. To that end, it acts as a liaison to the U.S. Department of Housing and Urban Development (HUD) and the Alabama Department of Economic and Community Affairs (ADECA), through the administration of the City of Tuscaloosa's Community Planning and Development grants. These grants include the Community Development Block Grant, HOME Investment Partnerships Program, Emergency Solutions Grant, and the Homeless Management Information System. Additionally, the Office of Federal Programs works with community agencies to expand and refine programs and projects offered to the Tuscaloosa community at large.

Federal Programs FY 2020 General Fund Budget Summary					
Divisions	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Federal Programs	\$ 371,879	\$ 573,371	\$ 581,509	\$ 8,138	1.4%
Total	\$ 371,879	\$ 573,371	\$ 581,509	\$ 8,138	1.4%
Expenditure Category					
Salaries/Benefits	\$ 314,893	\$ 489,435	\$ 457,573	\$ (31,862)	-6.5%
Overtime/Wages	13,440	38,159	27,359	(10,800)	-28.3%
Auto Fuel/Maintenance	131	950	950	-	0.0%
Other Operating	43,414	44,827	95,627	50,800	113.3%
Total By Category	\$ 371,879	\$ 573,371	\$ 581,509	\$ 8,138	1.4%

Federal Programs Budget Highlights

- Overall salaries and benefits expenditures decreased \$31,862 due to the increase in the salaries reimbursed by federal grants from \$115,933 to \$154,500, FY 2020 personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
- Excluding salaries and benefits, the total proposed budget for FY 2020 is \$123,936 of which \$83,936 is level funded from the FY 2019 budget with the exception of the following items. The department utilized their Wages line item to fund items that would have otherwise been on their unfunded list.
 - \$40,000 increase for Neighborhood Revitalization

Federal Programs Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Analysis of Impediments to Fair Housing Choice - This analysis is completed every five years in conjunction with the Five Year Consolidated Plan. It is used as a tool to address relevant issues with fair housing in the five year plan and action plans.	Begin Summer/Fall 2019			X			
Enhance Data Collection through use of HMIS/Housing Counseling Data System.	Underway	X		X			
Neighborhood Revitalization - Reduction of blighted properties funded with HOME/CDBG mortgage funds/Generate additional program income for CDBG/HOME Program.	Underway	X		X			



Federal Programs Goals (continued)

Short-Term Goals (continued):	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Neighborhood Revitalization - Blighted Affordable Rental Housing Incentive Program.	Underway	X		X			
Rehabilitation Program – Affordable Housing Initiative (Homeownership)	Underway	X		X			
Affordable Housing Study	Accomplished			X			
Certifying Additional Housing Counselors to enhance Housing Counseling Program - HUD is requiring multiple certified Housing Counselors to maintain the City's status to offer certified housing counseling services.	TBD		X				X
Springer Property Phase II (7 additional homeownership units) - Phase III will start late Summer/Fall 2019	Accomplished	X					
Focus Building Phase I (Completion July 2018)	Accomplished			X			
Receive proceeds from sale of Focus and Hotel Block property (Quarterly)	Ongoing			X			
Researching and applying for other Federal Grants and Cooperative Agreements that benefit revitalization.	Ongoing	X	X	X	X	X	X
Project Guardian - Installation of fiber optic cable and access points for the public wi-fi in low to moderate areas concentrated by public housing developments.	Underway	X		X	X		
Cordell Heights - Emergency Rehabilitation.	TBD	X		X			

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Completion of Springer Property (56 units)	Underway	X					
Benjamin Barnes YMCA - Construction, Relocation, and/or Acquisition	TBD					X	
Neighborhood Revitalization - Reduction of blighted properties funded with HOME/CDBG mortgage funds/Generate additional program income for CDBG/HOME Program.	Underway	X		X			
Neighborhood Revitalization - Blighted Affordable Rental Housing Incentive Program.	TBD	X		X			
Rehabilitation Program – Affordable Housing Initiative (Homeownership)	TBD	X		X			
Exploring Boys and Girls Club Renovations Feasibility	TBD					X	
Establish Land Banks for Affordable Housing and Economic Development in critical areas.	TBD	X		X			
Continued installation of fiber optics throughout low-moderate income areas throughout the City - additional phases of Project Guardian.	TBD	X		X	X		
Continued research and application for other Federal Grants and Cooperative Agreements that benefit revitalization and community development.	TBD	X	X	X	X	X	X



Federal Programs Unfunded Requests

Unfunded Initiatives:

»» 5 Year Plan (2020-2025) - Increase <i>Outside Services</i>	\$ 140,000
»» Neighborhood Revitalization Program	660,000
»» Local Housing Trust Fund	1,500,000
»» Workforce Population Assistance Program	80,000
Total Unfunded Initiatives	<u>\$ 2,380,000</u>

Unfunded Equipment:

»» None

Unfunded Facility Improvements:

»» None

Unfunded Personnel Requests:

»» None

Unfunded Technology Requests:

»» None





GENERAL FUND
FEDERAL PROGRAMS

Account		2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec	2020 Final Adopted
FEDERAL PROGRAMS							
10104070-1005	Beer Tax Bonus	1,677	1,624	1,663	-	1,624	1,624
10104070-1015	Salaries	453,142	468,291	457,205	-	478,247	478,247
10104070-101501	Salary Reimbursement	(262,989)	(115,933)	(156,496)	-	(154,500)	(154,500)
10104070-1025	Salary Overtime	60	-	-	-	-	-
10104070-1030	Wages	13,380	38,159	25,121	27,359	27,359	27,359
10104070-2010	Employee Insurance	43,630	50,495	42,433	-	45,785	45,785
10104070-2025	State Pension	35,066	38,368	38,717	-	39,462	39,462
10104070-2029	Medicare Tax	6,590	7,013	6,825	-	7,084	7,084
10104070-2030	Social Security	28,177	29,977	29,182	-	30,271	30,271
10104070-3005	Legal Advertising	1,029	309	-	1,600	1,600	1,600
10104070-3010	Auto-Fuel & Oil	131	550	114	550	550	550
10104070-3015	Auto-Maintenance	-	400	160	400	400	400
10104070-3100	Outside Services	7,217	10,000	4,396	20,000	20,000	20,000
10104070-3110	Machine Rental	5,783	6,200	5,476	6,600	6,600	6,600
10104070-3137	Postage & Freight	212	250	243	400	400	400
10104070-3138	Operating Forms	-	-	-	400	400	400
10104070-3155	Office Supplies	5,121	2,961	1,989	3,500	3,500	3,500
10104070-3170	Repairs & Supplies	10,710	2,000	1,140	2,000	2,000	2,000
10104070-3199	Neighborhood Revitalization	-	-	-	-	-	40,000
10104070-3210	Travel/Education	4,850	13,865	9,818	12,000	12,000	12,000
10104070-3212	Car Allowance	9,600	9,600	9,600	-	9,600	9,600
10104070-3214	Books/Dues/Subscriptions	143	15	15	1,000	1,000	1,000
10104070-3231	Telephone	7,350	7,900		7,300	7,300	7,300
10104070-3999	Miscellaneous Expense	1,000	1,327	1,286	827	827	827
TOTAL FEDERAL PROGRAMS		371,879	573,371	478,886	83,936	541,509	581,509



Fire Rescue continues to strive towards our Standard of Excellence each day by focusing on our Core Values. Our mission of “Making Tuscaloosa a safer community through the highest quality of emergency response, risk reduction and fiscal responsibility” continues to allow us to provide the highest quality of service to our customers. In a spirit of shared responsibility, again this year we have worked hard with our Accounting and Finance partners to make a responsible and conservative budget request. We appreciate the opportunity to highlight the projects below for further consideration and to discuss the impact those being funded or not will have on our department.

Fire & Rescue FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Fire	\$ 19,881,046	\$ 20,455,282	\$ 21,559,859	\$ 1,104,577	5.4%
Fire - Paramedics	3,052,807	3,154,169	3,354,191	200,022	6.3%
Fire - Grant	-	76,442	-	(76,442)	-100.0%
Fire - Ambulance	39,683	136,675	60,125	(76,550)	-56.0%
Total	\$ 22,973,536	\$ 23,822,568	\$ 24,974,175	\$ 1,151,607	4.8%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 20,168,157	\$ 20,812,615	\$ 21,996,592	\$ 1,183,977	5.7%
Overtime/Wages/Holiday Pay	1,316,068	1,593,500	1,686,246	92,746	5.8%
Auto Fuel/Maintenance	476,313	294,425	323,750	29,325	10.0%
Maintenance Contracts	22,176	102,517	25,000	(77,517)	-75.6%
Utilities	258,584	213,750	240,000	26,250	12.3%
Uniforms/Protective Clothing	171,839	186,250	186,250	-	0.0%
Capital Outlay	-	47,000	-	(47,000)	-100.0%
Other Operating	560,399	572,511	516,337	(56,174)	-9.8%
Total By Category	\$ 22,973,536	\$ 23,822,568	\$ 24,974,175	\$ 1,151,607	4.8%

Fire & Rescue Budget Highlights

- Overall salaries and benefits expenditures increased \$1,183,977 due to the addition of two new positions, FY 2020 personnel increases associated with 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date. The following positions have been added to the department's FY 2020 budget:
 - \$60,176 increase for new EMS Prevention Coordinator position which is partially offset by grant salary reimbursement
 - \$68,888 increase for new Fleet Services Officer position for Fire and Rescue
- Excluding salaries and benefits, the total proposed budget for FY 2020 is \$2,977,583 of which \$2,829,262 is level funded from the FY 2019 budget with the exception of the following items:
 - \$92,746 increase to Holiday Pay
 - \$26,250 increase in Utilities to cover increased Alabama Power Rates
 - \$29,325 increase in Auto Fuel & Oil for needs in excess of level-funding
- The FY 2020 budget includes permanent funding for the Fleet Service Officer position with appropriate service vehicle for this function. This position will allow the continued effective and positive outcomes documented during the ongoing pilot phase. Examples of these outcome are minimize downtime, shop time, cost, out of service or out of territory for repair or maintenance.



Fire & Rescue Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Safe Rooms at remaining four fire stations: Install safe rooms at stations 1, 2, 6 and 7 to provide for the safety and protection of personnel during dangerous weather conditions without having to abandon their stations. This will allow crews to begin to initiate service immediately into their coverage areas as the weather passes.	9/30/2020			X	X		X
Continue to expand our management and restructure of Fire Rescue Communications Division: This allows for quality improvement and efficiency of Fire and EMS call handling. a) Implement industry best practices including EFD (Emergency Fire Dispatch) and EMD (Emergency Medical Dispatch) to meet call handling and unit response standards. b) EMS calls would be triaged by TFRS call takers/dispatchers for the appropriate response and not transfer the call to Northstar unless a transport is needed. c) Complete implementation of previously funded AVL Dispatch of units. d) Continue to train our dedicated Fire and Rescue call takers/dispatchers.	3/21/2020		X	X	X		X
Secure permanent funding for the Fleet Service Officer position with appropriate service vehicle for this function. Permanent funding for this position will allow the continued effective and positive outcomes documented during the ongoing pilot phase. Examples of these outcome are minimize downtime, shop time, cost, out of service or out of territory for repair or maintenance.	10/1/2019		X	X	X		X
ISO Evaluation: Continue working toward improving our ISO rating, enhancing the safety of our citizens and personnel. a) Work with the water service to address flow testing, hydrant inspections and NFPA color-coding. b) Request and schedule new inspection Study feasibility of Automatic Aid Agreements to address areas of additional needs.	7/31/2020	X	X	X	X		X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Fire Stations a) Currently formulating a 10-year plan for relocation, construction and/or renovations of Stations. b) Evaluating projected population and economic growth.	2023	X	X	X	X		X



Fire & Rescue Goals

Long-Term Goals (continued):	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Establish additional Logistics Position: a) Ensure accounting compliance and best practice procedures are followed by TFR. b) Ensure all federal, state and local funding guidelines are followed. c) Support Comprehensive planning by providing transparency and accountability with TFR funds and accounts. d) Formulate long term Apparatus Replacement Funding plan.	10/31/2021		X	X	X		X
Increase Technical Response teams; a) Increase team capabilities. b) Continue to develop wide area and wilderness search program to assist with lost or injured citizens ie. Dementia, Alzheimer's and special needs patients. c) Develop and enhance TFR UAV program. d) Improve communication with EMA at both the local and state levels. e) Increase AMAS (Alabama Mutual Aid Systems) response teams' capabilities.	3/31/2020		X	X	X		X
EMS program: a) Develop comprehensive public education program to include teaching Hands-Only CPR, enhanced city-wide public access to AED program, Stop the Bleed, and the further development of a Community Notification and Response Program such as Pulse Point Program. b) Improve public awareness of social and health care resources that are already available in our community and how to access them. Hire full time Social Worker to augment existing partnership program with UA. c) EMS Prevention- 83 % of TFR response is EMS, expanding the existing services will allow to improve chronic disease management, public education, and coordination of community resources. d) Establish relationships with untapped community resources such as churches and civic groups to address population health concerns such as prevalence of heart disease and diabetes. e) Fire/EMS dispatch center can be enhanced to include telemedicine, etc. Calls would then be routed for unscheduled (911) or scheduled 10- digit number.	1/31/2023	X	X	X	X		X



Fire & Rescue Goals

Long-Term Goals (continued):	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Elevate Tuscaloosa:	1/20/2021	X	X	X	X	X	X
a) Working to create a dual enrollment program for those interested in pursuing a career in Public Safety.							
b) Develop a high school Internship program with TCTA.							

Fire & Rescue Unfunded Requests

Unfunded Initiatives:

»»» (9) Apparatus Operators	\$ 27,000
»»» Accountant	68,888
»»» Increase the <i>Uniforms and Protective Clothing</i> line item - Cancer Preventative Hoods	30,000
»»» Increase the <i>Overtime</i> line item - would allow for use of the Bike Teams	25,000
»»» EMS Training Officer	68,888
»»» Assistant Communications Supervisor	60,176
»»» (20) CPR Mannequins	3,500
»»» EMS Training Equipment	30,000
»»» Extrication Equipment	25,000
»»» (2) Dive Gear Sets	14,100
»»» Physical Fitness Equipment	25,000
»»» Increase <i>Repairs and Supplies</i> line item - replace equipment	10,500
»»» 3/4 Ton Crew Cab 4X4 Truck	54,500
»»» CPR Device	15,000
»»» Stretcher	15,000
»»» Amkus	11,500
»»» Turnout Gear Washer Extractor	20,000
»»» Increase <i>Uniforms</i> line item - Additional Fire Dispatchers and Wilderness PPE	4,750
»»» Secretary	31,473
»»» Increase <i>Uniforms & Protective Clothing</i> line item - Firefighter Turnout Gear Rotation	650,000
»»» Video Laryngoscopes	10,900
»»» New Drill Field	Unknown
»»» Assistant EMS Officer	68,888
Total Unfunded Initiatives	\$ 1,270,063

Unfunded Equipment:

»»» 107 ft. Aerial Ladder Truck	\$ 1,500,000
Total Unfunded Equipment Requests	\$ 1,500,000

Unfunded Facility Improvements:

»»» FEMA Storm Rooms - Fire Stations 1, 2, 6 and 7	\$ 45,000
»»» Fire Station 3 - Improvements	12,000
»»» Fire Station 10 - Improvements	25,000
»»» Fire Station 1 - Improvements	75,000
»»» Fire Station 11 - Roof Metal Replacement	41,000
»»» Fire Logistics	2,000
»»» Fire Station 6 - Improvements	18,000
»»» Fire Station 9 - Additional Storage Space	350,000
»»» Fire Station 4 - Roof Replacement	6,000
Total Unfunded Facility Improvements	\$ 574,000



Fire & Rescue Unfunded Requests (continued)

Unfunded Personnel Requests (continued):

»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	\$ 3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Fire Apparatus Operator - Salary Adjustment from Firefighter to Fire Apparatus Operator	3,000
»»» Accountant	68,888
»»» EMS Training Officer	68,888
»»» Assistant Communications Supervisor	60,176
»»» Secretary	41,011
»»» Fire Lieutenant	68,888
Total Unfunded Personnel Requests	\$ 334,851

Unfunded Technology Requests:

»»» (2) iPad Pros	\$ 2,968
»»» (2) Printer/Scanners	600
»»» Docking Station	200
»»» Rugged Laptop	2,768
»»» Mount	413
Total Unfunded Technology Improvements	\$ 6,949





**GENERAL FUND
FIRE & RESCUE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FIRE						
10106010-1005	Beer Tax Bonus	112,422	113,724	114,482	113,724	113,724
10106010-1010	Longevity Bonus	81,000	80,000	82,600	81,600	81,600
10106010-1011	Supp Longevity Bonus	83,250	82,250	86,150	84,900	84,900
10106010-1015	Salaries	13,172,638	13,590,621	13,557,815	14,286,438	14,293,151
10106010-1025	Salary Overtime	476,986	699,500	939,321	699,500	699,500
10106010-1045	Holiday Pay	655,772	643,000	697,799	730,000	730,000
10106010-2010	Employee Insurance	2,013,070	2,135,395	2,028,691	2,212,884	2,213,646
10106010-2020	Fire-Police Pension	1,854,320	1,910,000	1,977,219	2,083,714	2,083,714
10106010-2025	State Pension	39,574	41,586	47,000	48,496	48,899
10106010-2029	Medicare Tax	195,093	185,387	208,848	196,668	196,765
10106010-2030	Social Security	29,365	29,424	32,471	34,499	34,915
10106010-3010	Auto-Fuel & Oil	125,648	80,675	83,502	110,000	110,000
10106010-3015	Auto-Maintenance	263,967	165,000	277,247	165,000	165,000
10106010-3079	Range Training	950	950	94	950	950
10106010-3086	Public Education	29,912	30,000	19,730	30,000	30,000
10106010-3100	Outside Services	10,588	12,168	4,182	12,000	12,000
10106010-3106	Toll Bridge	867	475	1,144	475	475
10106010-3110	Machine Rental	15,309	6,000	23,412	6,000	6,000
10106010-3137	Postage & Freight	1,095	1,425	604	1,425	1,425
10106010-3138	Operating Forms	342	460	297	460	460
10106010-3155	Office Supplies	8,400	8,360	6,015	8,360	8,360
10106010-3157	Fire Prevention/Arson	841	950	1,027	950	950
10106010-3170	Repairs & Supplies	184,610	119,000	110,567	119,000	119,000
10106010-3180	Haz-Mat Rep & Supplies	9,535	9,500	4,792	9,500	9,500
10106010-3188	Furniture Supplies	10,203	10,450	2,353	10,450	10,450
10106010-3210	Travel/Education	37,008	38,000	37,951	38,000	38,000
10106010-3213	Clothing Allowance	215	800	800	800	800
10106010-3214	Books/Dues/Subscriptions	12,343	12,000	11,678	12,000	12,000
10106010-3225	Uniforms/Prot Clothing	122,177	138,750	126,093	138,750	138,750
10106010-3230	Utilities	258,584	213,750	239,859	240,000	240,000
10106010-3231	Telephone	73,287	73,500	60,902	73,500	73,500





**GENERAL FUND
FIRE & RESCUE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FIRE (continued)						
10106010-3999	Miscellaneous Expense	1,674	1,425	261	1,425	1,425
10106010-8018	Grant Match	-	20,757	-	-	-
TOTAL FIRE		19,881,046	20,455,282	20,784,907	21,551,468	21,559,859





**GENERAL FUND
FIRE & RESCUE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FIRE - PARAMEDICS						
10106011-1005	Beer Tax Bonus	16,816	16,832	16,512	16,306	16,306
10106011-1010	Longevity Bonus	12,600	12,600	12,500	12,500	12,500
10106011-1011	Supp Longevity Bonus	11,400	11,400	11,750	11,750	11,750
10106011-1015	Salaries	1,938,646	1,980,457	1,943,402	2,133,634	2,133,634
10106011-101501	Salary Reimbursement - Grants	-	-	-	(23,000)	(23,000)
10106011-1025	Salary Overtime	73,691	140,500	131,402	140,500	140,500
10106011-1045	Holiday Pay	109,619	110,500	104,622	116,246	116,246
10106011-2010	Employee Insurance	293,326	310,539	304,255	341,862	341,862
10106011-2020	Fire-Police Pension	285,357	284,445	293,380	316,202	316,202
10106011-2029	Medicare Tax	29,064	27,155	29,974	29,351	29,351
10106011-3010	Auto-Fuel & Oil	41,335	23,750	21,969	23,750	23,750
10106011-3015	Auto-Maintenance	45,363	25,000	24,980	25,000	25,000
10106011-3100	Outside Services	2,500	4,750	9,264	4,750	4,750
10106011-3106	Toll Bridge	51	380	49	380	380
10106011-3138	Operating Forms	781	1,900	-	1,900	1,900
10106011-3155	Office Supplies	4,025	4,037	1,790	4,037	4,037
10106011-3156	Maintenance Contracts	22,176	25,967	17,763	25,000	25,000
10106011-3170	Repairs & Supplies	62,958	70,000	68,221	70,000	70,000
10106011-3176	Outside Testing	933	700	345	700	700
10106011-3210	Travel/Education	32,660	39,057	23,932	33,250	33,250
10106011-3214	Books/Dues/Subscriptions	7,164	7,000	11,817	7,000	7,000
10106011-3225	Uniforms/Prot Clothing	49,662	47,500	37,731	47,500	47,500
10106011-3231	Telephone	12,021	8,500	10,651	8,500	8,500
10106011-3999	Miscellaneous Expense	658	1,200	152	1,200	1,200
TOTAL FIRE - PARAMEDICS		3,052,807	3,154,169	3,076,462	3,354,191	3,354,191





**GENERAL FUND
FIRE & RESCUE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FIRE - GRANT						
10106014-3170	Repairs & Supplies	-	29,442	20,087	-	-
10106014-4010	Equipment	-	47,000	34,464	-	-
TOTAL FIRE - GRANT		-	76,442	54,551	-	-





**GENERAL FUND
FIRE & RESCUE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
FIRE - AMBULANCE						
10106015-3100	Outside Services	33,633	42,750	30,307	42,750	42,750
10106015-3156	Maintenance Contracts	-	76,550	70,734	-	-
10106015-3170	Repairs & Supplies	441	4,000	888	4,000	4,000
10106015-3210	Travel/Education	5,608	11,000	3,746	11,000	11,000
10106015-3214	Books/Dues/Subscriptions	-	950	-	950	950
10106015-3999	Miscellaneous Expense	-	1,425	18	1,425	1,425
TOTAL FIRE - AMBULANCE		39,683	136,675	105,693	60,125	60,125



The Human Resources team is a strategic, collaborative partner with all City departments. We help reduce liability by ensuring compliance with all federal and state laws and City policies and procedures. We strive to be Tuscaloosa's employer of choice by recruiting, developing and retaining a diverse workforce while maintaining a competitive benefits and compensation package. We support a productive, safe work environment through customer service, teamwork, coaching, assisting with conflict resolution and promoting the City's culture.

Human Resources FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Human Resources	\$ 2,505,520	\$ 2,521,280	\$ 2,786,280	\$ 265,000	10.5%
Total	\$ 2,505,520	\$ 2,521,280	\$ 2,786,280	\$ 265,000	10.5%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 818,492	\$ 889,859	\$ 1,128,030	\$ 238,171	26.8%
Temporary Service Wages	145,565	180,171	70,000	(110,171)	-61.1%
Workman's Compensation	1,142,379	1,050,000	1,050,000	-	0.0%
Other Operating	399,085	401,250	538,250	137,000	34.1%
Total By Category	\$ 2,505,520	\$ 2,521,280	\$ 2,786,280	\$ 265,000	10.5%

Human Resources Budget Highlights

- Overall salaries and benefits expenditures increased \$238,171 due to the addition of a Senior HR Officer and two Human Resource Specialists positions, FY 2020 personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date. The following positions have been added to the department's FY 2020 budget:
 - \$81,084 increase for new Senior HR Officer position
 - \$46,238 increase for new HR Specialist position
 - \$46,238 increase for new HR Specialist position
- Excluding salaries and benefits, the total proposed budget for FY 2020 is \$1,658,250 of which \$1,521,250 is level funded from the FY 2019 budget with the exception of the following items:
 - Increase to the Outside Services line item of \$90,000. This increase is due to reoccurring monthly payments for the SmartBen benefits enrollment platform that Council approved during FY 2019.
 - Increase to the Books Dues Subscriptions line item of \$45,000 for the NeoGov - Learning Management System.
 - Increase to the Staff Development line item of \$2,000 for the Employee Recognition Program.

Human Resources Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Revise the City's employee service recognition program.	9/1/2019		X				X
Continue to enhance on-boarding for new hires by implementing a stay interview. This will help managers understand why employees stay and what might cause them to leave.	9/1/2019		X				X
Coordinate town hall meetings with the Mayor to improve internal communication with employees.	10/1/2019		X				X
Automate retiree premium payments for medical insurance. This will reduce staff time and create billing accuracy from the complex eligibility rules. This is also a service the retirees have asked for.	1/1/2020		X				X



Human Resources Goals (continued)

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Select a Learning Management System to offer training to all employees.	1/1/2020		X				X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Develop and execute a supervisor training program to develop leadership skills.	6/1/2020		X				X
Move all employees to one payroll to work more efficiently.	10/1/2020		X				X
Implement a succession planning program to develop top talent to key roles.	1/1/2021		X				X

Human Resources Unfunded Requests

Unfunded Initiatives:

» Increase <i>Medical Exams & Testing</i> line item	\$ 12,000
» Increase <i>Training</i> line item	10,000
» Increase <i>Telephone</i> line item	3,800
» New filing cabinets	9,600
Total Unfunded Initiatives	\$ 35,400

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» Additional space for filing system	\$ 30,000
» Upgrade the Human Resources Conference Room	Unknown
Total Unfunded Facility Improvements	\$ 30,000

Unfunded Personnel Requests:

» Office Assistant	\$ 39,269
Total Unfunded Personnel Requests	\$ 39,269

Unfunded Technology Requests:

» (4) Cell phones & token log-in access	\$ 3,800
Total Unfunded Technology Requests	\$ 3,800





**GENERAL FUND
HUMAN RESOURCES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
HUMAN RESOURCES						
10104010-1005	Beer Tax Bonus	2,328	2,552	2,661	2,552	2,552
10104010-1015	Salaries	646,958	697,565	681,917	884,123	884,123
10104010-1025	Salary Overtime	47	-	51	-	-
10104010-1055	Temporary Service Wages	85,226	122,873	122,977	45,000	45,000
10104010-1056	Temporary Wages-WS	60,339	57,298	51,199	25,000	25,000
10104010-2010	Employee Insurance	70,113	81,223	74,560	98,474	98,474
10104010-2025	State Pension	47,485	53,695	56,710	68,900	68,900
10104010-2029	Medicare Tax	8,864	9,486	9,352	12,207	12,207
10104010-2030	Social Security	37,900	40,538	39,987	52,174	52,174
10104010-2035	Workmen's Compensation	1,142,379	1,000,000	1,367,009	1,000,000	1,000,000
10104010-2036	Workmen's Compensation - WS	-	50,000	33,961	50,000	50,000
10104010-2038	PPACA Excise Tax	7,257	8,000	7,545	-	-
10104010-3100	Outside Services	257,461	208,300	174,372	327,000	327,000
10104010-3104	Staff Development	5,620	8,393	5,556	9,800	11,800
10104010-3107	Recruitment Interviews	324	3,550	2,021	5,450	5,450
10104010-3110	Machine Rental	7,721	7,608	7,608	6,000	6,000
10104010-3137	Postage & Freight	2,531	3,000	2,494	4,000	4,000
10104010-3140	Employee Wellness	3,225	5,000	3,557	4,000	4,000
10104010-3155	Office Supplies	9,288	12,000	10,686	12,540	12,540
10104010-3170	Repairs & Supplies	498	18,700	8,508	500	500
10104010-3174	Commercial Drivers Lic	1,657	3,800	3,745	2,000	2,000
10104010-3176	Outside Testing	31,404	21,000	20,840	20,500	20,500
10104010-3197	Medical Exams & Testing	43,961	70,000	45,613	70,000	70,000
10104010-3198	Medical Exams & Testing - WS	-	500	-	500	500
10104010-3210	Travel/Education	10,122	11,000	5,983	11,000	11,000
10104010-3212	Car Allowance	4,796	4,800	4,796	9,600	9,600
10104010-3214	Books/Dues/Subscriptions	1,855	4,200	2,777	47,400	47,400
10104010-3225	Uniforms/Prot Clothing	-	1,000	810	-	-
10104010-3231	Telephone	4,394	4,200	3,302	4,560	4,560
10104010-3990	Benefits Fair	9,313	10,000	8,033	10,500	10,500
10104010-3999	Miscellaneous Expense	2,456	1,000	-	500	500
TOTAL HUMAN RESOURCES		2,505,520	2,521,280	2,758,629	2,784,280	2,786,280





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The Information Technology Department provides centralized technology services for the City of Tuscaloosa in support of Tuscaloosa's Standard of Excellence to be the most Innovative and Effectively Managed City in the United States of America. The IT Department supports this Standard with 3 Service Goals which include the Security, Availability and Effectiveness of Tuscaloosa's Technology Infrastructure. Our IT Team strives to meet these Goals each day and in doing so, supports an infrastructure which includes:

- » Over 2600 endpoints which range from mission critical servers to cell phones.
- » A data network connecting over 52 locations, serving City staff and our citizens
- » Over 350 Terabytes of data, including operational information, archives and backups for disaster recovery/business continuance.
- » 44 major application platforms supporting public safety, financials, HR as well as internal and external services.
- » A growing public infrastructure which includes Wi-Fi service to various areas of Tuscaloosa.
- » A growing network of public safety cameras, which over the next year will significantly impact Tuscaloosa's cyber intelligence efforts.

Over the past 12 months, the IT Department has completed significant milestones in support of our Service Goals and a sample of these are outlined below within our budget highlights. While not exhaustive, this information shows how our activities support our Service Goals which in turn support Tuscaloosa's Standard of Excellence. Our goal in the upcoming fiscal year is to capitalize on the investments we are requesting, and in July of 2020 show continued improvements across these areas.

Information Technology FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Information Technology	\$ 3,901,324	\$ 4,360,252	\$ 4,786,668	\$ 426,416	9.8%
IT - Communications	843,652	941,064	944,241	3,177	0.3%
Total	\$ 4,744,976	\$ 5,301,316	\$ 5,730,909	\$ 429,593	8.1%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 1,986,870	\$ 2,438,164	\$ 2,554,644	\$ 116,480	4.8%
Overtime/Wages	3,713	3,000	3,000	-	0.0%
Auto Fuel/Maintenance	8,889	13,100	13,100	-	0.0%
Lease Payments	427,702	437,000	470,000	33,000	7.6%
Maintenance Contracts	1,414,958	1,402,116	1,737,365	335,249	23.9%
Capital Outlay	111,014	54,512	29,000	(25,512)	-46.8%
Other Operating	791,831	953,424	923,800	(29,624)	-3.1%
Total By Category	\$ 4,744,976	\$ 5,301,316	\$ 5,730,909	\$ 429,593	8.1%

Information Technology Budget Highlights

- » Overall operating expenditures for salaries and benefits increased \$116,480 due to the net effect of a clerical error in the FY 2019 salary projection, the utilization of FY 2019 salary savings to fund equipment, FY 2020 personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
 - \$297,750 of FY 2019 salary savings was used to fund equipment, tactics software, and for the aerial photography mapping data project.



