

ZONING BOARD OF ADJUSTMENT STAFF REPORT

July 27, 2026

ZBA-46-26

GENERAL INFORMATION

Petitioner

Chris and Olivia Panczner

Requested Action and Purpose

Petition for a special exception to allow the short-term rental of a property.

Location and Existing Zoning

13166 Bonehinge Drive. Zoned LR. (Council District 3)

Size and Existing Land Use

Approximately 6.1 acres, Single-family residential

Surrounding Land Use and Zoning

North: Residential Outside City Limits, PJ

East: Single-family residence, LR

South: Lake Tuscaloosa, OS

West: Residential Outside City Limits, PJ

Applicable Regulations

Sec. 25-39. Special Exception Use Permit

d. Decision-Making Standards for Special Exception Use Permit

The Zoning Board of Adjustment may approve a special exception use permit application only upon finding the proposed special exception use:

1. Complies with all applicable district-specific standards in Article IV :Zoning Districts;
2. Complies with all applicable standards in Article V : Use Regulations;
3. Complies with all relevant subdivision standards in the Subdivision Regulations;
4. Will not have a substantial adverse impact on vehicular and pedestrian safety;
5. Will not have a substantial adverse impact on vehicular traffic;
6. Is compatible with the character of surrounding development and the neighborhood;
7. Will not have a substantial adverse impact on adjoining properties in terms of noise, lights, glare, vibrations, fumes, odors, litter, or obstruction of air or light;
8. Will not have a substantial adverse impact on the aesthetic character of the area where it is proposed to be located; and
9. Will not have a substantial adverse impact on public safety or create nuisance conditions detrimental to the public.

Sec. 25-101.c.4.iv.d General Standards

1. Short-term rentals shall comply with all building and fire codes, and comply with all provisions of this Ordinance, including Article VI Division 2, Off-Street Parking, Bicycle Parking, and Loading Standards, and Article VI Division 10, Signs and Billboards.

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2. Short-term rentals shall comply with the standards in Sec. 10.8-13, Noise in residential districts, of the City Code.
3. Off-street parking spaces may be provided on driveways or within a parking area on the property.
4. The property shall contain a dwelling able to be occupied.
5. Commercial events or other large events such as concerts or weddings are prohibited on the property.
6. The rental of units for a period of less than 24 hours is prohibited

Sec. 25-101.c.4.iv.g Decision Criteria

When deciding on an application for a special exception use permit to operate a short-term rental use, the Zoning Board of Adjustment shall consider the following factors, in addition to the general decision-making standards in Sec. 25-39.d:

1. Whether the property is permanently occupied and leased in its entirety to one party for periods of at least 30 consecutive nights;
2. Whether the short-term rental use is proposed to be or will be the primary or accessory use of the dwelling;
3. If a short-term rental is proposed for a site that has been previously used for a short-term rental, the number of complaints, violations, and other departures from the standards of this Ordinance and the City Code that have occurred on the property; and
4. As part of its evaluation on the character of surrounding development and the neighborhood and other potentially adverse impacts of the use, the characteristics of the neighborhood and surrounding properties including the underlying zone district, surrounding land uses, the number of nearby short-term rental uses, the topography, access, and similar factors.

Sec. 25-101.h. Standards specific to commercial uses, short-term rentals.

1. The applicant shall provide the city with information regarding the number of nights which the premises was used as a short-term rental. If the city determines that the applicant has not rented the premises as a short-term rental in accordance with the spirit of this section, the city shall notify the applicant that the business license will not be renewed and, if the short-term rental was subject to a special exception use permit, that the special exception use permit shall be deemed null and void. In addition, the city shall not issue a new business license for short-term rental of the dwelling unit for at least one year from the date of notification of the decision to not renew the business license and void the special exception use permit.
2. In addition, if the use was permitted in accordance with a special exception use permit, the city shall determine whether there have been any verified complaints or violations. If there have been no verified complaints or violations, the city may renew the business license for one year if the business license has not been renewed and the special exception use permit has not been voided in accordance with subsection (1) above. If the city determines there have been verified complaints and violations, the city shall notify the applicant that the business license will not be renewed and that the special exception use permit shall be deemed cancelled.

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3. Following cancellation of a special exception use permit for a short-term rental, an applicant may apply for a new special exception use permit for a short-term rental in accordance with , special exception use permit, subject to the restrictions of this subsection.

SUMMARY

The petitioner was approved to operate a short-term rental at the June 26th, 2023, ZBA meeting. A complaint was submitted in March of 2026 about the property being advertised as an event space. In May of 2026, another complaint was submitted about a large event hosted that exceeded the 10 adult/5 vehicle limit approved at the June 2023 meeting. In accordance with Sec. 25-101.

h. the previous special exception use permit has been deemed canceled.

