

MINUTES OF THE REGULAR MEETING
OF THE OXFORD PLANNING & ZONING BOARD

The Oxford City Planning and Zoning Board met in a regular meeting at the Oxford Public Works Building
Tuesday, July 1, 2025, at 5:30 pm

Members Present:

- Mayor Alton Craft
- Charlotte Hubbard, Council Member
- Melissa Craven
- Jane Cunningham
- Fred Denney
- Clyde Huckleba

Members Absent

- Bill Newman, Chairman
- Lance Turner, Vice Chairman
- Jake Pollard

Visitors: See sign in sheet, Todd Johnson with Doncaster's Southern Tool, Brandon Harlan, Buford and Teresa Crosson, Fire Chief Gary Sparks, Kristi Durham and Lexi Smith with the Oxford Building Department

1. Due to the Chairman and Vice Chairman being absent, Fred Denney made a motion to nominate Mayor Alton Craft to lead the meeting. Melissa Craven seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 4; Nays: 0; Abstained: 0.
2. Following a review of the minutes of the regular meeting of June 3, 2025. Charlotte Hubbard made a motion to approve the minutes. Melissa Craven seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: ; Nays: 0; Abstained 0. Mayor Craft announced the motion passed.
3. Public Hearing –Doncaster's Southern Tool requesting a site plan approval for additional buildings at 508 Hamric Drive West. Todd Johnson with Doncaster's Southern Tool stated we are looking to expand our building as we have a customer who is going to provide us some equipment. Mayor Craft asked how many jobs this add. Mr. Johnson stated he thought it was about 30 but wasn't completely sure. Mrs. Hubbard asked if Doncaster's was a new name for Southern Tool. Mr. Johnson stated it was Southern Tool before but has been bought out by Doncaster's but we typically go by Doncaster's Southern Tool. After discussion, Fred Denney made a motion to approve. Jane Cunningham seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas 5; Nays: 0; Abstained: 0. Mayor Craft announced the motion passed.
4. Public Hearing –Harlan Family Properties/Brandon Harlan requesting a conditional use/site plan approval for mini warehouses and outdoor storage at Parcel # 22-09-31-0-000-019.000 off Carterton Heights. Mayor Craft asked Ms. Durham if this is right behind Dollar General. Ms. Durham stated yes. Brandon Harlan stated I am from Heflin and am looking to put some mini warehouses and outdoor storage on the property. It will more than likely be completed in several different phases instead of all at one time. We would like to get approved for the conditional use. I would like to apologize for my tardiness; I had a funeral to go to before I came here. I would like to thank everyone who has helped us. Mr. Denney asked if Mr. Harlan plans to do it all per the plans he has presented. Mr. Harlan stated yes. We just wanted to get it all approved at one time. Chief Sparks asked about moving the fire hydrant to the back of the property in the meeting we had. Looking at the site plan, how far is it to the hydrant. Mr. Harlan stated maybe 600 feet. Chief Sparks stated the hydrant is different than what we talked about but we are still good. Mrs. Hubbard stated it is in Neighborhood Shopping Center (NSC) and this is a conditional use in NSC. Ms. Durham stated yes ma'am. The conditional use based on what is in our zoning ordinance requires a site plan. That is why you have the site plan and why he is asking for the conditional use. Jane Cunningham asked if this is on the property that the Barker's owned at some point. Ms. Durham

stated no ma'am, this is on the property behind the Dollar General at the corner of Carterton Heights. After discussion, Fred Denney made a motion to approve. Charlotte Hubbard seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas 5; Nays: 0; Abstained: 0. Mayor Craft announced the motion passed.

5. Public Hearing –Buford and Teresa Crosson requesting to rezone the property from General Business (GB) to Residential (R-1) at 6037 Alabama Highway 202. Mayor Craft stated the property is right next to where you turn into New Haven Baptist Church. Buford Crosson stated the property is under contract. Mayor Craft stated after the annexation in 2000, all of the property along Alabama Highway 202 was zoned General Business. Mrs. Hubbard stated we had a group at our last meeting who didn't know that their property was zoned General Business. Clyde Huckleba stated if you go to sell those properties, that is when you run into an issue with the zoning. Teresa Crosson stated that the house was built in 1944. After discussion, Charlotte Hubbard made a motion to approve. Fred Denney seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas 5; Nays: 0; Abstained: 0. Mayor Craft announced the motion passed.

Mayor Craft called for any old business. Francisco Marchan stated he was seeking help from the city but the subdivision on Carterton Heights, all of the storm water is draining onto my property. I am wondering if the city can help us out. Mrs. Hubbard asked what was the address of the property. Mr. Marchan stated that the property doesn't have an address. We have videos of the water on the property. We have plans to eventually build a house. Mayor Craft stated if you will get with Ms. Durham and give her your information, she will get with our city engineer. The city engineer will come out and look it.

There being no further business, Mrs. Craven made a motion to adjourn the meeting. Mr. Denney seconded the motion.

Respectfully,

Kristi Durham, Secretary