

Fee Schedule (Effective July 15, 2026)

As adopted by City Council on April 21, 2026, Ordinance No. 9765.

Before any applications are placed on an agenda, applicants must pay the required fees according to the fee schedule. After an application is submitted, staff will email the applicant using the address provided to share the total fee due. The cost of postage will be the standard rate for USPS First-Class Mail except where certified mail is required by law. Multiple signs may be required for one case.

Historic Preservation Commission:

Application Type	Administrative Fee	Additional Costs
Historic Expedited Review	—	—
Certificate of Appropriateness	\$50	+ \$40 for sign + mailing costs
All Other	\$50	+ \$40 for sign + mailing costs

Planning and Zoning Commission:

Application Type	Administrative Fee	Additional Costs
Annexation	—	—
Special District or Historic Buffer	\$100	+ \$40 for sign
Preliminary Plat	\$100 + \$5 per lot	+ certified mailing costs
Planned Development (General or Riverfront) or Rezoning		
0-5 acres	\$300	+ \$40 for sign + mailing costs
5.1-10 acres	\$400	+ \$40 for sign + mailing costs
10.1-40 acres	\$500	+ \$40 for sign + mailing costs
More than 40 acres	\$600	+ \$40 for sign + mailing costs

Zoning Board of Adjustment:

Application Type	Administrative Fee	Additional Costs
Appeal	\$400	—
Short-Term Rental	\$400	+ \$40 for sign + mailing costs
Residential Special Exception or Variance	\$100	+ \$40 for sign + mailing costs
All Other Special Exception or Variance		
Special Exception	\$200	+ \$40 for sign + mailing costs
Variance	\$250	+ \$40 for sign + mailing costs

