

**WALLACE COMMUNITY COLLEGE**  
**HIGHER EDUCATION CENTER AND WEST ALABAMA REGIONAL TRAINING CENTER**  
**(334) 876-9402**

**REGISTRATION DATES FOR SUMMER SEMESTER 2024**

**Web Registration for Returning Students Only. Must have completed at least 24 credit hours.**

**March 7 – May 20**

\* All fees must be cleared through the Cashier's Office no later than 12:00 noon Friday, May 24, 2024. If fees are not cleared by this date your schedule will be deleted from the computer and you will have to go through the registration process again.

**\*\*After May 24 all fees must be cleared the same day you register.**

Monday, March 11 – Thursday, March 14	Advisement Week	New/Returning Students	9:00 A.M. - 4:30 P.M.
Monday	March 25	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Tuesday	March 26	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Monday	April 1	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Wednesday	April 3	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Thursday	April 4	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Wednesday	April 10	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Monday	April 15	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Tuesday	April 16	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Monday	April 22	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Wednesday	April 24	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Monday	April 29	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Wednesday	May 1	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Thursday	May 2	New/Returning Students Registration	9:00 A.M. - 4:30 P.M.
Monday, May 6 – Wed. May 29		New/Returning Students Registration	9:00 A.M. - 4:30 P.M.

**LOW ENROLLMENT CLASSES WILL BE CANCELED FRIDAY, May 24, 2024 AT 11:00 A.M.**

Tuesday**	May 28	Registration Drop/Add (1 <sup>st</sup> Day of Classes)	9:00 A.M. - 5:30 P.M.
Wednesday**	May 29	Drop/Add	9:00 A.M. - 5:30 P.M.
Thursday**	May 30	Drop/Add	9:00 A.M. - 5:30 P.M.

**\*\*REQUIRES A \$25.00 LATE FEE**

**ALL FEES MUST BE CLEARED ON THE DAY OF REGISTRATION. IF FEES ARE NOT CLEARED, THE STUDENT'S SCHEDULE WILL BE DELETED AND THE STUDENT WILL BE REQUIRED TO REPEAT THE ENTIRE REGISTRATION PROCESS.**

**2<sup>nd</sup> MINI SESSION REGISTRATION**

**June 11, 2024 – July 01, 2024**

**LATE REGISTRATION 2<sup>nd</sup> MINI SESSION**

**July 2, 2024 (First day of Second Mini session) (Requires a \$25.00 late fee)**

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**SUMMER 2024 IMPORTANT DATES**

**Full Session: May 28 - August 06, 2024**

**(50 Instructional Days)**

May 09 All students should have their Student Aid Report and related paperwork in the Office of Financial Aid by this date to avoid delay in clearing of fees on Pell Grant for the 2024 Summer Semester.

Mar 27-June 6 New & returning student REGISTRATION

May 22-May 24 Faculty Duty Days

May 27 HOLIDAY - Memorial Day (College Closed)

May 28 First day of Classes, 2024 Summer Semester

May 29-30 LATE REGISTRATION for Full and First-Mini Session (Requires \$25.00 penalty)

May 30 Last Day to Add/Drop Full Semester or First Mini-Session Classes

July 04 HOLIDAY - Independence Day (College Closed)

June 11-July 1 Registration for Second Mini-Session Classes

July 01 The 50% point (mid-point) of the Full Semester. Grades of 'I' from the 2024 Spring term change to grades of 'F'

**July 01 Final grades for all First Mini-Session prerequisite courses (e.g., ENG 101, ENG 102) are due in the Dean of Students' Office no later than 10:00a.m.**

July 02-05 LATE REGISTRATION for Second Mini-Session (Requires \$25.00 penalty)

July 10 The 61% point of the Full Semester. There is no Title IV (Pell Grant) penalty for withdrawal after this date.