Information Technology Budget Highlights (continued)

- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$3,176,265, of which \$2,803,266 is level funded from the FY 2019 budget with the exception of the following items:
- \$333,999 net increase in Maintenance Contracts due to annual increases in current maintenance contracts, as well as new additions to be added in FY 2020.
 - \$33,000 increase in Lease Payments due to an increase in our computer lease contract.
 - \$12,000 increase in the telephone expenses due to increased costs for ISP and PRI charges as well as for additional
 - \$6,000 decrease in uniforms, land purchases and equipment line items.
- » Information Technology has been able to complete various milestones which have a significant impact on our internal and external City services. A sample of these milestones that have been completed between the beginning of this fiscal year to now are outlined below:
- 3rd Party Security Audit
 - Next-Generation Anti-Virus Platform
 - Multi-Factor Network Authentication
 - Private Cellular Network for SCADA System
 - Updated the Firewall Configuration for perimeter Network Security
 - Implementation of a new Data Storage Array
 - New Data Replication Platform for disaster recovery and business continuance
 - Relocated a secondary Data Center to the new E-911 Center
 - Redundant and diverse network paths between Data Centers
 - Installed 4 new applications for Fire & Rescue
 - Geo Validation and CAD Mapping improvements for Public Safety
 - Created a Zoning Portal for review of project zoning requirements
 - GIS Addressing Project to support Public Safety Dispatch
 - Implement Microsoft Office 365 Enterprise Email Platform
 - Updated the Capital Projects Mapping Portal
 - Fire Station Mapping Project to support Fire & Rescue's 10 year plan

Information Technology Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Cybersecurity - Multifactor Authentication Platform.	Accomplished	X	X	X	X	X	X
Cybersecurity - Next Gen Anti-Virus/End Point Protection Platform.	Accomplished	X	X	X	X	X	X
Cybersecurity - Private Cellular Network for SCADA connectivity.	Accomplished		X		X		X
Move to Microsoft Office 365 Enterprise Email Platform.	Accomplished	X	X	X	X	X	X
Implementation of new Data Storage Array & Data Replication Services for Disaster Recovery; includes data recovery point of below 60 seconds.	Accomplished	X	X	X	X	X	X
Implementation of Public Safety Platforms including Priority Dispatch and Spillman Closest Unit.	Quarter 4; FY19		X		X		X
IT Department Staffing Revisions; will update positions & job functions to meet current needs using salary funding from 3 vacancies. No new funding required.	Quarter 1; FY20		X		X		X
Implementation of Motorola Command Central Aware Platform; supporting TPD Cyber Intelligence Initiative.	Quarter 1; FY20	X			X		X



Information Technology Goals (continued)

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Cybersecurity - Data Security Platform; classify, manage & protect Tuscaloosa's electronic data resources.	Quarter 2; FY20	X	X	X	X		X
Cybersecurity - USB Endpoint Protection Platform; protect computers from USB-based malware.	Quarter 2; FY20		X	X	X	X	X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Lifecycle Upgrades for Key Datacenter equipment including server infrastructure.	Quarter 3; FY20	X	X	X	X	X	X
Lifecycle Upgrades for Storage Infrastructure which houses video data from public safety and traffic cameras.	Quarter 3; FY20		X		X		X
Install GPS & Wireless Routers in all TPD Patrol Vehicles to support Cyber Intelligence initiative.	Quarter 3; FY20		X		X		X
Redundant Internet Connection for City of Tuscaloosa; provide backup redundancy to ensure uptime of services, particularly public safety services.	Quarter 3; FY20		X		X		X
Fiber Optic Connectivity to Fire Stations 3,6,9 and 10 to provide secure and reliable network connectivity for the provision of public safety services.	Quarter 4; FY20		X		X		X

Information Technology Unfunded Requests

Unfunded Initiatives:

Initiatives for Departments

»» Fiber Optic network connectivity to proposed camera locations for TPD Cyber Intelligence efforts	\$ 250,000
»» Fiber Optic network connectivity to Fire Stations not currently served by the City's data network	250,000
»» Version Upgrade to Kronos Timekeeping Platform	196,351
<i>Total Departmental Unfunded Initiatives</i>	<u>\$ 696,351</u>

Internal Initiatives

»» (2) Cisco B200 Blade Servers	\$ 76,500
»» Dell Isilon Storage Arrays	265,200
»» (3) SUV's	90,000
»» (20) Meraki MR55 Indoor Access Points	23,500
»» Email Encryption Software	10,000
»» Maintenance Funding for DR Projects	55,000
»» Shoretel Phone Handsets	40,000
»» Network Switches	27,000
<i>Total Internal Unfunded Initiatives</i>	<u>\$ 587,200</u>

Total Unfunded Initiatives

\$ 1,283,551



Information Technology Unfunded Requests (continued)

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» Additional climate controlled space for the storage of equipment - Annex 1, 2nd floor	\$ 67,000
» Additional working space for staff	Unknown
Total Unfunded Facility Improvements	\$ 67,000

Unfunded Personnel Requests:

» Deputy Chief Information Officer	\$ 107,218
» Technology Project Manager	96,764
» IT Communications Shop Supervisor	68,888
» Chief Information Security Officer	103,733
Total Unfunded Personnel Requests	\$ 376,603

Unfunded Technology Requests:

» Fiber optic network connectivity to proposed camera locations for TPD Cyber Intelligence efforts	\$ 250,000
» Fiber optic network connectivity to Fire Stations not currently served by the City's data network	250,000
» Version upgrade to Kronos Timekeeping Platform	196,351
Total Unfunded Technology Requests	\$ 696,351





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
INFORMATION TECHNOLOGY						
10104030-1005	Beer Tax Bonus	4,416	6,532	5,302	5,568	5,568
10104030-1015	Salaries	1,262,847	1,455,879	1,463,290	1,611,901	1,611,901
10104030-1025	Salary Overtime	2,587	-	681	-	-
10104030-2010	Employee Insurance	127,609	238,202	164,015	191,488	191,488
10104030-2025	State Pension	97,946	136,537	119,353	126,432	126,432
10104030-2029	Medicare Tax	17,389	24,059	20,028	22,036	22,036
10104030-2030	Social Security	74,479	103,476	85,636	94,178	94,178
10104030-3010	Auto-Fuel & Oil	3,841	3,000	1,813	3,000	3,000
10104030-3015	Auto-Maintenance	153	1,100	1,090	1,100	1,100
10104030-3086	Public Education	1,437	2,500	1,510	2,500	2,500
10104030-3100	Outside Services	21,421	161,757	131,856	115,000	115,000
10104030-3106	Toll Bridge	50	50	200	50	50
10104030-3109	Lease Payments	267,438	267,000	265,763	300,000	300,000
10104030-3110	Machine Rental	3,557	4,000	2,856	4,000	4,000
10104030-3113	Space Rental	2,125	-	3,669	-	-
10104030-3137	Postage & Freight	1,639	2,550	125	2,550	2,550
10104030-3138	Operating Forms	336	700	-	700	700
10104030-3154	Maintenance Contracts - Amp	19,542	21,500	21,500	23,600	23,600
10104030-3155	Office Supplies	3,557	3,150	3,324	3,150	3,150
10104030-3156	Maintenance Contracts	1,314,755	1,306,991	1,222,654	1,713,765	1,713,765
10104030-3161	Maintenance Contracts-WS	58,161	-	-	-	-
10104030-3169	Technology - Dept Requests	-	50,000	31,518	50,000	50,000
10104030-3170	Repairs & Supplies	256,192	288,940	261,853	251,000	251,000
10104030-3183	Peripheral Supplies	858	1,000	966	1,000	1,000
10104030-3188	Furniture Supplies	16,231	4,167		2,000	2,000
10104030-3189	Peripheral Supplies-WS	-	150	122	150	150
10104030-3210	Travel/Education	32,500	32,500	34,261	32,500	32,500
10104030-3212	Car Allowance	4,800	4,800	4,800	4,800	4,800
10104030-3214	Books/Dues/Subscriptions	3,354	3,700	2,490	3,700	3,700
10104030-3225	Uniforms/Prot Clothing	1,146	3,000	1,476	-	-
10104030-3231	Telephone	188,358	202,000	172,379	214,000	214,000
10104030-3999	Miscellaneous Expense	1,587	1,500	1,204	1,500	1,500





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
INFORMATION TECHNOLOGY (continued)						
10104030-4007	Emergency Equip Replace	4,837	5,000	5,000	5,000	5,000
10104030-4010	Equipment	69,238	22,512	21,962	-	-
10104030-6000	All Special Projects	35,000	-	-	-	-
10104030-6187	Land Purchases	1,939	2,000	-	-	-
TOTAL INFORMATION TECHNOLOGY		3,901,324	4,360,252	4,052,697	4,786,668	4,786,668





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IT - COMMUNICATIONS						
10104031-1005	Beer Tax Bonus	1,401	1,624	1,349	1,624	1,624
10104031-1015	Salaries	304,117	354,582	283,420	364,179	364,179
10104031-1025	Salary Overtime	1,126	3,000	2,591	3,000	3,000
10104031-2010	Employee Insurance	46,097	59,204	49,301	79,028	79,028
10104031-2025	State Pension	23,887	28,003	23,393	27,919	27,919
10104031-2029	Medicare Tax	4,147	4,791	3,873	4,834	4,834
10104031-2030	Social Security	17,734	20,475	16,562	20,657	20,657
10104031-3010	Auto-Fuel & Oil	3,590	5,000	3,178	5,000	5,000
10104031-3015	Auto-Maintenance	1,305	4,000	1,168	4,000	4,000
10104031-3106	Toll Bridge	-	-	274	-	-
10104031-3109	Lease Payments	160,264	170,000	160,264	170,000	170,000
10104031-3156	Maintenance Contracts	22,500	73,625	73,175	-	-
10104031-3170	Repairs & Supplies	257,484	191,760	164,092	240,000	240,000
10104031-3214	Books/Dues/Subscriptio	-	-	31	-	-
10104031-4010	Equipment	-	25,000	19,583	24,000	24,000
TOTAL IT - COMMUNICATIONS		843,652	941,064	802,296	944,241	944,241





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Infrastructure and Public Services (IPS), comprising of Administration, Engineering, Infrastructure, Logistics and Asset Management, and Public Services, accounts for approximately one third of City employees. In fiscal year 2019, 311 joined Infrastructure and Public Services. IPS is responsible for approximately \$35M in General Fund dollars, \$24M in Water & Sewer dollars, \$245M in Capital Project dollars, and \$107M in Grant Project dollars. The department operates on the core principle of delivering the highest caliber of performance and integrity while providing the citizens of Tuscaloosa with exceptional customer service both at City Hall and in the community. Infrastructure and Public Services manages and facilitates all infrastructure, capital projects, public facilities, and public services for the City of Tuscaloosa. The department achieves this by working together, always being prepared for all scenarios, using asset management principles to drive decisions, and consistently providing excellent customer service. For a more detailed review of Infrastructure and Public Services, please reference the 2018 Annual Report.

Infrastructure & Public Services FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Administration	\$ 996,705	\$ 1,567,389	\$ 1,777,783	\$ 210,394	13.4%
Engineering	1,351,558	1,714,985	1,901,412	186,427	10.9%
Logistics & Asset Management	6,421,261	6,901,322	7,193,845	292,523	4.2%
Public Safety	9,626,785	10,003,809	10,079,381	75,572	0.8%
Infrastructure	11,813,075	12,485,646	14,007,382	1,521,736	12.2%
Total	\$ 30,209,384	\$ 32,673,151	\$ 34,959,803	\$ 2,286,652	7.0%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 19,582,008	\$ 21,500,936	\$ 23,470,441	\$ 1,969,505	9.2%
Overtime/Wages/Holiday Pay	1,213,530	1,093,485	1,108,876	15,391	1.4%
Auto Fuel/Maintenance	1,389,376	1,061,422	1,040,552	(20,870)	-2.0%
Maintenance Contracts	204,616	274,385	242,000	(32,385)	-11.8%
Power - Street Lights	1,203,160	1,099,046	1,294,864	195,818	17.8%
Tip Fee	794,989	805,525	805,525	-	0.0%
Utilities	1,666,100	1,716,725	1,725,391	8,666	0.5%
Capital Outlay	151,062	294,787	138,000	(156,787)	-53.2%
Other Operating	4,004,543	4,825,040	5,134,154	307,314	6.4%
Total By Category	\$ 30,209,384	\$ 32,671,351	\$ 34,959,803	\$ 2,286,652	7.0%

Infrastructure & Public Services Budget Highlights

- » Overall salaries and benefits expenditures increased \$1,885,644 due to the net effect of utilizing FY 2019 salary savings to fund additional operational expenses, FY 2020 personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
 - \$1,304,682 of FY 2019 salary savings was used to fund the Fleet Services remodel, IPS temp wages reimbursement to the Human Resources budget, equipment, mosquito control services contract increases, and AV Equipment production.



Infrastructure & Public Services Budget Highlights (continued)

- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$11,489,362, of which \$10,909,310 is level funded from the FY 2019 budget with the exception of the following items:
 - \$12,000 increase for the USDA Wildlife Contract
 - \$199,628 increase for the Mosquito Control Contract
 - \$40,782 increase for the cemetery maintenance, city grounds maintenance, and herbicide contract
 - \$202,371 increase in Utilities; accounts for an increase of 3% that began in January of 2019, an increase of 9% which was discounted for July-December of 2018, and a 1% increase starting in January 2020.
 - \$15,724 increase for the 2nd year of the Council approved Animal Shelter contract; increase to \$487,424 from \$471,700 for operations.
 - \$140,000 increase for Road and Traffic Striping
 - \$5,000 increase for the Jim Lawson radio advertising contract
 - \$60,000 increase for speed tables
 - \$14,378 increase to 811 contract for line locating
 - \$15,000 increase to The Gateway outside services for holiday decorations
 - \$126,328 decrease in ADEM Recycling Grants line item to reflect FY 2020 award amounts
- » A reduction in salary expenses due to the Disaster Recovery Salary Reimbursement for disaster recovery projects; currently projected at \$84,252.
- » The Engineering division budget includes an increase of \$3,882 due to multiple Professional Engineer license renewals in FY 2020.
- » Logistics and Asset Management includes an increase of \$17,936 due to increased utility costs, maintenance contracts, and repairs and supplies. The demand for City-Wide facility needs and repairs continues to increase.
- » The Administration division includes an increase of \$22,741 after absorbing 311.
- » The Public Services division includes an increase of \$238,066. However, the Public Services budget encompasses the addition of fleet routing software for the automated garbage trucks, Public Works Week events for recognition of IPS employees, additional increase for the ADEM recycling grant, and additional furniture expenses to replace outdated furniture at the Amphitheater and River Market.
 - Includes \$60,000 in operating expenditures for the Mayor's Cup 5K, which is 100% offset by sponsorships.
 - Includes \$35,240 in operating expenditures for Live at the Plaza, which is partially offset by sponsorships.
- » The Infrastructure division includes an increase of \$538,888 with a large contributing factor of increased outside services contracts related to Mosquito Control, Animal Shelter, City Grounds Maintenance, Herbicide, USDA Wildlife, and an increase in Street Lights. In addition, funding for Traffic Striping was added to the FY 2020 budget.
 - The annual Animal Shelter Contract for \$471,708 is included in the Infrastructure budget.
- » IPS is supporting the Tuscaloosa Talent Incubation Program by hiring interns at Fleet and Facilities Maintenance.
- » IPS continues to seek out grant opportunities. Thus far in fiscal year 2019, the following grants were secured:
 - ADEM Recycling Grant (\$349,100)
 - Tree Seedling Giveaway (460 participants with 5,000 seedlings given away)
 - ADECA Recreational Trails Program (\$342,699.15)
 - Walmart Community Grant (\$20,000)
 - 2018 FAA Grant (\$2,267,600)
- » River Market: The University of Alabama and Canterbury Episcopal Church has collaborated with the Tuscaloosa River Market to give seniors free health screenings and \$20 vouchers for fresh food.
- » IPS continues to explore opportunities to serve our citizens in new ways by:
 - Hosting Green Scenes at Environmental Services
 - Having Stuffed Animal Sleepovers at Environmental Services and the Airport
 - Partnering with Alabama Power to have the Tree Seedling Giveaway (460 participants with 5,000 seedlings given)
 - Holding Tech Or Treat at the Gateway
 - Hosting the Tuscaloosa Honor Flight
 - Organizing Monthly Tuscaloosa Builds Meetings
 - Creating new partnerships with Tuscaloosa Builds like the Chamber of Commerce, Small Business Development Center, Stillman College, and Ollie Washington Apprentice Program.
 - Providing the IPS Annual Report



Infrastructure & Public Services Budget Highlights (continued)

- » IPS is also striving to boost employee morale by:
- Hosting the IPS Road-E-O
 - Recognizing employees' dedication with an annual years of service ceremony
 - Holding a special luncheon to recognize the Annual IPS All-Stars
 - Honoring those employees with exemplary customer service with our Customer Service Award
 - Producing our PACT Plans
 - Training our employees on media etiquette as it relates to their work at the City
 - Meeting with our Safety Director to encourage a safer work environment
 - Presenting a monthly employee workshop (Tax Preparation, Financial Wellness, Home-Buyers Education, Asset Building, Summer Youth Programs, River Oaks Counseling, Employee Retirement Workshop, etc.)
 - Recognizing Garbage Man Appreciation Day
 - Recognizing National Public Works Week
 - Providing the IPS Annual Report

Infrastructure & Public Services Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A continued initiative to achieve the Mayor's standard of excellence through equipping the department in the areas of Planning and Preparedness, Asset Management, Customer Service, and Training. Overall this is IPS's strategy to successfully support the Mayor's core beliefs and standard of excellence.	Ongoing		X	X			X
311 Software: The switch to a new software for 311 will allow City staff to be more effective and efficient in the way we are able to respond to citizens. It will also make it more user-friendly for all parties involved.	10/1/2019		X		X		X
311 Rebrand: We believe that it is important to emphasize to the public the resources available through 311. This rebrand will encourage more participation from the younger generation through the use of the app.	10/1/2019		X				X
Airport Rebrand: Now that we have been designated a National Airport and have established a goal to have commercial air service, we need to rebrand our airport to the public.	Ongoing		X				X
Elevate Tuscaloosa: IPS will work with other city departments and outside organizations to assist in the implementation of the Elevate Projects.	Ongoing	X	X	X			X



Infrastructure & Public Services Goals (continued)

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. This is used internally to create benchmarks to improve workflow and budgetary efficiencies. Recently completed the annual report for 2018.	Ongoing		X	X			X
Policies and Procedures: Ongoing development to streamline and create efficiencies in the operations of the department.	Ongoing		X				X
Asset Management: Integrate asset management into the daily operations of all divisions.	Ongoing	X	X	X			X
Training: Training is the cornerstone to success; IPS has asked for an addition of \$85,330 on unfunded initiatives to support our employees in safety and training. See training matrix in PACT plans.	Ongoing		X				X
Transportation Standards: These standards are needed in order to be consistent with requirements for design, whether a private development or a capital project. These will be used for support and documentation when the Engineering division needs to enforce certain design standards and regulations.	Ongoing		X	X			X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A continued initiative to achieve the Mayor's standard of excellence through equipping the department in the areas of Planning and Preparedness, Asset Management, Customer Service, and Training. Overall this is IPS's strategy to successfully support the Mayor's core beliefs and standard of excellence.	Ongoing		X	X			X
Asset Management: A comprehensive assessment of City infrastructure, facilities, process assets and much more in order to be fully equipped with the knowledge to forecast for improvements and replacement, cost effectiveness and efficiencies, and in some cases a quicker response time. Will be used as a tool to implement new planning/procedures for everyday operations and capital purchases.	Ongoing	X	X	X			X
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. This is used internally to create benchmarks to improve workflow and budgetary efficiencies. Recently completed the annual report for 2018.	Ongoing		X	X			X



Infrastructure & Public Services Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Automated Garbage Trucks and Routing Software: The addition of automated garbage trucks and routing software will allow for higher efficiency in terms of service and reduced employee time spent on the job which consequently leads to cost savings as well as increased safety for employees.	1/31/2021		X	X	X		X
Commercial Air Service: IPS is actively setting the City up to be attractive for commercial air service through collaborative conversations with interested parties, Elevate Tuscaloosa projects such as the airport terminal redesign, and various grant opportunities.	Ongoing		X				X
Elevate Tuscaloosa: IPS will work with other city departments and outside organizations to assist in the implementation of the Elevate Projects.	Ongoing	X	X	X			X
IPS is continuing to garner community involvement and awareness for career opportunities in public works through the talent incubation program.	Ongoing		X				X
Cleaner and Brighter Downtown: IPS has already installed new lighting on the Intermodal Facility (IMF) and will continue to increase lighting as needed in the downtown area. IPS has also requested a new sidewalk cleaner that will enable crews to keep downtown streets and sidewalks cleaner for citizens and visitors.	Ongoing		X	X	X		X
Drainage Standards: These standards are needed in order to be consistent with requirements for design; whether a private development or a capital project. These will be used for support and documentation when the Engineering division needs to enforce certain design standards and regulations.	Ongoing	X	X	X	X		X

Infrastructure & Public Services Unfunded Requests

Unfunded Initiatives:

Initiatives for Office of the Mayor/Council

» Special Events Signage - Entertainment District Signage	\$ 5,000
» Road and Traffic Striping	1,461,362
<i>Total Unfunded Initiatives - Office of the Mayor/Council</i>	<u>\$ 1,466,362</u>

Internal Initiatives

» IPS Safety & Education - Training for IPS employees	\$ 85,330
» Storm Drainage Assessment - One Drainage Basin	150,000
» Increase Asset Management - Outside Services	80,000



Infrastructure & Public Services Unfunded Requests (continued)

Internal Initiatives (continued)

»»» Technology & Furniture - Deputy City Engineer	\$ 5,700
»»» Engineering: Drainage Standards Phase 1 & 2	300,000
»»» Replace Traffic Signal Bases	35,595
»»» Fence at the Gateway	7,000
»»» HVAC Assessment - Engineer to provide citywide	10,000
»»» Citywide facility needs	100,000
»»» Airport Rebranding	15,000
»»» Install new drainage/inlet across the taxiway at the Airport	20,000
»»» Airport Environmental Improvements	7,500
»»» Airport Repairs & Supplies	45,000
<i>Total Internal Unfunded Initiatives</i>	<u><u>\$ 861,125</u></u>

Total Unfunded Initiatives

\$ 2,327,487

Unfunded Equipment:

»»» Curbside Recycling Truck	\$ 150,000
»»» Shuttle Truck	74,000
»»» Sweeper	280,000
»»» Bucket Truck	94,000
»»» Grapple Truck	123,000
»»» Cyclone Sidewalk Cleaner	160,000
»»» 3/4 Ton Truck with Utility Bed	38,000
»»» 1/2 Ton Truck	26,000
»»» Single Cab 1/2 Ton Truck	26,000
»»» 2020 Sedan or Small SUV	26,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	26,000
»»» Autogreaser for AGT	5,500
»»» 2020 2 Ton Bucket Truck	94,000
»»» 2020 Digger Derrick Boring Truck	94,000
»»» 1/2 Ton Truck	26,000
»»» Water Truck	130,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	125,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	95,000
»»» 1/2 Ton Truck	26,000
»»» Boon Truck	94,000
»»» 1 Ton Squad Truck	93,000
»»» 3/4 Ton Truck	38,000
»»» 3/4 Ton Truck	38,000
»»» Dozer	115,000



Infrastructure & Public Services Unfunded Requests (continued)

Unfunded Equipment (continued):

» SUV	\$ 30,000
» SUV	30,000
» SUV	30,000
» 1/2 Ton Truck	26,000
» Sedan or Small SUV	26,000
» Floor Machine	11,000
» 1/2 Ton Truck	26,000
» 1 Ton Truck with Crew Cab and Dump Bed or Squad Truck	65,000
» 1/2 Ton Truck	26,000
» Lowboy Truck	123,000
» Mini Excavator	109,000
» 1/2 Ton Truck	26,000
» Box Truck (newer model)	65,000
» 1/2 Ton Truck	26,000
» 1/2 Ton Truck	26,000
» Trailer	30,000
Total Unfunded Equipment Requests	\$ 2,775,500

Unfunded Facility Improvements:

General - Infrastructure & Public Services

» Infrastructure Building - bring it up to code	\$ 35,000
» Logistics Warehouse - (5) Security Cameras	8,500
» Curry Building - pressure wash and paint the beams on the back of the main building	30,000
» Government Plaza - addition of a sand filter to the fountain	25,000
» Infrastructure Main Building - (2) Air Handlers	20,000
» Parking Control Building - replaced HVAC	12,000
» City Hall Annex 1 - upgrade the plumbing system	70,000
» Logistics Warehouse - additional lighting	15,000
» Curry Building - renovate ESD Training Room	7,500
» Curry Building - remove old parking area and replace with asphalt parking lot	1,000,000
» Curry Building - wash rack/greasing station	26,000
» Curry Building - automating back parking lot gate	7,500
» City Hall Annex 1 - generator, diesel, 150kW	139,900
» City Hall Annex 1 - building/main switchgear, 200 Amp.	378,400
» Curry Building - landscaping and possible irrigation	14,000
» Curry Building - pole barn over glass crusher	6,000
» Curry Building - diesel fueling station	100,000
» Infrastructure Main Building - upgrade all likes to LED	10,000
<i>Total General - Infrastructure & Public Services Unfunded Facility Improvements</i>	\$ 1,904,800

Airport - Infrastructure & Public Services

» Airport Fuel Tank Improvements	\$ 7,500
» Airport Tenant Gate Operator Replacement	5,000
» Install new storm water drainage infrastructure	75,000
» Airport Perimeter Improvements	10,000
» Airfield Storage Shelter	50,000
» New 11 unit T-hanger	750,000



Infrastructure & Public Services Unfunded Requests (continued)

Unfunded Facility Improvements (continued):

Airport - Infrastructure & Public Services (continued)

» New Air Handlers	35,000
» New ALC to include Asset Management software	30,000
<i>Total Airport - Infrastructure & Public Services Unfunded Facility Improvements</i>	<u>\$ 65,000</u>

Amphitheater - Infrastructure & Public Services

» Amphitheater Handrails - repair/replace 99 handrails	\$ 15,000
» Amphitheater Stage - repair concrete and replace exterior benches	9,000
» Reseal Asphalt	45,000
» Add additional 3 phase power in the back parking lot	17,000
» Replace gates 18 & 12 with electric gates	40,000
» Add Storage Building	45,000
» New canopy/pavilion in rear of Amphitheater to host VIPs	Unknown
» Permanent Dressing Rooms to replace trailers	600,000
<i>Total Amphitheater - Infrastructure & Public Services Unfunded Facility Improvements</i>	<u>\$ 771,000</u>

Rivermarket - Infrastructure & Public Services

» Rivermarket Handrails - repair and paint handrails	\$ 5,000
» Remove delineators for parking lot and Riverwalk	3,000
» Permanent signage	10,000
<i>Total Rivermarket - Infrastructure & Public Services Unfunded Facility Improvements</i>	<u>\$ 18,000</u>

Total Unfunded Facility Improvements

\$ 2,758,800

Unfunded Personnel Requests:

» Graduate Engineer	\$ 89,795
» Graduate Engineer	89,795
» Facilities Maintenance Technician	60,176
» Maintenance Technician Assistant	47,980
» Custodial Worker	37,526
» Custodial Worker	37,526
» Deputy City Engineer	103,733
Total Unfunded Personnel Requests	<u><u>\$ 466,531</u></u>

Unfunded Technology Requests:

» (7) Samsung Galaxy Tablets/Books S4 - 64GB	\$ 5,092
» (2) Desktop Computers	1,861
» (3) 24" Monitors	404
» (2) Laptops	2,659
» (9) iPads	4,232
» (3) Microsoft Office	804
» Adobe Acrobat	245
» Adobe Acrobat Pro DC or Acrobat DC for Enterprises	1,000
» (4) 60" Monitors	2,000
» (2) Microsoft Surfaces	2,874
» Visio	180
» (2) Shoretel Phones	810
» AV Equipment - Projector, Speakers, etc.	2,000
» Hotspot	Unknown
Total Unfunded Technology Requests	<u><u>\$ 24,161</u></u>





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - ADMINISTRATION						
10109050-1005	Beer Tax Bonus	2,560	3,272	3,088	3,248	3,248
10109050-1015	Salaries	803,618	955,878	867,359	991,080	991,080
10109050-101501	Salary Reimbursement	(62,696)	(66,908)	(23,861)	(31,102)	(31,102)
10109050-1025	Salary Overtime	155	1,000	101	1,000	1,000
10109050-2010	Employee Insurance	73,298	109,774	84,666	110,665	110,665
10109050-2025	State Pension	62,536	74,559	71,014	76,329	76,329
10109050-2029	Medicare Tax	11,256	13,449	12,133	14,015	14,015
10109050-2030	Social Security	47,274	56,696	50,884	59,094	59,094
10109050-3005	Legal Advertising	-	57	57	250	250
10109050-3010	Auto-Fuel & Oil	49	300	348	300	300
10109050-3015	Auto-Maintenance	-	300	151	850	850
10109050-3086	Public Education	14,921	20,690	17,178	27,400	27,400
10109050-3110	Machine Rental	5,663	6,500	5,696	7,000	7,000
10109050-3137	Postage & Freight	556	400	460	400	400
10109050-3138	Operating Forms	312	100	78	200	200
10109050-3155	Office Supplies	2,861	1,890	1,938	3,000	3,000
10109050-3170	Repairs & Supplies	801	8,095	6,450	2,650	2,650
10109050-3210	Travel/Education	13,181	41,850	28,953	28,830	28,830
10109050-3212	Car Allowance	9,600	9,600	9,600	9,600	9,600
10109050-3214	Books/Dues/Subscriptions	1,767	2,577	1,430	2,745	2,745
10109050-3225	Uniforms/Prot Clothing	1,653	2,400	2,222	2,275	2,275
10109050-3231	Telephone	5,534	5,520	5,020	5,600	5,600
10109050-3999	Miscellaneous Expense	1,806	3,040	3,036	4,200	4,200
TOTAL IPS - ADMINISTRATION		996,705	1,252,839	1,148,001	1,319,629	1,319,629





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - ADMIN - 311						
10109051-1005	Beer Tax Bonus	-	1,856	1,935	1,856	1,856
10109051-1015	Salaries	-	210,674	208,181	330,922	330,922
10109051-1025	Salary Overtime	-	1,500	580	1,500	1,500
10109051-2010	Employee Insurance	-	40,705	35,064	52,992	52,992
10109051-2025	State Pension	-	17,042	17,800	21,893	21,893
10109051-2029	Medicare Tax	-	2,782	2,789	4,460	4,460
10109051-2030	Social Security	-	11,884	11,925	19,061	19,061
10109051-3086	Public Education	-	-	-	2,000	2,000
10109051-3100	Outside Services	-	10,700	9,225	1,000	1,000
10109051-3110	Machine Rental	-	1,169	1,226	2,400	2,400
10109051-3138	Operating Forms	-	-	-	100	100
10109051-3155	Office Supplies	-	473	216	1,000	1,000
10109051-3170	Repairs & Supplies	-	2,214	1,857	850	850
10109051-3210	Travel/Education	-	5,394	5,394	4,790	4,790
10109051-3214	Books/Dues/Subscriptions	-	167	337	500	500
10109051-3225	Uniforms/Prot Clothing	-	-	-	1,300	1,300
10109051-3231	Telephone	-	7,794	6,280	11,380	11,380
10109051-3999	Miscellaneous Expense	-	195	-	150	150
TOTAL IPS - ADMIN - 311		-	314,550	302,809	458,154	458,154





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - ENGINEERING						
10109030-1005	Beer Tax Bonus	4,050	4,396	4,080	4,640	4,640
10109030-1015	Salaries	1,083,793	1,242,372	1,148,845	1,524,344	1,524,344
10109030-101501	Salary Reimbursement	(176,785)	(61,319)	(39,187)	(53,150)	(53,150)
10109030-101503	Salary Reimbursement - Elevate	-	-	-	(96,764)	(96,764)
10109030-1025	Salary Overtime	34,741	35,000	8,111	35,000	35,000
10109030-2010	Employee Insurance	132,885	169,187	127,530	169,284	169,284
10109030-2025	State Pension	78,827	87,770	87,686	102,922	102,922
10109030-2029	Medicare Tax	15,418	16,894	15,966	19,618	19,618
10109030-2030	Social Security	65,946	72,210	68,267	83,861	83,861
10109030-3010	Auto-Fuel & Oil	13,477	10,000	7,179	10,000	10,000
10109030-3015	Auto-Maintenance	4,458	2,850	4,298	2,850	2,850
10109030-3100	Outside Services	17,600	64,900	26,933	20,000	20,000
10109030-3106	Toll Bridge	14	70	1	70	70
10109030-3110	Machine Rental	26,141	20,900	25,319	22,000	22,000
10109030-3137	Postage & Freight	49	150	73	150	150
10109030-3138	Operating Forms	146	440	649	810	810
10109030-3155	Office Supplies	5,512	8,000	7,469	8,000	8,000
10109030-3170	Repairs & Supplies	6,182	4,300	1,620	3,450	3,450
10109030-3210	Travel/Education	16,635	14,100	14,022	18,300	18,300
10109030-3212	Car Allowance	5,200	4,800	4,800	4,800	4,800
10109030-3214	Books/Dues/Subscriptions	3,271	1,230	1,303	3,687	3,687
10109030-3225	Uniforms/Prot Clothing	2,592	4,085	3,951	4,890	4,890
10109030-3231	Telephone	11,404	12,150	8,947	12,150	12,150
10109030-3999	Miscellaneous Expense	-	500	311	500	500
TOTAL IPS - ENGINEERING		1,351,558	1,714,985	1,528,173	1,901,412	1,901,412





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - ADMINISTRATION						
10109040-1005	Beer Tax Bonus	1,151	1,404	1,209	1,160	1,160
10109040-1015	Salaries	385,614	434,683	353,174	373,332	373,332
10109040-101501	Salary Reimbursement	-	(33,150)	-	-	-
10109040-1025	Salary Overtime	2,103	2,082	1,696	2,100	2,100
10109040-2010	Employee Insurance	46,206	50,474	36,825	39,740	39,740
10109040-2025	State Pension	25,796	32,019	26,292	26,588	26,588
10109040-2029	Medicare Tax	5,346	5,947	4,970	5,154	5,154
10109040-2030	Social Security	23,348	25,420	21,239	22,028	22,028
10109040-3010	Auto-Fuel & Oil	4,848	5,150	1,845	5,150	5,150
10109040-3015	Auto-Maintenance	3,515	2,650	497	2,650	2,650
10109040-3100	Outside Services	6,242	22,828	8,728	20,000	20,000
10109040-3106	Toll Bridge	24	50	17	75	75
10109040-3110	Machine Rental	9,559	11,600	14,589	9,600	9,600
10109040-3137	Postage & Freight	221	244	140	475	475
10109040-3138	Operating Forms	59	95	-	200	200
10109040-3155	Office Supplies	2,709	2,850	1,854	2,850	2,850
10109040-3170	Repairs & Supplies	-	-	-	1,000	1,000
10109040-3188	Furniture Supplies	-	343	343	-	-
10109040-3210	Travel/Education	12,017	14,050	12,115	16,050	16,050
10109040-3212	Car Allowance	4,400	4,800	4,800	4,800	4,800
10109040-3214	Books/Dues/Subscriptions	814	655	578	3,027	3,027
10109040-3225	Uniforms/Prot Clothing	18,688	21,000	18,320	24,330	24,330
10109040-3231	Telephone	39,674	42,962	35,560	41,000	41,000
10109040-3999	Miscellaneous Expense	615	630	306	380	380
TOTAL IPS - LAM - ADMINISTRATION		592,948	648,786	545,097	601,689	601,689





