



**Job Title:** 7th/8th Grade English/Language Arts Middle School Teacher

**Wage/Hour Status:** Full Time – 10 month Exempt

**Reports to:** Head of Middle School

**Qualifications:**

1. Bachelor's degree. B.A. in English or Secondary Education with English concentration, or a related field required
2. Two years' related work experience.
3. Software proficiencies: MacOS, Google Docs Suite, FACTS, Microsoft Office Suite.
4. CPR & First Aid Certification preferred.

**Responsibilities and Duties:**

1. Maintain open lines of communication with students, parents, alumni, and TA community members.
2. Maintain a professional relationship with colleagues, students, parents, and the TA community.
3. Participate in professional development as desired or as requested.
4. Demonstrate behavior that is professional, ethical, and responsible, including professional dress.
5. Demonstrate awareness of school-community needs and meet those needs when possible.
6. Follow the policies established by all relevant school, local, and state agencies.
7. Present a positive role model for students that support the mission of the school.
8. Perform other duties as assigned.

Tuscaloosa Academy seeks an English Language Arts teacher for grades 7 and 8. The ideal candidate is comfortable working in a highly collaborative environment where value is placed on the skills and passions of the discipline within a larger context of school mission and integrative thinking. Primary responsibilities include: teaching English Language Arts classes, serving as a student advisor, and collaborating on school-wide programming as necessary and appropriate.

The qualified candidate must be able to craft instruction that challenges students in the English Language Arts. Students will concentrate on reading a variety of literature, short stories, poetry, nonfiction, and novels; with a total of four in-class novels a year. The teacher will provide instruction on how to write essays that include narrative, literary analysis, argumentative, persuasive, and expository. Instruction will include the writing revision process which will focus on sentence fluency, writing sentences of various lengths and structures in order to create more sophistication in their language, support their claims with evidence from the text, and gain better control of their writing voice. These classes are designed to give students a firm foundation in English Language Arts and prepare them for more advanced classes in the Upper School.

**7th/8th Grade Middle School English Language Arts Teacher:**

1. Exhibit knowledge of curriculum and subject matter for Middle School grades and content.
2. Effectively plan engaging lessons that reflect the scope and sequence of the prescribed school curriculum.
3. Implement a variety of age-appropriate group and individual instructional strategies.
4. Conduct assessment of learning standards and use results to guide instruction.
5. Utilize technology effectively in the curriculum, administrative tasks, and communication.
6. Manage content curriculum to ensure the continuity and effectiveness of the program.
7. Create a classroom environment conducive to learning and appropriate for student needs.

8. Manage student behavior in the classroom and according to school policies.
9. Assist in the selection of books, equipment, materials, and curriculum reviews.
10. Prepare substitute lesson plans.
11. Maintain accurate reports, records, and other documentation and keep records in FACTS.
12. Attend and participate in faculty meetings. Maintain confidentiality of students/families and internal matters.
13. Actively seek to be a life-long learner through professional development opportunities.
14. Assume responsibility for Student Life activities as assigned.

**Mental Demands/Physical Demands/Environmental Factors:**

Occasional travel (overnight field trip in the Fall with students, in addition to day field trips), prolonged and irregular hours, frequent standing, bending, stooping, walking, and using hands. The employee is required to talk and hear. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus. Maintain emotional control under stress and maintain a positive attitude when interacting with all stakeholders.