July 23 The 80% point of the Full Semester. The Last day to withdraw from any course for any reason without penalty and receive a grade of 'W'

Aug 01-06 Final Exams for Full Semester and Second Mini-Session Courses

Aug 06 Last Instructional Day of the 2024 Summer Semester

**Aug 07 Submission for Final Grades for all Full-Session and all Mini-Session courses are due in the Dean of Students' Office no later than 10:00 am.**

**First Mini- Session: May 28 – July 01, 2024  
 (25 Instructional Days)**

**Second Mini-Session: July 02 – Aug. 06, 2024  
 (25 Instructional Days)**

First Instructional Day ..... 05/28/2024  
 61% point. See full term statement ... 06/18/2024  
 80% point. See full term statement ... 06/24/2024  
 Last Exam Day ..... 07/01/2024

First Instructional Day ..... 07/02/2024  
 61% point. See full term statement . 07/24/2024  
 80% point. See full term statement. 07/30/2024  
 Last Exam Day ..... 08/06/2024

## Non-Discrimination Policy

Wallace Community College Selma has filed with the Federal Government an Assurance of Compliance with all requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964 and the regulations issued thereunder, to the end that no person in the United States shall, on the basis of race, color or national origin, be excluded from participation in, be denied the benefits thereof, or be otherwise subjected to discrimination under any program or activity sponsored by this institution.

The College is committed to providing a workplace and campus community free of sexual harassment and does not discriminate on the basis of sex in its education programs and activities, and it is required by Title IX of the Education Amendments of 1972 not to discriminate in such a manner. This includes, but is not limited to admission and employment and all individuals participating in or attempting to participate in a College sponsored program or activity.

The Title IX Coordinator is Letti Hasberry; 3000 Earl Goodwin Parkway, Selma, Alabama 36701, Student Center Building, Human Resources Suite; telephone: (334) 876-9319; email: [letti.hasberry@wccs.edu](mailto:letti.hasberry@wccs.edu).

In addition, the College does not discriminate on the basis of disability in its educational programs and activities, pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, Public Law 93-112, and the Americans with Disabilities Act of 1990 (ADA), ADAA 2008, Public Law 101-336. This policy extends to application for or employment by an application for or admission to the College. The Section 504 and ADA Coordinator for administrators, students, faculty, and staff is Ms. Octavia Mason; 3000 Earl Goodwin Parkway, Selma, Alabama 36701; email: [octavia.mason@wccs.edu](mailto:octavia.mason@wccs.edu). Moreover, the College does not discriminate on the basis of age in its educational programs and activities pursuant to the Age Discrimination Act of 1975.

The College encourages any individual who believes that he or she has been subjected to discrimination or harassment based on their race, color, national origin, age, disability, sex, or other protected classification to report the discrimination or harassment to the appropriate College official. The College is committed to conducting a prompt investigation of all allegations of discrimination or harassment based on race, color, national origin, age, disability, sex, or other protected classification. Students, administrators, staff, and/or contract staff found to have engaged in acts of discrimination or harassment based on an individual's race, color, national origin, age, disability, sex or other protected classification will be promptly disciplined, including, if circumstances warrant, up to and including suspension or expulsion for students and suspension or termination of employment for staff, faculty and administrators. The College encourages students and College faculty, administrators, and staff to work together to prevent acts of discrimination or harassment of any kind.

Persons or any specific class of individuals who believe they have been subjected to discrimination or harassment based on their race, color, national origin, age, disability, sex or other protected classification may, alone or with a representative, file a complaint with the United States Department of Education or with the College, or with both. The complaint process for students relating to claims of discrimination or harassment may be found in the College Catalog.

## **Student Grievance Procedures**

Any student who has a grievance against any other student or against a member of the WCCS faculty, staff, or administration concerning any form of race discrimination (Title VI, Civil Rights Act of 1964), sex discrimination (Title IX of the Educational Amendments of 1972), sexual harassment (Title VII), or violation of the rights of the disabled (Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990) should first attempt to informally resolve the matter with the individual involved and should contact the Dean of Students.

### **(Discrimination and Harassment Policy)**

Appropriate corrective action will be taken immediately; however, if the grievance cannot be informally resolved, the formal procedures listed below should be followed. These procedures attempt to protect the student's right to file a grievance and provide the right of due process for all parties involved in the grievance.

