



Office of Urban Development, Planning Division  
 2201 University Boulevard, Tuscaloosa, AL 35401  
 Phone 205-248-5100

Received by: \_\_\_\_\_

**SHORT-TERM RENTAL APPLICATION (ONE PER PROPERTY)**

APPLICATION TYPE (CHECK ALL THAT APPLY):  
 NEW APPLICATION       PROPERTY OWNER LICENSE  
 RENEWAL APPLICATION       PROPERTY MANAGER LICENSE

APPLICANT INFORMATION		
Applicant Legal and DBA Names:		
Address:		
City:	State:	Zip Code:
Business Phone:	Cell Phone:	Email:
PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)		
Owner of Record (as shown on most recent deed):		
Address:		
City:	State:	Zip Code:
Business Phone:	Cell Phone:	Email:
PROPERTY INFORMATION		
Property Address:		
City:	State:	Zip Code:
Responsible Party Name:		Responsible Party Phone:
Is this property the owner's primary residence?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
Is this property in city limits?	<input type="checkbox"/> NO	<input type="checkbox"/> YES
Is this property in a historic district? If yes, provide name.	<input type="checkbox"/> NO	<input type="checkbox"/> YES _____
Does the property have Lake Tuscaloosa frontage?	<input type="checkbox"/> NO	<input type="checkbox"/> YES, with dock <input type="checkbox"/> YES, no dock
If you answered "yes" to either of the two questions immediately above and your property is inside city limits, you must make application to the Zoning Board of Adjustment for a special exception to operate as a short-term rental property.		
If you answered "yes" to the Lake Tuscaloosa frontage question, the property is in city limits and the property has access to a dock, you must schedule with the City of Tuscaloosa a current inspection and annual re-inspection of the dock, including electrical work.		

**All information contained in this application is subject to disclosure as a matter of public record. Any false statement made or given in this application shall result in the denial of the application or future revocation of this license.**

Signature of Owner/Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

FOR OFFICE USE ONLY	
What is the total number days allowed to rent per year?	
How many parking spaces are allotted for this property?	
Maximum number adults allowed on property?	
What type of residence?    ( ) Single Family	( ) Multi-Family--REQUIRES FIRE DEPT INSPECTION/CODE COMPLIANCE
ZBA Case Number:	ZBA Approval:    /    /    ZBA Expiration:    /    /

Signature of Planning Employee \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_