

Wallace Community College Selma
3000 Earl Goodwin Parkway
Selma, Alabama 36701

Invitation to Bid

Bid Number: 1201

Two (2) SimCart Medication Dispensers with video debriefing capabilities

Bid Opening Date and Time

Monday, August 4, 2025 @ 3:00pm

Bids received after this date and time will not be accepted

Submit Sealed Bids To:

The Office of Business and Finance
Attention: Jada Harrison, Director of Business and Finance
3000 Earl Goodwin Parkway
Hank Sanders Technology Center
P. O. Box 2530
Selma, AL 36703

Invitation to Bid
Wallace Community College Selma
3000 Earl Goodwin Parkway
Selma, Alabama 36701
Bid Number: 1201

INTRODUCTION

The Office of Business and Finance of Wallace Community College Selma, requests bids from qualified businesses, agencies, professionals and other providers for:

Two (2) SimCart Medication Dispensers with video debriefing capabilities.

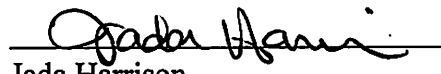
Sealed bids will be accepted in the Business Office of Wallace Community College Selma until **Monday, August 4, 2025 @ 3:00pm**. The College reserves the right to accept or reject any or all bids or any portion thereof. Bids may be held by the College for a period not to exceed sixty (60) calendar days from the date of opening bids for the purpose of reviewing them and investigating the qualifications of the bidders prior to awarding the contract.

Length of time involving delivery and/or installation of items may be a determining factor in awarding the bid. Specify delivery and installation time involved. If applicable, installation costs are to be listed separate from equipment costs.

All factors stated in this invitation package will be evaluated in determining the successful bidder. Any omission of the herein stated requirements may be cause for rejection for the bid submitted, solely as determined by Wallace Community College Selma.

Contractual services awarded to vendors may not be subcontracted to other vendors without the Colleges express approval.

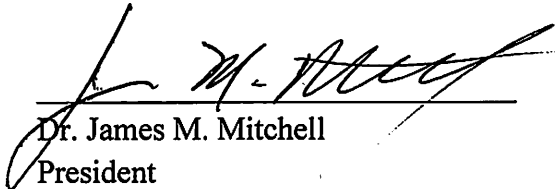
Any bidder or company that is owned by ex-employee(s) of the College or will engage an ex-employee(s) of the College must inform the Director of Business and Finance and receive prior approval before the bid award.



Jada Harrison

Director of Business and Finance

Wallace Community College Selma



Dr. James M. Mitchell

President

Wallace Community College Selma

SPECIFICATIONS or SCOPE OF WORK

Please see list

One (1) Audio visual simulation recording and debriefing system. The audio-visual simulation system must be compatible with ETC (Event Triggered Camera) V7 recording system with live video and audio streaming. In addition, debriefing must be able to occur instantaneously as well as being able to be remote. The system must be compatible with simulation medication dispensing units (SimCart) to further enhance the simulation experience. The web-based recording system enhances the depth of the student simulation experience by providing a positive hands-on practice without placing patients at risk and to become successful in the healthcare environment.

Product Configuration

- 3 ETC V7 compatible Hi-Fidelity Recorder
- 3 SimLink Manikin Integration
- 7 Lumens VC-A53 HD Pan/Tilt/Zoom Camera
- Customizable event flags and annotations
- Cross-Platform capable
- Integration with SimCart V7 Eco Carts
- 4 Room microphones (Ceiling)
- 3 Desktop microphone
- 3 RDL Mixer/Amp
- 3 Ceiling Speakers
- 3 Microphone mixers
- 3 RDL Headphones with amplifiers
- 3 24"LED Monitor
- 3 Keyboard
- 3 Mouse
- 6 Audio Headphones
- 3 Cabling

§ One (1) Solution includes unlimited phone and online support for the life of the product which includes software updates and bug fixes.

§ Hardware coverage for at least one year.

§ 2-years basic warranty.

§ Cloud services not required.

§ Instructor training included.

§ No annual license or subscription fees.