### **Responsibilities of the President and the Dean of Students**

The Dean of Students, as the President's designee, has the responsibility of officially convening the Grievance Committee for the purpose of dealing with acts of race discrimination, sex discrimination, sexual harassment, or violation of the rights of the disabled. *Note: In the event that a grievance is filed against the Dean of Students, the President will designate another person to serve in lieu of the Dean of Students in the procedural due process outlined.*

The Dean of Students will convene the Grievance Committee only after the following procedures have been implemented:

1. Grievance charges made by the student(s) must be submitted in writing to the Dean of Students. The grievance must be signed and as detailed as possible.
2. If charges so warrant, the Dean of Students may recommend that the President suspend, with pay, the faculty member, staff member, or administrator being charged until a hearing decision is rendered on the grievance charges.
3. The Dean of Students will notify the student(s) or member of the WCCS faculty, staff, or administration of the charges(s) against him or her within five days (excluding Saturday, Sunday, and holidays). The notification will be in writing and will be mailed certified/return receipt mail.
4. The accused must set up an appointment with the Dean of Students who will provide documentation of the charges.
5. After meeting with the Dean of Students, the student or member of the WCCS faculty, staff, or administration who is charged may request a Grievance Committee hearing.
6. The Dean of Students will contact the President and inform him of the request made by the accused. The Grievance Committee will consist of two faculty members and one administrator or staff member named by the President to serve along with the Dean of Students who is a non-voting member of the committee.
7. After the Grievance Committee members are named, the Dean of Students will notify the complainant(s) and the accused of the time, date, and location of the Grievance Committee hearing. The notification will be in writing and delivered by certified/return receipt mail. A student(s) who has demanded a hearing before the Grievance Committee and who fails to appear at the designated date, hour and place of the hearing, after notice thereof, shall be deemed to have waived the right to a hearing and the right to appear before the Grievance Committee. The Grievance Committee may then proceed with the hearing. In the event the accused student(s) shall be unable to attend the hearing for good cause at the appointed time, prior written notice of the inability to attend shall be submitted to the Dean of Students whereupon a new date shall be set by the Dean of Students. Only one such extension shall be granted except where failure to grant additional extension would cause undue hardship to the student(s).

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8. All parties involved may be advised by a counsel during the hearing. Counsel will not be allowed to ask or answer questions.
9. Refusal by the student(s), faculty member, staff member, or administrator to answer questions will not be construed as an admission of guilt.
10. At the conclusion of the hearing, the Grievance Committee will render a decision by a majority vote and make recommendations.
11. The Dean of Students will forward to the President, within five working days, a copy of the written decision and recommendations issued by the Grievance Committee.
12. The President has the final authority to accept, reject, or modify the decision of the Grievance Committee. The President's decision will be forwarded to the accused within ten working days.

### **Right of Appeal**

If the President's decision does not satisfy the complainant and should the grievance allege race discrimination (Title VI), sex discrimination (Title IX), sexual harassment (Title VII), or violation of the rights of the disabled (Section 504 and ADA), the complainant may file a written grievance with one or more of the following:

1. The Chancellor as defined in the State Policy and Procedure Manual.
2. The regional office of the Office of Civil Rights of the U.S. Depart. of Education within 180 days of the act.
3. The Equal Employment Opportunity Commission within 180 days of the decision issued by the institution.

### **Reference**

Title VI of the Civil Rights Act of 1964 states, "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Title IX of the Educational Amendments of 1972 states, "No person in the United States shall on the basis of sex, be excluded for participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance."

Section 504 of the Rehabilitation Act of 1973 as amended in 1974 states, "No otherwise qualified disabled individual in the United States, as defined in Section 706 (6) of this title, shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits or, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The Americans with Disabilities Act of 1990 states in part: "No covered entity shall discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment. No qualified individual with a disability shall, by reason of such disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination by a department, agency, special purpose district, or other instrumentality of a State or local government. No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of goods, service, facilities, privileges, advantages, and accommodations of any place of public accommodation. ...shall ensure that interstate and intrastate telecommunications relay services are available for the hearing-impaired and speech-impaired individuals in the United States."

## **Placement Test Information Summer Semester 2024**

*(Times and dates are subject to change without prior notice)*

Wallace Community College Selma Placement Test (ACCUPLACER) is administered by the Office of Admissions and Records. The test consists of three sections and assesses a student's achievement level in sentence skills, reading comprehension, mathematics, and algebra. The ACCUPLACER is not a timed test and it is administered via computer.

The ACCUPLACER is given by appointment only. Applicants must have an application on file and make an appointment to take the ACCUPLACER exam by calling (334) 876-9295. There is no fee for the test. A picture ID is required for identity purposes.

Study guides are available in Office of Admissions and Records or click on the link below.

<https://accuplacerpractice.collegeboard.org/login> .

### **General Information about Placement and Placement Retesting**

If the scores place the student into developmental course work, the student must complete the developmental course work before enrolling in college level English, and/or math courses (courses numbered 100 or higher).