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - FLEET MAINTENANCE						
10109041-1005	Beer Tax Bonus	4,175	4,872	3,942	4,872	4,872
10109041-1015	Salaries	809,468	837,946	680,510	928,816	928,816
10109041-1025	Salary Overtime	38,076	34,000	24,776	34,000	34,000
10109041-1030	Wages	34,071	-	-	3,600	3,600
10109041-2010	Employee Insurance	161,141	209,557	140,702	210,237	210,237
10109041-2025	State Pension	63,865	74,062	59,984	73,324	73,324
10109041-2029	Medicare Tax	11,696	12,555	9,360	12,210	12,210
10109041-2030	Social Security	49,520	53,645	40,023	52,182	52,182
10109041-3010	Auto-Fuel & Oil	12,112	11,000	27,907	11,000	11,000
10109041-3015	Auto-Maintenance	13,528	12,000	19,596	12,000	12,000
10109041-3106	Toll Bridge	108	200	195	50	50
10109041-3110	Machine Rental	-	-	-	1,000	1,000
10109041-3138	Operating Forms	-	150	150	-	-
10109041-3170	Machine Rental	64,420	80,000	69,305	55,000	55,000
10109041-3216	Regulatory Permits	330	380	330	380	380
TOTAL IPS - LAM - FLEET MAINTENANCE		1,262,510	1,330,367	1,076,780	1,398,671	1,398,671





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - FACILITY MAINTENANCE						
10109042-1005	Beer Tax Bonus	8,573	8,804	8,580	8,816	8,816
10109042-1015	Salaries	1,413,073	1,497,342	1,385,022	1,579,744	1,579,744
10109042-1025	Salary Overtime	59,550	95,387	88,742	90,000	90,000
10109042-1026	Salary Overtime - A&E	-	8,328	-	8,328	8,328
10109042-1030	Wages	-	-	-	3,600	3,600
10109042-1045	Holiday Pay	1,582	2,400	2,515	2,400	2,400
10109042-2010	Employee Insurance	269,337	303,770	269,275	311,436	311,436
10109042-2025	State Pension	115,253	120,562	124,806	128,090	128,090
10109042-2029	Medicare Tax	19,382	19,487	19,479	20,734	20,734
10109042-2030	Social Security	82,876	83,260	83,247	88,585	88,585
10109042-3010	Auto-Fuel & Oil	28,368	19,725	16,166	19,725	19,725
10109042-3015	Auto-Maintenance	15,685	12,000	15,921	12,000	12,000
10109042-3100	Outside Services	22,112	42,000	5,940	65,000	65,000
10109042-3101	Outside Services-Amp	9,518	35,075	16,115	40,000	40,000
10109042-3106	Toll Bridge	29	56	45	-	-
10109042-3108	Outside Services-WS	-	6,720	288	6,720	6,720
10109042-3110	Machine Rental	1,977	1,000	-	1,000	1,000
10109042-3156	Maintenance Contracts	120,347	146,770	97,879	142,000	142,000
10109042-3159	Maintenance Contracts-WS	48,769	65,751	41,364	60,000	60,000
10109042-3162	Repairs & Supplies - Amp	76,738	60,000	43,046	60,000	60,000
10109042-3170	Repairs & Supplies	375,278	401,831	394,051	440,000	440,000
10109042-3187	Repairs & Supplies-WS	61,675	49,922	38,290	55,000	55,000
10109042-3196	Utilities - Amp	128,928	134,735	121,040	131,632	131,632
10109042-3226	Utilities-Airport	119,836	111,272	113,017	126,654	126,654
10109042-3227	Utilities-Police	358,643	332,670	339,246	353,676	353,676
10109042-3228	Utilities-Tdot	144,743	138,786	137,390	156,161	156,161
10109042-3229	Utilities-Parking Control	23,624	28,360	20,071	21,473	21,473
10109042-3230	City Hall Annex 1	182,540	195,443	153,349	176,672	176,672
10109042-3232	Utilities-Municipal Court	100,777	102,385	95,395	113,880	113,880
10109042-3233	Utilities-City Logistics	49,536	51,060	46,069	52,674	52,674
10109042-3234	Utilities-City Parks	70,189	106,638	59,811	70,412	70,412
10109042-3235	Utilities-Annex 3 - General	9,131	14,126	11,109	11,348	11,348





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - FACILITY MAINTENANCE (continued)						
10109042-3237	Utilities-Mww Transp Museum	14,461	21,120	18,148	19,446	19,446
10109042-3238	Utilities-River Market	72,375	70,389	68,495	79,573	79,573
10109042-3239	Utilities-Pub Safety Logistics	60,575	56,989	52,278	64,775	64,775
10109042-3240	Utilities-Curry/Esd	153,055	142,327	140,880	169,738	169,738
10109042-3245	Utilties-Annex 3 - WS	26,560	28,369	22,265	25,063	25,063
10109042-4010	Equipment	5,995	17,272	11,392	-	-
10109042-4018	Equip-WW Sewage Treat	-	5,988	5,988	-	-
10109042-4162	Capital Repairs - Amp	9,580	14,925	14,925	-	-
10109042-4170	Capital Repairs/Improvements	-	50,000	6,888	-	-
TOTAL IPS - LAM - FACILITY MAINTENANCE		4,260,669	4,603,044	4,088,526	4,716,355	4,716,355





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - TECHNICAL SERVICES						
10109043-1005	Beer Tax Bonus	1,088	1,160	1,368	1,624	1,624
10109043-1015	Salaries	222,767	230,474	264,562	348,519	348,519
10109043-1025	Salary Overtime	9,407	4,500	9,867	4,500	4,500
10109043-2010	Employee Insurance	30,930	35,380	41,241	60,725	60,725
10109043-2025	State Pension	16,735	18,922	22,395	26,873	26,873
10109043-2029	Medicare Tax	3,148	3,104	3,752	4,745	4,745
10109043-2030	Social Security	13,461	13,265	16,009	20,276	20,276
10109043-3010	Auto-Fuel & Oil	913	1,900	254	2,250	2,250
10109043-3015	Auto-Maintenance	1,091	618	72	618	618
10109043-3100	Outside Services	-	320	-	-	-
10109043-3170	Repairs & Supplies	5,594	9,482	11,270	7,000	7,000
TOTAL IPS - LAM - TECHNICAL SERVICES		305,134	319,125	370,790	477,130	477,130





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - ADMINISTRATION						
10109060-1005	Beer Tax Bonus	1,570	1,624	1,535	1,624	1,624
10109060-1015	Salaries	434,036	458,034	396,632	470,858	470,858
10109060-1025	Salary Overtime	2,666	1,500	2,983	15,000	15,000
10109060-1030	Wages	8,665	11,000	8,513	11,000	11,000
10109060-2010	Employee Insurance	49,160	53,029	47,348	65,464	65,464
10109060-2025	State Pension	33,036	36,104	32,254	36,272	36,272
10109060-2029	Medicare Tax	6,097	6,349	5,532	6,905	6,905
10109060-2030	Social Security	26,069	27,132	23,751	29,509	29,509
10109060-3010	Auto-Fuel & Oil	2,402	3,800	1,588	2,000	2,000
10109060-3015	Auto-Maintenance	157	950	476	950	950
10109060-3086	Public Education	57,638	28,312	23,389	42,950	42,950
10109060-3100	Outside Services	14,692	32,954	28,448	29,000	29,000
10109060-3138	Operating Forms	648	250	204	250	250
10109060-3155	Office Supplies	1,215	1,400	1,132	1,400	1,400
10109060-3170	Repairs & Supplies	5,788	5,300	6,228	3,500	3,500
10109060-3192	Adem Recycling Grant Exp	-	203,169	199,765	76,841	76,841
10109060-3210	Travel/Education	18,469	18,000	14,383	18,000	18,000
10109060-3212	Car Allowance	3,931	4,200	2,100	2,100	2,100
10109060-3214	Books/Dues/Subscriptions	1,629	4,688	3,225	4,860	4,860
10109060-3225	Uniforms/Prot Clothing	1,088	1,100	587	1,100	1,100
10109060-3231	Telephone	4,281	5,200	3,393	5,200	5,200
10109060-3998	Cc Merchant Fees	203	20	314	250	250
10109060-3999	Miscellaneous Expense	-	-	-	-	-
TOTAL IPS - PS - ADMINISTRATION		673,441	940,784	803,780	825,033	825,033





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - ENVIRONMENTAL SERVICES						
10109061-1005	Beer Tax Bonus	20,750	22,504	21,044	21,344	21,344
10109061-1015	Salaries	3,298,923	3,734,244	3,256,639	3,900,447	3,900,447
10109061-1025	Salary Overtime	347,787	326,500	393,890	339,560	339,560
10109061-1045	Holiday Pay	69	-	341	-	-
10109061-2010	Employee Insurance	678,016	850,326	639,892	773,543	773,543
10109061-2025	State Pension	292,068	313,146	316,902	331,973	331,973
10109061-2029	Medicare Tax	48,108	50,098	48,668	52,011	52,011
10109061-2030	Social Security	205,497	214,082	207,840	222,240	222,240
10109061-3010	Auto-Fuel & Oil	311,947	200,000	214,284	200,000	200,000
10109061-3015	Auto-Maintenance	344,056	300,000	429,254	280,000	280,000
10109061-3100	Outside Services	23,189	27,206	2,601	3,500	3,500
10109061-3106	Toll Bridge	9,262	11,000	10,960	11,000	11,000
10109061-3110	Machine Rental	2,369	3,700	3,272	4,500	4,500
10109061-3137	Postage & Freight	270	442	418	250	250
10109061-3138	Operating Forms	3,318	750	1,129	2,500	2,500
10109061-3155	Office Supplies	4,234	1,400	2,029	1,400	1,400
10109061-3156	Maintenance Contracts	-	23,864	-	-	-
10109061-3170	Repairs & Supplies	132,726	170,625	129,335	160,000	160,000
10109061-3195	Tip Fee	748,014	768,000	750,088	768,000	768,000
10109061-3210	Travel/Education	5,203	4,000	3,895	6,000	6,000
10109061-3214	Books/Dues/Subscriptions	1,158	1,390	898	29,855	29,855
10109061-3225	Uniforms/Prot Clothing	25,857	32,000	26,269	32,000	32,000
10109061-3231	Telephone	22,266	19,277	16,285	22,000	22,000
10109061-3997	Bad Debt Write Offs	51,034	-	-	-	-
10109061-3999	Miscellaneous Expense	4,319	3,700	3,488	4,500	4,500
TOTAL IPS - PS - ENVIRONMENTAL SERVICES		6,580,438	7,078,254	6,479,420	7,166,623	7,166,623





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - GATEWAY						
10109062-3100	Outside Services	273,395	339,311	338,911	350,000	365,000
10109062-3155	Office Supplies	1,154	-	-	1,900	1,900
10109062-3156	Maintenance Contracts	35,500	38,000	38,000	40,000	40,000
10109062-3170	Repairs & Supplies	615	9,272	3,966	9,000	9,000
10109062-3230	Utilities	26,506	25,387	26,424	26,000	26,000
10109062-3231	Telephone	2,052	2,200	2,119	2,200	2,200
10109062-3999	Miscellaneous Expense	1,101	1,300	58	-	-
TOTAL IPS - PS - GATEWAY		340,323	415,471	409,478	429,100	444,100





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - AMPHITHEATER						
10109063-1005	Beer Tax Bonus	776	928	726	928	928
10109063-1015	Salaries	182,425	209,113	185,227	216,643	216,643
10109063-1025	Salary Overtime	101,012	100,000	163,264	105,000	105,000
10109063-1030	Wages	33,467	25,423	25,423	32,000	32,000
10109063-2010	Employee Insurance	17,134	17,713	18,894	30,360	30,360
10109063-2020	Fire-Police Pension	5,012	-	11,226	-	-
10109063-2025	State Pension	18,334	15,827	21,506	16,604	16,604
10109063-2029	Medicare Tax	4,449	4,672	5,264	4,182	4,182
10109063-2030	Social Security	16,816	19,963	17,705	17,865	17,865
10109063-3010	Auto-Fuel & Oil	1,147	420	513	1,000	1,000
10109063-3015	Auto-Maintenance	3,165	2,000	3,888	2,000	2,000
10109063-3100	Outside Services	187,901	220,400	223,256	234,500	234,500
10109063-3110	Machine Rental	4,182	4,000	3,762	4,000	4,000
10109063-3111	Office Rent	4,680	4,700	4,680	4,680	4,680
10109063-3137	Postage & Freight	891	712	717	900	900
10109063-3138	Operating Forms	1,557	1,900	1,682	1,900	1,900
10109063-3155	Office Supplies	1,593	1,400	870	1,400	1,400
10109063-3170	Repairs & Supplies	37,849	32,362	30,111	18,902	18,902
10109063-3188	Furniture Supplies	13,933	16,397	15,895	-	-
10109063-3210	Travel/Education	6,983	12,000	12,374	12,000	12,000
10109063-3214	Books/Dues/Subscriptions	2,233	638	2,748	2,370	2,370
10109063-3225	Uniforms/Prot Clothing	2,420	5,500	5,377	5,000	5,000
10109063-3231	Telephone	32,407	28,403	22,418	52,623	52,623
10109063-3515	Marketing	2,034	5,000	-	10,000	10,000
10109063-3530	Rental Event Expenses	848	500	434	4,000	4,000
10109063-3999	Miscellaneous Expense	1,126	-	-	1,500	1,500
TOTAL IPS - PS - AMPHITHEATER		684,375	729,970	777,959	780,357	780,357





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - RIVERMARKET						
10109064-1005	Beer Tax Bonus	696	696	640	696	696
10109064-1015	Salaries	142,456	147,129	136,918	153,243	153,243
10109064-1025	Salary Overtime	1,454	3,000	1,545	2,000	2,000
10109064-1030	Wages	41,426	92,577	88,715	94,000	94,000
10109064-2010	Employee Insurance	30,444	34,688	23,423	24,366	24,366
10109064-2025	State Pension	11,273	11,885	12,327	13,610	13,610
10109064-2029	Medicare Tax	2,518	3,865	3,134	3,903	3,903
10109064-2030	Social Security	10,768	16,504	13,367	16,667	16,667
10109064-3010	Auto-Fuel & Oil	42	100	2	100	100
10109064-3015	Auto-Maintenance	-	900	-	100	100
10109064-3100	Outside Services	9,479	6,000	4,090	6,000	6,000
10109064-3110	Machine Rental	3,644	3,705	3,712	3,705	3,705
10109064-3137	Postage & Freight	125	150	25	200	200
10109064-3138	Operating Forms	542	387	387	500	500
10109064-3155	Office Supplies	1,239	1,000	775	1,000	1,000
10109064-3170	Repairs & Supplies	18,729	15,300	9,754	10,400	10,400
10109064-3188	Furniture Supplies	11,746	7,200	7,100	-	-
10109064-3210	Travel/Education	7,123	8,000	6,412	8,000	8,000
10109064-3214	Books/Dues/Subscriptions	3,220	3,210	2,479	3,325	3,325
10109064-3225	Uniforms/Prot Clothing	2,031	1,327	1,327	1,700	1,700
10109064-3231	Telephone	3,443	4,163	3,696	3,563	3,563
10109064-3515	Marketing	7,086	5,966	5,838	7,180	7,180
10109064-3520	RMKT- Farmers Event Expenses	4,233	4,800	4,515	5,000	5,000
10109064-3525	RMKT- City Event Expenses	5,192	5,000	1,753	10,000	10,000
10109064-3530	RMKT- Rental Event Expenses	46,772	44,000	46,589	50,000	50,000
10109064-3536	RMKT-Farmers Snap/Ebt Pmts	2,638	1,500	1,216	2,800	2,800
10109064-3998	CC Merchant Fees	2,977	3,800	4,571	-	-
10109064-3999	Miscellaneous Expense	582	500	535	500	500
TOTAL IPS - PS - RIVERMARKET		371,878	427,352	384,844	422,558	422,558





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - TRANSPORTATION MUSUEM						
10109065-3100	Outside Services	100,671	108,528	87,829	108,528	110,033
10109065-3231	Telephone	176	170	164	170	170
TOTAL IPS - PS - TRANSPORTATION MUSUEM		100,847	108,698	87,992	108,698	110,203





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - HOLIDAYS ON THE RIVER						
10109066-1025	Salary Overtime	3,263	6,500	4,473	6,500	6,500
10109066-2025	State Pension	245	-	346	-	-
10109066-2029	Medicare Tax	47	-	65	-	-
10109066-2030	Social Security	202	-	277	-	-
10109066-3004	Event Advertising	1,500	1,397	1,397	5,000	5,000
10109066-3100	Outside Services	116,344	120,644	120,644	140,000	140,000
10109066-3105	Liability Insurance	4,005	6,500	4,005	4,800	4,800
10109066-3137	Postage & Freight	-	359	358	-	-
10109066-3170	Repairs & Supplies	18,953	12,908	11,906	15,000	15,000
10109066-3214	Books/Dues/Subscriptions	-	750	631	750	750
10109066-3225	Uniforms/Prot Clothing	-	750	-	-	-
10109066-3230	Utilities	11,463	11,463	13,272	13,367	13,367
10109066-3998	CC Merchant Fees	2,493	2,500	1,921	2,500	2,500
TOTAL IPS - PS - HOLIDAYS ON THE RIVER		158,515	163,772	159,296	187,917	187,917





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - AIRSHOW						
10109067-1025	Salary Overtime	179,246	-	-	-	-
10109067-2020	Fire-Police Pension	16,066	-	-	-	-
10109067-2025	State Pension	4,947	-	-	-	-
10109067-2029	Medicare Tax	2,529	-	-	-	-
10109067-2030	Social Security	3,490	-	-	-	-
10109067-3100	Outside Services	125,178	-	-	-	-
10109067-3137	Postage & Freight	264	-	-	-	-
10109067-3138	Operating Forms	7,308	-	-	-	-
10109067-3155	Office Supplies	1,462	-	-	-	-
10109067-3170	Repairs & Supplies	35,891	-	-	-	-
10109067-3210	Travel/Education	9,406	-	-	-	-
10109067-3214	Books/Dues/Subscriptions	375	-	-	-	-
10109067-3225	Uniforms/Prot Clothing	4,814	-	-	-	-
10109067-3231	Telephone	1,086	-	-	-	-
10109067-3301	Airshow Liability Insurance	8,273	-	-	-	-
10109067-3302	Rain Insurance	7,800	-	-	-	-
10109067-3303	Performer Fees	75,655	-	-	-	-
10109067-3304	Aircraft Fuel, Oil	39,466	-	-	-	-
10109067-3305	Hotel Accomodations	42,398	-	-	-	-
10109067-3306	Rental Cars	13,412	-	-	-	-
10109067-3307	Hospitality	7,493	-	-	-	-
10109067-3515	Marketing	1,330	-	-	-	-
10109067-3998	Cc Merchant Fees	155	-	-	-	-
10109067-3999	Miscellaneous Expense	21,071	-	-	-	-
10109067-4010	Equipment	7,195	-	-	-	-
TOTAL IPS - PS - AIRSHOW		616,311	-	-	-	-





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - OTHER SPECIAL EVENTS						
10109068-3170	Repairs & Supplies	3,179	8,150	8,795	2,850	2,850
10109068-3850	Mayors Cup 5K	40,111	60,000	37,261	60,000	60,000
10109068-3852	Live At The Plaza	26,511	35,240	22,669	35,240	35,240
10109068-3853	USAT Triathlon	1,733	-	-	-	-
10109068-3854	Household Hazardous Waste	29,123	30,500	22,796	30,500	30,500
10109068-3999	Miscellaneous Expense	-	5,618	5,916	14,000	14,000
TOTAL IPS - PS - OTHER SPECIAL EVENTS		100,656	139,508	98,199	142,590	142,590





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - ADMINISTRATION						
10109070-1005	Beer Tax Bonus	33,239	37,120	31,383	36,192	36,192
10109070-1015	Salaries	5,967,450	5,720,791	5,627,533	6,875,147	6,875,147
10109070-101501	Salary Reimbursement	(24,670)	(7,086)	-	-	-
10109070-1025	Salary Overtime	309,105	310,388	315,714	310,388	310,388
10109070-1030	Wages	3,992	30,000	702	5,000	5,000
10109070-1045	Holiday Pay	1,694	2,400	2,081	2,400	2,400
10109070-2010	Employee Insurance	1,157,689	1,433,962	1,057,089	1,327,792	1,327,792
10109070-2025	State Pension	491,902	548,334	500,225	546,733	546,733
10109070-2029	Medicare Tax	83,129	91,370	79,701	92,569	92,569
10109070-2030	Social Security	355,451	390,452	340,705	395,573	395,573
10109070-3100	Outside Services	-	-	-	487,424	487,424
10109070-3110	Machine Rental	7,022	5,040	5,620	4,840	4,840
10109070-3137	Postage & Freight	3,204	4,400	2,905	4,000	4,000
10109070-3138	Operating Forms	78	1,500	842	2,500	2,500
10109070-3155	Office Supplies	5,415	6,400	4,922	6,000	6,000
10109070-3170	Repairs & Supplies	-	14,000	9,959	-	-
10109070-3188	Furniture Supplies	-	344	343	-	-
10109070-3210	Travel/Education	14,696	24,380	15,336	28,700	28,700
10109070-3212	Car Allowance	4,800	4,800	4,800	4,800	4,800
10109070-3214	Books/Dues/Subscriptions	2,815	4,000	829	4,000	4,000
10109070-3225	Uniforms/Prot Clothing	39,614	43,700	38,825	49,000	49,000
10109070-3230	Utilities	51,328	56,040	45,964	50,254	50,254
10109070-3231	Telephone	79,172	63,873	54,253	67,000	67,000
10109070-3997	Bad Debt Write Offs (Infr)	3,797	-	-	-	-
10109070-3999	Miscellaneous Expense	735	1,156	41	2,000	2,000
TOTAL IPS - INFR - ADMINISTRATION		8,591,657	8,787,364	8,139,773	10,302,312	10,302,312





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - AIRPORT						
10109072-3010	Auto-Fuel & Oil	8,312	4,750	3,437	5,000	5,000
10109072-3015	Auto-Maintenance	5,302	2,300	5,981	2,300	2,300
10109072-3100	Outside Services	33,900	125,100	62,234	61,600	61,600
10109072-3106	Toll Bridge	1	20	-	20	20
10109072-3110	Machine Rental	-	2,760	989	2,760	2,760
10109072-3137	Postage & Freight	67	200	31	200	200
10109072-3155	Office Supplies	-	150	-	150	150
10109072-3170	Repairs & Supplies	9,030	20,000	14,995	15,000	15,000
10109072-3186	Power-Runway Lights	12,414	11,400	11,627	13,367	13,367
10109072-3210	Travel/Education	3,289	4,000	4,091	4,000	4,000
10109072-3214	Books/Dues/Subscriptions	-	3,420	3,366	3,420	3,420
10109072-3225	Uniforms/Prot Clothing	36	100	-	100	100
10109072-3231	Telephone	-	3,620	4,647	3,620	3,620
10109072-3999	Miscellaneous Expense	302	250	755	3,000	3,000
10109072-4010	Equipment	-	23,352	23,352	-	-
TOTAL IPS - INFR - AIRPORT		72,655	201,422	135,503	114,537	114,537





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - TRAFFIC						
10109073-3010	Auto-Fuel & Oil	55,743	48,471	28,879	48,471	48,471
10109073-3015	Auto-Maintenance	77,620	33,250	54,133	33,250	33,250
10109073-3100	Outside Services	354,410	669,298	617,675	219,000	333,378
10109073-3106	Toll Bridge	314	285	332	300	300
10109073-3170	Repairs & Supplies	148,628	221,217	222,279	310,250	310,250
10109073-3185	Power-Street Lights	1,203,160	1,099,046	1,070,240	1,294,864	1,294,864
10109073-3200	Power-Traffic Lights	49,415	77,766	42,243	49,226	49,226
10109073-4010	Equipment	-	14,879	14,879	-	-
10109073-4915	Traffic Control Equip	128,292	131,703	79,482	138,000	138,000
TOTAL IPS - INFR - TRAFFIC		2,017,582	2,295,914	2,130,142	2,093,361	2,207,739





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - ROW LANDSCAPE						
10109074-3010	Auto-Fuel & Oil	123,103	98,988	75,712	98,988	98,988
10109074-3015	Auto-Maintenance	160,031	140,000	257,174	140,000	140,000
10109074-3100	Outside Services	97,429	154,236	142,343	166,600	166,600
10109074-3106	Toll Bridge	7	10	-	-	-
10109074-3125	Mosquito Control	-	102,137	61,720	232,878	232,878
10109074-3170	Repairs & Supplies	128,807	146,000	127,872	140,953	140,953
10109074-3195	Tip Fee	46,975	37,525	43,471	37,525	37,525
TOTAL IPS - INFR - ROW LANDSCAPE		556,352	678,896	708,292	816,944	816,944





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - STREET DRAINAGE						
10109077-3010	Auto-Fuel & Oil	98,523	72,000	62,616	72,000	72,000
10109077-3015	Auto-Maintenance	99,781	75,000	109,977	75,000	75,000
10109077-3100	Outside Services	102,315	158,700	130,715	202,000	202,000
10109077-3106	Toll Bridge	1,894	2,500	2,308	3,000	3,000
10109077-3170	Repairs & Supplies	272,262	213,750	284,088	213,750	213,750
10109077-3216	Regulatory Permits	54	100	54	100	100
TOTAL IPS - INFR - STREET DRAINAGE		574,830	522,050	589,757	565,850	565,850



The Mayor is the Chief Executive Officer for the City of Tuscaloosa. The Mayor/Clerk Department consists of the Office of the Mayor, Office of the City Clerk, Communications, and Internal Audit. Collectively, these four functional areas provide administrative oversight to the Mayor and City Council, record Council meetings and preserve historical records, direct and execute the City's communications plans, and conduct internal reviews and independent appraisals.

Office of the Mayor FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Mayor/Clerk	\$ 787,135	\$ 1,027,654	\$ 830,707	\$ (196,947)	-19.2%
Communications	257,216	316,498	769,945	453,447	143.3%
Total	\$ 1,044,352	\$ 1,344,152	\$ 1,600,652	\$ 256,501	19.1%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 862,342	\$ 958,919	\$ 962,468	\$ 3,549	0.4%
Overtime/Wages	785	7,000	7,000	-	0.0%
Auto Fuel/Maintenance	2,046	3,400	3,400	-	0.0%
Other Operating	179,179	374,833	627,784	252,951	67.5%
Total By Category	\$ 1,044,352	\$ 1,344,152	\$ 1,600,652	\$ 256,501	19.1%

Office of the Mayor Budget Highlights

- » Overall salaries and benefits expenditures increased \$3,549 due to the net effect of utilizing FY 2019 salary savings to fund additional operational expenses, FY 2020 salary reimbursement projections from other funds, FY 2020 personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$638,184 of which \$239,034, of which is level funded from the FY 2019 budget with the exception of the following items:
 - \$220,000 increase for design and development of the City's website of which \$100,000 was previously budgeted in the Information Technology Department.
 - \$15,000 increase for special elections expenses which is offset by a decrease of \$15,000 within the Council's FY 2020 budget.
 - \$100,000 increase to fund the Anti-Gun Violence Campaign
 - \$54,000 increase for Communication's Ad Buys
 - \$5,000 increase in Wages for a Communications intern
- » The Office of the Mayor reorganized personnel with vacancies in the Internal Audit office and created a Community Engagement Manager and a Communications Specialist to address the priority of community information and dialogue. Some savings from this reorganization are requested to be reallocated within other departmental expenses.
- » In FY 2019, the Office of the Mayor hosted local community group accomplishment celebrations. The department is hoping to continue and expand this for FY 2020 and the budget request reflects that.
- » The Communications Division continually updated and maintained Tuscaloosa.com. It's nearly 200 pages have nearly doubled last year's total page views with 1,986,409 in FY 2019. The web site also increased from 195,000 to 309,363 unique visitors from the previous year.



Office of the Mayor Budget Highlights (continued)

- » The Communications Division managed or coordinated marketing efforts for numerous special events ranging from the Mayor's Cup, Holiday's on the River, Celebration on the River, Live at the Plaza, Green Scenes, Night at the Recycling center, Night at the airport, District cleanup days, Household Hazardous Waste Disposal Day, Mornings with the Mayor, Community Meetings, Bicentennial Bash, Elevate Tuscaloosa Community Event, Elevate Advisory Council Meetings, Construction Mitigation opening meeting. Unique websites were also managed for four of the previously mentioned events.
- » The above statistics show the expanding work of the Communications Division which has become difficult to manage and prioritize work. Therefore, in the department's unfunded initiatives, a Deputy Director is requested to manage office staff and continuously work towards set goals.

Office of the Mayor Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Expand community outreach and engagement opportunities for all City functions and ensuring that community groups' interest areas are being met effectively by City officials and staff.	Ongoing		X		X		X
Build a photography database accessible by employees and media.	12/31/2019		X	X			X
Evaluate "Key communicators" project and implement structured communications throughout City hierarchy.	4/15/2020	X	X	X	X	X	X
Build personalized communications plans for each department.	4/15/2020		X				X
Partner with Tuscaloosa County to create a Complete Count Committee and execute the 2020 Census activities effectively.	6/30/2020	X		X		X	X
Implement a more efficient and effective public records request and response system.	12/31/2019		X				X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Evaluate City Council meeting structure to create a more efficient and informative process for City staff, elected officials and the public.	6/30/2021		X				X
Keep web information accessible, accurate and current.	Ongoing	X	X	X	X	X	X
Implement effective intranet for City of Tuscaloosa internal communications.	Ongoing	X	X	X	X	X	X
Build effective, 21 st century Communications.	Ongoing	X	X	X	X	X	X
Begin planning and training for the 2021 elections cycle.	3/31/2021		X				X
Launch Key Communicators program.	Ongoing	X	X	X	X	X	X

Office of the Mayor Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None



Office of the Mayor Unfunded Requests (continued)

Unfunded Personnel Requests:

» Deputy Director of Communications	\$ 88,053
Total Unfunded Personnel Requests	\$ 88,053

Unfunded Technology Requests:

» None





**GENERAL FUND
OFFICE OF THE MAYOR**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
MAYOR/CLERK						
10104040-1005	Beer Tax Bonus	1,365	1,624	1,209	1,392	1,392
10104040-1015	Salaries	492,053	569,419	456,963	523,482	523,482
10104040-101503	Salary Reimbursement - Elevate	-	-	-	(45,000)	(45,000)
10104040-1025	Salary Overtime	177	2,000	241	2,000	2,000
10104040-2010	Employee Insurance	58,341	72,509	52,570	64,645	64,645
10104040-2025	State Pension	29,509	35,456	28,300	31,296	31,296
10104040-2027	Mayors Retirement	7,167	7,344	7,311	7,505	7,505
10104040-2029	Medicare Tax	6,855	7,703	6,428	7,089	7,089
10104040-2030	Social Security	28,413	32,314	26,562	29,764	29,764
10104040-3005	Legal Advertising	57,877	87,901	64,829	74,000	74,000
10104040-3010	Auto-Fuel & Oil	1,604	2,500	796	2,500	2,500
10104040-3015	Auto-Maintenance	442	900	2,262	900	900
10104040-3065	Election Expense	(95)	-	26	15,000	15,000
10104040-3100	Outside Services	24,148	123,600	56,137	25,000	25,000
10104040-3104	Staff Development	-	2,000	-	-	-
10104040-3110	Machine Rental	9,614	10,000	10,280	10,000	10,000
10104040-3137	Postage & Freight	375	1,000	908	1,000	1,000
10104040-3138	Operating Forms	156	300	326	300	300
10104040-3155	Office Supplies	4,209	2,500	7,899	4,500	4,500
10104040-3156	Maintenance Contracts	3,045	3,100	3,806	3,850	3,850
10104040-3170	Repairs & Supplies	1,603	2,500	14,986	2,500	2,500
10104040-3210	Travel/Education	14,963	19,000	16,554	19,000	19,000
10104040-3212	Car Allowance	12,600	12,600	14,814	18,600	18,600
10104040-3214	Books/Dues/Subscriptions	23,684	21,384	25,125	21,384	21,384
10104040-3231	Telephone	5,646	5,000	5,029	5,000	5,000
10104040-3999	Miscellaneous Expense	3,384	5,000	4,527	5,000	5,000
TOTAL MAYOR/CLERK		787,135	1,027,654	807,887	830,707	830,707





GENERAL FUND
OFFICE OF THE MAYOR

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
MAYOR - COMMUNICATIONS						
10104045-1005	Beer Tax Bonus	544	696	468	928	928
10104045-1015	Salaries	176,745	164,507	128,247	307,049	307,049
10104045-101503	Salary Reimbursement - Elevate	-	-	-	(61,919)	(61,919)
10104045-1030	Wages	607	5,000	-	5,000	5,000
10104045-2010	Employee Insurance	16,873	17,690	6,273	35,679	35,679
10104045-2025	State Pension	13,781	15,062	7,360	15,539	15,539
10104045-2029	Medicare Tax	2,520	2,578	1,911	3,417	3,417
10104045-2030	Social Security	10,774	11,017	8,171	14,602	14,602
10104045-3100	Outside Services	15,979	47,310	33,753	420,000	420,000
10104045-3138	Operating Forms	156	100	54	100	100
10104045-3155	Office Supplies	1,137	1,500	1,342	750	750
10104045-3170	Repairs & Supplies	3,018	16,500	7,904	2,250	2,250
10104045-3188	Furniture Supplies	-	13,888	11,790	-	-
10104045-3210	Travel/Education	6,750	4,000	2,847	10,000	10,000
10104045-3212	Car Allowance	4,800	8,400	6,735	8,400	8,400
10104045-3214	Books/Dues/Subscriptions	1,162	1,750	1,219	1,650	1,650
10104045-3225	Uniforms/Prot Clothing	-	500	-	500	500
10104045-3231	Telephone	2,350	5,000	3,138	5,000	5,000
10104045-3999	Miscellaneous Expense	18	1,000	428	1,000	1,000
TOTAL MAYOR - COMMUNICATIONS		257,216	316,498	221,639	769,945	769,945





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The mission of the Municipal Court Department is to provide excellent customer service in a positive and professional manner. The Municipal Court is responsible for accepting and processing documents filed in criminal misdemeanor cases, traffic offenses, and city ordinance violations. Our department functions seven days per week and provides support services to law enforcement. Consequently, our daily operations increases the need to have adequate supplies and equipment. We are required to have the necessary equipment, tools and training in order to effectively and efficiently meet the needs of our citizens.