Two (2) SimCart Medication Dispensers with video debriefing capabilities. Must be compatible with ETC V7 recording system. The high-level medication cart integrates a mobile medication workstation that replicates bedside medication administration for point of care delivery by providing hands on medication delivery without patient risk in a simulated healthcare environment.

Product Configuration (2)

- 22" Cybernet AIO workstation with antimicrobial keyboard and mouse
- Mobile charting workstation with built-in keypad
- Spring assisted lift for easy height adjustment
- 3 Hot swap batteries
- 7 Electronic, independently operated medication drawers
- 1 Barcode scanner
- 2-year Technology Management Plan

§ Workstation-On-Wheels with integrated medication dispensing and video debriefing capabilities

§ Simplicity video integration software

o SimLink capture software enabled

§ High-definition USB camera with audio

§ SimEMR

§ MedsManager

§ Sample formulary

§ Nursing education lesson plans

§ Stock kit bundle

NOTE: Please bid the unit price for all of the following items listed. The price quoted will remain the same for the time period of 12 months. If you have any questions concerning any items on this bid, contact Mrs. Pearlie Miller at (334) 876-9361.

GENERAL BID INFORMATION

Bidders should carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Any explanation or additional information desired on the meaning or interpretation of the conditions or specifications of this invitation shall be referred to Jada Harrison at (334) 876-9242 in sufficient time for reply before submission date of bids. Contact initiated by potential bidder with a College official will be as specifically set out in this invitation. Any other contact with a College official initiated by a potential bidder regarding this bid, between the date of this bid and to the date of the bid award, shall be deemed as an attempt to unduly influence the bid award, and may be grounds for rejection of the bid submitted by the bidder initiating such contact, at the discretion of Wallace Community College Selma.

BIDDER QUALIFICATIONS

All bidders, to the best of their knowledge and belief, must be in compliance with all applicable federal, Alabama State, county and municipal laws, regulations, resolutions and ordinances. In particular, if applicable, Title 34, Chapter 8 (dealing with general contractor licensing for businesses which construct or superintend the construction of any building, highway, sewer, grading or any improvement or structure costing \$20,000.00 or more), Title 40, Chapter 14 (dealing with permitting, franchise tax and other taxation of corporations conducting business in the state), Title 40, Chapter 23 (dealing with sales and use tax), Title 39, Chapter 1 (dealing with submission of performance bonds, payment bonds and advertising the completion of public works contracts), Title 39, Chapter 3 (dealing with use of domestic products and workmen and laborers who have actually resided in Alabama for two years next preceding such employment on public works contracts), Code of Alabama 1975, as amended; provided, the bidder is not exempted from the above mentioned code sections elsewhere in the code.

All bidders should be prepared to timely submit non-confidential evidence or documentation supporting the fact that they are presently licensed under the applicable code sections, suitable to, and upon request by, Wallace Community College Selma. Such non-confidential evidence or documentation may be submitted with the bid.

ACT NO. 2006-557

Each vendor, contractor, or affiliate of a vendor or contractor that is offered a contract to do business with Wallace Community College-Selma shall be required to certify that the vendor or affiliate is appropriately registered to collect and remit sales, use, and lease tax as required by this section and submit to that state department or agency certification required by the Alabama Department of Revenue.

Every bid submitted and contract executed by Wallace Community College-Selma contain a certification by the bidder or contractor that the bidder or contractor is not barred from bidding for or entering into a contract under this section and that the bidder or contractor acknowledges that Wallace Community College-Selma may declare the contract void if the certification completed is false.

PREPARING THE BID

1. Bids must be typed or hand written in ink. A bid submitted in pencil is unacceptable.
2. No prices shall include state or federal excise taxes; tax exemption certificates are furnished upon request.
3. Quote prices delivered FOB destination and any discounts or terms available to the College.
4. Specify all terms and conditions of the warranties associated with equipment, materials, supplies and labor when applicable.
5. Errors in bids may not be corrected after bids are opened.