Credits earned in developmental courses do not count toward the required number of semester hours for graduation. Accommodations for testing are available for students with disabilities. Contact the Coordinator of ADA in advance if accommodations are required at [334-876-9277](tel:334-876-9277).

After testing, the student will meet with a member of the Admissions staff to discuss test results. An applicant may retest only once per academic year. Applicants must make appointments to retest by calling (334) 876-9295.

### **Placement Testing Exemptions**

Students may receive full or partial placement testing exemptions if they comply with the following criteria:

Successful completion (grade of C or better) of English and/or mathematics courses from an accredited college or university.

1. ACT or SAT scores within two years of high school graduation that meet the following minimums:

- English ACT – score of 19
- SAT – verbal score of 480
- Mathematics ACT – score of 20
- Mathematics SAT – score of 526

2. Transient Students — Any student in good standing from another college may attend WCCS as a transient or visiting student during any semester. Such a student must submit a completed application for admission and an official Letter of Transience.

Official documentation must be provided for verification of exemptions.

### **Placement Testing for Non-High School Graduates**

The College admits students without a high school diploma or a GED Certificate into programs and courses not creditable toward an Associate Degree when the student demonstrates ability-to-benefit prior to enrollment. Students admitted under these provisions will be classified as “Non-Degree Eligible” students.

Students without a high school diploma or GED Certificate who wish to enroll in designated ability-to-benefit programs and courses must take an Ability-to-Benefit test. The student must achieve a minimum score to enter one of the designated ability-to-benefit programs including the following:

- Cosmetology\*
- Masonry Building Trades
- Welding

\*Each Cosmetology Program student must have completed the tenth (10th) grade. This is an Alabama State Board of Cosmetology mandate.

### **Accuplacer Study Guides**

[accuplacer.collegeboard.org/sites/default/files/accuplacer-sample-questions-for-students.pdf](https://accuplacer.collegeboard.org/sites/default/files/accuplacer-sample-questions-for-students.pdf)



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**TUITION & FEES 2023-2024 334 876-9323**

<b>WCCS Tuition &amp; Fees 2023-2024</b>							
Credit Hour	TUITION	ENAHNCE FEE	TECH FEE	FAC.REN FEE	ACS RESERVE	IN-STATE TOTAL	Out of State TOTAL
1	\$127.00	\$10.00	\$9.00	\$9.00	\$1.00	\$156.00	\$283.00
2	\$254.00	\$20.00	\$18.00	\$18.00	\$2.00	\$312.00	\$566.00
3	\$381.00	\$30.00	\$27.00	\$27.00	\$3.00	\$468.00	\$849.00
4	\$508.00	\$40.00	\$36.00	\$36.00	\$4.00	\$624.00	\$1,132.00
5	\$635.00	\$50.00	\$45.00	\$45.00	\$5.00	\$780.00	\$1,415.00
6	\$762.00	\$60.00	\$54.00	\$54.00	\$6.00	\$936.00	\$1,698.00
7	\$889.00	\$70.00	\$63.00	\$63.00	\$7.00	\$1,092.00	\$1,981.00
8	\$1,016.00	\$80.00	\$72.00	\$72.00	\$8.00	\$1,248.00	\$2,264.00
9	\$1,143.00	\$90.00	\$81.00	\$81.00	\$9.00	\$1,404.00	\$2,547.00
10	\$1,270.00	\$100.00	\$90.00	\$90.00	\$10.00	\$1,560.00	\$2,830.00
11	\$1,397.00	\$110.00	\$99.00	\$99.00	\$11.00	\$1,716.00	\$3,113.00
12	\$1,524.00	\$120.00	\$108.00	\$108.00	\$12.00	\$1,872.00	\$3,396.00
13	\$1,651.00	\$130.00	\$117.00	\$117.00	\$13.00	\$2,028.00	\$3,679.00
14	\$1,778.00	\$140.00	\$126.00	\$126.00	\$14.00	\$2,184.00	\$3,962.00
15	\$1,905.00	\$150.00	\$135.00	\$135.00	\$15.00	\$2,340.00	\$4,245.00
16	\$2,032.00	\$160.00	\$144.00	\$144.00	\$16.00	\$2,496.00	\$4,528.00
17	\$2,159.00	\$170.00	\$153.00	\$153.00	\$17.00	\$2,652.00	\$4,811.00
18	\$2,286.00	\$180.00	\$162.00	\$162.00	\$18.00	\$2,808.00	\$5,094.00
19	\$2,413.00	\$190.00	\$171.00	\$171.00	\$19.00	\$2,964.00	\$5,377.00
20	\$2,540.00	\$200.00	\$180.00	\$180.00	\$20.00	\$3,120.00	\$5,660.00
21	\$2,667.00	\$210.00	\$189.00	\$189.00	\$21.00	\$3,276.00	\$5,943.00
22	\$2,794.00	\$220.00	\$198.00	\$198.00	\$22.00	\$3,432.00	\$6,226.00
23	\$2,921.00	\$230.00	\$207.00	\$207.00	\$23.00	\$3,588.00	\$6,509.00
24	\$3,048.00	\$240.00	\$216.00	\$216.00	\$24.00	\$3,744.00	\$6,792.00
25	\$3,175.00	\$250.00	\$225.00	\$225.00	\$25.00	\$3,900.00	\$7,075.00