The petitioner is requesting a special exception to allow the short-term rental of a dwelling. Tanner Ashcraft will be the primary contact and will be available 24 hours a day in case of an emergency. The petitioner's property manager currently manages over 50 short term rental properties in Tuscaloosa. The house is equipped with cameras, keypad locks, fire and burglar alarms, and noise detectors. The house is not owner occupied and will be used by the petitioner's family or friends when not rented. The house has 5 bedrooms and 3.5 bathrooms. The petitioner is requesting 10 adults and 5 vehicles.

Office of Urban Development, Planning Division: If approved, staff recommends 10 adults / 5 vehicles based on existing driveway /off-street parking and occupancy as it relates to parking.

Office of Urban Development, Codes and Development Services Division: Several verified violations received.

Office of Urban Development, Building and Inspections Division: No comment

Office of the City Engineer: No comment

Fire and Rescue Department, Fire Administration: No comment

ZBA Petition for Short-Term Rental

This application is for a request to the Zoning Board of Adjustment to approve a Special Exception to operate a short-term rental. Prior to submitting this form, a business license must be submitted to the Revenue Division.

Have you submitted a business license to the Revenue Division?

Yes

Property Information:

Site Address:

13166 Bonehinge Drive, Northport, Alabama 35473

Property Owner Name:

Christopher Panczner

Numer of Bedrooms:

5

Number of Bathrooms:

3.5

Total Square Footage of Residence:

9500

Is this the Owner's Primary Residence?

No

If yes, where will the property owner stay when the home is being rented? If no, please explain how this property will be used when it is not being rented on a short-term basis.

Untitled

Does not apply

Applicant Information:

Applicant Name:

Chris and Olivia Panczner

Supplemental Information:

On-street parking is prohibited while the dwelling is being rented on a short-term basis. Parking must be located on driveways or within a parking area on the property. No more than two vehicles may be parked tandem (one vehicle behind the other). Typically, two adults are allowed per vehicle.

How many vehicles are you requesting to park in your driveway or designated parking area during the short-term rental? How many adults are you requesting to rent to at one time?

Untitled

5 cars, 10 adults

Who will be the primary contact in case of an emergency? Where are they located in relation to the property? Will they be available 24 hours a day?

Untitled

Tanner Ashcraft, Rental Manager (TapAway, LLC) Available 24 hours a day

What is the petitioner's experience managing short-term rentals? (ex. how many properties, location, any issues, etc.)

Untitled

What security measures are in place for renters to prevent violations of City ordinances and protect the neighborhood? (ex. cameras, keypad locks, noise detection systems, etc.) Attach a copy of your rules and regulations for renters along with this application at the bottom of the form.

Untitled

Video cameras, noise detectors, keypad locks, fire and burglar alarms

Supporting Documents:

Rules and Regulations:

TAPAWAY Home Rules And Wifi Information Poster
(1) (1).png

Photos of Parking Area:

Additional Documents:

Once submitted, a staff member will contact the applicant using the email provided on this form. If more documents are required, the staff member will clarify what is required in that email. By submitting this application, you recognize the city will send public notification and place a sign on the property with information for the public.



August 13, 2026

Zoning Board of Adjustment

Dear Board Members,

I wanted to clear up some confusion from the July 27th meeting regarding the short-term rental business license for Chris & Olivia Panczner located at 13166 Bonehinge Drive (ZBA-46-26). They had an active STR business license for 2023, 2024, and 2025. They also sent in their renewal for 2026 along with all documentation and payment on time. The 2026 license not being issued was due to an error by a revenue staff member and in no way due to any noncompliance on the part of the property owner or their property manager, Tapaway or Tanner Ashcraft. They have complied with all city policies and rules concerning the application and renewal process.

By the time revenue sent an approval request to planning for this STR renewal, there had been an issue causing them to come before ZBA which meant that planning could not approve the renewal. If the renewal had been processed in February when it was received, then it more than likely would have been approved. Again, this was all due to a delay in our staff processing the renewal. Mr. Ashcraft was also told the renewal was "all good" with revenue, which was misleading and led him to believe the license had been issued.

I apologize for the issues this has caused. Please let me know if you have any further questions or need any additional information.

Thank you,

A handwritten signature in blue ink that reads 'Tammy Wyatt'.