Municipal Court FY 2020 General Fund Budget Summary					
Divisions	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Municipal Court	\$ 997,621	\$ 1,061,369	\$ 1,092,080	\$ 30,711	2.9%
Total	\$ 997,621	\$ 1,061,369	\$ 1,092,080	\$ 30,711	2.9%
Expenditure Category					
Salaries/Benefits	\$ 924,716	\$ 975,395	\$ 1,006,106	\$ 30,711	3.1%
Auto Fuel/Maintenance	2,764	2,574	2,574	-	0.0%
Bank Charges	20,020	20,000	20,000	-	0.0%
Other Operating	50,120	63,400	63,400	-	0.0%
Total By Category	\$ 997,621	\$ 1,061,369	\$ 1,092,080	\$ 30,711	2.9%

Municipal Court Budget Highlights

- Overall operating salaries and benefits expenditures increased \$30,711 due to the FY 2020 personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
- Excluding salaries and benefits, the total proposed budget for FY 2020 is \$85,974, of which \$85,974 is level funded from the FY 2019 budget.
- During FY 2019, Municipal Court was able to secure funding within their departmental budget to have a dropbox installed on the east side door of the Municipal Court building.

Municipal Court Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Pursue placing the CRO program under the Municipal Court to increase revenue by July 2020. Our services will be customer friendly, open, efficient, and effective.	7/31/2020		X				

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Utilize the services of the Municipal Intercept to generate at a higher rate on outstanding balances of cases/tickets that have been adjudicated.	Ongoing		X				X
Continue scanning cases while pursuing a paperless system	Ongoing		X				X
Work together with the Tuscaloosa Police department to get outstanding writs served.	Ongoing						X



Municipal Court Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





GENERAL FUND
MUNICIPAL COURT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
MUNICIPAL COURT						
10103010-1005	Beer Tax Bonus	3,158	3,248	3,254	3,248	3,248
10103010-1015	Salaries	694,008	729,712	686,267	756,725	756,725
10103010-1025	Salary Overtime	-	-	347	-	-
10103010-2010	Employee Insurance	114,725	123,062	104,924	121,812	121,812
10103010-2025	State Pension	53,878	58,574	57,419	60,468	60,468
10103010-2029	Medicare Tax	9,353	9,709	9,424	10,287	10,287
10103010-2030	Social Security	39,994	41,490	40,297	43,966	43,966
10103010-3010	Auto-Fuel & Oil	1,854	1,974	1,059	1,974	1,974
10103010-3015	Auto-Maintenance	911	600	168	600	600
10103010-3100	Outside Services	14,041	12,273	13,352	16,000	16,000
10103010-3110	Machine Rental	3,570	5,000	3,612	5,000	5,000
10103010-3137	Postage & Freight	6,312	6,500	6,871	6,500	6,500
10103010-3138	Operating Forms	1,916	3,000	1,381	3,000	3,000
10103010-3155	Office Supplies	6,999	12,250	10,716	12,250	12,250
10103010-3170	Repairs & Supplies	1,739	6,227	4,128	2,500	2,500
10103010-3210	Travel/Education	7,646	9,000	5,424	9,000	9,000
10103010-3212	Car Allowance	9,600	9,600	9,600	9,600	9,600
10103010-3214	Books/Dues/Subscriptions	1,256	2,000	1,895	2,000	2,000
10103010-3225	Uniforms/Prot Clothing	-	1,350	-	1,350	1,350
10103010-3231	Telephone	6,640	5,500	5,959	5,500	5,500
10103010-3995	Bank Charges	20,020	20,000	11,105	20,000	20,000
10103010-3999	Miscellaneous Expense	-	300	17	300	300
MUNICIPAL COURT		997,621	1,061,369	977,220	1,092,080	1,092,080





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The Office of the City Attorney is a direct department under the Mayor. They provide the highest quality legal services and representation to the City, elected City officials, and City staff.

Office of the City Attorney FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Office of the City Attorney	\$ 1,623,948	\$ 1,733,358	\$ 1,896,251	\$ 162,893	9.4%
	89,818	263,371	102,500	(160,871)	-61.1%
Total	\$ 1,713,766	\$ 1,996,729	\$ 1,998,751	\$ 2,022	0.1%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 1,365,505	\$ 1,424,412	\$ 1,627,250	\$ 202,838	14.2%
Overtime/Wages	6,461	12,000	11,000	(1,000)	-8.3%
Auto Fuel/Maintenance	229	400	400	-	0.0%
Court Costs	9,273	8,000	8,000	-	0.0%
Claims and Judgements	80,545	255,371	94,500	(160,871)	-63.0%
Other Operating	251,752	296,546	257,601	(38,945)	-13.1%
Total By Category	\$ 1,713,766	\$ 1,996,729	\$ 1,998,751	\$ 2,022	0.1%

Office of the City Attorney Budget Highlights

- » Overall salaries and benefits expenditures increased \$202,838 due to the net effect of a new position, FY 2020 personnel increases associated with the 2.2% COLA, full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date, and decreases of \$160,871 in claims and judgements. The following position has been added to the department's FY 2020 budget:
 - \$108,960 for new Assistant City Attorney position (offsetting revenue for this position)
 - \$108,960 for new Associate City Attorney position (reimbursed by Elevate)
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$371,501, of which \$371,501 is level funded with the FY 2019 budget.

Office of the City Attorney Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase physical security measures for the City Attorney's Office	Ongoing				X		
Renovate 4th Floor to create office for new office space	Ongoing				X		

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Make City Attorney's Office more ADA Compliant	Ongoing		X				



Office of the City Attorney Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» City Hall Annex I - Elevator Stairwell	\$ 2,000,000
» City Hall Annex I - Realign entrance into OCA (Design Only)	10,000
Total Unfunded Facility Improvements	<u>\$ 2,010,000</u>

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





GENERAL FUND
OFFICE OF THE CITY ATTORNEY

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OFFICE OF THE CITY ATTORNEY						
10104080-1005	Beer Tax Bonus	3,247	3,248	3,386	3,248	3,248
10104080-1015	Salaries	1,090,484	1,132,758	1,116,519	1,379,359	1,379,359
10104080-101501	Salary Reimbursement	(5,229)	(2,776)	(1,137)	(2,951)	(2,951)
10104080-101503	Salary Reimbursement - Elevate	-	-	-	(108,959)	(108,959)
10104080-1025	Salary Overtime	1,845	-	1,553	-	-
10104080-1030	Wages	4,616	12,000	12,627	11,000	11,000
10104080-2010	Employee Insurance	101,472	106,420	120,781	150,799	150,799
10104080-2025	State Pension	91,690	97,931	100,479	109,150	109,150
10104080-2029	Medicare Tax	15,147	15,742	15,526	17,558	17,558
10104080-2030	Social Security	63,894	66,289	65,291	74,246	74,246
10104080-3005	Legal Advertising	43,084	77,500	42,322	77,500	77,500
10104080-3010	Auto-Fuel & Oil	101	150	89	150	150
10104080-3015	Auto-Maintenance	128	250	44	250	250
10104080-3056	Code Updates	16,148	20,000	14,646	20,000	20,000
10104080-3100	Outside Services	114,444	113,945	90,906	80,000	80,000
10104080-3105	Liability Insurance	7,398	7,400	7,398	7,400	7,400
10104080-3110	Machine Rental	4,940	5,500	4,264	5,500	5,500
10104080-3137	Postage & Freight	2,359	2,500	2,156	2,500	2,500
10104080-3138	Operating Forms	-	500	118	500	500
10104080-3155	Office Supplies	6,719	6,000	6,999	6,000	6,000
10104080-3156	Maintenance Contracts	3,599	4,000	3,024	4,200	4,200
10104080-3170	Repairs & Supplies	250	6,200	2,912	1,800	1,800
10104080-3188	Furniture Supplies	2,368	2,200	893	800	800
10104080-3210	Travel/Education	8,214	9,000	13,801	9,000	9,000
10104080-3212	Car Allowance	4,800	4,800	4,800	4,800	4,800
10104080-3214	Books/Dues/Subscriptions	31,031	31,401	31,661	31,401	31,401
10104080-3231	Telephone	10,173	9,500		10,000	10,000
10104080-3999	Miscellaneous Expense	1,026	900	860	1,000	1,000
TOTAL OFFICE OF THE CITY ATTORNEY		1,623,948	1,733,358	1,661,917	1,896,251	1,896,251





GENERAL FUND
OFFICE OF THE CITY ATTORNEY

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OCA - CLAIMS AND JUDGEMENTS						
10104081-3055	Court Cost	9,273	8,000	2,221	8,000	8,000
10104081-3060	Damage Claims	80,545	75,000	66,124	75,000	75,000
10104081-3063	Condemnation Claims	-	3,000	-	3,000	3,000
10104081-3064	Judgments	-	177,371	174,909	16,500	16,500
TOTAL OCA - CLAIMS AND JUDGEMENTS		89,818	263,371	243,254	102,500	102,500



Urban Development is an office of 54 customer service-oriented employees in four divisions – Administration and Economic Development; Planning; Building and Inspections; and Water and Sewer Customer Service. Urban Development embodies five of Mayor Maddox’s six core values and works to make Tuscaloosa the most innovative and effectively managed city in the United States. Through repeated interactions with our citizens, we have myriad opportunities each year to provide an outstanding customer service experience.

Office of Urban Development FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Administration	\$ 1,423,934	\$ 1,167,647	\$ 809,394	\$ (358,253)	-30.7%
Planning	675,024	818,073	950,260	132,187	16.2%
Building and Inspections	1,542,240	1,709,620	1,768,594	58,974	3.4%
Total	\$ 3,641,199	\$ 3,695,340	\$ 3,528,248	\$ (167,092)	-4.5%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 3,206,657	\$ 3,170,276	\$ 3,123,403	\$ (46,873)	-1.5%
Overtime/Wages	2,845	5,165	5,000	(165)	-3.2%
Auto Fuel/Maintenance	39,128	40,832	35,832	(5,000)	-12.2%
Other Operating	392,569	479,066	364,013	(115,053)	-24.0%
Total By Category	\$ 3,641,199	\$ 3,695,340	\$ 3,528,248	\$ (167,092)	-4.5%

Office of Urban Development Budget Highlights

- » Overall salaries and benefits expenditures decreased \$43,873 due to the net effect of 311 transferring to IPS, salary reimbursements from other funds, the removal of a Plan Permit Manager position, the addition of one Code Enforcement Officer position, the utilization of FY 2019 salary savings to fund additional operational expenses, the FY 2020 personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date. The following provides detail of the new position and the use of FY 2019 salary savings:
- » Excluding salaries and benefits, the total proposed FY 2020 budget is \$404,845, of which \$395,805 is level funded with their FY 2019 budget with the exception of the following items:
 - \$1,800 increase for body cameras for Code Enforcement Officers
 - \$2,590 increase for data costs associated with 7 Cradlepoints
 - \$4,650 increase for operational expenses associated with the new Code Enforcement Officer position
- » Urban Development is a revenue-generating office. Our economic development activities result in sales, property, lodging, and other taxes. These activities also produce jobs in our community. The office is responsible for collecting service fees, construction permit fees, and application fees. These collections represent 40% of our total operating budget.
- » During FY 2019, the 311 division was transferred by an executive order of the Mayor to the office of Infrastructure and Public Services. As a result, the related Urban Development general fund division Business Services was approved by City Council to be transferred to the water and sewer fund and renamed Water and Sewer Customer Service. These changes resulted in the re-allocation of the general fund Business Services budget to the Administration and Economic Development division. The budgets for these two divisions are presented together below in order to clearly see the year-to-year comparison of the two as a whole.
- » Recently completed major efforts of operations include updating city policies for short-term rental housing; stakeholder engagement for a review of workforce and student housing policies; and community outreach on the citywide comprehensive plan in the form of Forum on the Future and ongoing Steering Committee meetings.



Office of Urban Development Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Elevate Tuscaloosa	Ongoing	X	X	X	X	X	X
Updating city policies for short-term rental housing	Accomplished		X	X			
Stakeholder engagement for a review of workforce and student housing	Accomplished	X		X			
Completion of the citywide comprehensive plan	2020	X	X	X			X
Working with local business owners through the Construction Mitigation Program on the Lurleen Wallace Blvd road project	2020		X				X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Elevate Tuscaloosa	Ongoing	X	X	X	X	X	X
Addressing blight and property maintenance citywide	Ongoing	X		X			X
Collaboratively creating a shared economic model and continuing to monitor it over the long-term	Ongoing	X		X			X
Enhancing the customer experience by modernizing and streamlining operations	Ongoing		X	X	X		X

Office of Urban Development Unfunded Requests

Unfunded Initiatives:

» Create new position & provide equipment - Mechanical and Gas Inspector	98,804
» Increase <i>Outside Services</i> - Framework: 2018 Comprehensive Plan	50,000
» Increase the <i>Telephone</i> expense - data costs for (7) Cradlepoints	2,590
» Increase <i>Outside Services</i> - 2025 Comprehensive Plan update	20,000
	\$ 171,394

Unfunded Equipment:

» 1/2 Ton Truck	\$ 26,000
» 1/2 Ton Truck	26,000
» 1/2 Ton Truck	26,000
» Small SUV	26,000
Total Unfunded Equipment Requests	\$ 104,000

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» Mechanical and Gas Inspector	\$ 61,919
Total Unfunded Personnel Requests	\$ 61,919



Office of Urban Development Unfunded Requests (continued)

Unfunded Technology Requests:

»» (7) Cradlepoint Devices	\$ 6,904
»» (2) Shoretel Devices	840
»» (2) Cell Phones	1,200
»» (2) Computers & Monitors	4,000
»» Digital Camera	450
Total Technology Requests	<u>\$ 13,394</u>





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
UD - ADMINISTRATION AND ECON DEV						
10109080-1005	Beer Tax Bonus	3,247	1,624	1,207	1,624	1,624
10109080-1015	Salaries	893,827	610,749	599,730	588,162	588,162
10109080-101501	Salary Reimbursement	(15,387)	-	-	-	-
10109080-101503	Salary Reimbursement - Elevate	-	-	-	(184,000)	(184,000)
10109080-1025	Salary Overtime	719	165	162	-	-
10109080-2010	Employee Insurance	115,760	87,104	71,577	72,864	72,864
10109080-2025	State Pension	65,083	48,020	46,637	42,525	42,525
10109080-2029	Medicare Tax	12,347	8,892	8,449	8,080	8,080
10109080-2030	Social Security	53,148	42,260	36,128	34,489	34,489
10109080-3100	Outside Services	230,075	302,678	239,603	185,000	185,000
10109080-3110	Machine Rental	3,707	2,581	2,189	2,500	2,500
10109080-3137	Postage & Freight	16	75	-	75	75
10109080-3138	Operating Forms	78	240	187	-	-
10109080-3155	Office Supplies	1,851	1,400	1,319	1,400	1,400
10109080-3170	Repairs & Supplies	5,422	8,004	7,324	875	875
10109080-3188	Furniture Supplies	3,467	800	791	-	-
10109080-3210	Travel/Education	15,415	20,800	18,395	28,000	28,000
10109080-3212	Car Allowance	16,322	20,725	18,276	20,400	20,400
10109080-3214	Books/Dues/Subscriptions	2,387	2,433	2,447	2,500	2,500
10109080-3231	Telephone	15,432	7,547	5,803	4,400	4,400
10109080-3999	Miscellaneous Expense	1,017	1,551	1,440	500	500
TOTAL UD - ADMINISTRATION AND ECON DEV		1,423,934	1,167,647	1,061,664	809,394	809,394





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
UD - PLANNING						
10109086-1005	Beer Tax Bonus	2,079	2,784	2,540	2,784	2,784
10109086-1015	Salaries	502,398	575,380	567,707	660,219	704,178
10109086-101501	Salary Reimbursement	(10,199)	-	-	-	-
10109086-1025	Salary Overtime	1,738	2,500	125	2,500	2,500
10109086-2010	Employee Insurance	44,520	74,669	45,934	64,478	67,967
10109086-2025	State Pension	36,158	45,498	41,690	45,005	48,302
10109086-2029	Medicare Tax	6,987	8,559	7,903	9,102	9,899
10109086-2030	Social Security	29,875	36,575	33,792	38,900	42,307
10109086-3005	Legal Advertising	9,768	10,730	10,716	10,000	10,000
10109086-3010	Auto-Fuel & Oil	1,572	1,500	783	1,500	1,500
10109086-3015	Auto-Maintenance	1,407	3,750	2,534	750	750
10109086-3110	Machine Rental	6,858	7,673	5,911	12,500	12,500
10109086-3137	Postage & Freight	9,856	12,500	11,253	7,500	7,500
10109086-3138	Operating Forms	1,307	1,245	421	1,500	1,500
10109086-3155	Office Supplies	1,571	1,565	1,428	2,500	2,500
10109086-3170	Repairs & Supplies	5,210	5,497	4,083	2,000	6,900
10109086-3188	Furniture Supplies	1,542	4,000	3,993	-	400
10109086-3210	Travel/Education	7,275	7,375	7,225	8,500	8,500
10109086-3212	Car Allowance	4,400	4,800	4,800	4,800	4,800
10109086-3214	Books/Dues/Subscriptions	2,063	1,675	1,655	3,075	3,075
10109086-3225	Uniforms/Prot Clothing	126	750	596	1,500	2,000
10109086-3231	Telephone	5,515	5,648	5,037	6,748	7,398
10109086-3999	Miscellaneous Expense	2,998	3,400	2,741	3,000	3,000
TOTAL UD - PLANNING		675,024	818,073	762,867	888,861	950,260





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
UD - BUILDING AND INSPECTIONS						
10109088-1005	Beer Tax Bonus	4,630	5,104	4,994	5,104	5,104
10109088-1015	Salaries	1,111,832	1,212,312	1,198,448	1,266,374	1,266,374
10109088-1025	Salary Overtime	388	2,500	189	2,500	2,500
10109088-2010	Employee Insurance	158,034	188,096	171,260	188,363	188,363
10109088-2025	State Pension	91,627	106,464	106,287	108,779	108,779
10109088-2029	Medicare Tax	15,157	17,191	16,317	17,142	17,142
10109088-2030	Social Security	64,811	73,471	69,769	73,260	73,260
10109088-3010	Auto-Fuel & Oil	29,338	28,582	16,304	26,582	26,582
10109088-3015	Auto-Maintenance	6,812	7,000	4,469	7,000	7,000
10109088-3106	Toll Bridge	1	25	1	25	25
10109088-3110	Machine Rental	3,780	5,000	3,770	5,000	5,000
10109088-3137	Postage & Freight	1,234	2,400	2,048	1,500	1,500
10109088-3138	Operating Forms		8,200	8,035	5,000	5,000
10109088-3155	Office Supplies	2,039	4,875	2,989	3,500	3,500
10109088-3170	Repairs & Supplies	4,872	2,640	2,182	3,000	3,000
10109088-3188	Furniture Supplies	-	360	356	-	-
10109088-3210	Travel/Education	17,842	18,425	12,990	25,000	25,000
10109088-3214	Books/Dues/Subscriptions	1,032	2,850	1,360	3,875	3,875
10109088-3225	Uniforms/Prot Clothing	5,072	5,500	4,651	5,500	5,500
10109088-3231	Telephone	17,952	18,625	17,155	18,500	21,090
TOTAL UD - BUILDING AND INSPECTIONS		1,542,240	1,709,620	1,643,573	1,766,004	1,768,594



TPDs strategic focus on crime prevention for 2020 and the coming years will emphasize on six key areas:

- » Development of a cyber-intelligence unit
- » Crime suppression and prevention
- » Expanded community engagement and outreach
- » Recruitment, retention and training
- » Officer safety, health and wellness
- » Continued transparency and accountability

Police Department FY 2020 General Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Police	\$ 29,958,325	\$ 31,789,863	\$ 33,505,738	\$ 1,715,875	5.4%
Police - School Security	-	385,297	770,004	384,707	99.8%
Total	\$ 29,958,325	\$ 32,175,160	\$ 34,275,742	\$ 2,100,582	6.5%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 24,667,462	\$ 27,189,517	\$ 28,517,942	\$ 1,328,425	4.9%
Overtime/Wages/Holiday Pay	3,430,615	3,165,000	3,515,000	350,000	11.1%
Auto Fuel/Maintenance	842,807	665,000	720,000	55,000	8.3%
Lease Payments	38,955	39,000	244,000	205,000	525.6%
Maintenance Contracts	11,592	13,500	13,500	-	0.0%
Uniforms/Protective Clothing	216,130	182,839	200,000	17,161	9.4%
Capital Outlay	-	28,085	180,000	151,915	540.9%
Other Operating	750,765	892,219	885,300	(6,919)	-0.8%
Total By Category	\$ 29,958,325	\$ 32,175,160	\$ 34,275,742	\$ 2,100,582	6.5%

Police Department Budget Highlights

- » Overall salaries and benefits expenditures increased \$1,328,425 due to the addition of six new positions, personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary dates. The following positions have been added to the department's FY 2020 budget:
 - \$202,405 for six new Police Officer positions beginning April 1, 2020
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$5,757,800, of which \$4,922,800 is level funded from the FY 2019 budget with the exception of the following items:
 - \$350,000 increase in Salary Overtime for department needs
 - \$45,000 increase in Protective Clothing for Bulletproof Vests which is offset by grant revenue
 - \$55,000 increase in Auto Fuel & Oil for needs in excess of level funding
 - \$205,000 increase for lease payment for body cameras
 - \$180,000 increase for the purchase of the National Integrate Ballistics Information Network (NIBIN) machine
- » In FY 2019 the operational budget allowed the Police Department to purchased a Helicopter FLIR system. The FLIR system expanded the departments ability to record, track cars and have HD capable video for court purposes.
- » In FY 2019 the Police Department's vehicle fleet was greatly improved due to the use of red light camera funds. 46 new police vehicles were purchased, outfitted and put into service.



Police Department Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase the pay of the Auxiliary Officers.	10/1/2019		X		X		
Increase the number of surveillance cameras throughout the City.	3/31/2020				X		
Initial purchases of equipment and technology needed for the Cyber Intel Unit.	12/31/2019				X		X
Renovation at TPD Headquarters and HVAC system.	9/30/2020		X	X	X		
Body Worn Camera and TASER 7 transition.	10/1/2019		X				X
Community Policing Trust Building Workshop.	12/31/2019		X				X
Automated External Defibrillators (AED) in each vehicle.	9/30/2020		X		X		X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
	9/30/2020		X	X	X		

Police Department Unfunded Requests

Unfunded Initiatives:

Body Camera and Taser 7 Transition	\$ 2,493,845
Increase Auxiliary Officer Pay (APO)	160,000
Community Policing Trust Building Workshop	30,000
Automated External Defibrillators (AED) - Phase 1	100,000
Total Unfunded Initiatives	\$ 2,783,845

Unfunded Equipment:

SUV	\$ 60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
SUV	60,000
Motorcycle	30,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000
1/2 Ton Crew Cab Truck	35,000



Police Department Unfunded Requests (continued)

Unfunded Equipment (continued):

»»» 1/2 Ton Crew Cab Truck	\$ 35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck	35,000
»»» 1/2 Ton Crew Cab Truck - 4X4	35,000
»»» Ram for MRAP	6,800
Total Unfunded Equipment Requests	<u>\$ 1,661,800</u>

Unfunded Facility Improvements:

»»» TPD Firing Range - Gutters and Downspouts	\$ 3,500
Total Unfunded Initiatives	<u>\$ 3,500</u>

Unfunded Personnel Requests:

»»» Auxiliary Police Officer	\$ 7,259
»»» Auxiliary Police Officer	7,871
»»» Auxiliary Police Officer	633
»»» Auxiliary Police Officer	7,871
»»» Auxiliary Police Officer	9,067
»»» Auxiliary Police Officer	9,067
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
»»» Auxiliary Police Officer	10,228
Total Personnel Requests	<u>\$ 144,048</u>

Unfunded Technology Requests:

»»» (20) iPads (no data plans)	\$ 6,831
»»» (2) iPads with 32 GB (no data plans)	683
»»» iPad cases	1,000
Total Technology Requests	<u>\$ 8,514</u>





GENERAL FUND
POLICE DEPARTMENT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
POLICE						
10105010-1005	Beer Tax Bonus	154,762	156,540	161,571	158,302	158,302
10105010-1010	Longevity Bonus	87,000	84,900	86,700	83,700	83,700
10105010-1011	Supp Longevity Bonus	88,000	85,850	89,550	85,050	85,050
10105010-1015	Salaries	18,330,080	20,060,796	19,295,629	20,780,828	20,780,828
10105010-1025	Salary Overtime	2,930,826	2,650,000	3,120,832	3,000,000	3,000,000
10105010-1045	Holiday Pay	499,789	515,000	556,283	515,000	515,000
10105010-2010	Employee Insurance	2,709,356	3,036,785	2,726,983	2,958,604	2,958,604
10105010-2020	Fire-Police Pension	2,410,349	2,495,000	2,564,471	2,798,406	2,798,406
10105010-2021	F&P Supplemental Pension	30,246	75,000	-	75,000	75,000
10105010-2025	State Pension	295,837	300,738	331,604	298,377	298,377
10105010-2029	Medicare Tax	295,556	271,687	316,296	282,326	282,326
10105010-2030	Social Security	218,169	205,924	233,609	196,345	196,345
10105010-3010	Auto-Fuel & Oil	498,906	405,000	294,798	460,000	460,000
10105010-3015	Auto-Maintenance	343,901	260,000	290,710	260,000	260,000
10105010-3075	Helicopter	58,551	65,000	43,846	90,000	90,000
10105010-3079	Range Training	7,482	7,920	5,839	7,920	7,920
10105010-3086	Public Education	14,177	15,000	10,210	15,000	15,000
10105010-3100	Outside Services	35,881	77,275	43,793	88,000	88,000
10105010-3109	Lease Payments	38,955	39,000	38,970	244,000	244,000
10105010-3110	Machine Rental	38,878	33,000	40,101	33,000	33,000
10105010-3111	Office Rent	10,408	8,680	7,579	1,500	1,500
10105010-3137	Postage & Freight	5,961	6,000	6,865	6,000	6,000
10105010-3138	Operating Forms	10,658	14,000	13,398	14,000	14,000
10105010-3155	Office Supplies	47,331	49,000	41,796	55,000	55,000
10105010-3156	Maintenance Contracts	11,592	13,500	12,942	13,500	13,500
10105010-3170	Repairs & Supplies	68,832	86,644	76,918	90,000	90,000
10105010-3175	Weapons And Gear	29,356	91,000	128,877	60,000	60,000
10105010-3181	Ammunition	83,970	70,000	62,693	70,000	70,000
10105010-3188	Furniture Supplies	359	7,500	3,562	-	-
10105010-3210	Travel/Education	69,759	65,000	55,955	72,500	72,500
10105010-3213	Clothing Allowance	48,108	56,000	50,449	56,000	56,000
10105010-3214	Books/Dues/Subscriptions	14,795	31,775	30,951	26,180	26,180





**GENERAL FUND
POLICE DEPARTMENT**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
POLICE (continued)						
10105010-3216	Regulatory Permits	180	200	180	200	200
10105010-3225	Uniforms/Prot Clothing	216,130	170,339	172,903	180,000	180,000
10105010-3231	Telephone	243,887	235,000	179,365	235,000	235,000
10105010-3996	Wrecker Service	9,245	15,000	11,808	15,000	15,000
10105010-3999	Miscellaneous Expense	1,055	1,725	1,732	1,000	1,000
10105010-4010	Equipment	-	28,085	18,086	180,000	180,000
TOTAL POLICE		29,958,325	31,789,863	31,128,050	33,505,738	33,505,738





**GENERAL FUND
POLICE DEPARTMENT**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
POLICE - SCHOOL SECURITY						
10105011-1005	Beer Tax Bonus	-	-	693	3,712	3,712
10105011-1015	Salaries	-	236,454	175,382	531,308	531,308
10105011-2010	Employee Insurance	-	90,884	32,699	126,292	126,292
10105011-2025	State Pension	-	14,871	12,841	38,981	38,981
10105011-2029	Medicare Tax	-	3,428	2,351	6,928	6,928
10105011-2030	Social Security	-	14,660	10,053	37,783	37,783
10105011-3175	Weapons And Gear	-	12,500	-	5,000	5,000
10105011-3225	Uniforms/Prot Clothing	-	12,500	5,862	20,000	20,000
TOTAL POLICE - SCHOOL SECURITY		-	385,297	242,718	770,004	770,004





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
DEBT SERVICE						
10119010-5020	General Warrants - Principal	3,580,386	4,215,000	4,215,000	3,865,000	3,865,000
10119010-5030	Interest Warrants - Gen	4,181,690	4,055,154	4,055,153	3,931,134	3,931,134
10119010-5045	Fees - Debt Issues	5,556	7,500	5,556	7,500	7,500
TOTAL DEBT SERVICE		7,767,632	8,277,654	8,275,709	7,803,634	7,803,634





GENERAL FUND
OTHER OPERATING

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
COST SHARING ARRANGEMENTS						
10113010-1030	Wages - BOE	70,669	90,000	56,450	80,000	80,000
10113010-2029	Medicare Tax - BOE	1,024	2,000	819	1,162	1,162
10113010-2030	Social Security - BOE	4,381	5,000	3,500	4,960	4,960
10114010-3230	Utilities - PARA	372		319	-	-
10117010-3010	Fuel & Oil- PATA Reim	152,470	125,743	119,618	179,315	179,315
10117010-7062	Security - PATA Reimb	-	109,039	109,039	109,039	109,039
10109010-3010	Fuel & Oil- Black Warrior Reim	73,758	42,000		44,218	44,218
10117150-3010	Fuel & Oil- Focus Reim	572	-	182	-	-
10117020-3100	Outside Service - Personnel BD	18,000	18,000	18,000	18,000	18,000
10117030-7070	Tax Equalization Board	128	-	-	-	-
10107020-3030	Jail Cost	378,942	462,000	250,223	500,000	500,000
10117050-3230	Utilities - Friedman Home	9,768	9,000	7,196	9,000	9,000
10117050-3231	Telephone - Friedman Home	2,080	-	2,526	2,500	2,500
10117060-1030	Wages - PARA	27,975	30,000	27,041	30,000	30,000
10117060-2029	Medicare Tax - PARA	406	-	392	500	500
10117060-2030	Social Security - PARA	1,734	-	1,677	1,800	1,800
10117080-3814	Greenwood Cemetery	942	-	942	942	942
10117090-3170	Metro Animal Shelter-Repairs	28,715	25,000	29,248	25,000	25,000
10117120-5148	Project Crimson/Five-Star	675,000	-	-	675,000	675,000
10117730-3100	Outside Service - Tusc Cty Ema	212,038	237,300	184,401	237,300	237,300
TOTAL COST SHARING ARRANGEMENTS		1,658,975	1,155,082	811,571	1,918,736	1,918,736





**GENERAL FUND
OTHER OPERATING**

<u>Account</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>2020 Mayor Rec</u>	<u>2020 Final Adopted</u>
CITY VEHICLE PARTS/FUEL					
10133010-3170 Repairs & Supplies	89,229	-	-	-	-
10133010-51800 Inventory Adjustment	6,438	-	-	-	-
TOTAL CITY VEHICLE PARTS/FUEL	95,667	-	-	-	-





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
INTERGOVERNMENTAL EXPENDITURES						
10113010-3045	Sales Tax To Board - BOE	17,732,000	17,789,474	15,079,200	18,335,000	18,335,000
TOTAL INTERGOVERNMENTAL EXPENDITURES		17,732,000	17,789,474	15,079,200	18,335,000	18,335,000





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
TRANSFERS TO OTHER FUNDS						
10119030-8001	Trans To Amphitheatre Fund	1,304,797	1,335,545	1,108,950	1,433,295	1,425,179
10119030-8002	Trans To Health Insurance Fund	-	200,000	200,000	100,000	100,000
10119030-8004	Trans To Drug Enforce	11,358	-	-	-	-
10119030-8005	Trans To GF-RFFI	4,651,882	100,000	-	-	-
10119030-8007	Trans To Tourism Capital Imp	326,199	330,136	277,237	358,324	356,295
10119030-8009	Trans To Tourism Enh Bid Fee	326,199		277,237	358,324	356,295
10119030-8010	Trans To Airport Fund	11,150	-	-	-	-
10119030-8032	Trans To Facility Renewal Fund	-	410,000	-	300,000	300,000
10119030-8036	Trans To Summer Feeding Fund	(3,975)	-	-	-	-
10119030-8046	Trans To Home Program	(177,135)	-	-	-	-
10119030-8059	Trans To Law Enforce Fund	275,000	-	-	200,000	200,000
10119030-8075	Trans To Hourly Pension	-	-	-	265,000	265,000
10119030-8083	Trans To Pub Safety Capital	2,420,212	765,461	-	1,914,500	1,914,500
10119030-8084	Trans To Pub Works Capital	541,732	2,526,296	759,240	940,277	690,277
10119030-8089	Trans To IMF Retail	9,500	-	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS		9,696,920	5,997,574	2,622,664	5,869,720	5,607,546





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
SPECIAL PROJECTS						
10116010-0823	Retiree Health Insurance	1,091,390	-	-	-	-
10116010-0825	Tran Hourly Pension Cont	-	156,767	-	-	-
10116010-9994	S/P - Rsa Retiree Cola Adj	-	-	9,076	-	-
10138010-17545	Comm Paramedicine Prog	8,924	-	-	-	-
TOTAL SPECIAL PROJECTS		1,100,313	156,767	9,076	-	-