**\*\*\*Tuition and fees are subject to change**

**Cost of Attendance:** [Cost of Attendance](#)

**NOTE:** Tuition and fees may be paid by cash, money order, cashier's check, Visa, MasterCard, Discover, and debit cards. The \$25 late fee is non-refundable. **All tuition and fees MUST be paid prior to the first day of class.**

- Students are not required to pay any additional fees for online or distance learning courses, including charges associated with verification of student identity. However, students who enroll in distance education courses but do not test at Wallace Community College Selma or designated off site testing locations, may incur a proctoring fee. All proctoring fees are the responsibility of the student.

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**TUITION FOR NON-RESIDENTS OF ALABAMA**

Any applicant for admission who does not meet the residency requirements will be charged tuition at 2.0 times the in-state tuition rate (Alabama Community College System 803.01). An applicant who has graduated from an Alabama high school or has obtained a GED in the State of Alabama within three years of the date of his/her application for admission in accordance with the requirements set forth in the Code of Alabama, will be allowed to pay the in-state tuition rate.

The following individuals shall be charged the in-state/in-district rate, or otherwise considered a resident, for tuition purposes:

- A Veteran using educational assistance under either chapter 30 (Montgomery G.I. Bill – Active Duty Program) or chapter 33 (Post-9/11 G.I. Bill), of title 38, United States Code, who lives in the State of Alabama while attending a school located in the State of Alabama (regardless of his/her formal State of residence) and enrolls in the school within three years of discharge from a period of active duty service of 90 days or more.
- Anyone using transferred Post-9/11 GI Bill benefits (38 U.S.C. § 3319) who lives in the State of Alabama while attending a school located in the State of Alabama (regardless of his/her formal State of residence) and enrolls in the school within three years of the transferor's discharge from a period of active duty service of 90 days or more.
- A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. § 3311(b) (9)) who lives in the State of Alabama while attending a school located in the State of Alabama (regardless of his/her formal State of residence) and enrolls in the school within three years of the Service member's death in the line of duty following a period of active duty service of 90 days or more.
- Anyone described above while he or she remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school. The person so described must have enrolled in the school prior to the expiration of the three-year period following discharge or death described above and must be using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code.



## Refund for Withdrawal

**Refund for complete withdrawal:** Students who officially withdraw from all classes before the first day of class will be refunded the total tuition and institutional charges. Students who officially withdraw from all classes on or after the first day of class, but prior to the end of the third week of class will be refunded according to the withdrawal policies.

**Mini-term:** For mini term day classes, two class days are considered equivalent to one week. For min-term night classes, one class meeting is considered equivalent to one week.

**Refund for partial withdrawal:** Students who do not completely withdraw from the college but drop a class during the regular drop/add period will be refunded the difference in tuition paid and the tuition rate applicable to the reduced number of hours, including fees appropriate to the classes dropped. Refund for partial withdrawal will be processed after the drop/add period. There is no refund owed to a student who partially withdraws after the official drop/add period.

**Refund for online course:** A refund request for an online course will be calculated the same as any other course.

**Technology and facility renewal fees:** A technology fee of \$9.00 and a facility renewal fee of \$9.00 will be assessed for each credit hour, as listed in the fee schedule.

