

06.13 Treasurer Designation

Original Approval: **DATE**

Last Updated: **DATE**

Last Reviewed: **DATE**

Policy / Purpose:

It is the policy of Wallace Community College – Selma (WCCS) to ensure compliance with Alabama Community College System (ACCS) [Board Policy 302.02](#), Treasurer.

Scope:

This policy applies to all WCCS students and employees during any activity involving the College, including the workday. In addition, visitors, vendors, contractors, and all other non-employees are expected to recognize and comply with College policies.

Definitions:

There are no definitions applicable to this policy.

Details:

1. Each President will designate one employee as treasurer/custodian of funds to be responsible for receiving and disbursing all institutional monies. The designation does not necessarily change the title of the person receiving this designation.

Procedure(s):

1. WCCS President will designate the Chief Financial Officer as the standing Treasurer to meet requirements of [Board Policy 302.02](#).

Additional Provisions / Information:

[Code of Alabama 16-60-111.2](#); [16-60-111.4](#).