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OTHER OPERATING						
10135010-02011	Ad Valorem - Commissions	165,722	159,807	166,838	159,807	159,807
10135010-02012	Ad Valorem - Appraisal Budget	380,313	586,488	610,367	586,488	586,488
10135010-2015	Hourly Pension	121,696	-	-	-	-
10135010-2031	Unemployment	2,663	-	12,330	5,000	5,000
10135010-3088	Property Tax	-	500	35	500	500
10135010-4010	Basis- Received Assets	47,874	-	-	-	-
TOTAL OTHER OPERATING		718,267	746,795	789,570	751,795	751,795





**GENERAL FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
CONTINGENCIES						
10118010-9990	Contingencies	-	34,680	-	537,825	677,293
TOTAL CONTINGENCIES		-	34,680	-	537,825	677,293





**GENERAL FUND
AGENCIES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec	2020 Final Adopted
AGENCIES							
10117150-5199	Agency Spec Approp - Focus	-	-	-	-	10,000	10,000
10117800-5140	Alabama Blues Project	10,000	10,000	10,000	-	10,000	10,000
10117360-5140	Arts & Humanities Council	50,000	50,000	50,000	-	50,000	50,000
10113010-5144	Arts N Autism (BOE)	7,500	7,500	7,500	-	7,500	7,500
10113010-5139	BBC Education Academy (BOE)	-	-	-	-	-	7,500
10117970-5140	Bethel Comm Outreach (BOE)	10,000	10,000	10,000	-	10,000	10,000
10117700-5140	Boys & Girls Club	20,000	20,000	20,000	-	20,000	20,000
10117900-5140	Child Abuse Prevention Services	-	-	-	-	-	7,500
10113010-5152	CHOM (BOE)	145,000	145,000	145,000	-	145,000	145,000
10117400-5199	Easter Seals - Special	35,714	35,714	35,714	-	-	-
10117150-5140	FOCUS	122,500	122,500	122,500	-	122,500	122,500
10117960-5140	Habitat for Humanity	26,900	26,900	26,900	-	26,900	26,900
10117850-5199	Hope Summer Jobs - Special	94,999	100,000	100,000	-	100,000	100,000
10117140-5140	Indian Rivers	50,000	50,000	50,000	-	50,000	50,000
10117590-5140	Jemison Foundation	60,000	60,000	60,000	-	60,000	60,000
10117180-5140	Kid One Transport	20,000	20,000	20,000	-	5,000	5,000
10113010-5149	Kristen Amerson Found (BOE)	-	-	-	-	-	7,500
10117050-5141	Murphy African American Mus	8,000	8,000	8,000	-	8,000	8,000
10114010-5140	PARA	4,196,175	4,011,679	4,011,679	-	4,011,679	4,011,679
10114010-5199	PARA - Special	142,500	190,000	190,000	-	251,000	251,000
10113010-5151	PRIDE (BOE)	20,000	20,000	20,000	-	20,000	20,000
10117410-5199	Sassafras - Special	10,000	2,500	-	-	-	-
10113010-5159	Schoolyard Roots (BOE)	30,000	30,000	30,000	-	30,000	30,000
10117100-5140	Theatre Tuscaloosa	15,000	15,000	15,000	-	15,000	15,000
10113010-5156	Tusc Character Council (BOE)	10,000	2,500	2,500	-	-	-
10113010-5154	Tusc Childrens Theater (BOE)	15,000	15,000	15,000	-	15,000	15,000
10113010-5140	Tusc City Board of Education	2,574,688	2,541,250	2,541,250	-	2,541,251	2,541,251
10113010-5199	Tusc City BOE - Special	383,076	378,100	378,099	-	378,100	378,100
10117340-5140	Tusc Co Soil/Water Conservation	12,500	12,500	12,500	-	12,500	12,500
10117160-5140	Tusc Community Dancers	10,000	10,000	10,000	-	10,000	10,000
10112010-5140	Tusc County Health Dept	130,000	130,000	130,000	-	130,000	130,000
10117120-5140	Tusc County IDA	423,500	418,000	418,000	-	418,000	418,000
10113010-5157	Tusc One Place (BOE)	30,000	30,000	30,000	-	30,000	30,000
10115010-5140	Tusc Public Library	1,452,675	1,433,809	1,433,809	-	1,433,809	1,433,809
10115010-5199	Tusc Public Library - Special	413,875	408,500	408,500	-	408,500	408,500





GENERAL FUND
AGENCIES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec	2020 Final Adopted
AGENCIES (continued)							
10117230-5199	Tusc SAFE Center - Special	-	45,000	45,000	-	45,000	11,250
10117280-5199	Tusc Sister Cities - Special	-	10,000		-	-	-
10117280-5140	Tusc Sister Cities Commission	120,000	120,000	120,000	-	120,000	120,000
10117270-5140	Tusc Spay & Neuter Incentive	25,000	25,000	25,000	-	25,000	25,000
10117270-5145	Tusc Spay & Neuter Incentive	-	-	-	-	-	-
10117420-5140	Tusc Symphony Orchestra	35,000	35,000	35,000	-	35,000	35,000
10118800-5140	Tusc Tourism & Sports (TTSC)	1,029,586	1,016,215	1,016,215	-	1,016,215	1,062,068
10117010-5140	Tusc Transit Authority	540,000	655,040	655,040	-	655,040	655,040
10117010-7063	PATA-UA Route	-	85,040	85,040	-	-	-
10117010-5199	Tusc Transit Authority - Special	167,442	12,000	14,284	-	24,288	24,288
10117670-5140	West AL Aids Outreach	15,000	15,000	15,000	-	15,000	15,000
10117070-5140	West AL Regional Commision	36,097	36,097	36,097	-	36,097	36,097
10117680-5199	West AL Works (Workforce Dev)	25,000	-	-	-	-	-
10117860-5199	YMCA Summer Camp - Special	15,000	-	-	-	-	-
TOTAL AGENCIES		<u>12,537,727</u>	<u>12,368,844</u>	<u>12,368,627</u>	<u>-</u>	<u>12,301,379</u>	<u>12,335,982</u>





Accounting & Finance

» None

Council

» None

Federal Programs

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	5 Year Plan (2020-2025) - Increase <i>Outside Services</i>	Plan is required to be developed in order to receive entitlement funds which include CDBG and HOME. These funds potentially equal \$6,041,555 over a five year period based on current trends.	\$ 140,000	X	X	X	X	X	X
2	Neighborhood Revitalization	City-Wide reduction in blighted properties to include the Blighted Affordable Rental Housing Incentive Program and the Homeownership Rehabilitation Program.	660,000	X		X			
3	Local Housing Trust Fund	To expand affordable housing initiatives outlined in the 5 year consolidated plan and subsequent action plans and establish workforce housing initiative.	1,500,000	X		X		X	X
4	Workforce Population Assistance Program	Local agencies have seen a gap in services available for 31%-110% of the median income to include rental, homeownership, and rehab assistance. Funding would aid in fulfilling these request as well as allow for quality case management through our housing counseling program. \$40,000 was funded within FY 2020, but a full year's request was \$80,000.	40,000	X		X		X	X

Total Federal Programs Initiatives

\$ 2,340,000

Fire & Rescue

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Apparatus Operators (9)	See personnel requests - item no. 1-9.	\$ 27,000		X	X	X		X
2	Accountant	See personnel requests - item no. 10.	68,888		X	X	X		X
3	Increase the <i>Uniforms and Protective Clothing</i> line item	Cancer Preventive Hoods to filter carcinogen particles preventing them from reaching the firefighters skin.	30,000		X	X	X		X
4	Increase in <i>Overtime</i> line item	Based on the positive outcomes and feedback from the internal and external partners this increase would allow for TFR to continue the use of the Bike Teams.	25,000	X	X	X	X	X	X
5	EMS Training Officer	See personnel requests - item no. 11.	68,888		X	X	X		X





Fire & Rescue (continued)

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
6	Assistant Communications Supervisor	See personnel requests - item no. 12.	\$ 60,176		X	X	X		X
7	CPR Mannequins (20)	Replace aging equipment, and provides city-wide department training.	3,500		X	X	X		X
8	EMS Training Equipment	On-going continuing education and QI process.	30,000		X	X	X		X
9	Extrication Equipment	Replace aging equipment, and provides city-wide department training.	25,000		X	X	X		X
10	Dive Gear (2 complete sets)	Replacement gear to maintain equipment safety and compliance.	14,100		X	X	X		X
11	Physical Fitness Equipment	Replace aging fitness equipment recommended by Employee Fitness Committee.	25,000		X	X	X		X
12	Increase <i>Repairs and Supplies</i> line item	Items listed below: (2) Radio Headsets - replacing due to age; (4) Investigator Cameras - replacing end of life cameras; (2) LED Pelican Lights - for on the scene lighting at investigations; 6X16 Trailer - Transport the side-by-side burn simulators and other Fire Prevention Division supplies/equipment.	10,500		X	X	X		X
13	3/4 Ton Crew Cab 4X4 Truck	This would replace Asset #1555 currently being used as a support vehicle for TRT currently falling short of capability. See unfunded equipment requests - item no. 2.	54,500		X	X	X		X
14	CPR Device	Provide uninterrupted, high quality chest compressions improving outcomes in sudden cardiac arrest .	15,000		X	X	X		X
15	Stretcher	Replace aging equipment.	15,000		X	X	X		X
16	Amkus Rescue Tool	Battery powered system for TRT.	11,500		X	X	X		X
17	Turnout Gear Washer Extractor	To provide manufacturer recommended and NFPA levels of cleaning from contamination.	20,000		X	X	X		X
18	Increase <i>Uniforms</i> line item	Addition of dedicated fire dispatchers and TRT Wilderness PPE (10% increase)	4,750		X	X	X		X
19	Secretary	See personnel requests - item no. 14.	31,473		X	X	X		X
20	Uniforms and Protective Clothing- Firefighter Turnout Gear	Allows for firefighters to have turnout gear rotation for cleaning and cancer prevention.	650,000		X	X	X		X
21	Video Laryngoscopes	Assist with rapid and successful intubation during airway management.	10,900		X	X	X		X
22	New Drill Field	Currently there is not a permanent facility, and the aging and condition effect the safety of training.	Unknown		X	X	X		X





Fire & Rescue (continued)

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
23	Assistant EMS Officer	Assists EMS Chief with day to day administration of the TFRS EMS program. See personnel requests - item no. 15.	\$ 68,888		X	X	X		X

Total Fire & Rescue Initiatives

\$ 1,270,063

Human Resources

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Increase <i>Medical Exams & Testing</i> line item	We currently have budgeted for 50 employees to receive Hep B shots, and would like to request funding for an additional 50 shots at \$240 per person.	\$ 12,000				X		X
2	Increase <i>Training</i> line item	HR certification training books and 2 national conferences with SHRM.	10,000						X
3	Increase <i>Telephone</i> line item	To give (4) HR officers City issued cell phones and DUO to adhere to new IT policy.	3,800				X		X
4	New filing cabinets	Current file cabinets used to store active and terminated employee files are broken and not easy to use. They are becoming unsafe.	9,600		X		X		

Total Human Resources Initiatives

\$ 35,400

Information Technology

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Departments:									
1	Fiber Optic network connectivity to proposed camera locations for TPD.	This network connectivity is mandatory to support the public safety cameras which the Cyber Intelligence Unit plans to deploy.	\$ 250,000	X	X	X	X	X	X
2	Fiber Optic network connectivity to Fire Stations not currently served by City's data network.	Provision of adequate and secure network connectivity to stations 3, 6, 9 and 10; thereby improving their operational efficiency and provision of public safety services.	250,000	X	X	X	X	X	X
3	Version Upgrade to Kronos Timekeeping Platform	Migrate Tuscaloosa to the current version of this system which provides a full HTML 5 platform, improved security by virtue of no Java or Flash components, live analytics/reporting & full system integration with the Outlook email client.	196,351		X		X		X

Total Departmental Initiatives:

\$ 696,351





Information Technology (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives:									
1	Cisco B200 Blade Servers	Datacenter Equipment Lifecycle.	\$ 76,500		X		X		X
2	Dell Isilon Storage Arrays	Increase capacity of the City's Public Safety Video Storage. Note: This is critical to support the TPD Cyber Intelligence Unit.	265,200		X		X		X
4	Meraki MR55 Indoor Access Points (20)	Lifecycle aging Wi-Fi infrastructure at City Hall Campus.	23,500		X		X		X
5	Email Encryption Software	Cyber Security - Secure transmission of HIPPA data.	10,000	X	X	X	X	X	X
6	Maintenance Funding for DR Projects; CityWalk, etc.	We are beginning to see equipment failures, and currently do not have funding setup for maintenance.	55,000	X	X	X	X	X	X
7	Shoretel Phone Handsets	They lifecycle for most phone handsets within the City are in excess of 12 years of age and are failing at an increasing rate.	40,000	X	X	X	X	X	X
8	Network Switches	New switching equipment needed to expand data network.	27,000	X	X	X	X	X	X

Total Internal Initiatives

\$ 497,200

Total Information Technology Initiatives:

\$ 1,193,551

Infrastructure & Public Services

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Mayor/Clerk/Council:									
1	Special Events Signage	Entertainment District Signage	\$ 5,000		X	X			X
2	Road and Traffic Striping	Continuous need throughout City. Total requested \$1,501,362, and amount funded in FY 2020 was \$40,000.	1,461,362		X	X	X		X

Total Infrastructure & Public Services Initiatives for Mayor/Clerk/Council

\$ 1,466,362

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives:									
1	IPS Safety & Education	Training for IPS employees.	\$ 85,330		X		X		
2	Increase <i>Outside Services</i> (Asset Management)	and map assets in GIS.	80,000	X	X	X			
3	Technology & Furniture Supplies	Deputy City Engineer position requested in the FY 2020 personnel requests (no. 7).	5,700		X				X
4	Engineering: Drainage Standards (Phases 1 & 2 - no current standards)	These standards are needed in order to be consistent with requirements for design, for private developments or a capital project, and will be used for support to enforce certain design standards and regulations.	300,000	X	X	X	X		X





Infrastructure & Public Services (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives (continued):									
5	Replace Traffic Signal Base	Bases that have been damaged by accidents.	\$ 35,595		X	X	X		X
6	Fence at Gateway	Fence at the Gateway.	7,000		X	X	X		X
7	HVAC Assessment	Engineer to provide citywide assessment.	10,000		X	X	X		X
8	City-wide Facility Needs	Needs that were listed on Renewal and RFFI lists that will not be addressed due to the lack of funding.	100,000		X	X	X		X
9	Airport Rebranding	Rebranding of the Airport.	15,000		X	X			X
	Inlet/Drain across Taxiway	New drainage/inlet needed at the Airport.	20,000		X	X	X		X
11	Airport Environmental Improvements	Relocation of city-owned fuel tank.	7,500			X			
12	Airport Repairs & Supplies	Gate Operator Replacement, Perimeter Fence Repair & Wildlife Mitigation Improvements, and Storm Water Drainage Infrastructure Repair	45,000			X	X		

Total Internal Initiatives

\$ 711,125

Total Infrastructure & Public Services Initiatives

\$ 2,177,487

Office of the Mayor

» None

Municipal Court

» None

Office of the City Attorney

» None

Office of Urban Development

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Create new position <i>Mechanical and Gas Inspector</i> (Property Maintenance - Building and Inspections Division)	Property maintenance/blight/code enforcement. Amounts are estimated: Base Salary - \$49,535/yr; Benefits - \$12,384/yr; Cell phone - \$600; Cell phone data - \$650/yr; Computer - \$2,000; Tablet - \$800; Tablet data - \$485/yr; Vehicle and equipment - \$30,000; Uniforms and safety equipment - \$1,000; Desk chair - \$400; Desk phone - \$500; Digital camera - \$450	\$ 98,804	X	X		X		X





Office of Urban Development (continued)

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
2	Increase in <i>Outside Services</i> (Planning) Framework (2018 Comprehensive Plan)	Requested in FY 2019 but unfunded. The funding for the 2018 Comprehensive Plan to be used for: 1) Printing costs not covered by the contract and third-party marketing plan. 2) Public legal advertising for code updates.	\$ 50,000	X	X	X	X		X
3	Increase in <i>Telephone</i> expense (Building and Inspections)	Request is contingent on approval of 7 Cradlepoint devices included in technology requests. This request would fund the data costs for each device (\$370 each).	2,590		X		X		X
4	Increase in <i>Outside Services</i> (Planning)	2025 Comprehensive Plan update - 1/5 of expected cost to update the plan in 5 years.	20,000	X	X	X	X		X

Total Urban Development Initiatives

\$ 171,394

Police

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Body Camera and Taser 7 Transition	The Axon Body Worn Camera (BWC) and TASER 7 systems are needed to transition existing equipment over to current technology. Our current TASER X26P systems are deteriorating and will cost almost as much to fix/repair as replacing with a new TASER 7. Our current BWC, VieVu LE5, are no longer manufactured making it difficult to find parts for repair/replacement as time goes on. Axon's plans allow for full replacements during the contract life, all necessary operating equipment, and for the TASER 7, it will include the necessary cartridges, for both live and yearly training. The new training program will allow officers to discharge eight (8) cartridges a year as opposed to the current two (2) we currently train. The program will allow for more dynamic training with special suits for interactive training, and new technology with VR headsets. The Axon program of integrating their BWC and TASER systems into an online data management system will allow the department and individual officers to save video files easier, allow data flow access to necessary third parties as needed (district attorney, defense, etc.) and tag specific data. Expansion of the Tuscaloosa PD BWC program to 300 (one for every sworn Officer) and a TASER 7 to every patrol officer (approx. 300) is paramount to succeeding in the department's mission. Upfront of \$2,493,845 or 5 annual payments of \$498,769.	\$ 2,493,845				X		





Police (continued)

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
2	Increase Auxiliary Officers Pay (APO)	Increase the Auxiliary Police Officer pay grade by \$10,000. Increasing the pay for APOs will help with the recruitment and retention of qualified candidates. With the pay for APOs as it currently exists, it was difficult recruiting qualified candidates. If the pay does not increase it is very likely we will lose many of the APOs. Replacing them will be difficult. It will be costly if we have to hire officers on OT to cover elementary school security again. SROs perform the same job in the middle and high schools as the APOs do in the elementary schools. The SROs do this at a much higher rate of pay than the APOs. See unfunded personnel requests.	\$ 160,000				X		
3	You Got The Power Enterprises, Inc. Community Policing Trust Building Workshop.	This specialized training program examines ways participants perceive others, how other perceive them and how this impacts officer effectiveness and, ultimately, safety. The training includes building skills in De-escalation, effective communication and shared partnerships that helps officers balance safety with community trust building.	30,000		X	X	X		
4	Automated External Defibrillators (AED)	Law enforcement officers are often the first to respond to a cardiac emergency. Having an AED in our patrol cars could save lives. The cost a an AED is \$2,500 which includes Pediatric PadPaks(electrode and battery cartridges), First Response Kits, Survival Path software system, Annual Inspections, and Hands on AED/CPR training.	100,000				X		

Total Police Initiatives

\$ 2,783,845

Total Unfunded Initiatives - General Fund

\$ 9,971,740





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GENERAL FUND UNFUNDED EQUIPMENT REQUESTS

Accounting & Finance

None

Council

» None

Federal Programs

» None

Fire & Rescue

Priority	Description	Justification	Purchase	Lease
1	107 ft. Aerial Ladder Truck	Replacement of Asset #1608.	\$ 1,500,000	N/A
Total Unfunded Equipment Requests - Fire & Rescue			\$ 1,500,000	N/A

Human Resources

» None

Information Technology

» None

Infrastructure & Public Services

Priority	Description	Justification	Purchase	Lease
1	Curbside Recycling Truck	This vehicle is used for curbside pick up of recycling and has reached the end of its useful life. Replacement of Asset #2365.	\$ 150,000	N/A
2	Shuttle Truck	This vehicle is used to assist in trash routes and has reached the end of its useful life. Replacement of Asset #1998.	74,000	N/A
3	Sweeper	Sweeper used for cleaning streets. Replacement of Asset #2021.	280,000	N/A
4	Tractor	Tractor used in McFarland Blvd Maintenance. Replacement of Asset #2187.	90,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
5	Mower with Rear and Side Decks	Used in Skyland Maintenance. Replacement of Asset #2448.	\$ 50,000	N/A
6	Bucket Truck	Bucket Truck used for Tree Maintenance. Replacement of Asset #2038.	94,000	N/A
7	Grapple Truck	Grapple truck used to load tree debris. Replacement of Asset #2241.	123,000	N/A
8	Mower	Mower used for cutting steep slopes on ROW. Replacement of Asset #2228.	75,000	N/A
9	Dual Flail Tractor	Tractor used for ROW maintenance Mowing. Replacement of Asset #2236.	90,000	N/A
10	Flail Mower Deck	For use on replacement of Asset #2236.	30,000	N/A
11	Cyclone Sidewalk Cleaner	New piece of equipment to clean sidewalks downtown.	160,000	N/A
12	Stainless Steel Sanding Unit	Worn out from sanding and salting roadway. Replacement of Asset #3103.	15,000	N/A
13	Stainless Steel Sanding Unit	Worn out from sanding and salting roadway. Replacement of Asset #14318	15,000	N/A
14	8 Ton Dump Truck Bed	New equipment to be used on sand truck in warm months.	14,000	N/A
15	1/2 Ton Truck	Vehicle is beyond repair. Replacement of Asset #2060.	26,000	N/A
16	3/4 Ton Truck with Utility Bed	If additional maintenance technician positions are approved, this would be a new piece of equipment needed for transportation to perform PM's at all City Facilities.	38,000	N/A
17	1/2 Ton Truck	GF Inspector Transportation. Replacement of Asset #2180.	26,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
18	Single Cab 1/2 Ton Truck	Vehicle is used by the IPS Maintenance Planner/Scheduler to visit job sites. Replacement of Asset #2040.	\$ 26,000	N/A
19	2020 Sedan or Small SUV	Motor Pool. This vehicle is reserved by different departments for travel. Need a dependable fuel efficient vehicle. Replacement of Asset #1830.	26,000	N/A
20	Current Rear Load Garbage Truck	To begin building at spare fleet. Replacement of Asset #2162.	325,000	N/A
21	1/2 Ton Truck	Supervisors truck used to verify route completion and complete SRT's. Vehicle has reached the end of its useful life. Replacement of Asset #2321.	26,000	N/A
22	1/2 Ton Truck	Supervisors truck used to verify route completion and complete SRT's. Vehicle has reached the end of its useful life. Replacement of Asset #2349.	26,000	N/A
23	Autogreaser for AGT	This will be installed on the new ASL truck and will extend the life and lower the maintenance costs over the life of the vehicle.	5,500	N/A
24	2020 2 Ton Bucket Truck	Bucket Truck for signal maintenance. Replacement of Asset #2222.	94,000	N/A
25	2020 Digger Derrick Boring Truck	Used to dig holes and lift poles. Replacement of Asset #1675.	94,000	N/A
26	1/2 Ton Truck	Truck is used for street spill clean up call outs. Replacement of Asset #1782.	26,000	N/A
27	Water Truck	Truck is used for flushing and cleaning streets. Replacement of Asset #1748.	130,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
28	1/2 Ton Truck	Truck used in Maintenance of Alberta City. Replacement of Asset #2185.	\$ 26,000	N/A
29	Mower	Mower used in Downtown Riverwalk Maintenance. Replacement of Asset #3626.	19,000	N/A
30	1/2 Ton Truck	Supervisor Truck used in Downtown Maintenance. Replacement of Asset #2119.	26,000	N/A
31	1/2 Ton Truck	Trucks hauls sweeper debris and cleans road. Replacement of Asset #2190.	125,000	N/A
32	1/2 Ton Truck	Truck used by on call tree crew. Replacement of Asset #2064.	26,000	N/A
33	1/2 Ton Truck	Truck used to winch trees from bad locations. Replacement of Asset #1057.	95,000	N/A
34	1/2 Ton Truck	Supervisor truck used in ROW Maintenance. Replacement of Asset #2181.	26,000	N/A
35	Boom Truck	Worn out from hauling pipe & heavy materials. Replacement of Asset #1276.	94,000	N/A
36	Lowboy Trailer	Worn out from hauling heavy equipment. Replacement of Asset #799.	123,000	N/A
37	1 Ton Squad Truck	Worn out by transportation crew. Replacement of Asset #2126.	93,000	N/A
38	3/4 Ton Truck	Utilized by maintenance technician for daily operations, callouts, and is a take-home vehicle. Driven around City to all Facilities Maintenance buildings. Replacement of Asset #2195.	38,000	N/A
39	3/4 Ton Truck	Utilized by maintenance technician for daily operations, callouts, and is a take-home vehicle. Driven around City to all Facilities Maintenance buildings. Replacement of Asset #2091.	38,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
40	Dozer	Worn out from use for demolition and construction. Replacement of Asset #1293.	\$ 115,000	N/A
41	SUV	General Fund Inspector Transportation. Replacement of Asset #1986.	30,000	N/A
42	SUV	Engineers. Replacement of Asset #2047.	30,000	N/A
43	SUV	Engineers. Replacement of Asset #2096.	30,000	N/A
44	1/2 Ton Truck	Vehicle is used by the IPS Logistics warehouse to deliver parts to job sites and transfer parts between warehouses. The Warehouse Supervisor will also use this vehicle to travel between the two warehouses he supervises. Replacement of Asset #1900.	26,000	N/A
45	Sedan or Small SUV	This vehicle is part of our City motor pool and is reserved by different departments for travel. Need a dependable fuel efficient vehicle in it's place. Replacement of Asset #2048.	26,000	N/A
46	Floor Machine	This equipment is used to clean the floors in the recycling plant. Replacement of Asset #4835.	11,000	N/A
47	1/2 Ton Truck	Fiber Supervisors vehicle. Replacement of Asset #2061.	26,000	N/A
48	1 Ton Truck with Crew Cab and Dump Bed or Squad Truck	This would be a new truck for the Horticulture crew and would be assigned to new employees repairing landscaping.	65,000	N/A
49	1/2 Ton Truck	Worn out. Foreman's pickup truck. Replacement of Asset #2118.	26,000	N/A
50	Lowboy Truck	Worn out from hauling heavy equipment. Replacement of Asset #1801.	123,000	





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
51	Mini Excavator	Too small. Dig where big track hoe cannot. Replacement of Asset #2062.	\$ 109,000	N/A
52	1/2 Ton Truck	Utilized by Fleet Maintenance Supervisor for daily operations, callouts, and as a take-home vehicle. Replacement requested due to age, mileage and potential maintenance issues. Replacement of Asset #1831.	26,000	N/A
53	Box truck (newer model)	Box Truck utilized by Facilities Maintenance Custodial crews to deliver supplies to various City buildings from Logistics Warehouse, move furniture, and handle any other assigned tasks. Replacement requested due to mileage, age, and maintenance issues. Is becoming non-dependable. Issues cranking. Replacement of Asset #2340.	65,000	N/A
54	1/2 Ton Truck	Utilized by Fleet Maintenance Manager for daily operations, callouts, and as a take-home vehicle. Replacement requested due to age, mileage and potential maintenance issues. Replacement of Asset #1905.	26,000	N/A
55	1/2 Ton Truck	Has been utilized by the Meter reader division for daily operations and has a good amount of wear and tear on it. Replacement of Asset #2065.	26,000	N/A
56	Trailer	20 ft. trash trailer. Replacement of Asset #4147.	30,000	N/A
Total Unfunded Equipment Requests - Infrastructure & Public Services			\$ 3,647,500	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Office of the Mayor

» None

Municipal Court

» None

Office of the City Attorney

» None

Office of Urban Development

Priority	Description	Justification	Purchase	Lease
1	1/2 Ton Truck	Building and Inspections - Vehicle is over 10 years old and > 100K miles. Replacement of Asset #2179.	\$ 26,000	N/A
2	1/2 Ton Truck	Building and Inspections - Vehicle is over 8 years old and > 100K miles. The existing vehicle would be rotated down for use as a more reliable spare truck to replace a spare that is a 2007 model with 122K miles. Replacement of Asset #2328.	26,000	N/A
3	1/2 Ton Truck	Building and Inspections - New vehicle for new position requested in FY 2020 for property maintenance inspections / code enforcement.	26,000	N/A
4	Small SUV	New vehicle for Planning Staff/Code Enforcement Officers/field visits.	26,000	N/A
Total Unfunded Equipment Requests - Office of Urban Development			\$ 104,000	\$ -





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Police

Priority	Description	Justification	Purchase	Lease
1	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #169/2372.	\$ 60,000	N/A
2	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #186/2314.	60,000	N/A
3	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #188/2318.	60,000	N/A
4	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #202/2272.	60,000	N/A
5	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #279/2375.	60,000	N/A
6	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #187/2317.	60,000	N/A
7	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #257/2374.	60,000	N/A
8	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #181/2274.	60,000	N/A
9	SUV	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #185/2316.	60,000	N/A
10	Motorcycle	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #401/2441.	30,000	N/A
11	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #403/2350.	35,000	N/A
12	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #400/2439.	35,000	N/A
13	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #102/2011.	35,000	N/A
14	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #112/2252.	35,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Police (continued)

Priority	Description	Justification	Purchase	Lease
15	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #340/2016.	\$ 35,000	N/A
16	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #POL2/2251.	35,000	N/A
17	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #332/1934.	35,000	N/A
18	1/2 Ton Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #P606/1223.	35,000	N/A
19	1/2 Ton Crew Cab Truck	Needs to be replaced to maintain a safe and reliable fleet. Replacement of Asset #POL1/2250.	35,000	N/A
20	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
21	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
22	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Police (continued)

Priority	Description	Justification	Purchase	Lease
23	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	\$ 35,000	N/A
24	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
25	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
26	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
27	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
28	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A





GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS

Police (continued)

Priority	Description	Justification	Purchase	Lease
29	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	\$ 35,000	N/A
30	1/2 Ton Crew Cab Truck	This would be a new piece of equipment. The vehicles the School Resource Officers' (SRO's) are using have already been replaced by the City. We are using them until SRO vehicles can be purchased.	35,000	N/A
31	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
32	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
33	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
34	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
35	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
36	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
37	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
38	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A
39	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	35,000	N/A





**GENERAL FUND
UNFUNDED EQUIPMENT REQUESTS**

Police (continued)

Priority	Description	Justification	Purchase	Lease
40	1/2 Ton Crew Cab Truck	Auxiliary Officers were hired this year. Vehicles are needed for these Officers.	\$ 35,000	N/A
41	1/2 Ton Crew Cab Truck - 4X4	Homicide Investigators routinely travel to remote locations with rugged terrain. 4XA will allow investigators reach the location safely and efficiently. The 4 Door Crew cab will allow enough room to transport witnesses, suspects, and victims and provide extra room for equipment. Replacement of Asset #2205.	35,000	N/A
42	Ram for MRAP	This addition to the MRAP would allow it to be used in an high risk environment to gain entry into a barricaded location with little to no risk to the Officers. This is a tool that is safer and more effective than an Officer making an approach on foot.	6,800	N/A
Total Unfunded Equipment Requests - Police			\$ 1,661,800	N/A
Total Unfunded Equipment Requests - General Fund			\$ 6,913,300	N/A





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Accounting & Finance

» None

Council

» None

Federal Programs

» None

Fire & Rescue

Priority	Facility	Description	Justification	Cost Estimate
1	Fire Stations 1, 2, 6 and 7	FEMA Storm Rooms added to Stations 1, 2, 6, 7.	To provide protection for personnel at the fire station.	\$ 45,000
2	Fire Station 3	Replace original carpet in hall/bedroom areas. New weather-stripping for all exterior doors.	To extend service life of Fire Station 3.	12,000
3	Fire Station 10	Roof repair, window replacement, exterior paint doors and windows. Engine room rehab, safety system for apparatus doors, resurface floors.	To extend service life of Fire Station 10.	25,000
4	Fire Station 1	Concrete pad and cover for rear exterior entrance. Interior/exterior painting.	To extend service life of Fire Station 1.	75,000
5	Fire Station11	Roof metal replacement. Leaking after multiple repairs.		41,000
6	Fire Logistics	Add door to shower area to isolate shower facility.	To provide isolation to shower area from public areas.	2,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Fire & Rescue (continued)

Priority	Facility	Description	Justification	Cost Estimate
7	Fire Station 6	LED lighting upgrade. Replace engine room heaters with infrared style heaters.	To extend service life of Fire Station 6; decrease operating costs.	\$ 18,000
8	Fire Station 9	Addition of 1,000 square feet of storage/utility space.	Additional storage/utility space is needed due to addition of truck company station.	350,000
9	Fire Station #4	Roof	Roof is leaking due to bad design.	6,000
Total Fire & Rescue				\$ 574,000

Human Resources

Priority	Facility	Description	Justification	Cost Estimate
1	Human Resources – City Hall	Additional space for filing system.	Employee files are currently stored in an closet within the incident command area. The ceiling has been cracking and pieces have fallen down when Human Resources staff have been filing. Staff is in the area for several hours at a time.	\$ 30,000
2	Human Resources – Conference Room	Upgrade the conference room	Limited space for orientation and training, as well as outdated Skype technology for interviewing.	Unknown
Total Human Resources				\$ 30,000

Information Technology

Priority	Facility	Description	Justification	Cost Estimate
1	City Hall – 2 nd Floor of Annex 1	Additional space for storage of equipment that is climate controlled and secure.	The hallway within the department is being used to “store” new or un-deployed technology equipment. Storage in this area is a safety concern. This change would make equipment readily available and improve the time to resolve many equipment requests or service desk tickets.	\$ 67,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Information Technology (continued)

Priority	Facility	Description	Justification	Cost Estimate
2	City Hall – 2 nd Floor of Annex 1	Additional working space for staff.	The Information Technology department has 23 staff members and the office area contains 15 workspaces. Additionally, we have 3 of the staff members currently housed in an old equipment room, which sits just outside of Incident Command. This space is not adequate for use by staff because it is inadequately heated and cooled, still houses technology equipment, and the in-room air conditioner produces noise levels that are not conducive to an appropriate work environment.	Unknown
Total Information Technology				\$ 67,000