### Refund for Withdrawal Schedule

<b>FULL SESSION/ EVENING SESSION</b>	<b><u>Summer 2024</u></b>	
Complete/partial withdrawal prior to	May 28, 2024	100%
Complete withdrawal prior to	June 03, 2024	70%
Complete withdrawal prior to	June 10, 2024	45%
Complete withdrawal prior to	June 17, 2024	25%

Students enrolled in the FULL SESSION/EVENING SESSION and withdrawing from class on or after June 17, 2024 will not receive a refund.

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### 1ST MINI SESSION

Complete/partial withdrawal prior to	May 28, 2024	100%
Complete withdrawal prior to	May 31, 2024	70%
Complete withdrawal prior to	June 04, 2024	45%
Complete withdrawal prior to	June 08, 2024	25%

Students enrolled in the 1ST MINI SESSION and withdrawing from class on or after **June 08, 2024** will not receive a refund.

### 2ND MINI SESSION

Complete/partial withdrawal prior to	July 02, 2024	100%
Complete withdrawal prior to	July 05, 2024	70%
Complete withdrawal prior to	July 09, 2024	45%
Complete withdrawal prior to	July 13, 2024	25%

Students enrolled in the 2ND MINI SESSION and withdrawing from class on or after **July 13, 2024** will not receive a refund.

Return of Title IV Financial Assistance: Federal Grant recipients who completely withdraw from the College prior to completing sixty-one percent (61%) of the enrollment period will owe a repayment to the U.S. Department of Education.

Definitions: The withdrawal date is the date that the student submits a completed withdrawal form (withdrawing from all classes) or the last day of attendance reported by the instructor to Student Services.

Sixty-one percent (61%) of enrollment period: For full term **Summer 2024** classes, the 61% point is **July 10, 2024**; for the first mini session **June 18, 2024** and for second mini session **July 24, 2024**. Students who withdraw or are reported as not attending on or before this date will owe a repayment. Students who withdraw after this date will not owe a repayment.

**Pell grant disbursement is 14 days after the first day of classes.**

# Wallace Community College Selma Adult Education Program

Are you ready to...

Pass the **GED** test?

Continue your **EDUCATION**?

Improve your **ACADEMIC** skills?

Make your **DREAMS** come true?

We offer **FREE** classes in Dallas, Greene, Hale, Lowndes, Marengo, Perry, and Sumter Counties.

Wallace Community College Selma AB 115

Monday -Thursday  
8:00 a.m. – 12:00 p.m.

Wallace Community College Selma, AB-112

Tuesday - Thursday  
8:00 a.m. – 4:00 p.m.  
Friday  
8:00 a.m. - 12:00 p.m.

Wallace Community College Selma, AB-115

Tuesday & Thursday  
4:00 p.m. – 7:00 p.m.

Selma-Dallas County Library

Monday – Thursday  
10:00 a.m. – 1:00 p.m.

Greene County:

**Woman to Woman Center**

Monday - Thursday  
4:00 p.m. - 8:00 p.m.

Hale County

**Hale County Career Tech Center**

Monday - Wednesday  
8:00 a.m. -12:00 p.m.  
Monday Virtual

Lowndes County:

**Family Guidance Center**

Monday - Wednesday  
8:30 a.m. – 12:30 p.m.

Marengo County:

**Demopolis Higher Education Center**

Monday - Wednesday  
8:00 a.m. – 12:00 p.m.

Perry County:

**Uniontown Public Library**

Tuesday and Thursday  
9:30 a.m. - 12:30 p.m.

Sumter County

**University of West Alabama**

Monday - Wednesday  
8:00 a.m. - 12:00 p.m.

It is the official policy of the Alabama State Department of Education, including postsecondary institutions under the control of the Alabama Community College System and Board of Trustees, that no person in Alabama shall, on the grounds of race, color, handicap, sex, religion, marital status, creed national origin, or age, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. George Corley Wallace State Community College (Wallace Community College Selma) is accredited by the Commission on Colleges, Southern Association of Colleges and Schools to award Associate in Arts, Associate in Science, and Associate in Applied Science Degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the status of Wallace Community College Selma.

**Free Virtual, Hybrid, and Traditional Classes are available.**

**For more information, call 334-876-9369 or**

<https://aed.cc.al.us/AAESAPWeb/Pages/Public/InsertPublicEnrollment.aspx?PID=91>

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# Adult Education Online Program



Wallace Community College Selma Adult Education Program is offering free online classes in Dallas, Marengo, Sumter, Hale, Greene, Perry, and Lowndes Counties. Let us help you with obtaining your high school diploma or your GED, WorkKeys Certificate, and NorthStar Digital Literary Certificate.