Tammy Wyatt
Director of Revenue Operations



ACCOUNTING & FINANCE

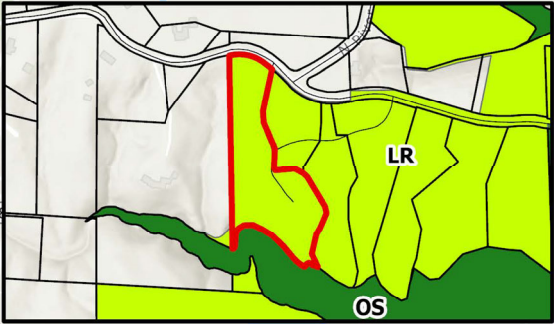
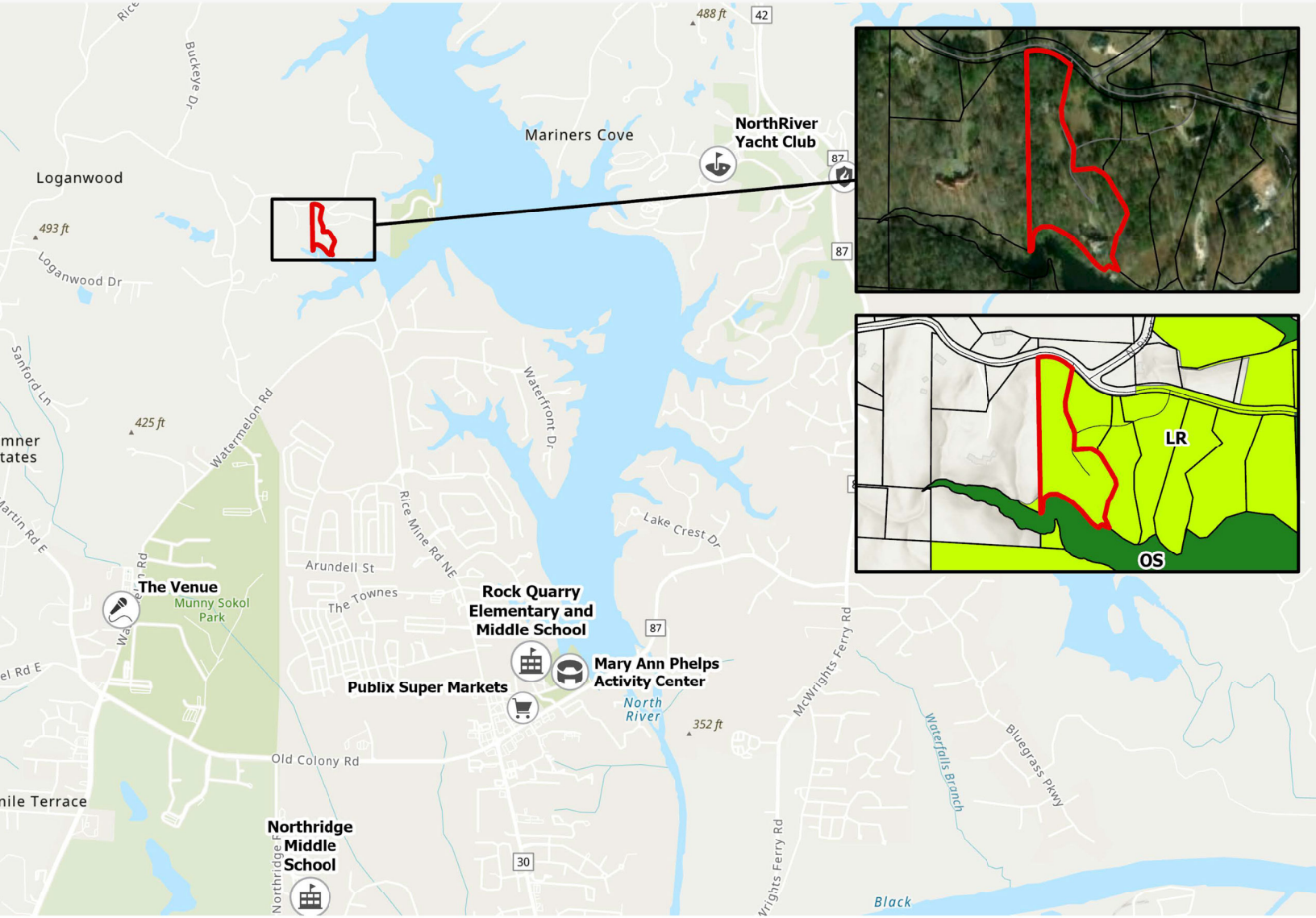
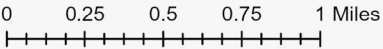
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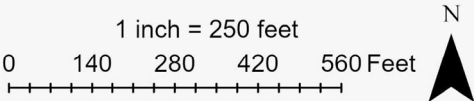


13166 Bonehinge Drive





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1 inch = 350 feet
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