

DEADLINE TO SUBMIT TO AAR: ON OR BEFORE 5:00PM CST MARCH 1



**ALABAMA ASSOCIATION OF REALTORS®
APPLICATION FOR ELECTED OFFICE**

The Alabama Association of REALTORS® is the largest trade association in the State of Alabama. Serving as one of its elected officers is not only a privilege, but also a significant time commitment. Thank you for your interest in volunteering to serve your Association.

APPLICATION PROCESS

The application for elected office must be completed in its entirety and signed by the potential candidate and the candidate's local association/board President or Association Executive. All applications must be received at the Alabama Association of REALTORS® office no later than 5:00pm CST on March 1 of the year seeking office.

DECLARATION OF INTENT TO RUN FOR OFFICE

Any active member in good standing desiring to seek the office of President, President-Elect, Treasurer, Secretary, or Regional Vice President shall submit a completed application to:

Credentials Committee
Alabama Association of REALTORS®
Attn: Kara Hayes
kara@alabamarealtors.com

CREDENTIALING PROCESS

The Credentials Committee shall verify that the candidate meets the position requirements for the office for which the application is submitted as outlined in AAR's Bylaws and Policies and Procedures Manual.

The Credentials Committee shall provide a list of all qualified candidates for each office – referred to as the *Slate of Qualified Candidates* – to be posted on the AAR website and to be sent to local board/association Presidents and Association Executives not more than 3 days after the Credentials Committee has met.

APPLICANT INFORMATION

Candidate for the office of (check one):

- President
- Treasurer
- Regional Vice President
- President-Elect
- Secretary
- Region _____

Date: _____

Name: _____

NRDS ID#: _____ Primary Board: _____

Residence Address: _____

City: _____ State: _____ Zip Code: _____

Primary Telephone: _____ Mobile Phone: _____

Email Address: _____

Business Name: _____

Position held with firm: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

Business Phone: _____ Business Fax: _____

OFFICER QUALIFICATION REQUIREMENTS

PRESIDENT

- President-Elect Year _____
- Treasurer Year _____
- Secretary Year _____
- RVP Year _____

PRESIDENT-ELECT

- Treasurer Year _____
- Secretary Year _____
- RVP Year _____

TREASURER

- Secretary Year _____
- RVP Year _____
- Meets Qualifications for Vice Chair of GPA Committee

SECRETARY

- RVP Year _____

REGIONAL VICE PRESIDENT

Must meet one of the following:

- Leadership AAR Graduate, Class of _____
- Local Board President of _____; Year _____

Must meet one of the following:

- Two consecutive years served on local or AAR Board of Directors

Board	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____

- Two consecutive years served on the same AAR Committee

Committee	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____

OTHER INFORMATION (OFFICER)

Are you aware of the responsibilities and time requirements of service as a State Officer?

Yes No If Yes, initial here _____

Will you attend the regular meetings of the State Association, as well as other meetings required for the office to which you may be elected?

Yes No If Yes, initial here _____

Are you aware that AAR officers are reimbursed for some but not all travel associated with the office you are seeking?

Yes No If Yes, initial here _____

Will you administer the office which you are seeking to the best of your ability and judgment, in conformity with the Constitution and Bylaws of this Association?

Yes No If Yes, initial here _____

Will you observe and enforce the Code of Ethics of the REALTORS®?

Yes No If Yes, initial here _____

Will you support the Alabama Real Estate Commission in its enforcement of the license law of Alabama?

Yes No If Yes, initial here _____

Will you uphold the Bylaws and policies of the National Association of REALTORS®?

Yes No If Yes, initial here _____

Will your acts be governed by the principles of honesty, justice, and fair play, and in every manner possible endeavor to promote and safeguard the best interest of our State, the high purposes of this State Association, and the welfare of its membership?

Yes No If Yes, initial here _____

REQUIRED SIGNATURES (ALL APPLICANTS)

I understand that during my candidacy, and if I am elected, during my term of office, I will be expected to remain in compliance with all provisions of the Alabama REALTORS® Constitution, Bylaws, and Policies and Procedures Manual.

Candidate (*signature*): _____

Date: _____

Local Association President or Association Executive (*signature*): _____

Date: _____

COMPLETED APPLICATION AND NOTIFICATION

Submit completed application and supporting documentation by 5:00pm CST on March 1 to:

Credentials Committee
Alabama Association of REALTORS®
Attn: Kara Hayes
kara@alabamarealtors.com

**DEADLINE TO SUBMIT TO AAR:
ON OR BEFORE 5:00PM CST ON MARCH 1**