**Free Classes**

**Vouchers for GED  
Test**

**Free GED Practice  
Test**

**Free Study  
Materials**



<http://www.wccs.edu/>



**(334) 876-9369**

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ADULT EDUCATION FOR INFO CALL 876 9370

# Wallace Community College Selma Adult Education Program

## GED Testing Dates Summer 2024

June 1, 2024	Selma
June 8, 2024	Demopolis
July 6, 2024	Selma
July 13, 2024	Demopolis
August 3, 2024	Selma
August 10, 2024	Demopolis

\*Test dates are subject to change.

Examinees must bring the following:

- State or Federal Government issued picture ID

17-year-olds must also bring:

- Student Exit Interview Form (from school)
- Notarized letter of permission (from parent)

For GED test registration, go to [www.ged.com](http://www.ged.com)

For more information, call 334-876-9369.

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**DISTANCE EDUCATION 334 876 9303**

**(E-Learning) Summer 2024**

\* It is highly recommended that students who are taking E-Learning courses have a computer with a webcam and microphone and internet access in their homes. The lack of internet access and/or the presence of technical difficulties does not constitute an excuse for the submission of late class assignments.

\* It is also highly recommended that students who are taking E-Learning courses for the first time complete the Canvas Student Orientation course. All students will be enrolled in the Canvas Student Orientation course located in the Canvas Learning Management System. The course is available in Canvas upon registering for classes.

All online courses require at least two on-campus assessments (midterm and final exams). Please note that Biology courses require additional meeting dates for on-campus labs. The date and time of each assessment as well as lab dates will be announced within each course.

Students who pre-register for courses and do not pay for them will be removed from the system before the start of regular registration.

**\*\*\*\*\*YOU CANNOT LOG IN UNTIL TUITION IS PAID and FIRST DAY OF CLASS\*\*\*\*\***

**FULL AND FIRST MINI-SESSION**

STUDENTS MUST COMPLETE ON-LINE INITIAL LOGIN/FIRST MANDATORY ASSIGNMENT during the following dates

**May 28, 2024 – May 31, 2024**

\*You must activate your WCCS e-mail account, per the instructions below, before logging in to your online course\*

**First day of class for Full Session and First Mini- Session – May 28, 2024 (obtain syllabus and course material)**

You must login to each class, read the syllabi, and complete the syllabus quiz within the first three days of the course start date or you will be DROPPED from the class roster.

**SECOND MINI-SESSION**

STUDENTS MUST COMPLETE ON-LINE INITIAL LOGIN/FIRST MANDATORY ASSIGNMENT during the following dates

**July 2, 2024 – July 5, 2024**

\*You must activate your WCCS e-mail account, per the instructions below, before logging in to your online course\*

**First day of class for Second Mini-Session – July 2, 2024 (obtain syllabus and course material)**

You must login to each class, read the syllabi, and complete the syllabus quiz within the first three days of the course start date or you will be DROPPED from the class roster.



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\*You must activate your WCCS e-mail account, per the instructions below, before logging in to your online course\*

**LOGIN INSTRUCTIONS for INTIAL LOGIN/FIRST MANDATORY ASSIGNMENT**

\*Instructions can also be obtained by accessing the WCCS home page, click E-Learning, then click Canvas Quick Start Guide.\*

**STEP 1: Activate your WCCS email account:**

> [www.wccs.edu](http://www.wccs.edu)

> Click Student Email

> Read the detailed instructions then click Sign in to Student Email

> Your WCCS student email consists of: your last name, student number without the "W" @student.wccs.edu (ex. doe12345678@student.wccs.edu)

> Initial Password: Wallace + the last four digits of your Social Security Number (ex. Wallace1234)

If you need assistance resetting your password, please contact Valerie Curtis at 334-876-9416 or Eric Allison at 334-876-9269.

**STEP 2: Login to Canvas:**

> [www.wccs.edu](http://www.wccs.edu)

> Click on the E-Learning Tab

> Click on Canvas Login > Enter your WCCS email address (ex. doe12345678@student.wccs.edu) and Password – Wallace + the last four digits of your Social Security Number (Ex. Wallace1234)

**NOTE: If you have activated your email address, DO NOT use your new email password to login to Canvas. Your Canvas password is Wallace + last four digits of your SSN.**

**\*You will not be able to access course content and print out your syllabus until the first day of class.**

**STEP 3: Mandatory Activity:**

> Upon login on the first day of class, students are required to read the course syllabus and complete the Syllabus Quiz located in the "Getting Started" Module. If you do not complete this activity by day three of the course start date, you will be submitted as a "NO SHOW" and dropped from the class.