Infrastructure & Public Services

General - Infrastructure & Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Infrastructure - Building used by staff for equipment storage, break area, etc.	The following will be needed to bring the building up to code and a usable condition: a new roof, new ceiling, and new electrical wiring.	The roof on this facility has reached the end of its life and doesn't appear to be safe to work on in order to try and repair. Inside the building, the ceilings are rotting and leaking water. A roof replacement is required to restore this building to a usable condition. Infrastructure staff will move equipment and items subject to damage due to concern of roof falling in.	35,000
2	Logistics Warehouse	Security Cameras (5)	Needed to secure the warehouse. This will be a new install (cameras, materials, installation). Currently there are no cameras at the warehouse.	8,500





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

General - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
3	Curry Building	Pressure wash (or sandblast) and paint the beams on the back of the main building and throughout the plant.	Peeling and rusting.	30,000
4	Government Plaza	Fountain (addition of a sand filter)	Due to the frequency of maintenance on the fountain. The addition of the sand filter will decrease the frequency of fountain downtime.	25,000
5	Infrastructure Main Building	Air Handlers (2)	Outdated; improvements will extend the service life.	\$ 20,000
6	Parking Control Building	Replace HVAC.	HVAC system is beyond its useful life.	12,000
7	City Hall Annex 1	Plumbing System Upgrade.	Outdated; improvements will extend the service life.	70,000
8	Logistics Warehouse	Additional Lighting.	IPS Logistics warehouse needs additional lighting due to the warehouse being dark and staff not being able to see materials that are stored there. Flashlights are used now when performing inventory counts.	15,000
9	Curry Building	Renovate ESD Training Room.	This will create the ESD Operations Manager an office.	7,500
10	Curry Building	Remove old parking area and replace with asphalt parking lot.	Massive holes; project incomplete from tornado damage.	1,000,000
11	Curry Building	Wash rack/ greasing station.	ESD has to wash and service over 60 vehicles weekly.	26,000
12	Curry Building	Automating back parking lot gate.	Enhances security, makes it so we don't have to send a supervisor out to open the gate during a call out, as employees could open with their badge.	7,500
13	City Hall Annex 1	Generator, Diesel, 150kW.	Generator has passed its useful life.	139,900
14	City Hall Annex 1	Building/Main Switchgear, 200 Amp.	Main switchgear has passed its useful life; unexpected power outages.	378,400





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

General - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
15	Curry Building	Landscaping - Plantings throughout the exterior spaces; possible irrigation.	Never done during initial construction; building tours several thousand visitors each year.	14,000
16	Curry Building	Pole barn over glass crusher.	Extend the life of the equipment and reduce the amount of water mixed in with the glass.	6,000
17	Curry Building	Diesel fueling station - to serve City vehicles that use diesel that are located in this area of town.	To serve City vehicles that use diesel that are located in this area of town (IPS, Public Safety).	\$ 100,000
18	Infrastructure Main Building	Upgrade all lights to LED.	Hallways are very dark (there has been mention of doing this in the past).	10,000
Total of General - Infrastructure & Public Services				\$ 1,904,800

Airport - Infrastructure & Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Airport Fuel Tank Improvements	Refurbish City-used diesel fuel tank, construct retention pad, install dedicated power, and construct overhead shelter for the 250 gallon tank.	Refurbish fuel tank to NFPA standards for airport equipment and to maintain compliance per ADEM's recommendations. Fuel tank will need to be relocated due to new pavement being applied in the airport's FY18 FAA AIP project.	\$ 7,500
2	Airport Tenant Gate Operator Replacement	Hydraulic gate operator on existing vehicle gate needs replaced with chain operated gate operator.	Existing vehicle gate operator at an high-traffic vehicle gate is routinely down for maintenance. Current operator is out of production and parts are difficult to find. The gate itself was replaced in 2018 in preparation for this improvement.	5,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

Airport - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
3	Install new airport drainage inlet and storm water drain/storm water drainage infrastructure	Install new storm water drain inlet with associated drain to connect with existing airfield storm water drainage infrastructure across the adjacent taxiway. Grading the area around the inlet would be needed. Removing and replacing airfield pavement would be necessary. Replacing failing and collapsing storm water drainage system on the north part of the airport.	Taxiway safety area adjacent Runway 12/30 has historically flooded the airfield lighting equipment and on to the taxiway pavement during a heavy rain fall. No previous drainage has been designated for this part of the airfield. A new inlet opposite of this location is being installed in the FAA FY18 airport project to receive this proposed drainage improvement. Collapsing and failing storm water drains are causing sink holes, improper drainage and provides a dangerous environment for our operators to maintain the airport. A contractor only project and/or with a combination of city resources A few sections would only be addressed each year. Recommend FAA approved corrugated pipe similar to ADS pipe that was used on the Runway 4-22 project.	\$ 75,000
4	Airport perimeter improvements	Addition of specific sized rock placed through multi-year phasing alongside perimeter fence for erosion and wildlife control. Multi-year phasing to replace sections of perimeter fence that has rusted fabric/broke barb wire.	To properly maintain the airport perimeter against coyote activity and persistent erosion along the fence line. To replace aging and deteriorating fence line a few sections each year.	10,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services

Airport - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
5	Airfield Storage Shelter (\$15 per sq./ft.)	A multi-bay, open structure on a gravel pad that provides storage capability for airfield equipment, airfield electrician work shop, and material commonly used on the airport. New structure would be similar to existing facilities at IPS Infrastructure with metal sliding and block/brick border.	No current shelter available to keep equipment out of the weather and away from pavement utilized by aircraft. This improvement would provide dedicated storage space for airport equipment, airfield equipment, construction barricades, fill material, and dedicated space for airfield electricians to work and store airfield lighting parts and supplies adjacent to the airport's electrical vault. One row per year could be an approach. (2 rows, 75' x 20' / 100' x 20').	\$ 50,000
6	New 11 unit T-hangar	Multi-tenant hangar or "T-hangar" be constructed to provide additional capacity for storing aircraft. Current design provides 11 additional aircraft hangars for small general aviation aircraft.	Airport has been at 100% capacity for over 15-20 years. Airport is unable to grow due to unavailable space to store aircraft. Airport rent generated off new hangars could be fully dedicated to recover any debt service provided. A private, public-private, public, or public with ALDOT grant support are various means to approach addressing hangar capacity.	750,000
7	Airport	Air Handlers.	Beginning to have issues, so need to replace before they fail.	35,000
8	Airport	ALC is outdated; technology is 13 years old.	Needs to be updated to include in the building information system maintained by Asset Management.	30,000
Total Airport - Infrastructure & Public Services				\$ 962,500

Amphitheater - Infrastructure & Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Amphitheater Handrails	Repair and replace 99 handrails.	Continual finances to maintain/repair rusting handrails.	\$ 15,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

Amphitheater - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
2	Amphitheater Stage	Fill holes on the stage (concrete)/ Replace exterior benches.	Dangerous for dancers/Breaking and Cracking.	\$ 9,000
3	Back of Amphitheater	More 3 phase power in back parking lot for tours.	Power need to support VIP events vs loud generator use.	17,000
4	Rear Gates - Amphitheater	Electric Gates in rear of Amphitheater.	Gates 18 & 12.	40,000
5	Storage Building	Added storage for equipment/product carts/golf carts near main gates for protection.	Added storage for equipment/product carts/golf carts near main gates for protection.	45,000
6	Rear of Amphitheater	New canopy/pavilion in rear of Amphitheater to host VIPs.	Additional covered space to host VIP events/rental space.	Unknown
7	Amphitheater Dressing Rooms	Permanent Dressing rooms.	Build permanent dressing rooms to replace increasingly dilapidated trailers.	600,000
Total Amphitheater - Infrastructure & Public Services				\$ 726,000

Rivermarket - Infrastructure & Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Rivermarket - Handrails/River walk railing	Paint touch-ups to hand rails in venue/Paint is flaking off, rails are beginning to rust.	Continual wear & use by public & rental clients.	\$ 5,000
2	Parking Lot/ River Walk	Remove delineators for parking lot and river walk.	To provide a substantial and more aesthetically pleasing way to close the Riverwalk when needed (other than a bike rack).	3,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services

Rivermarket - Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
3	River Market	Signage (permanent and appealing) to promote River Market/Farmer's Market and the City.	Informative and appealing signage in and around the RM/Riverwalk to promote RM/FM/City.	\$ 10,000
Total Rivermarket - Infrastructure & Public Services				\$ 18,000
Total Infrastructure & Public Services				\$ 3,611,300

Office of the Mayor

» None

Municipal Court

» None

Office of the City Attorney

Priority	Facility	Description	Justification	Cost Estimate
1	City Hall	Renovations to stairwell and new elevator from existing lobby to the "attic" of OCA.	Request that a new elevator be installed in City Hall in order to reach the "attic" which now holds offices and a conference room for OCA. In adding a new elevator, this allows for greater security by installing a code to reach Floor 3 and Floor 4 (like Accounting & Finance). Request renovations to allow for stairwell in old City Hall to be fireproofed and enlose the area.	\$ 2,000,000
2	City Hall	Realign entrance into OCA (Design Only)	Design engineering to get a cost estimate to realign the front door of OCA to face the crosswalk from Annex I. This would control all public access through one entrance.	\$ 10,000
Total Office of the City Attorney				\$ 2,010,000





GENERAL FUND
UNFUNDED FACILITIES IMPROVEMENTS

Office of Urban Development

» None

Police

Priority	Facility	Description	Justification	Cost Estimate
1	TPD Firing Range	Gutters and Downspouts.	Ongoing issues with parts falling; needs complete replacement.	\$ 3,500
Total Police				\$ 3,500
Total Unfunded Facilities Improvements - General Fund				\$ 6,295,800





GENERAL FUND
UNFUNDED PERSONNEL REQUESTS

Accounting & Finance

» None

Council

» None

Federal Programs

» None

Fire & Rescue

Priority	Job Title	Personnel Action Requested	Cost
1	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	\$ 3,000
2	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
3	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
4	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
5	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
6	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
7	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
8	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
9	Fire Apparatus Operator	Salary adjustment from Firefighter to Fire Apparatus Operator (Pay Grade 18)	3,000
10	Accountant	Accountant (Pay Grade 22)	68,888
11	EMS Training Officer	Fire Lieutenant for EMS Training Officer (Pay Grade 22)	68,888
12	Assistant Communications Supervisor	Firefighter for Assistant Communications Supervisor (Pay Grade 17)	60,176
14	Secretary	Secretary for EMS, Training & Logistics (Pay Grade 6)	41,011
15	Assistant EMS Officer	Fire Lieutenant for Assistant EMS Officer (Pay Grade 22)	68,888
Total Unfunded Personnel Requests - Fire & Rescue			\$ 334,851





GENERAL FUND
UNFUNDED PERSONNEL REQUESTS

Human Resources

Priority	Job Title	Personnel Action Requested	Cost
1	Office Assistant	Office Assistant (Pay Grade 5) to help build and carry out the duties of the training division of Human Resources as mentioned above.	\$ 39,269
Total Unfunded Personnel Requests - Human Resources			\$ 39,269

Information Technology

Priority	Job Title	Personnel Action Requested	Cost
1	Deputy Chief Information Officer	Deputy Chief Information Officer (Pay Grade 44)	\$ 107,218
2	Technology Project Manager	Technology Project Manager (Pay Grade 38)	96,764
3	IT Communications Shop Supervisor	IT Communications Shop Supervisor (Pay Grade 22)	68,888
4	Chief Information Security Officer	Chief Information Security Officer (Pay Grade 42)	103,733
Total Unfunded Personnel Requests - Information Technology			\$ 376,604

Infrastructure & Public Services

Priority	Job Title	Personnel Action Requested	Cost
1	Graduate Engineer	Graduate Engineer (Pay Grade 34)	\$ 89,795
2	Graduate Engineer	Graduate Engineer (Pay Grade 34)	89,795
3	Facilities Maintenance Technician	Facilities Maintenance Technician (Pay Grade 17)	60,176
4	Maintenance Technician Assistant	Maintenance Technician Assistant (Pay Grade 10)	47,980
5	Custodial Worker	Custodial Worker (Pay Grade 4)	37,526
6	Custodial Worker	Custodial Worker (Pay Grade 4)	37,526
7	Deputy City Engineer	New Position - Pay Grade 42	103,733
Total Unfunded Personnel Requests - Infrastructure & Public Services			\$ 466,533

Office of the Mayor

Priority	Job Title	Personnel Action Requested	Cost
1	Deputy Director of Communications	Deputy Director of Communications (Pay Grade 33)	\$ 88,053
Total Unfunded Personnel Requests - Office of the Mayor			\$ 88,053





GENERAL FUND
UNFUNDED PERSONNEL REQUESTS

Municipal Court

» None

Office of the City Attorney

» None

Office of the Urban Development

Priority	Job Title	Personnel Action Requested	Cost
1	Mechanical and Gas Inspector	Mechanical and Gas Inspector - Pay Grade 18	\$ 61,919
Total Unfunded Personnel Requests - Office of Urban Development			\$ 61,919

Police

Priority	Job Title	Personnel Action Requested	Cost
1	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	\$ 7,259
2	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	7,871
3	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	633
4	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	7,871
5	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	9,067
6	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	9,067
7	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
8	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
9	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
10	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
11	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
12	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
13	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228





GENERAL FUND
UNFUNDED PERSONNEL REQUESTS

Police (continued)

Priority	Job Title	Personnel Action Requested	Cost
14	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
15	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
16	Auxiliary Police Officer	Upgrade Auxiliary Police Officer from Pay Grade 5 to Pay Grade 11	10,228
Total Unfunded Personnel Requests - Police			\$ 144,048
Total Unfunded Personnel Requests - General Fund			\$ 1,511,276





GENERAL FUND UNFUNDED TECHNOLOGY REQUESTS

Accounting & Finance

»» None

Council

»» None

Federal Programs

»» None

Fire & Rescue

»»	(2) iPad Pros	\$	2,968
»»	(2) Printer/Scanners		600
»»	Docking Station		200
»»	Rugged Laptop		2,768
»»	Mount		413
Total Fire & Rescue Unfunded Technology Requests		\$	6,949

Human Resources

»»	(4) Cell phones & token log-in access	\$	3,800
Total Human Resources Unfunded Technology Requests		\$	3,800

Information Technology

»»	Fiber optic network connectivity to proposed camera locations for TPD Cyber Intelligence efforts.	\$	250,000
»»	Fiber optic network connectivity to Fire Stations not currently served by the City's data network.		250,000
»»	Version upgrade to Kronos Timekeeping Platform.		196,351
Total Information Technology Unfunded Technology Requests		\$	696,351

Infrastructure & Public Services

»»	(7) Samsung Galaxy Tablets/Books S4 - 64GB	\$	5,092
	(2) Desktop Computers		1,861
»»	(3) 24" Monitors		404
»»	(2) Laptops		2,659
»»	(9) iPads		4,232
»»	(3) Microsoft Office		804
»»	Adobe Acrobat		245





GENERAL FUND
UNFUNDED TECHNOLOGY REQUESTS

Infrastructure & Public Services (continued)

»»»	Adobe Acrobat Pro DC or Acrobat DC for Enterprises	1,000
»»»	(4) 60" Monitors	2,000
»»»	(2) Microsoft Surfaces	2,874
»»»	Visio	180
»»»	(2) Shoretel Phones	810
»»»	AV Equipment - Projector, Speakers, etc.	2,000
»»»	Hotspot	Unknown
Total Infrastructure & Public Services Unfunded Technology Requests		\$ 24,161

Office of the Mayor

»»» None

Municipal Court

»»» None

Office of the City Attorney

»»» None

Office of Urban Development

»»»	(7) Cradlepoint Devices	\$ 6,904
»»»	(2) Shoretel Devices	840
»»»	(2) Cell Phones	1,200
»»»	(2) Computers & Monitors	4,000
»»»	Digital Camera	450
Total Office of Urban Development Unfunded Technology Requests		\$ 13,394

Police

»»»	(20) iPads (no data plan)	\$ 6,831
»»»	(2) iPads with 32 GB (no data plan)	683
»»»	iPad cases	1,000
Total Police Unfunded Technology Requests		\$ 8,514
Total Unfunded Technology Requests - General Fund		\$ 753,169





WATER & SEWER FUND SUMMARY

The City of Tuscaloosa's proposed FY 2020 Water and Sewer Fund budget provides the funding to provide water and sewer services to approximately 48,000 residential, commercial, and industrial customers in the City limits and surrounding areas.

The Water and Sewer Fund budget includes revenues of \$51,681,055 and expenses of \$56,236,263. The Water and Sewer Fund expense budget includes \$9,700,000 in debt service principal that will be treated in the annual audit as a liability reduction instead of an expense. Compared to the FY 2019 budget, the proposed FY 2020 budget represents an overall budgetary increase of 3.24% for revenues and 1% for expenses.

Water & Sewer Fund Revenues FY 2020 Budget Summary					
Revenue Category	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Use of Property	\$ 30,972	\$ 31,000	\$ 31,000	\$ -	0.00%
Charges for Services	48,761,714	49,471,733	51,094,279	1,622,546	3.28%
Other Operating	1,466,255	466,500	482,000	15,500	3.32%
Transfers from Other Funds	40,482	44,544	44,776	232	0.52%
Cost Reimbursements	175,588	46,910	29,000	(17,910)	100.00%
Total	\$ 50,475,012	\$ 50,060,687	\$ 51,681,055	\$ 1,620,368	3.24%

Water and Sewer Fund Revenue Highlights

Water Sales - \$27,577,864

- » Comprises nearly 53% of all Water and Sewer Fund revenues.
- » In FY 2019 the City Council adopted a three year consecutive rate increase of 2% each year to fund the debt service for the 2019 Clean Water and Drinking Water SRF issuance. The first 2% rate increase will be effective October 1, 2019. The 2019 SRF issuance will fund much needed projects to enhance and upgrade our water & sewer infrastructure. An additional 1% is proposed to fund operational needs for FY 2020.

Sewer Sales - \$20,916,178

- » Comprises nearly 40% of all Water and Sewer Fund revenues
- » In FY 2019 the City Council adopted a three year consecutive rate increase of 2% each year to fund the debt service for the 2019 Clean Water and Drinking Water SRF issuance. The first 2% rate increase will be effective October 1, 2019. The 2019 SRF issuance will fund much needed projected to enhance and upgrade our water & sewer infrastructure. An additional 1% is proposed to fund operational needs for FY 2020.

Septage Dumping Fees - \$494,237

- » The FY 2020 budget is adjusted to include a 14% increase over prior year of \$59,237.

Fire and Meter Service Connect Fees - \$850,000

- » Revenues are based upon completion of installing and accepting meter sets, not necessarily when cash deposits are collected.
- » Complex revenue recognition accounting principles make these revenues difficult to budget for.

Lakes Fees - \$130,000

- » Approximately \$80,000 of revenue is from the lake inspection fees for an estimated 1,600 structures at \$50 per structure.
- » Additional revenue is received from annual boat landing passes and lake permits.





WATER & SEWER FUND SUMMARY

Water & Sewer Fund Expenditures FY 2020 Budget Summary					
Department	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Accounting and Finance	\$ 516,444	\$ 506,294	\$ 514,462	\$ 8,168	1.61%
Information Technology	3,487	554,602	781,565	226,963	40.92%
Infrastructure and Public Services	21,973,130	23,531,395	24,658,296	1,126,901	4.79%
Office of the City Attorney	23,188	50,000	50,000	-	0.00%
Office of Urban Development	841,877	1,024,441	1,181,439	156,998	15.33%
Other Operating	26,689,916	29,996,778	29,050,501	(946,277)	-3.15%
Total	\$ 50,048,042	\$ 55,663,510	\$ 56,236,263	\$ 572,753	1.03%

Water and Sewer Fund Expenditure Highlights

Departments were tasked with level funding FY 2020 operations, using FY 2019 original budget amounts, excluding personnel expenditures. Items outside of level funding were submitted as "unfunded requests" to be considered for funding in FY 2020. This included new personnel, new initiatives, technology items, vehicles and equipment and any facility improvements.

Investment in Employees - \$448,174

- » A 2.2% cost of living adjustment is included for all employees effective October 1, 2019. The cost of the Water & Sewer Fund portion of the cost of living adjustment is \$226,461.
- » Two-step increase (3%) is included for all eligible employees effective on their anniversary date. The cost of the Water & Sewer Fund step increase is \$221,713.

Health Insurance

- » The budget includes a \$25,000 transfer from the Water and Sewer Fund to the City's Health Insurance Fund to offset a deficit fund balance.
- » The proposed FY 2020 budget includes an 8% increase to cover health insurance premiums due to increased costs from Blue Cross Blue Shield.

Capital Equipment Investments

The proposed FY 2020 budget includes \$650,000, of which \$228,305 is for capital lease payments for equipment purchased in FY 2017.

Debt Service

- » The FY 2020 proposed budget includes a \$47,676 decrease in debt service. An additional \$2,500 is budget for fees associated with debt service.
- » Overall debt service represents about 22% of the total FY 2020 expense budget.
- » In FY 2019, the City Council approved the 2019 Clean Water SRF and Drinking Water SRF issuance which was funded through a three year consecutive rate increase of 2% each year. The first debt payment is scheduled for February 15, 2021.





WATER & SEWER FUND SUMMARY

Water & Sewer Fund Debt Service FY 2020 Budget Summary					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2013 DWSRF Refunding (2004)	\$ 425,000	\$ 51,920	\$ 476,920	\$ 3,245,000	August 2026
2012-B	1,455,000	794,194	2,249,194	21,075,000	January 2035
2012-A SRF Refunding (2002/2003)	-	983,700	983,700	22,795,000	August 2025
2014-A Refunding (2006)	325,000	16,250	341,250	325,000	July 2020
2014-B Refunding (2006)	5,825,000	65,531	5,890,531	5,825,000	July 2020
2014-C	535,000	341,690	876,690	7,720,000	January 2035
2016 DWSRF	225,000	115,830	340,830	5,265,000	August 2038
2016 CWSRF	910,000	438,350	1,348,350	19,925,000	August 2037
Total	\$ 9,700,000	\$ 2,807,465	\$ 12,507,465	\$ 86,175,000	





WATER & SEWER FUND SUMMARY

Account Category	2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
WATER AND SEWER FUND REVENUES					
Use of Property	30,972	31,000	29,722	31,000	31,000
Charges for Services	48,761,714	49,471,733	47,398,473	51,231,633	51,094,279
Other Operating	1,466,255	466,500	657,532	187,000	482,000
Transfers to Other Funds	40,482	44,544	42,369	44,776	44,776
Cost Reimbursements	175,588	46,910	166,131	29,000	29,000
TOTAL WATER AND SEWER FUND REVENUES	50,475,012	50,060,687	48,294,228	51,523,409	51,681,055
WATER AND SEWER FUND EXPENDITURES					
Accounting and Finance	516,444	506,294	227,098	514,462	514,462
Information Technology	3,487	554,602	540,414	781,565	781,565
Infrastructure and Public Services	21,973,130	23,531,395	21,159,194	24,583,296	24,658,296
Office of the City Attorney	23,188	50,000	23,082	50,000	50,000
Office of Urban Development	841,877	1,024,441	927,480	1,181,439	1,181,439
Other Operating	26,689,916	29,996,778	18,420,544	29,084,506	29,050,501
TOTAL WATER AND SEWER FUND EXPENDITURES	50,048,042	55,663,510	41,297,812	56,195,268	56,236,263





WATER & SEWER FUND
REVENUES

Account	2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
USE OF PROPERTY					
60100065-0901 Rents	30,972	31,000	29,722	31,000	31,000
TOTAL USE OF PROPERTY	30,972	31,000	29,722	31,000	31,000





WATER & SEWER FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
CHARGES FOR SERVICES						
60100070-10020	Clean Our Lake	-	2,000	1,000	1,000	1,000
60100070-1701	Water Sales	26,088,963	26,415,724	25,309,495	27,556,093	27,577,864
60100070-1704	Sewer Sales	19,975,158	20,229,009	19,024,404	21,213,077	20,916,178
60100070-1705	Tap Fees-Inspections	197,028	175,000	172,254	150,000	170,000
60100070-1708	Collection Fees	975,086		891,094	840,000	860,000
60100070-1711	Meter Service Connect Fee	556,797	800,000	725,508	650,000	700,000
60100070-1712	Fire Service Connect Fee	299,667	300,000	87,333	150,000	150,000
60100070-1713	Lake Inspection Fee	106,775	115,000	137,407	120,000	130,000
60100070-1715	Septage Dumping Charges	443,019	435,000	492,356	461,463	494,237
60100070-1716	Water Dist Syst Inspection Fee	-	-	1,431	-	-
60100070-1801	Interest Income-Cd'S	69,242	20,000	24,694	20,000	25,000
60100070-1803	Recovered Bad Debts	51,534	50,000	69,070	70,000	70,000
60100070-1898	Cash Over/Short	(1,556)	-	(749)	-	-
TOTAL CHARGES FOR SERVICES		48,761,714	49,471,733	47,398,473	51,231,633	51,094,279





WATER & SEWER FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OTHER OPERATING						
60100080-1430	Interest Income - Debt Service	1,512	1,500	4,620	2,000	2,000
60100080-1535	Auction Sales	61,700	15,000	62,758	20,000	30,000
60100080-1710	WME Cost Recovery Fees	1,403,044	450,000	590,154	165,000	450,000
TOTAL OTHER OPERATING		1,466,255	466,500	657,532	187,000	482,000





WATER & SEWER FUND REVENUES

Account	2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
TRANSFERS FROM OTHER FUNDS					
60100085-1605 Trans From Beer Tax Bonus	40,482	44,544	42,369	44,776	44,776
TOTAL TRANSFERS FROM OTHER FUNDS	40,482	44,544	42,369	44,776	44,776





WATER & SEWER FUND REVENUES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
COST REIMBURSEMENTS						
60100090-1450	ADECA Grant	-	20,000	-	-	-
60100090-9900	Cost Reimburse	14,054	10,000	29,318	15,000	15,000
60100090-9919	Cost Reim-Distribution	75,916	10,000	80,429	10,000	10,000
60100090-9927	Cost Reim-Filter Plant	75,559	2,910	1,563	-	-
60100090-9929	Cost Reim-Meter Read	2,254	2,000	3,429	2,000	2,000
60100090-9948	Cost Reim-Waste Water	7,805	2,000	51,093	2,000	2,000
TOTAL COST REIMBURSEMENTS		175,588	46,910	166,131	29,000	29,000





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In the spirit of excellence, the Accounting & Finance Department is committed to providing a service-oriented, team approach to effectively manage the City's financial health, provide stewardship of resources while maintaining the City's financial integrity. During the reorganization, the Finance Department, the Revenue Department and the Water & Sewer Billing Office were combined.

Accounting & Finance FY 2020 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Budgets & Financial Reporting	\$ 387,631	\$ 332,000	\$ 330,500	\$ (1,500)	-0.5%
Revenue & Financial Services	128,814	174,294	183,962	9,668	5.5%
Total	\$ 516,444	\$ 506,294	\$ 514,462	\$ 8,168	1.6%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 127,891	\$ 168,294	\$ 176,462	\$ 8,168	4.9%
Overtime/Wages	240	-	-	-	0.0%
Auditing	67,600	72,000	68,000	(4,000)	-5.6%
Bad Debt Write Offs	320,031	260,000	262,500	2,500	1.0%
Other Operating	682	6,000	7,500	1,500	25.0%
Total By Category	\$ 516,444	\$ 506,294	\$ 514,462	\$ 8,168	1.6%

Accounting & Finance Budget Highlights

- Overall salaries and benefits expenditures increased \$8,168 due to personnel increases associated with the 2.2% COLA and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
- Excluding salaries and benefits, the total proposed budget for FY 2020 is \$338,000, of which \$338,000 is level funded from the FY 2019 budget.

Accounting & Finance Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue implementation of Positive Pay and ACH fraud filter. These fraud protection measures are intended to provide additional security for safeguarding the City's fiscal assets. ACH Fraud Filter has been implemented and has already successfully deterred an attempt to debit the City's bank account. Positive Pay is in the final testing phase and is expected to go live before year-end.	Accomplished						X
Automate the banking/investment processes and eliminate time consuming bank runs.	Accomplished		X				
Enhance current city-wide purchasing and p-card policies to strengthen controls while addressing prior year audit findings.	12/31/2019		X				X



Accounting & Finance Goals (continued)

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Monitor financial performance to ensure financial stability for future debt issuances (i.e. TCRIC/NASCAR/Elevate debt issuances, goal of AAA bond rating).	12/31/2019	X		X			X
Continue implementation of the Munis Project Accounting module (aka Project Ledger) with the focus being transparency and accessibility of project data in one location, available to all end users with a 100% project conversion goal.	9/30/2020		X	X			X
Ensure timely completion of all agreed-upon audit timelines with no significant deficiencies or material weaknesses. A&F accomplished this goal during the FY 2018 audit and hopes to achieve the same success for the FY 2019 audit.	3/31/2020		X				
Convert fire and police pension accounting to QuickBooks to eliminate tedious manual spreadsheets and data tracking.	12/31/2019		X				
Develop standard reports to be distributed to specific end users to further aid in decision making (i.e. capital projects, budgets, cash projections, revenues, forecasts).	12/31/2019		X	X			X
Develop and document departmental standard operating procedures	12/31/2019		X				
Implement Munis General Billing module to appropriately accrue revenues in real time, issue standard City invoices and allow for improved tracking and collection efforts.	12/31/2019		X				X
Successfully implement an automated paperless accounts payable software to provide efficiency and accountability for all City departments that handle invoices. This implementation will help streamline the payment process and reduce staff time involved in the current process. A&F eliminated a position to cover the cost of this implementation in the FY 2019 budget and has been actively working to implement this software.	12/31/2019		X				X
Utilize the City's internal SharePoint website to provide external departments accessibility to relevant Accounting and Finance department forms and information.	6/30/2020		X				X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Become primarily paperless in our financial processing and workflows to gain efficiencies, curb costs and minimize space needed for hard copy data storage (i.e. accounts payable, purchasing, banking, capital assets).	12/31/2020		X				X



Accounting & Finance Goals (continued)

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Long-Term Goals:							
Migrate the City's budget process from a bottom up approach to one that is focused on performance based budgeting and budgeting for outcomes/results. Continue making strides towards providing a more analytical, comprehensive and transparent budget document (i.e. Greenville, S.C.).	9/30/2020		X	X			X
Establish multi-year budgets to improve financial management, establish long-term and strategic planning and identify imbalances between revenues and expenditure trends.	9/30/2020		X	X	X		X
Continue to research online sales and its impact to our City while monitoring federal and state legislative changes with ongoing consideration of possible revenue restructure needs.	Ongoing	X		X			X
Convert all employees to direct deposit and eventually eliminate paper paystubs replacing them with electronic records.	Ongoing		X				

Accounting & Finance Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





**WATER & SEWER FUND
ACCOUNTING & FINANCE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
A&F BUDGETS AND FINANCIAL REPORTING						
60101010-3007	Auditing	67,600	72,000	58,800	68,000	68,000
60101010-3992	Bad Debt Write Offs - Tax	22,214	-	-	-	-
60101010-3997	Bad Debt Write Offs	297,817	260,000	-	262,500	262,500
TOTAL A&F BUDGETS AND FINANCIAL REPORTING		387,631	332,000	58,800	330,500	330,500





**WATER & SEWER FUND
ACCOUNTING & FINANCE**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
A&F REVENUE AND FINANCIAL SERVICES						
60101030-1005	Beer Tax Bonus	562	696	726	696	696
60101030-1015	Salaries	96,682	125,101	123,143	130,796	130,796
60101030-1025	Salary Overtime	240	-	134	-	-
60101030-2010	Employee Insurance	15,684	22,873	22,449	24,366	24,366
60101030-2025	State Pension	8,219	10,949	11,196	11,625	11,625
60101030-2029	Medicare Tax	1,278	1,645	1,607	1,703	1,703
60101030-2030	Social Security	5,466	7,030		7,276	7,276
60101030-3110	Machine Rental	-	3,700	-	3,700	3,700
60101030-3155	Office Supplies	682	1,000	995	1,500	1,500
60101030-3210	Travel/Education	-	1,000	900	2,000	2,000
60101030-3225	Uniforms/Prot Clothing	-	300	279	300	300
TOTAL A&F REVENUE AND FINANCIAL SERVICES		128,814	174,294	168,298	183,962	183,962





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The Information Technology Department provides centralized technology services for the City of Tuscaloosa in support of Tuscaloosa's Standard of Excellence to be the most Innovative and Effectively Managed City in the United States of America. The IT Department supports this Standard with 3 Service Goals which include the Security, Availability and Effectiveness of Tuscaloosa's Technology Infrastructure. Our IT Team strives to meet these Goals each day and in doing so, supports an infrastructure which includes:

- » Over 2600 endpoints which range from mission critical servers to cell phones.
- » A data network connecting over 52 locations, serving City staff and our citizens
- » Over 350 Terabytes of data, including operational information, archives and backups for disaster recovery/business continuance.
- » 44 major application platforms supporting public safety, financials, HR as well as internal and external services.
- » A growing public infrastructure which includes Wi-Fi service to various areas of Tuscaloosa.
- » A growing network of public safety cameras, which over the next year will significantly impact Tuscaloosa's cyber intelligence efforts.

Over the past 12 months, the IT Department has completed significant milestones in support of our Service Goals and a sample of these are outlined below within our budget highlights. While not exhaustive, this information shows how our activities support our Service Goals which in turn support Tuscaloosa's Standard of Excellence. Our goal in the upcoming fiscal year is to capitalize on the investments we are requesting, and in July of 2020 show continued improvements across these areas.