SUBMITTING THE BID

1. Bids are to be submitted in a sealed envelope marked Bid Number 1201 on or before the submission deadline as stated.
2. Bids may be hand delivered to the office of the Director of Business and Finance, Wallace Community College Selma, 3000 Earl Goodwin Parkway Selma, Alabama 36701 or may be mailed to the same address. The College cannot guarantee that bids sent by mail or courier will be received on or before the bid-opening day and time. No bids will be accepted via a fax.
3. Bidders and any other interested individuals are invited to attend the bid opening.
4. All bids MUST include a completed State of Alabama Disclosure Statement.

5. All bids MUST include a completed Request for Taxpayer Identification Number and Certification -Form W-9.
6. All bids MUST include a completed Sales Tax Certification.
7. All bids MUST include a signed and notarized Affidavit of Alabama Immigration Law Compliance by a Contractor or Grantee to ACCS Institution.
8. All bids MUST include Contractors General Liability Insurance, also Worker's Compensation and Employers Liability Insurance in statutory amounts. You must submit proof of insurance with your bid proposal.
9. All bids must include evidence or documentation supporting the fact that contractors are presently licensed under the applicable code sections, General Contractor, State of Alabama.

Please Note: If items called for by this invitation for bids have been identified in the schedule by a "brand name or equal" description, such identification is intended to be descriptive, but not restrictive, and is to indicate the quality and characteristics of products that will be satisfactory. Bids offering "equal" products (including products of the brand name manufacturer other than the one described by brand name) will be considered for award of such products are clearly identified in the bids and are determined to meet fully the salient characteristics requirements listed in the invitation.

CERTIFICATION

I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise.

Company: _____

By: _____
Signature

Address: _____

Phone: _____

Date: _____

Sworn to and subscribed before me:

Notary Public

this __ day of _____ 20__.

WALLACE COMMUNITY COLLEGE SELMA

OFFICE OF BUSINESS AND FINANCE

DR. JAMES M. MITCHELL
PRESIDENT

JADA HARRISON
DIRECTOR OF
BUSINESS AND FINANCE

ALABAMA IMMIGRATION LAW COMPLIANCE

As you may know, the State of Alabama passed new legislation effective January 1, 2012 requiring anyone receiving state monies to verify they are in compliance with the new immigration law. This legislation required us to hold payment of services rendered on or after January 1, 2012 until proper verification has been obtained.

- If you are a business that is paid directly by Wallace Community College Selma, please complete the Affidavit of Alabama Immigration Law Compliance, and an E-Verify, Memorandum of Understanding (www.uscis.gov/everify), and a signed Alabama Immigration Law Compliance contract and return to us.
- If you have subcontractors that you employ, you are also required to obtain an Affidavit of Alabama Immigration Law Compliance from them and keep on file at your establishment.

There are several pages including in this packet, including a memorandum further explain the law. Please take a few moments and look over this information completely, if you have any questions regarding this, please feel free to contact (334) 876-9246. Otherwise, please fill out the appropriate information and return to us as soon as possible in order to ensure no disruption in payment. You may return the information by mail to Wallace Community College Selma c/o Business Office, P.O. Box 2530, Selma, AL 36702-2530.

MEMORANDUM

TO: Vendors, Contractors and Grantees

FROM: Wallace Community College Selma

RE: H.R. 56-Alabama Immigration Law Compliance

The purpose of this Memorandum is to direct your prompt attention to Alabama Immigration Law Compliance flow-down requirements that went into effect on January 1, 2012. Those are discussed herein and can be summarized as follows:

1. **PROVIDE** Wallace Community College Selma proof that you are in compliance with the immigration law by timely submitting a notarized Affidavit of Alabama Immigration Law Compliance and an E-Verify Memorandum of Understanding.
2. **PROVIDE** Wallace Community College Selma a signed Alabama Immigration Law Compliance Contract in the attached Notice form provided;
3. **PROVIDE** your subcontractors notice of their compliance obligations and **OBTAIN** from each a notarized Affidavit of Alabama Immigration Law Compliance-SUBCONTRACTOR.

