

01.04 Local Assumption of Responsibility

Original Approval: **DATE**

Last Updated: **DATE**

Last Reviewed: **DATE**

Policy/Purpose:

A designee may be named to assume supervision responsibilities in the absence of the President.

Scope:

This policy applies to all WCCS students and employees during any activity involving the College, including the workday. In addition, visitors, vendors, contractors, and all other non-employees are expected to recognize and comply with College policies.

Definitions:

There are no definitions applicable to this policy.

Details:

1. At the President's discretion, a designee may be named to temporarily assume the President's responsibilities during the absence of the President.

Procedure(s):

1. Individuals may contact the President's office for additional information.

Additional Provisions/Information

There are no Additional Provisions / Information applicable to this policy.