Information Technology FY 2020 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2020 Budget</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Information Technology	\$ 3,487	\$ 554,602	\$ 781,565	\$ 226,963	40.9%
Total	\$ 3,487	\$ 554,602	\$ 781,565	\$ 226,963	40.9%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance Contracts	3,487	524,602	781,565	256,963	49.0%
Other Operating	-	30,000	-	(30,000)	-100.0%
Total By Category	\$ 3,487	\$ 554,602	\$ 781,565	\$ 226,963	40.9%

Information Technology Budget Highlights

Total proposed budget for FY 2020 is \$781,565, of which \$524,602 is level funded from the FY 2019 budget with the exception of the following item:

- \$256,963 increase in maintenance contracts due to annual increases in current maintenance contracts, as well as new additions to be added in FY 2020.



Information Technology Budget Highlights (continued)

» Information Technology has been able to complete various milestones which have a significant impact on our internal and external City services. A sample of these milestones that have been completed between the beginning of this fiscal year to now are outlined below:

- 3rd Party Security Audit
- Next-Generation Anti-Virus Platform
- Multi-Factor Network Authentication
- Private Cellular Network for SCADA System
- Updated the Firewall Configuration for perimeter Network Security
- Implementation of a new Data Storage Array
- New Data Replication Platform for disaster recovery and business continuance
- Relocated a secondary Data Center to the new E-911 Center
- Redundant and diverse network paths between Data Centers
- Installed 4 new applications for Fire & Rescue
- Geo Validation and CAD Mapping improvements for Public Safety
- Created a Zoning Portal for review of project zoning requirements
- GIS Addressing Project to support Public Safety Dispatch
- Implement Microsoft Office 365 Enterprise Email Platform
- Updated the Capital Projects Mapping Portal
- Fire Station Mapping Project to support Fire & Rescue's 10 year plan

Information Technology Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Cybersecurity - Multifactor Authentication Platform.	Accomplished	X	X	X	X	X	X
Cybersecurity - Next Gen Anti-Virus/End Point Protection Platform.	Accomplished	X	X	X	X	X	X
Cybersecurity - Private Cellular Network for SCADA connectivity.	Accomplished		X		X		X
Move to Microsoft Office 365 Enterprise Email Platform.	Accomplished	X	X	X	X	X	X
Implementation of new Data Storage Array & Data Replication Services for Disaster Recovery; includes data recovery point of below 60 seconds.	Accomplished	X	X	X	X	X	X
Implementation of Public Safety Platforms including Priority Dispatch and Spillman Closest Unit.	Quarter 4; FY19		X		X		X
IT Department Staffing Revisions; will update positions & job functions to meet current needs using salary funding from 3 vacancies. No new funding required.	Quarter 1; FY20		X		X		X
Implementation of Motorola Command Central Aware Platform; supporting TPD Cyber Intelligence Initiative.	Quarter 1; FY20	X			X		X
Cybersecurity - Data Security Platform; classify, manage & protect Tuscaloosa's electronic data resources.	Quarter 2; FY20	X	X	X	X		X
Cybersecurity - USB Endpoint Protection Platform; protect computers from USB-based malware.	Quarter 2; FY20		X	X	X	X	X



Information Technology Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Lifecycle Upgrades for Key Datacenter equipment including server infrastructure.	Quarter 3; FY20	X	X	X	X	X	X
Lifecycle Upgrades for Storage Infrastructure which houses video data from public safety and traffic cameras.	Quarter 3; FY20		X		X		X
Install GPS & Wireless Routers in all TPD Patrol Vehicles to support Cyber Intelligence initiative.	Quarter 3; FY20		X		X		X
Redundant Internet Connection for City of Tuscaloosa; provide backup redundancy to ensure uptime of services, particularly public safety services.	Quarter 3; FY20		X		X		X
Fiber Optic Connectivity to Fire Stations 3,6,9 and 10 to provide secure and reliable network connectivity for the provision of public safety services.	Quarter 4; FY20		X		X		X

Information Technology Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» None





**WATER & SEWER FUND
INFORMATION TECHNOLOGY**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
INFORMATION TECHNOLOGY						
60104030-3156	Maintenance Contracts	3,487	524,602	521,070	781,565	781,565
60104030-3170	Repairs & Supplies	-	30,000	19,344	-	-
TOTAL INFORMATION TECHNOLOGY		3,487	554,602	540,414	781,565	781,565



Infrastructure and Public Services (IPS), comprising of Administration, Engineering, Infrastructure, Logistics and Asset Management, and Public Services, accounts for approximately one third of City employees. In fiscal year 2019, 311 joined Infrastructure and Public Services. IPS is responsible for approximately \$35M in General Fund dollars, \$24M in Water & Sewer dollars, \$245M in Capital Project dollars, and \$107M in Grant Project dollars. The department operates on the core principle of delivering the highest caliber of performance and integrity while providing the citizens of Tuscaloosa with exceptional customer service both at City Hall and in the community. Infrastructure and Public Services manages and facilitates all infrastructure, capital projects, public facilities, and public services for the City of Tuscaloosa. The department achieves this by working together, always being prepared for all scenarios, using asset management principles to drive decisions, and consistently providing excellent customer service. For a more detailed review of Infrastructure and Public Services, please reference the 2018 Annual Report.

Infrastructure & Public Services FY 2020 Water & Sewer Fund Budget Summary					
Divisions	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Administration	\$ 19,573	\$ 44,328	\$ 65,189	\$ 20,861	47.1%
Engineering	596,181	674,347	614,474	(59,873)	-8.9%
Logistics & Asset Management	12,677,394	13,632,962	14,749,153	1,116,191	8.2%
Public Services	3,112	7,300	6,700	(600)	-8.2%
Infrastructure	6,771,638	7,056,840	7,549,088	492,249	7.0%
Special Projects	1,905,230	2,115,618	1,673,692	(441,926)	-20.9%
Total	\$ 21,973,130	\$ 23,531,395	\$ 24,658,296	\$ 1,126,901	4.8%
Expenditure Category					
Salaries/Benefits	\$ 10,042,286	\$ 10,362,220	\$ 11,481,107	\$ 1,118,887	10.8%
Overtime/Wages/Holiday Pay	703,953	659,943	707,761	47,818	7.2%
Auto Fuel/Maintenance	508,336	408,445	414,945	6,500	1.6%
Chemicals	1,482,817	1,492,687	1,590,956	98,269	6.6%
Maintenance Contracts	4,111	3,576	3,576	-	0.0%
Tip Fee	418,740	386,430	393,000	6,570	1.7%
Utilities	3,222,004	2,957,297	3,642,309	685,012	23.2%
Capital Outlay	2,704,268	4,321,048	3,473,692	(847,356)	-19.6%
Other Operating	2,886,616	2,939,749	2,950,950	11,201	0.4%
Total By Category	\$ 21,973,130	\$ 23,531,395	\$ 24,658,296	\$ 1,126,901	4.8%

Infrastructure & Public Services Budget Highlights

- » Overall salaries and benefits expenditures increased \$1,118,887 due to the net effect of two new positions, utilization of FY 2019 salary savings to fund additional operational expenses, FY 2020 personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date. The following provides detail of the two new positions and the use of FY 2019 salary savings:
- \$75,000 for two new IPS Technician positions (beginning mid-year) to allow the City to perform line locating services in house rather than contracting externally as a cost savings initiative.
 - \$637,170 of FY 2019 salary savings was used to fund \$176,170 in emergency sinkhole repairs, \$461,000 for unfunded FY 2020 equipment requests, and \$32,298 for additional operational needs.



Infrastructure & Public Services Budget Highlights (continued)

- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$13,177,189, of which \$12,385,415 is level funded from the original FY 2019 budget with the exception of the following items:
 - \$685,012 increase in Utilities; accounts for an increase of 3% that began in January of 2019, an increase of 9% which was discounted for July-December of 2018, and a 1% increase starting in January 2020.
 - \$90,521 increase in the contract with USIC that was Council approved during FY 2019.
 - \$20,000 increase for Lake Supply Dam Inspections required every 5 years
- » The Logistics and Asset Management division includes increase of \$789,456 due to increases in the following:
 - Chemical costs for the Wastewater Treatment Plant.
 - Lakes Outside Services to have all the dams inspected.
 - Wastewater Treatment Plant Outside Services for Consulting Services.
 - Utilities
 - Plott's Capital Repairs/Improvements account for needed improvements.
- » Budget decreases were made from the following sub divisions in the respective amounts to meet the immediate needs as listed above:
 - Infrastructure Administration - \$9,310
 - Infrastructure Meters - \$190,853
 - Special Projects - \$23,296
- » IPS is supporting the Tuscaloosa Talent Incubation Program by hiring interns at the Wastewater Treatment Plant, Plott and Ed Love.
- » IPS continues to seek out grant opportunities. Thus far in fiscal year 2019, the following grants were secured:
 - US Department of Energy Grant: Clarifier Pumps at Wastewater Treatment Plant - \$20,000
- » IPS continues to explore opportunities to serve our citizens in new ways by:
 - Hosting Green Scenes at Environmental Services
 - Having Stuffed Animal Sleepovers at Environmental Services and the Airport
 - Partnering with Alabama Power to have the Tree Seedling Giveaway (460 participants with 5,000 seedlings given away)
 - Holding Tech Or Treat at the Gateway
 - Hosting the Tuscaloosa Honor Flight
 - Organizing Monthly Tuscaloosa Builds Meetings
 - Creating new partnerships with Tuscaloosa Builds like the Chamber of Commerce, Small Business Development Center, Stillman College, and Ollie Washington Apprentice Program
 - Providing the IPS Annual Report
- » IPS is also striving to boost employee morale by:
 - Hosting the IPS Road-E-O
 - Recognizing employees' dedication with an annual years of service ceremony
 - Holding a special luncheon to recognize the Annual IPS All-Stars
 - Honoring those employees with exemplary customer service with our Customer Service Award
 - Producing our PACT Plans
 - Training our employees on media etiquette as it relates to their work at the City
 - Meeting with our Safety Director to encourage a safer work environment
 - Presenting a monthly employee workshop (Tax Preparation, Financial Wellness, Home-Buyers Education, Asset Building, Summer Youth Programs, River Oaks Counseling, Employee Retirement Workshop, etc.)
 - Recognizing Garbage Man Appreciation Day
 - Recognizing National Public Works Week
 - Providing the IPS Annual Report



Infrastructure & Public Services Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A continued initiative to achieve the Mayor's standard of excellence through equipping the department in the areas of Planning and Preparedness, Asset Management, Customer Service, and Training. Overall this is IPS's strategy to successfully support the Mayor's core beliefs and standard of excellence.	Ongoing		X	X			X
Elevate Tuscaloosa: IPS will work with other city departments and outside organizations to assist in the implementation of the Elevate Projects.	Ongoing	X	X	X			X
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. This is used internally to create benchmarks to improve workflow and budgetary efficiencies. Recently completed the annual report for 2018.	Ongoing		X	X			X
Policies and Procedures: Ongoing development to streamline and create efficiencies in the operations of the department.	Ongoing		X				X
Asset Management: Integrate asset management in the daily operations of all divisions.	Ongoing	X	X	X			X
Training: Training is the cornerstone to success; IPS has asked for addition of \$50,000 on unfunded initiatives to support our employees in safety and training. See training matrix in PACT plans.	Ongoing		X				X
Metering Initiative: There are approximately 55,000 meters read by the City each month. Out of those, we have to conduct re-reads of approximately 6,000 meters which means multiple trips are made to these meters each month. IPS has begun the meter change out program so the number of re-reads will decrease.	Ongoing	X	X	X	X		X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A continued initiative to achieve the Mayor's standard of excellence through equipping the department in the areas of Planning and Preparedness, Asset Management, Customer Service, and Training. Overall this is IPS's strategy to successfully support the Mayor's core beliefs and standard of excellence.	Ongoing		X	X			X



Infrastructure & Public Services Goals (continued)

Long-Term Goals (continued):

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Asset Management: A comprehensive assessment of City infrastructure, facilities, process assets and much more in order to be fully equipped with the knowledge to forecast for improvements and replacement, cost effectiveness and efficiencies, and in some cases a quicker response time. Will be used as a tool to implement new planning/procedures for everyday operations and capital purchases.	Ongoing	X	X	X			X
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. This is used internally to create benchmarks to improve workflow and budgetary efficiencies. Recently completed the annual report for 2018.	Ongoing		X	X			X
Elevate Tuscaloosa: IPS will work with other city departments and outside organizations to assist in the implementation of the Elevate Projects.	Ongoing	X	X	X			X
IPS is continuing to garner community involvement and awareness for career opportunities in public works through the talent incubation program.	Ongoing		X				X
Metering Initiative: There are approximately 55,000 meters read by the City each month. Out of those, we have to conduct re-reads of approximately 6,000 meters which means multiple trips are made to these meters each month. IPS has begun the meter change out program so the number of re-reads will decrease.	Ongoing	X	X	X	X		X
Class B Biosolids: Currently the City sends all biosolids from the WWTP to the landfill. With the advent of this program, we could land apply these biosolids as fertilizer and save significant operational dollars.	Ongoing		X				X
Energy Efficiency at Fletcher, Plott, and Ed Love: IPS continues to seek out opportunities to upgrade outdated equipment to more energy efficient equipment. As we continue to upgrade these pieces of equipment, the City will likely see decreases to energy costs.	Ongoing		X	X			X



Infrastructure & Public Services Unfunded Requests

Unfunded Initiatives:

»»» Water/Sewer Safety and Education	\$ 50,000
»»» Meter Reading AMI Initiative	400,000
»»» Rehab/Repair Projects - (2) Bid Ready Projects	700,000
»»» Wastewater Model Update - Comprehensive Planning	300,000
»»» Ed Love Facility Repairs	50,000
»»» 2" Galvanized Renewal Project (Distribution)	100,000
»»» Water Model - for Comprehensive Planning & Development decisions	300,000
»»» Lateral Program	500,000
Total Unfunded Initiatives	\$ 2,400,000

Unfunded Equipment:

»»» Jet/Vac Combo, Single Axle Sewer Truck with Rapid Deployment Boom	\$ 494,000
»»» 1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	82,000
»»» 1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	82,000
»»» 1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	82,000
»»» Front End Loader for Class B Sludge	70,000
»»» 1/2 Ton Truck	26,000
»»» UTV	15,000
»»» 3/4 Ton Truck with Utility Bed and Air Upgrade	40,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	26,000
»»» 1/2 Ton Truck	26,000
»»» Red Zone Robotics Camera System	250,000
»»» Magnet Lid Lifters	20,000
»»» Mini Excavator	170,000
»»» CCTV Truck	425,000
»»» UTV	20,000
»»» Jet/Vac Combo, Single Axle Sewer Truck with Rapid Deployment Boom	50,000
»»» Jet/Vac Combo, Single Axle Sewer Truck with Rapid Deployment Boom	45,000
»»» Mulcher/equipment for Trackhoe	25,000
»»» Flat Bed for Existing Chassis	10,000
»»» Dump Truck	Unknown
»»» Crew Cab Commercial Truck	95,000
»»» Air Compressor	26,000
»»» 6X4 Crane Truck	150,000
»»» Crane	Unknown
»»» Case/Ditch with Trencher/Excavator	75,000
»»» Hydraulic Pipe Cutter	7,000
»»» Hydraulic Piper Cutter	7,000
Total Unfunded Equipment Requests	\$ 2,344,000



Infrastructure & Public Services Unfunded Requests (continued)

Unfunded Facility Improvements:

»»» Wastewater Treatment Plant - Men & Women's Showers	\$ 1,800
»»» Wastewater Treatment Plant - Gutters	1,000
»»» Wastewater Treatment Plant - Washer/Dryer Combo	1,500
»»» Fletcher Wastewater Treatment Plant - Digester Building door replacement	6,000
»»» Fletcher Wastewater Treatment Plant - Mini Split in IT Room	3,000
»»» Jerry Plott Water Treatment Plant - Permanently address moisture in the plenum office area	10,000
»»» Water Warehouse - (5) Badge Swipe Readers	10,500
»»» Water Warehouse - (6) Cameras	1,800
»»» Building 18 (Collections) - Paint offices and Interior	35,000
»»» Building 18 (Collections) - Replace the insulation in the bay area	50,000
»»» Building 18 (Collections) - Install electric, automatic door operators on the 3 roll up doors	25,000
»»» Wastewater Treatment Plant (Administration Building) - Door Locks	11,800
»»» Wastewater Treatment Plant (Administration Building) - Flooring	40,000
»»» Wastewater Treatment Plant (Administration Building) - Paint walls/redo baseboard	12,000
»»» Jerry Plott Water Treatment Plant - VAV Boxes (air conditioning)	10,000
»»» Ed Love Water Treatment Plant - Replace air conditioning in pipe gallery (filters 1-6)	60,000
»»» Water Warehouse - Replace all lighting with LED lighting	5,000
»»» Building 18 (Collections) - Pave parking lots	50,000
»»» Wastewater Treatment Plant (Administration Building) - Secure Secretary area	10,000
»»» Lake Nicol Bathrooms - Build new bathroom	70,000
»»» Building 18 (Collection) - Renovate breakroom	25,000
»»» Building 18 (Collections) - Enclose the 4 bay openings	44,000
»»» Ed Love Water Treatment Plant - Renovate conference room to provide reception area at the entrance	20,000
Total Unfunded Facility Improvements	\$ 503,400

Unfunded Personnel Requests:

»»» Wastewater Treatment Plant Operator	\$ 56,692
»»» Water/Wastewater Maintenance Technician	60,176
»»» Engineering Aide	51,465
»»» Engineering Aide	51,465
Total Unfunded Personnel Requests	\$ 219,798

Unfunded Technology Requests:

»»» (2) Computers	\$ 1,324
»»» (7) Microsoft Office	1,877
»»» (5) Rugged Laptops	13,841
»»» (2) Tablets	1,455
»»» (2) Shoretel Phones	810
»»» (4) 24" Monitors	539
»»» (8) Cradlepoint Devices	7,890
Total Unfunded Technology Requests	\$ 27,737





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - ADMINISTRATION						
60109050-1005	Beer Tax Bonus	18	232	-	232	232
60109050-1015	Salaries	13,465	6,584	3,977	36,991	36,991
60109050-1025	Salary Overtime	-	200	-	-	-
60109050-2010	Employee Insurance	3,949	11,018	1,313	12,162	12,162
60109050-2025	State Pension	802	2,310	255	2,345	2,345
60109050-2029	Medicare Tax	166	454	48	470	470
60109050-2030	Social Security	708	1,940	207	2,009	2,009
60109050-3010	Auto-Fuel & Oil	-	1,000	478	1,000	1,000
60109050-3015	Auto-Maintenance	-	1,000	447	1,000	1,000
60109050-3106	Toll Bridge	-	50	10	50	50
60109050-3155	Office Supplies	-	200	92	100	100
60109050-3170	Repairs & Supplies	-	805	529	200	200
60109050-3188	Furniture Supplies	467	-	-	-	-
60109050-3210	Travel/Education	-	16,880	4,587	6,500	6,500
60109050-3214	Books/Dues/Subscriptions	-	385	384	845	845
60109050-3225	Uniforms/Prot Clothing	-	320	93	150	150
60109050-3231	Telephone	-	750	767	1,035	1,035
60109050-3999	Miscellaneous Expense	-	200	-	100	100
IPS - ADMINISTRATION		19,573	44,328	13,188	65,189	65,189





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - ENGINEERING						
60109030-1005	Beer Tax Bonus	1,891	1,856	1,451	1,392	1,392
60109030-1015	Salaries	380,125	346,647	344,525	356,827	356,827
60109030-1025	Salary Overtime	62,793	62,460	35,246	62,460	62,460
60109030-1045	Holiday Pay	216	1,000	862	1,000	1,000
60109030-2010	Employee Insurance	55,050	68,423	44,320	46,881	46,881
60109030-2025	State Pension	33,027	34,783	32,982	29,810	29,810
60109030-2029	Medicare Tax	6,109	5,720	5,255	4,868	4,868
60109030-2030	Social Security	26,122	24,448	22,471	20,809	20,809
60109030-3010	Auto-Fuel & Oil	9,253	7,600	5,094	7,600	7,600
60109030-3015	Auto-Maintenance	2,999	3,000	3,823	3,000	3,000
60109030-3100	Outside Services	282	94,080	-	50,000	50,000
60109030-3106	Toll Bridge	69	100	112	100	100
60109030-3137	Postage & Freight	-	39	39	-	-
60109030-3138	Operating Forms	89	150	150	150	150
60109030-3170	Repairs & Supplies	8,177	8,511	7,379	8,700	8,700
60109030-3210	Travel/Education	3,905	7,800	4,408	13,050	13,050
60109030-3214	Books/Dues/Subscriptions	475	2,240	773	1,977	1,977
60109030-3225	Uniforms/Prot Clothing	1,257	1,230	1,206	1,350	1,350
60109030-3231	Telephone	4,341	4,260	4,864	4,500	4,500
TOTAL IPS - ENGINEERING		596,181	674,347	514,961	614,474	614,474





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - ADMINISTRATION						
60109040-1005	Beer Tax Bonus	1,740	1,856	2,298	2,320	2,320
60109040-1015	Salaries	539,948	553,308	616,270	664,154	664,154
60109040-1025	Salary Overtime	2,499	3,000	2,350	3,000	3,000
60109040-1030	Wages	29,343	44,000	12,926	44,000	44,000
60109040-2010	Employee Insurance	50,693	58,231	66,623	84,048	84,048
60109040-2025	State Pension	39,348	42,293	46,503	50,127	50,127
60109040-2029	Medicare Tax	7,904	8,534	8,667	9,542	9,542
60109040-2030	Social Security	33,797	36,462	37,058	40,778	40,778
60109040-3010	Auto-Fuel & Oil	865	850	361	850	850
60109040-3015	Auto-Maintenance	2	750	-	750	750
60109040-3100	Outside Services	3,900	42,848	1,898	8,000	8,000
60109040-3106	Toll Bridge	3	-	-	-	-
60109040-3137	Postage & Freight	94	125	50	125	125
60109040-3155	Office Supplies	540	600	1,375	1,000	1,000
60109040-3170	Repairs & Supplies	-	400	50	-	-
60109040-3210	Travel/Education	17,455	17,250	14,142	32,100	32,100
60109040-3214	Books/Dues/Subscriptions	1,028	1,000	886	1,125	1,125
60109040-3215	Trade Organization Dues	6,828	9,600	9,059	9,600	9,600
60109040-3225	Uniforms/Prot Clothing	3,349	1,300	2,165	3,400	3,400
60109040-3231	Telephone	14,705	6,622	9,391	15,000	15,000
60109040-3999	Miscellaneous Expense	235	200	314	200	200
TOTAL IPS - LAM - ADMINISTRATION		754,274	829,229	832,386	970,119	970,119





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - WW TREATMENT						
60109041-1005	Beer Tax Bonus	5,620	6,496	6,487	6,728	6,728
60109041-1015	Salaries	1,177,394	1,339,885	1,265,553	1,431,905	1,431,905
60109041-1025	Salary Overtime	176,768	100,000	203,191	144,000	144,000
60109041-1030	Wages	-	-	-	3,600	3,600
60109041-1045	Holiday Pay	11,836	34,000	12,329	34,000	34,000
60109041-2010	Employee Insurance	232,478	284,660	230,186	280,204	280,204
60109041-2025	State Pension	105,857	110,080	119,585	115,894	115,894
60109041-2029	Medicare Tax	18,257	17,565	19,999	19,013	19,013
60109041-2030	Social Security	74,680	72,009	94,270	81,247	81,247
60109041-3010	Auto-Fuel & Oil	42,849	38,500	23,432	40,000	40,000
60109041-3015	Auto-Maintenance	27,335	28,000	29,665	28,000	28,000
60109041-3047	Chemicals	277,756	224,487	214,134	300,000	300,000
60109041-3048	Chemical Supplies-Lab	3,987	3,000	2,848	10,506	10,506
60109041-3077	Electricity	1,506,309	1,300,000	1,584,003	1,708,009	1,708,009
60109041-3100	Outside Services	54,380	49,511	39,437	100,000	100,000
60109041-3102	Outside Services-Lab	13,032	12,000	13,645	27,970	27,970
60109041-3106	Toll Bridge	7,622	7,281	7,459	11,781	11,781
60109041-3110	Machine Rental	78,330	61,900	74,875	50,000	50,000
60109041-3137	Postage & Freight	535	1,000	1,331	800	800
60109041-3138	Operating Forms	3,213	2,000	1,578	2,000	2,000
60109041-3155	Office Supplies	3,013	2,800	2,171	3,000	3,000
60109041-3170	Repairs & Supplies	414,719	440,000	447,336	380,000	380,000
60109041-3188	Furniture Supplies	5,952	-	-	-	-
60109041-3195	Tip Fee	418,370	379,830	414,662	390,000	390,000
60109041-3210	Travel/Education	11,701	18,000	15,764	25,500	25,500
60109041-3214	Books/Dues/Subscriptions	1,600	3,400	2,387	3,900	3,900
60109041-3225	Uniforms/Prot Clothing	9,264	9,700	8,031	9,700	9,700
60109041-3230	Utilities	32,995	33,000	37,639	31,672	31,672
60109041-3231	Telephone	56,478	51,000	37,836	65,000	65,000
60109041-3999	Miscellaneous Expense	345	750	344	750	750
60109041-4011	Equipment - WS Process	79,737	420,000	283,855	400,000	400,000
60109041-4170	Capital Repairs/Improvements	197,784	677,560	443,117	500,000	500,000
TOTAL IPS - LAM - WW TREATMENT		5,050,197	5,728,414	5,637,149	6,205,179	6,205,179





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - LAKES						
60109042-1005	Beer Tax Bonus	1,766	2,088	1,805	1,856	1,856
60109042-1015	Salaries	324,364	314,375	312,544	355,681	355,681
60109042-1025	Salary Overtime	9,354	7,000	6,185	5,000	5,000
60109042-2010	Employee Insurance	64,192	69,513	59,186	70,836	70,836
60109042-2025	State Pension	25,736	30,326	26,222	27,401	27,401
60109042-2029	Medicare Tax	4,365	5,042	4,233	4,708	4,708
60109042-2030	Social Security	18,662	21,546	18,098	20,116	20,116
60109042-3010	Auto-Fuel & Oil	13,635	15,000	6,870	15,000	15,000
60109042-3015	Auto-Maintenance	5,856	4,000	12,464	4,000	4,000
60109042-3100	Outside Services	45,461	30,000	18,965	72,000	72,000
60109042-3110	Machine Rental	1,268	1,520	1,146	1,200	1,200
60109042-3137	Postage & Freight	3,284	5,000	959	5,000	5,000
60109042-3138	Operating Forms	94	250	127	250	250
60109042-3155	Office Supplies	862	950	1,661	1,000	1,000
60109042-3170	Repairs & Supplies	30,691		31,715	35,000	35,000
60109042-3210	Travel/Education	3,709	5,500	5,047	6,000	6,000
60109042-3214	Books/Dues/Subscriptions	954	570	228	1,000	1,000
60109042-3225	Uniforms/Prot Clothing	2,302	2,800	2,903	2,800	2,800
60109042-3230	Utilities	16,596	16,720	22,542	22,906	22,906
60109042-3231	Telephone	12,765	12,906	11,298	13,106	13,106
60109042-3999	Miscellaneous Expense	246	400	131	300	300
TOTAL IPS - LAM - LAKES		586,161	573,506	544,329	665,160	665,160





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - TECHNICAL SERVICES						
60109043-1005	Beer Tax Bonus	1,686	2,320	2,128	2,320	2,320
60109043-1015	Salaries	340,650	431,920	429,468	492,337	492,337
60109043-1025	Salary Overtime	19,688	12,500	27,212	18,000	18,000
60109043-2010	Employee Insurance	72,051	98,334	86,292	108,556	108,556
60109043-2025	State Pension	29,735	35,440	40,339	41,591	41,591
60109043-2029	Medicare Tax	4,624	6,216	5,961	6,345	6,345
60109043-2030	Social Security	19,773	26,568	25,490	27,111	27,111
60109043-3010	Auto-Fuel & Oil	6,041	5,000	3,537	5,000	5,000
60109043-3015	Auto-Maintenance	1,722	1,750	1,431	1,750	1,750
60109043-3100	Outside Services	-	500	9,380	-	-
60109043-3106	Toll Bridge	149	125	188	200	200
60109043-3138	Operating Forms	287	800	502	800	800
60109043-3170	Repairs & Supplies	11,249	4,500	5,297	1,000	1,000
TOTAL IPS - LAM - TECHNICAL SERVICES		507,655	625,973	637,225	705,010	705,010





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - PLOTT						
60109044-1005	Beer Tax Bonus	1,829	2,088	2,028	1,856	1,856
60109044-1015	Salaries	383,050	382,301	379,626	406,365	406,365
60109044-1025	Salary Overtime	28,419	23,000	30,295	23,000	23,000
60109044-1030	Wages	-	-	-	3,600	3,600
60109044-1045	Holiday Pay	13,033	13,926	8,926	13,926	13,926
60109044-2010	Employee Insurance	70,676	68,900	61,530	66,917	66,917
60109044-2025	State Pension	34,467	34,805	36,129	33,859	33,859
60109044-2029	Medicare Tax	5,648	5,840	5,686	5,470	5,470
60109044-2030	Social Security	24,150	24,960	24,314	23,380	23,380
60109044-3010	Auto-Fuel & Oil	363	950	165	950	950
60109044-3015	Auto-Maintenance	22	700	1,406	700	700
60109044-3047	Chemicals	193,544	190,000	254,991	200,000	200,000
60109044-3048	Chemical Supplies-Lab	14,663	22,000	21,430	22,000	22,000
60109044-3077	Electricity	429,733	387,200	412,820	468,187	468,187
60109044-3100	Outside Services	9,394	15,000	1,603	10,000	10,000
60109044-3110	Machine Rental	1,504	1,520	1,371	1,520	1,520
60109044-3155	Office Supplies	843	650	493	650	650
60109044-3170	Repairs & Supplies	92,746	95,000	50,913	95,000	95,000
60109044-3210	Travel/Education	2,501	8,000	6,472	8,000	8,000
60109044-3214	Books/Dues/Subscriptions	547	600	620	600	600
60109044-3216	Regulatory Permits	-	3,830	-	3,830	3,830
60109044-3225	Uniforms/Prot Clothing	583	1,900	339	1,900	1,900
60109044-3231	Telephone	10,993	20,000	4,900	20,000	20,000
60109044-3999	Miscellaneous Expense	407	475	59	475	475
60109044-4011	Equipment - WS Process	-	44,713	19,713	-	-
60109044-4170	Capital Repairs/Improvements	204,051	111,600	23,528	150,000	150,000
TOTAL IPS - LAM - PLOTT		1,523,166	1,459,958	1,349,356	1,562,185	1,562,185





WATER & SEWER FUND INFRASTRUCTURE & PUBLIC SERVICES

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - LAM - ED LOVE						
60109045-1005	Beer Tax Bonus	5,656	6,032	5,786	6,032	6,032
60109045-1015	Salaries	1,146,590	1,127,062	1,139,390	1,295,167	1,295,167
60109045-1025	Salary Overtime	86,773	83,000	71,804	83,000	83,000
60109045-1030	Wages	-	-	-	3,600	3,600
60109045-1045	Holiday Pay	20,212	27,857	22,264	25,575	25,575
60109045-2010	Employee Insurance	169,090	202,447	166,471	197,025	197,025
60109045-2025	State Pension	95,970	100,871	103,716	105,682	105,682
60109045-2029	Medicare Tax	16,849	16,549	16,773	17,459	17,459
60109045-2030	Social Security	72,044	70,719	71,718	74,620	74,620
60109045-3010	Auto-Fuel & Oil	22,410	15,000	12,815	14,000	14,000
60109045-3015	Auto-Maintenance	11,400	6,500	6,594	6,500	6,500
60109045-3047	Chemicals	934,796	989,750	908,767	990,000	990,000
60109045-3048	Chemical Supplies-Lab	44,663	38,000	101,331	43,000	43,000
60109045-3077	Electricity	878,917	909,000	918,258	1,036,120	1,036,120
60109045-3100	Outside Services	229,432	260,570	163,483	242,000	242,000
60109045-3106	Toll Bridge	61	50	19	50	50
60109045-3110	Machine Rental	-	1,920	-	1,920	1,920
60109045-3137	Postage & Freight	637	800	343	800	800
60109045-3138	Operating Forms	3,426	4,000	-	4,000	4,000
60109045-3155	Office Supplies	2,583	2,700	1,586	2,700	2,700
60109045-3170	Repairs & Supplies	218,725	197,000	186,423	200,000	200,000
60109045-3210	Travel/Education	20,683	24,100	19,287	24,100	24,100
60109045-3214	Books/Dues/Subscriptions	4,189	5,250	5,317	4,500	4,500
60109045-3216	Regulatory Permits	1,745	2,000	-	2,000	2,000
60109045-3225	Uniforms/Prot Clothing	8,748	8,150	7,275	8,150	8,150
60109045-3231	Telephone	52,409	55,000	33,432	53,000	53,000
60109045-3999	Miscellaneous Expense	181	1,000	-	500	500
60109045-4011	Equipment - WS Process	31,014	53,000	8,830	-	-
60109045-4170	Capital Repairs/Improvements	176,741	207,557	97,985	200,000	200,000
TOTAL IPS - LAM - ED LOVE		4,255,942	4,415,883	4,069,667	4,641,500	4,641,500





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - PS - ADMINISTRATION						
60109060-3086	Public Education	-	3,500	1,353	3,200	3,200
60109060-3100	Outside Services	3,112	3,800	3,786	3,500	3,500
TOTAL IPS - PS - ADMINISTRATION		3,112	7,300	5,139	6,700	6,700