The requirements above are a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees working in the State of Alabama. As a Contractor of a Grantee, if you believe these obligations do not apply to you, please notify the Institution immediately.

For your convenience, we have included for your use a sample **AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-CONTRACTOR AND GRANTEE**s. Please complete, notarize, and return a copy to Wallace Community College Selma along with your attached **E-VERIFY MEMORANDUM OF UNDERSTANDING**. See ALA. CODE 31-31-9 (c).

You are to obtain from your subcontractors a notarized **AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-SUBCONTRACTOR**. You are required to maintain your subcontractors' affidavits at your offices. These documents will be subject to audit. You may provide a copy of this Memorandum with your notarized memorandum to your subcontractors as an explanation for this mandatory requirement.

Finally, you will find a **NOTICE OF ALABAMA IMMIGRATION LAW COMPLIANCE REQUIREMENTS TO ALL CONTRACTS ("CONTRACTORS") OF ACCS Institutions** for execution by contractors and to be returned to Wallace Community College Selma. To the extent

that there is no formal written contract between a contractor and Wallace Community College Selma, such as where business is conducted by purchase order, this document shall serve as your Alabama Immigration Law Compliance Contract. Similar language will also be in contractual agreements or grant documents with Wallace Community College Selma.

**Notice of Alabama Immigration Law Compliance Requirements
to all Contractors of ACCS INSTITUTIONS**

As a contractor, as defined in the Act, to an ACCS institution, it is critical to your relationship (future or continuing) with the institution that you comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Accordingly, please provide your Affidavit of Alabama Immigration Law Compliance with attached E-Verify Memorandum of Understanding, as requested in the attached memorandum. If you do not believe these obligations apply to you, please notify the Institution immediately.

Every contract entered into by Wallace Community College Selma, with a contractor will contain the following clause or one substantially similar:

Alabama Immigration Law Compliance Contract: Contractor agrees that it will fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, which makes it unlawful for an employer in Alabama to knowingly hire or continue to employ an alien who is or has become unauthorized with respect to such employment or to fail to comply with the I-9 requirement or fails to use E-Verify to verify the eligibility to legally work in the United States for all of its new hires who are employed to work in the State of Alabama. Without limiting the foregoing, Contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien, and shall have an officer or other managerial employee who is personally familiar with the contractor's hiring practices to execute an affidavit to this effect on the form supplied by the Institution and return to the same Institution. Contractor shall also enroll in the E-Verify Program prior to performing any work, or continuing to perform any ongoing work, and shall remain enrolled throughout the entire course of its performance hereunder, and shall attach to its affidavit the E-Verify Program for Employment Verification and Memorandum of Understanding and such other documentation as the Institution may require to confirm Contractor's enrollment in the E-Verify Program. Contractor agrees not to knowingly allow any of its subcontractors, or any other party with whom it has a contract, to employ in the State of Alabama any illegal or undocumented aliens to perform any work in connection with the project, and shall include in all of its contracts a provision substantially similar to this paragraph. If Contractor receives actual knowledge of the unauthorized status of one of its employees in the State of Alabama, it will remove that employee from the project, jobsite or premises of the Institution and shall comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Contractor shall require each of its subcontractors, or other parties with whom it has a contract, to act in a similar fashion. If Contractor violates any term of this provision, this

Agreement will be subject to immediate termination by the Institution. To the fullest Extent permitted by law, Contractor shall defend, indemnify and hold harmless the Institution from any and all losses, consequential damage, expenses (including, but not limited to, attorneys' fees), claims, suits, liabilities, fines, penalties, and any other cost arising out of or in any way related to Contractor's failure to fulfill its obligation contained in this paragraph.

To the extent that there is no formal written contract between Wallace Community College Selma and the contractor, such as where business is conducted by purchase order, this document shall serve as the Alabama Immigration Law Compliance Contract.

Alabama Immigration Law Compliance Contract Notice Acknowledged and Agreed by Contractor whose name appears below:

Contractor Officer or Owner Signature Date

Print Name Title Company

Please execute and return to Wallace Community College Selma within the next 10 days.

**AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE BY
A CONTRACTOR OR GRANTEE TO ACCS INSTITUTIONS
AND OR BOARD OF TRUSTEES OF THE ACCS**

In compliance with SECTIONS 9 (a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (the "Act"); CODE OF ALABAMA, SECTIONS 31-13-9 (a) and (b), this Affidavit of Alabama Immigration Law Compliance is to be completed and signed by an officer or owner of a contractor or grantee and notarized, as a condition for the award of any contract by an ACCS Institution to an employer that employs one or more employees in the State of Alabama or funds from any political subdivision of the State of Alabama, or any public-funded entity (including an ACCS Institution). Contractors and Grantees are to provide notice to their Subcontractors of their Alabama Immigration Law Compliance obligations.

State of Alabama:

County of _____ :

Before me, a notary public, personally appeared _____ (print name) who, is duly authorized by the business entity employer which appears below, being sworn, says as follows:

As a condition for being a contractor or grantee on a project paid for by contract, grant, or incentive by the State of Alabama, or any political subdivision thereof, or any state-funded entity, I hereby attest that in my capacity as _____ (your position) for _____ (name of contractor or grantee), said Contractor or Grantee does not knowingly employ, hire for employment, or continue to employ an unauthorized alien. Further, Contractor or Grantee affirms that it is providing notice to its subcontractors of their Alabama Immigration Law Compliance obligations.

I further attest that said Contractor or Grantee is enrolled in the E-Verify program and attached to this Affidavit is our E-Verify Memorandum of understanding confirming such program enrollment. I have read the Affidavit and swear and affirm that it is true and correct.

Signature of Affiant

Sworn to and subscribed before me this _____ day of _____, 2_____.
I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

Signature and Seal of the Notary Public

To be returned to Wallace Community College Selma



State of Alabama Disclosure Statement

(Required by Act 2001-955)

ENTITY COMPLETING FORM

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

STATE AGENCY/DEPARTMENT THAT WILL RECEIVE GOODS, SERVICES, OR IS RESPONSIBLE FOR GRANT AWARD

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

()

This form is provided with:

☐

Contract

☐

Proposal

☐

Request for Proposal

☐

Invitation to Bid

☐

Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐

Yes

☐

No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

STATE AGENCY/DEPARTMENT	TYPE OF GOODS/SERVICES	AMOUNT RECEIVED
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Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐

Yes

☐

No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

STATE AGENCY/DEPARTMENT	DATE GRANT AWARDED	AMOUNT OF GRANT
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1. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF PUBLIC OFFICIAL/EMPLOYEE	ADDRESS	STATE DEPARTMENT/AGENCY
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OVER

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

NAME OF FAMILY MEMBER	ADDRESS	NAME OF PUBLIC OFFICIAL/ PUBLIC EMPLOYEE	STATE DEPARTMENT/ AGENCY WHERE EMPLOYED
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If you identified individuals in items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

NAME OF PAID CONSULTANT/LOBBYIST	ADDRESS
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By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature	Date
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Notary's Signature	Date	Date Notary Expires
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Act 2001-955 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals to the State of Alabama in excess of \$5,000.

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 3, 1862. It is a very important document, as it contains the President's annual message to Congress. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

2. The second part of the document is a letter from the Secretary of the Treasury to the President, dated January 10, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Treasury. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

3. The third part of the document is a letter from the Secretary of the Navy to the President, dated January 15, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Navy. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

4. The fourth part of the document is a letter from the Secretary of the War to the President, dated January 20, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the War. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

5. The fifth part of the document is a letter from the Secretary of the Interior to the President, dated January 25, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Interior. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

6. The sixth part of the document is a letter from the Secretary of the Agriculture to the President, dated January 30, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Agriculture. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

7. The seventh part of the document is a letter from the Secretary of the Education to the President, dated February 5, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Education. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.

8. The eighth part of the document is a letter from the Secretary of the Commerce to the President, dated February 10, 1862. It is a very important document, as it contains the Secretary's report to the President on the state of the Commerce. The letter is written in a formal, dignified style, and it is one of the most important documents in the history of the United States.