COMMUNITY FOUNDATION of Northeast Alabama

Bob and Lou Kennamer Academic Scholarship Fund Guidelines



Tribute: Bob and Lou Kennamer believe in the power of scholarships because of their life experiences. They were both first-generation college students from hard-working middle-class families. Both wanted an education because they knew it was important for success in life.

Bob had help in the form of job opportunities at school. He was not aware of any scholarships at that time except for one company that gave scholarships to their employees' children. Bob benefited from the GI Bill—it would have been really hard to get his education without it. During college, Lou worked at the Anniston Piano Company and gave lessons for money, but because she did not receive financial support, she could not finish.

Bob earned a bachelor's degree in business with a minor in accounting from JSU. Lou studied music for almost two years before she left school to own and manage the finest dress shop in northeast Alabama for 33 years—Lou's Dress Shop in Jacksonville.

Lou and Bob learned there were lots of kids like them who could be successful in life if they just had a little help. Initially, they helped a family member go to college. Then, they began creating scholarships.

Bob "hopes this scholarship makes it possible for the student to stay in school and not drop out because of lack of funds."

Award: The Scholarship benefits individuals pursuing an associate's or bachelor's degree. It is for full-time enrolled students attending Jacksonville State University, an accredited institution of higher learning in the United States. The award is renewable annually for up to three years, provided the recipient continues to maintain the standards of these Guidelines.

The Community Foundation will project and allocate the assets available for scholarship awards depending on the Fund's annual income. This Scholarship is strictly funded based on available assets. The award is renewable and may include tuition, institutional housing, books, and fees. Even though a scholarship is listed as "renewable," this does not guarantee a future award. The

award amount can change each year or semester based on available assets; therefore, recipients are encouraged to apply for other available financial resources.

Due to the Fund's renewable nature, it may not be available on an annual basis. Please contact the Community Foundation to inquire about award dates.

Eligibility: Students graduating from Jacksonville High School or Alexandria High School are eligible to apply for the Scholarship without regard to race, religion, gender, national origin, or disability. Priority will be given to students with average or above-average academic ability.

All donors and relatives of those donors who contribute more than two percent of the Fund's assets are ineligible to receive a scholarship from the Fund. In addition, the Foundation's Board of Trustees, former trustees, staff, and Scholarship Review Committee members, including their spouses, children, adopted children, grandchildren, and great-grandchildren, are prohibited from applying for or receiving any scholarship, grant, or financial award from the Foundation. Based on IRS regulations, this disqualifying exclusion exists for three (3) years after concluding volunteer service or employment.

Application: The Application and Guidelines are available online at www.cfnea.org. The Community Foundation will maintain and revise the guidelines and application documents as necessary. Applications must be electronically submitted to the Community Foundation by **March 1** of each year.

Scholarship Review Committee: In compliance with federal law, scholarship recipients shall be selected by the Community Foundation's Scholarship Review Committee, solely appointed by the Foundation's Board of Trustees. The committee will submit its recommendations to the Foundation's Board of Trustees for their final approval.

Review Process: Students are required to submit the application packet online at www.cfnea.org by **March 1**. Foundation staff will screen the application for clarity and completeness. The applications deemed by Foundation staff to be clear and complete will be presented to the Scholarship Review Committee for review and scoring. The scores and recommendations will be compiled by the Foundation's staff and submitted to the Foundation's Board of Trustees for final approval.

Award Distributions: The Foundation will make scholarship payments at the beginning of each academic semester. Distributions will not be made until the Foundation receives all required documentation, including but not limited to (1) certified proof of enrollment from the institution, (2) confirmation that the recipient is enrolled in a program, and (3) school transcripts. Checks are made directly to the financial administration office at the college or institution. No distribution will be made to any individual for any reason.

Continuing scholarship payments are made based on regular renewal reviews. The scholarship recipient must provide the Foundation with an official college or university transcript at the end

of each academic term (quarter or semester), continue to maintain a "C" or above average GPA, and must remain a full-time student to receive a renewal.

Failure to maintain the above standards will result in the termination of the Scholarship.

Students must notify the Foundation of any additional educational or financial aid grants or awards immediately. In addition, the Foundation is to be notified if there is any change in the student's financial support.

An Award may not be renewed beyond the customary time period required for the completion of a degree: two years for an associate degree and four years for a bachelor's degree. An Award to a part-time Scholarship Recipient may not be renewed beyond six years of progressive study.

Formal Handwritten Thank You Card: Communications of gratitude for this award from scholarship recipients can be sent to the Board of Trustees in care of the Foundation's address. You are required to mail in a handwritten Thank You note by June 1 of each year of the scholarship.

The Board of Trustees
C/O The Community Foundation of Northeast Alabama
1701 Henry Road
Anniston, AL 36207

Responsibility of Recipient: Each scholarship recipient is responsible for fulfilling the requirements for admission to Jacksonville State University. The scholarship recipient must enter a post-secondary institution of higher learning no later than the fall term following the selection and award; otherwise, they forfeit the award. No award shall be carried over beyond twelve months from the date of acceptance. Recipients not completing the entire academic year must request the institution to reimburse the Community Foundation of Northeast Alabama for any funds eligible for refund because of separation from the academic program.

Conditions: The Bob and Lou Kennamer Academic Scholarship Fund Guidelines are not a contract. No obligation or liability of any kind will be imposed upon a scholarship recipient, nor will the Community Foundation of Northeast Alabama, except as expressly stated in this document, assume any obligation or liability. These guidelines are subject to change; therefore, applicants should inquire if revised guidelines have been issued. Changes may impact the due date of the application documents. The Foundation respects the privacy and confidentiality of all personal information.

The Community Foundation will not (1) accept applications that are presented after the due date; (2) contact students to locate missing documents such as transcripts; (3) contact students to return the Letter of Acceptance form; or (4) contact students to provide proof of enrollment to receive payment.