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - ADMINISTRATION						
60109070-1005	Beer Tax Bonus	17,288	18,096	16,801	18,096	18,096
60109070-1015	Salaries	3,186,878	3,079,137	3,034,949	3,516,645	3,574,532
60109070-1025	Salary Overtime	243,018	248,000	207,401	240,000	240,000
60109070-2010	Employee Insurance	583,237	627,636	536,907	643,202	653,356
60109070-2025	State Pension	271,427	278,141	274,811	287,920	290,979
60109070-2029	Medicare Tax	45,621	44,974	43,457	46,802	47,541
60109070-2030	Social Security	195,067	192,181	185,817	199,996	203,157
60109070-3110	Machine Rental	10,076	10,450	8,436	10,450	10,450
60109070-3137	Postage & Freight	239	1,440	632	1,440	1,440
60109070-3138	Operating Forms	-	2,500	48	2,000	2,000
60109070-3155	Office Supplies	6,898		2,839	9,000	9,000
60109070-3210	Travel/Education	12,875	18,720	14,680	28,700	28,700
60109070-3214	Books/Dues/Subscriptions	742	7,088	6,777	3,200	3,200
60109070-3225	Uniforms/Prot Clothing	23,942	27,010	18,442	21,000	21,000
60109070-3231	Telephone	32,069	29,000	24,639	34,000	34,000
60109070-3999	Miscellaneous Expense	1,530	4,500	1,671	2,000	2,000
60109070-4011	Equipment - WS Process	-	40,000	16,874	-	-
TOTAL IPS - INFR - ADMINISTRATION		4,630,905	4,638,873	4,395,179	5,064,451	5,139,451





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - METERS						
60109071-3010	Auto-Fuel & Oil	46,118	35,245	26,264	35,245	35,245
60109071-3015	Auto-Maintenance	24,205	14,000	25,966	14,000	14,000
60109071-3100	Outside Services	-	475	-	475	475
60109071-3106	Toll Bridge	157	200	206	200	200
60109071-3156	Maintenance Contracts	4,111	3,576	4,111	3,576	3,576
60109071-3160	Large Meter Maint Supplies	60,179	90,250	37,004	90,250	90,250
60109071-3170	Repairs & Supplies	145,207	162,030	83,608	150,000	150,000
60109071-3230	Utilities	14,682	11,875	12,306	14,348	14,348
60109071-4170	Capital Repairs/Improvements	-	575,000	5,804	400,000	400,000
TOTAL IPS - INFR - METERS		294,659	892,651	195,269	708,094	708,094





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - COLLECTIONS						
60109072-3010	Auto-Fuel & Oil	66,176	48,600	39,853	55,000	55,000
60109072-3015	Auto-Maintenance	101,760	80,000	84,126	80,000	80,000
60109072-3047	Chemicals	13,408	25,000	21,964	25,000	25,000
60109072-3100	Outside Services	264,491	290,775	208,345	332,160	332,160
60109072-3106	Toll Bridge	147	181	370	181	181
60109072-3110	Machine Rental	906	8,550	-	4,000	4,000
60109072-3170	Repairs & Supplies	196,429	183,704	146,576	180,000	180,000
60109072-3195	Tip Fee	369	6,600	340	3,000	3,000
60109072-3230	Utilities	21,433	18,437	17,073	19,993	19,993
60109072-4010	Equipment	17,950	-	-	-	-
TOTAL IPS - INFR - COLLECTIONS		683,070	661,847	518,647	699,334	699,334





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - INFR - DISTRIBUTION						
60109073-3010	Auto-Fuel & Oil	63,563	40,000	36,515	40,600	40,600
60109073-3015	Auto-Maintenance	61,759	61,000	60,007	60,000	60,000
60109073-3047	Chemicals	-	450	-	450	450
60109073-3077	Electricity	319,093	260,000	302,822	338,938	338,938
60109073-3100	Outside Services	4,095	5,500	(10,677)	4,200	4,200
60109073-3106	Toll Bridge	817	300	323	435	435
60109073-3110	Machine Rental	2,239	4,500	-	4,500	4,500
60109073-3170	Repairs & Supplies	616,451	393,704	355,645	400,000	400,000
60109073-3216	Regulatory Permits	982	950	982	950	950
60109073-3230	Utilities	2,245		2,030	2,136	2,136
60109073-4170	Capital Repairs/Improvements	91,759	76,000	104,775	150,000	150,000
TOTAL IPS - INFR - DISTRIBUTION		1,163,004	863,469	852,422	1,002,209	1,002,209





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
IPS - SPECIAL PROJECTS						
60138010-4010	WS Equip Purchases Allocation	103,336	-	-	-	-
60138010-608980	Water Tanks Pressure Wash	-	157,400	6,250	-	-
60138010-609570	SS Flow Monitoring/Analysis	98,000	111,210	90,710	108,500	108,500
60138010-609940	Pipe/Manhole Rehab/Repair	1,458,884	1,634,780	1,307,882	1,325,192	1,325,192
60138010-609950	Pipe/Manhole Assess/Clean	233,320	212,229	186,593	200,000	200,000
60138010-609960	Root Control	-	-	-	40,000	40,000
60138010-611290	CMOM Development PH III	11,691	-	-	-	-
60138010-9994	RSA Retiree COLA Adjustment	-	-	2,843	-	-
TOTAL IPS - SPECIAL PROJECTS		1,905,230	2,115,618	1,594,278	1,673,692	1,673,692



The Office of the City Attorney is a direct department under the Mayor. They provide the highest quality legal services and representation to the City, elected City officials, and City staff.

Office of the City Attorney FY 2020 Water & Sewer Fund Budget Summary					
Divisions	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
Claims and Judgements	\$ 23,188	\$ 50,000	\$ 50,000	-	0.0%
Total	\$ 23,188	\$ 50,000	\$ 50,000	\$ -	0.0%
Expenditure Category					
Claims and Judgements	\$ 23,188	\$ 50,000	\$ 50,000	-	0.0%
Total By Category	\$ 23,188	\$ 50,000	\$ 50,000	\$ -	0.0%

Office of the City Attorney Budget Highlights

»» Overall operating expenditures were level funded to FY 2019.

Office of the City Attorney Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase physical security measures for the City Attorney's Office	Ongoing				X		
Renovate 4th Floor to create office for New Attorney position created	Ongoing				X		

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Make City Attorney's Office more ADA Compliant	Ongoing		X				

Office of the City Attorney Unfunded Requests

Unfunded Initiatives:

»» None

Unfunded Equipment:

»» None

Unfunded Facility Improvements:

»» None

Unfunded Personnel Requests:

»» None

Unfunded Technology Requests:

»» None





WATER & SEWER FUND
OFFICE OF THE CITY ATTORNEY

Account	2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
OCA - CLAIMS AND JUDGEMENTS					
60104081-3060 Damage Claims	23,188	50,000	23,082	50,000	50,000
TOTAL OCA - CLAIMS AND JUDGEMENTS	23,188	50,000	23,082	50,000	50,000



Urban Development is an office of 54 customer service-oriented employees in four divisions – Administration and Economic Development; Planning; Building and Inspections; and Water and Sewer Customer Service. Urban Development embodies five of Mayor Maddox’s six core values and works to make Tuscaloosa the most innovative and effectively managed city in the United States. Through repeated interactions with our citizens, we have myriad opportunities each year to provide an outstanding customer service experience.

Office of Urban Development FY 2020 Water & Sewer Fund Budget Summary					
Divisions	2018 Actual	2019 Budget	2020 Budget	Increase/ Decrease	Percentage Change
W&S Customer Service	\$ 841,877	\$ 1,024,441	\$ 1,181,439	\$ 156,998	15.3%
Total	\$ 841,877	\$ 1,024,441	\$ 1,181,439	\$ 156,998	15.3%
Expenditure Category					
Salaries/Benefits	\$ 553,220	\$ 719,146	\$ 876,794	\$ 157,648	21.9%
Overtime/Wages	8,630	6,100	6,100	-	0.0%
Auto Fuel/Maintenance	-	150	150	-	0.0%
Other Operating	280,027	299,045	298,395	(650)	-0.2%
Total By Category	\$ 841,877	\$ 1,024,441	\$ 1,181,439	\$ 156,998	15.3%

Office of Urban Development Budget Highlights

- » Overall salaries and benefits expenditures increased by \$157,648 due to the net effect of personnel movements within the department, personnel increases associated with the 2.2% COLA, and full implementation of the City's pay plan which provides two step raises for each employee on their anniversary date.
- » Excluding salaries and benefits, the total proposed budget for FY 2020 is \$304,645, of which \$304,645 is level funded from the FY 2019 budget.
- » Urban Development is a revenue-generating office. Our economic development activities result in sales, property, lodging, and other taxes. These activities also produce jobs in our community. The office is responsible for collecting service fees, construction permit fees, and application fees. These collections represent 40% of our total operating budget.
- » During FY 2019, the 311 division was transferred by an executive order of the Mayor to the office of Infrastructure and Public Services. As a result, the related Urban Development general fund division Business Services was approved by City Council to be transferred to the water and sewer fund and renamed Water and Sewer Customer Service. These changes resulted in the re-allocation of the general fund Business Services budget to the Administration and Economic Development division. The budgets for these two divisions are presented together below in order to clearly see the year-to-year comparison of the two as a whole.
- » Recently completed major efforts of operations include updating city policies for short-term rental housing; stakeholder engagement for a review of workforce and student housing policies; and community outreach on the citywide comprehensive plan in the form of Forum on the Future and ongoing Steering Committee meetings.



Office of Urban Development Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Elevate Tuscaloosa	Ongoing	X	X	X	X	X	X
Updating city policies for short-term rental housing	Accomplished		X	X			
Stakeholder engagement for a review of workforce and student housing	Accomplished	X		X			
Completion of the citywide comprehensive plan	2020	X	X	X			X
Working with local business owners through the Construction Mitigation Program on the Lurleen Wallace Blvd road project	2020		X				X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Elevate Tuscaloosa	Ongoing	X	X	X	X	X	X
Addressing blight and property maintenance citywide	Ongoing	X		X			X
Collaboratively creating a shared economic model and continuing to monitor it over the long-term	Ongoing	X		X			X
Enhancing the customer experience by modernizing and streamlining operations	Ongoing		X	X	X		X

Office of Urban Development Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Personnel Requests:

» None

Unfunded Technology Requests:

» (11) Shoretel Devices

\$ 4,620

Total Unfunded Technology Requests

\$ 4,620





WATER & SEWER FUND
OFFICE OF URBAN DEVELOPMENT

Account		2018 Actual	2019 Budget	2019 Actual	2020 Mayor Rec	2020 Final Adopted
UD - W&S CUSTOMER SERVICE						
60109084-1005	Beer Tax Bonus	2,426	3,248	2,859	3,248	3,248
60109084-1015	Salaries	427,946	546,078	514,017	666,006	666,006
60109084-1025	Salary Overtime	5,441	6,100	355	6,100	6,100
60109084-1030	Wages	3,190	-	-	-	-
60109084-2010	Employee Insurance	61,335	88,860	76,148	106,158	106,158
60109084-2025	State Pension	30,294	38,908	38,148	47,529	47,529
60109084-2029	Medicare Tax	5,960	7,534	6,968	9,301	9,301
60109084-2030	Social Security	25,258	32,118	30,022	39,752	39,752
60109084-3010	Auto-Fuel & Oil	-	150	-	150	150
60109084-3100	Outside Services	238,073	242,675	218,973	244,950	244,950
60109084-3110	Machine Rental	2,068	3,000	2,090	5,000	5,000
60109084-3137	Postage & Freight	4,363	6,450	5,400	6,450	6,450
60109084-3138	Operating Forms	78	500	235	500	500
60109084-3155	Office Supplies	7,148	7,501	6,090	7,315	7,315
60109084-3156	Maintenance Contracts	642	654	654	650	650
60109084-3170	Repairs and Supplies	14,454	10,330	10,311	1,000	1,000
60109084-3210	Travel/Education	2,030	3,230	1,677	6,200	6,200
60109084-3212	Car Allowance	-	2,400	2,400	4,800	4,800
60109084-3214	Books/Dues/Subscriptions	1,460	1,675	1,310	1,975	1,975
60109084-3230	Utilities	-	1,855	-	1,855	1,855
60109084-3231	Telephone	9,360	10,675	9,674	12,000	12,000
60109084-3995	Bank Charges	350	10,000	20	10,000	10,000
60109084-3999	Miscellaneous Expense	-	500	129	500	500
TOTAL UD - W&S CUSTOMER SERVICE		841,877	1,024,441	927,480	1,181,439	1,181,439





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**WATER & SEWER FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec
DEBT SERVICE						
60135010-5020	General Warrants - Principal	9,055,000	9,510,000	9,510,000	-	9,700,000
60135010-5030	Interest Warrants - Gen	2,865,313	3,045,141	3,045,141	-	2,807,465
60135010-5045	Fees - Debt Issues	1,500	25,000	1,500	-	2,500
TOTAL DEBT SERVICE		<u>11,921,813</u>	<u>12,580,141</u>	<u>12,556,641</u>	<u>-</u>	<u>12,509,965</u>





**WATER & SEWER FUND
OTHER OPERATING**

Account	2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec
DEPRECIATION					
60129010-3061 Depreciation	-	9,000,000	-	-	9,000,000
TOTAL DEPRECIATION	<u>-</u>	<u>9,000,000</u>	<u>-</u>	<u>-</u>	<u>9,000,000</u>





**WATER & SEWER FUND
OTHER OPERATING**

Account		2018 Actual	2019 Budget	2019 Actual	2020 Dept Request	2020 Mayor Rec
TRANSFERS TO OTHER FUNDS						
60136010-8002	Trans To Health Insurance Fund	-	50,000	-	-	25,000
60136010-8033	TransTo Facility Renewal Fund	-	300,000	-	-	300,000
60136010-8040	Trans To GF- Operations	-	910	-	-	-
60136010-8048	Trans-GF Temp Serv Wage	72,000	57,298	-	-	25,000
60136010-8054	Trans To GF- Indirect Costs	5,770,565	5,861,868	5,861,868	-	6,027,758
60136010-8055	Trans To General Fund - Ins	397,747	350,000	-	-	350,000
60136010-8058	Trans To GF- Maint Contracts	60,000	-	-	-	-
60136010-8068	Trans To GF- WS Worker's Comp	-	50,000	-	-	50,000
60136010-8070	Trans-GF Build Maint	137,004	142,789	-	-	146,783
60136010-8074	Trans To WS-RFFI	8,258,186	1,603,772	-	-	650,000
60136010-8084	Trans To Pub Works Capital	71,828	-	-	-	-
60135010-2031	Unemployment	773	-	2,035	-	-
TOTAL TRANSFERS TO OTHER FUNDS		14,768,103	8,416,637	5,863,903	-	7,574,541





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WATER & SEWER FUND UNFUNDED INITIATIVES

Accounting & Finance

» None

Information Technology

» None

Infrastructure & Public Services

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Water/Sewer Safety and Education	Provide additional leadership, management, and customer service training to support PACT.	\$ 50,000		X		X		
2	Meter Reading AMI Initiative	Replace 20+ Year Old Meters.	400,000	X	X				
3	Rehab/Repair Projects	2 bid-ready rehab projects.	700,000	X	X	X			X
4	Wastewater Model Update/Comp Planning	Last updated in 2014 with 2010 Flow Data.	300,000			X			X
5	Ed Love Facility Repairs	40+ Year old plant needing capital repairs.	50,000	X					
6	2" Galvanized Renewal Project - Distribution	Replace old 2" galvanized water lines ahead of paving project.	100,000	X	X	X			X
7	Water Model	We currently do not have a model to help with comp planning and development decisions.	300,000			X			X
8	Lateral Program	Create a lateral program.	500,000		X	X	X		X

Total Infrastructure & Public Services Initiatives

\$ 2,400,000

Office of the City Attorney

» None

Office of Urban Development

» None

Total Unfunded Initiatives - Water & Sewer Fund

\$ 2,400,000





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WATER & SEWER FUND UNFUNDED EQUIPMENT REQUESTS

Accounting & Finance

» None

Information Technology

» None

Infrastructure & Public Services

Priority	Description	Justification	Purchase	Lease
1	Jet/Vac Combo, Single Axle Sewer Truck - with RDB (Rapid Deployment Boom)	Jet/Vac trucks are used by bypass during weather events, clean sewer lines, and unstop City main sewer lines. This truck is starting to have issues and we have had to start welding on the debris tank. Replacement of Asset #2124.	\$ 494,000	N/A
2	1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	This would be a new piece of equipment for Lift Station Maintenance.	82,000	N/A
3	1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	This would be a new piece of equipment for Lift Station Maintenance.	82,000	N/A
4	1 Ton Truck with Dual Rear Wheels, Utility Bed and Hydraulic Crane	This would be a new piece of equipment for Lift Station Maintenance.	82,000	N/A
5	Front End Loader for Class B Sludge	This would be a new piece of equipment for Loading Class B Sludge.	70,000	N/A
6	1/2 Ton Truck	This would be a new piece of equipment for the Process Assets manager	26,000	N/A
7	UTV	This would be a new piece of equipment for the Plant Operator Assistants and hauling.	15,000	





WATER & SEWER FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
8	3/4 Ton Truck with Utility Bed and Air Upgrade	This vehicle is used for maintenance functions. This vehicle age currently exceeds 13 years. This vehicle mileage currently exceeds 146,000. This vehicle is requested to be upgraded to a utility body service vehicle with air upgrade to allow for multiple meter maintenance crews to be utilized simultaneously. This vehicle was included for the 2019 replacement in the previous 5 year equipment plan. Replacement of asset #1907.	40,000	N/A
9	1/2 Ton Truck	This vehicle is used for radio meter reading functions, manual meter reading and maintenance. This vehicle age currently exceeds 7 years and has over 140,000 miles (travels in excess of 19,000 miles per year). Replacement of Asset #2376.	\$ 26,000	N/A
10	1/2 Ton Truck	This vehicle is used for maintenance functions. This vehicle age currently exceeds 8 years, and has over 114,000 miles. Replacement of Asset #2300.	26,000	N/A
11	1/2 Ton Truck	This vehicle is used for maintenance functions. This vehicle age currently exceeds 15 years and have over 110,000 miles. Replacement of Asset #1908.	26,000	N/A
12	Red Zone Robotics Camera System (4 cameras, training and ICOM3 Asset Management Software)	This will be to purchase 4 Red Zone Robotics Cameras and needed software. If this system will work with IT Pipes and Lucity, it will allow Collections to be more efficient with out work in 8"-12" lines by allowing us to more than double our current daily footage.	250,000	N/A





WATER & SEWER FUND
UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
13	Magnet Lid Lifters	Purchase of 17 magnetic manhole lid lifters to aid in the opening of manholes for safety purposes. These help keep employees in a better position when opening manholes and help reduce injuries.	\$ 20,000	N/A
14	Mini Excavator	Mini Ex used for small repairs and clearing the city's ROW. Replacement of Asset #2055.	170,000	N/A
15	CCTV Truck	CCTV Truck will be used to inspect City sewer assets for condition assessment. The City must CCTV 50 miles of sewer mains to meet compliance with the ADEM Consent Decree. Replacement of Asset #1865.	425,000	N/A
16	UTV	This would be a new piece of equipment. Used for clearing ROWs, ARV inspection, SLRat inspections on ROWs. Collections crews have borrowed the one from WWTP several times this year.	\$ 20,000	N/A
17	Jet/Vac Combo Single Axle Truck with Rapid Deployment Boom	This is a retrofit boom for 2 of the newest Vactor Jet/Vac trucks. This new boom reduces set up time, decreases employee fatigue and improves efficiency of the truck. The boom extends 15 feet down into the manhole without the use of pipe, pipe can be added to reach further. This is not a vehicle replacement it is a replacement of the boom of front of these two vehicles. Replacement of Asset #2709.	50,000	N/A





WATER & SEWER FUND UNFUNDED EQUIPMENT REQUESTS

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
18	Jet/Vac Combo Single Axle Truck with Rapid Deployment Boom	This is a retrofit boom for 2 of the newest Vactor Jet/Vac trucks. This new boom reduces set up time, decreases employee fatigue and improves efficiency of the truck. The boom extends 15 feet down into the manhole without the use of pipe, pipe can be added to reach further. This is not a vehicle replacement it is a replacement of the boom of front of these two vehicles. Replacement of Asset #2816.	45,000	N/A
19	Mulcher/equipment for trackhoe	This attachment will make it possible for ROW crew to clear the tree limbs from the sides of the ROW. This also mulches to reduce the amount of debris removal from ROW.	25,000	N/A
20	Flat Bed for Existing Chassis	Put a flat bed on this truck and take off the rod machine. The rod machine on this truck is not in the best operating order and is not used. If a flat bed is placed on this truck it can be used for traffic control, SLRat inspections and used to carry flex hose to clean up sewer spills. Replacement of Asset #2002.	10,000	N/A
21	Dump Truck	Dump Truck w/ scoop used for picking up and hauling dirt, stone, etc. Replacement of Asset #2191.	Unknown	N/A
22	Crew Cab Commercial Truck	Used to transport crew, equipment, and pull tractor to work sites. Replacement of Asset #1999.	95,000	N/A
23	Air Compressor	Used for daily operation making taps, shots across roads for service line installation. Replacement of Asset #257.	26,000	N/A
24	6X4 Crane Truck	This is the truck used for pipe, pumps, fire hydrants, etc. Replacement of Asset #1616.	150,000	N/A





**WATER & SEWER FUND
UNFUNDED EQUIPMENT REQUESTS**

Infrastructure & Public Services (continued)

Priority	Description	Justification	Purchase	Lease
25	Crane	Crane - Replacement of Asset #1616.	Unknown	N/A
26	Case/Ditch with Trencher/Excavator	When Used always needs maintenance. When a trencher is needed for jobs we have ben renting one. Replacement of Asset #1685.	75,000	N/A
27	Hydraulic Pipe Cutter	More efficient to cut pipe for repair.	7,000	N/A
28	Hydraulic Pipe Cutter	More efficient to cut pipe for repair.	7,000	N/A
Unfunded Equipment Requests - Infrastructure & Public Services			\$ 2,344,000	N/A

Office of the City Attorney

» None

Office of Urban Development

» None

Total Unfunded Equipment Requests - Water & Sewer Fund

\$ 2,344,000 N/A





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WATER & SEWER FUND UNFUNDED FACILITIES IMPROVEMENTS

Accounting & Finance

» None

Information Technology

» None

Infrastructure & Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Wastewater Treatment Plant - Administration Building	Men & Women's Showers.	Showers need to be repaired/replaced. No facilities in case of emergency. 5 shower stalls.	\$ 1,800
2	Wastewater Treatment Plant - Administration Building	Gutters.	The gutters leak and cause mold streaks to grow on the side of the building.	1,000
3	Wastewater Treatment Plant - Administration Building	Washer/Dryer Combo.	A place is needed to bleach and wash clothing soiled by waste materials and sludge.	1,500
4	Fletcher Wastewater Treatment Plant	Digester Building door replacement.	Outdated; updates will extend the service life. (multiple doors are in need of replacement - metal frame).	6,000
5	Fletcher Wastewater Treatment Plant	Mini Split in IT Room.	Keeps SCADA servers cool.	3,000
6	Jerry Plott Water Treatment Plant	Permanently address moisture in the plenum office area.	If not addressed, can lead to potential mold issues.	10,000
7	Water Warehouse	(5) Badge swipe readers	Needed to secure the warehouse.	10,500
8	Water Warehouse	(6) Cameras	Needed to secure the warehouse. There are cameras in place but they are not on the network. Need to upgrade cameras so they can be on the same network as all other city cameras. Basically, just need to purchase licenses to get on the network.	1,800





WATER & SEWER FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
9	Building 18 - Collections	Paint offices and interior of Building 18.	This building has not been painted in over 10 years and is starting to look bad.	\$ 35,000
10	Building 18 - Collections	Replace insulation in bay area where Jet/Vac trucks park during cold weather.	The old insulation is falling off the wall. Also remove access to I Beams so that birds can't nest in bay area.	50,000
11	Building 18 - Collections	Install electric, automatic door operators on the 3 roll up doors located on the south side of bay area.	These doors are old and very hard to open.	25,000
12	Wastewater Treatment Plant - Administration Building	Door Locks.	No security on the administration building	11,800
13	Wastewater Treatment Plant - Administration Building	Flooring.	The flooring is worn out and not in a presentable state.	40,000
14	Wastewater Treatment Plant - Administration Building	Paint walls/redo baseboard.	The paint is aged and needs updating along with the baseboard.	12,000
15	Jerry Plott Water Treatment Plant	VAV boxes (air conditioning).	Ongoing issues; these need to be replaced two at a time.	10,000
16	Ed Love Water Treatment Plant	Replace air conditioning in pipe gallery (Filters 1-6).	Outdated; updates will extend the service life.	60,000
17	Water Warehouse	Replace all lighting with LED lighting.	Fluorescent bulbs are becoming obsolete and we need to replace existing fixtures with LED.	5,000
18	Building 18 - Collections	Pave parking lots around building 18.	Pave current parking areas some of which are gravel. Approximately 32,000 square feet.	50,000
19	Wastewater Treatment Plant - Administration Building	Secure Station for the secretary	Secretary has zero security sitting at the front desk.	10,000





WATER & SEWER FUND
UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure & Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
20	Lake Nicol Bathrooms	Build new bathroom.	70 year old block building. Have to knock holes in walls to fix old plumbing every year to fix leaks in water lines inside the cinder block walls. People from 3rd world countries have commented the poor bathroom facility at Nicol Park. The bathroom is old, outdated, and does not meet the City's standard of excellence.	\$ 70,000
21	Building 18 - Collections	Extend breakroom by removing walls around current breakroom and an unused office.	The current breakroom does not accommodate current staffing of 18-22 employees.	25,000
22	Building 18 - Collections	Enclose the 4 bay openings that are currently open. This area will also need to be insulated and heated.	Collections has 5 trucks that have water pumps and tanks. These trucks have to be parked inside during the cold weather. There is currently room for 4 of the trucks and 1 has to be stored at another location. The CCTV trucks also have water storage and it would be beneficial if these trucks could be stored in a heated area when weather is cold.	44,000
23	Ed Love Water Treatment Plant	Carve out an area in the conference room to have a reception area at the entrance of the plant.	Create a congregation area for the multiple public tours that are held each year.	20,000
Total Infrastructure & Public Services				\$ 503,400

Office of the City Attorney

» None

Office of Urban Development

» None

Total Unfunded Facilities Improvements - Water & Sewer Fund

\$ 503,400





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WATER & SEWER FUND UNFUNDED PERSONNEL REQUESTS

Accounting & Finance

»» None

Information Technology

»» None

Infrastructure & Public Services

Priority	Job Title	Personnel Action Requested	Cost
1	Wastewater Treatment Plant Operator	Wastewater Treatment Plant Operator (Pay Grade 15)	\$ 56,692
2	Water/Wastewater Maintenance Technician	Water/Wastewater Maintenance Technician (Pay Grade 17)	60,176
3	Engineering Aide	Engineering Aide (Pay Grade 12)	51,465
4	Engineering Aide	Engineering Aide (Pay Grade 12)	51,465
Total Unfunded Personnel Requests - Infrastructure & Public Services			\$ 219,798

Office of the City Attorney

»» None

Office of Urban Development

»» None

Total Unfunded Personnel Requests - Water & Sewer Fund **\$ 219,798**





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WATER & SEWER FUND UNFUNDED TECHNOLOGY REQUESTS

Accounting & Finance

»» None

Information Technology

»» None

Infrastructure & Public Services

»»	(2) Computers	\$	1,324
»»	(7) Microsoft Office		1,877
»»	(5) Rugged Laptops		13,841
»»	(2) Tablets		1,455
»»	(2) Shoretel Phones		810
»»	(4) 24" Monitors		539
»»	(8) Cradlepoint Devices		7,890
Total Infrastructure & Public Services Unfunded Technology Requests		\$	27,737

Office of the City Attorney

»» None

Office of Urban Development

»»	(11) Shoretel Devices	\$	4,620
Total Office of Urban Development Unfunded Technology Requests		\$	
Total Unfunded Technology Requests - Water & Sewer Fund		\$	32,357





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In FY 2019, the City Council passed the Elevate Tuscaloosa Plan. This plan will support the funding of projects throughout the City of Tuscaloosa, spanning education, infrastructure, economic development, and public safety.

The below information summarizes the budgeted Elevate Tuscaloosa Fund revenues and expenditures for FY 2020, as well as provides highlights related to each project that is expected to begin in the upcoming fiscal year. The Elevate fund is balanced, with net revenues expected to be \$15,000,000.

Elevate Tuscaloosa Fund Revenues FY 2020 Budget Summary		
Revenue Category		2020 Budget
Sales Tax, gross	\$	19,374,668
Use Tax		897,457
Sales tax abatement, Legacy Park		(235,458)
Sales tax abatement, Construction Mitigation		(36,667)
Environmental Services Fees transfer		(5,000,000)
Total Revenues, net	\$	15,000,000

Elevate Tuscaloosa Fund Revenue Highlights

Sales and Use Tax - \$15,000,000, net of rebates and environmental service fees transfer

- » Effective October 1, 2019, the total sales tax rate within the City will increase from 9% to 10%. The City will receive 3% of the sales tax directly and 19% of the County's portion. The 1% increase in City sales tax will be restricted for Elevate Tuscaloosa.
- » Gross revenue projections related to Elevate are reduced by a sales tax abatement the City currently has outstanding. The City has an agreement to abate 78% of net sales tax for the six anchor tenants at the Shoppes of Legacy Park. In exchange for the tax incentives, the developer has committed to creating at least 200 full time jobs for the six anchor tenants and 400 for the entire development. In addition, revenues are reduced by sales tax abatements related to the Construction Mitigation Program.
- » In an effort to help offset the 1% sales tax increase, an environmental service fee rate decrease was approved by the City Council in FY 2019, reducing the fee for a citizen's first garbage cart to \$3.25 for bills after November 1, 2019. The cost of this subsidy is estimated at approximately \$5,000,000 and will be reimbursed by the Elevate Fund to the General Fund within FY 2020.



Elevate Tuscaloosa Fund Expenditure Highlights

As part of the Elevate Tuscaloosa plan, a total of 21 projects were proposed. The Elevate Tuscaloosa Advisory Council will be reviewing the recommendations which may be revised, added or deleted. The objective is to fund the best projects/initiatives that meet the City's standard of excellence. Project highlights are detailed below for ten of these projects, which will be reviewed and considered by Council in the upcoming fiscal year. Preliminary planning, design and feasibility work will also begin in the upcoming fiscal year for future projects.

Administration and Other

- » ETF Operations and Maintenance: 10% of Elevate revenues will assist in covering additional administrative expenses related to the Elevate Tuscaloosa projects.
- » Professional Services and Projects Costs: Preliminary engineering and design work for projects planned to begin in both FY 2020, as well as for projects planned in future years.
- » Economic Innovation Fund: A portion of Elevate funds will be allocated to assist with small business innovation projects.

Connectivity

- » Tuscaloosa National Airport: Planned future improvements to the Tuscaloosa National Airport include a new terminal, a new police department hangar, as well as needed runway improvements.
- » Downtown, Riverfront and Workforce Transit: This project will provide Tuscaloosa with an expanded transit system that connects the workforce with their jobs, and will provide rapid and predictable public transportation for the riverfront, downtown and tourism events.

Cultural Arts and Tourism

- » Bama Theatre: The City will work along side with PARA and the Arts Council of Tuscaloosa to provide recommendations for required improvements to the Bama Theatre.
- » McDonald Hughes Community Center: Funding for this community center will focus on making needed improvements and modernizing facilities.
- » Snow Hinton Park: Future improvements include upgrades to pedestrian paths, improved lighting and modernized facilities.
- » Tuscaloosa Tennis Center: Planned investments will expand Tuscaloosa Tennis Center's indoor facility. Enhancements include two to three additional indoor tennis courts which will attract tournaments and improve the experience for Tuscaloosa's citizens.
- » Harris-Nicol Water Recreation and Trails: This project will utilize Lake Nicol and Lake Harris to provide Tuscaloosa with a water recreation and trails park.

Education

- » Tuscaloosa Pre-K Initiative: Future investments will assist Tuscaloosa's Pre-K initiative in reaching academically at-risk students. The Tuscaloosa City School system expanded their Pre- K enrollment in August of 2019 by adding 54 students. Additional costs related to this expansion will be reimbursed through the
- » Summer Learning Academies: Funding will support the expansion of a summer learning academy to assist with slowing the summer learning loss for the City's most vulnerable learners. The expansion will begin in Summer of 2020.



Elevate Tuscaloosa Fund Expenditure Highlights (continued)

Education

- » Career and College Ready Dual Enrollment Scholarships: Funding will provide for dual enrollment scholarships for eligible 12th grade students within Tuscaloosa City Schools at the University of Alabama, Shelton State Community College or Stillman College. Scholarships will be for 3-6 credit hours annually and students must meet the requirements of the respective institutions.

Infrastructure and Public Services

- » Public Enhancements Capital: 7.5% of Elevate Fund revenues will be reinvested into the Public Works Capital Fund to be used for non-public safety expenditures related to capital assets and infrastructure. Of these revenues, 70% is to be allocated to drainage, 10% to parks and recreation and 20% undesignated.

Public Safety

- » Public Safety Capital: 7.5% of Elevate Fund revenues will be reinvested into the Public Safety Capital Fund to be used for public safety expenditures related to capital assets and infrastructure.





Account		2020 Mayor Rec
ELEVATE - ADMINISTRATION		
10802010-1018	Salary & Benefits Reimbursement to GF	496,642
10802010-3100	Outside Services	100,000
10802010-3110	Machine Rental	6,250
10802010-3137	Postage & Freight	250
10802010-3138	Operating Forms	1,000
10802010-3155	Office Supplies	1,000
10802010-3170	Repairs & Supplies	2,000
10802010-3188	Furniture Supplies	2,500
10802010-3999	Miscellaneous Expense	5,000
10802010-9990	Administration Contingency	885,358
TOTAL ELEVATE - ADMINISTRATION		1,500,000