**STEP 4: Set up Canvas Notifications:**

Canvas includes a set of notifications you can receive, via email or text message, to stay updated on course announcements and updates. For example, students may now receive notifications when a due date changes, an assignment has been graded, etc. You can select which notifications you want to receive and how often you want to receive them under Account>Notifications.



## Access Your Student Email

# E-Learning Quick Start Guide

- Go to [www.wccs.edu](http://www.wccs.edu)
- Hover your mouse over the E-Learning Tab (located at the top of the page)
- Click Student Web Portal
- Click Inbox
- Enter your WCCS student email address which consists of:  
your last name, the numeric portion of your A number (student number)@student.wccs.edu  
(Example – Jane Doe’s student number is A12345678. Jane’s email address is doe12345678@student.wccs.edu)
- Password: Wallace + the last four digits of your Social Security Number  
(Example: Wallace1234)

## Login To Canvas

- Go to [www.wccs.edu](http://www.wccs.edu)
  - Hover your mouse over the E-Learning Tab (located at the top of the page)
  - Click Canvas
  - Click Canvas Login
  - Enter your WCCS student email address which consists of:  
your last name, the numeric portion of your A number (student number)@student.wccs.edu  
(Example – Jane Doe’s student number is A12345678. Jane’s email address is doe12345678@student.wccs.edu)
- Password: Wallace + the last four digits of your Social Security Number  
(Example: Wallace1234)

## Mandatory Activity



Upon login on the first day of class, students should read the course syllabus and complete the Syllabus Quiz located in the “Getting Started” Module. If you do not complete this activity by day three of the course start date, you will be submitted as a “NO SHOW” and dropped from the class.

elearning@wccs.edu  
WWW.WCCS.EDU

## MyWallaceSelma/Online Resource

myWallaceSelma

- Register for and Drop/Add Classes. Students can register online or drop a class via their myWallaceSelma account
- Pay Tuition and Fees. Registration is not complete until tuition and fees are paid in full. MasterCard, Discover, American Express and Visa are accepted. Payment by check is also available online.
- Check Grades. Students may access their grades at the conclusion of each semester.
- View Documents. Students may access their unofficial transcripts and degree plans.
- Check Financial Aid Status. Access your financial aid account.

Check E-mail. Student e-mail accounts are available to all students at no charge.

## Admission and Records 334 876 9295

Wallace Community College Selma is an open admissions institution. All students who have earned a high school diploma or GED are eligible for admission. In addition to an application for admission, students are required to supply the College with an official copy of their high school transcript or official copy of their GED scores. Students transferring from another college must submit an admissions application and an official copy of their transcript(s) from each college they have attended.

**Transient students** must submit a transient letter from their home institution stating the courses they will be allowed to take in addition to an application for admission, Proof of ID, and Residency Form.

**International students** must submit official transcripts, an I-20 Form, TOEFL scores, declaration of responsibility statement, proof of insurance, and all appropriate admissions forms. Further information is available in the college catalog.

**Accelerated high school students** who have completed the tenth grade, have the required GPA, and are recommended by the local principal may enroll at WCCS only in postsecondary courses for which high school prerequisites have been completed.

**Dual Enrollment/Dual Credit High School** program allows eligible high school students to enroll in college classes concurrently with high school classes, either on the college campus or at the high school, and receive both high school and college credit. The student must be in grade 10, 11 or 12, have the required GPA; and obtain written approval of the Principal and Superintendent.

**FINANCIAL AID 334 876 9296**

**FINANCIAL AID:** To determine whether a student is eligible to receive financial aid, he/she must complete the Free Application for Federal Student Aid (FAFSA). Information provided on the FAFSA determines the specific type of aid that may be received. The FAFSA must be completed annually. FAFSAs are available at the Financial Aid Office, Student Services or by applying over the internet at: <https://studentaid.ed.gov/sa/fafsa> instead of using the paper form. Receiving your aid: If you mail your application or apply over the internet, you must request a federal processor to send the results of your FAFSA to WCCS (simply fill out Step six of the FAFSA that asks for the federal school code of schools you may request to receive your SAR).

WCCS Federal School Code is: 009980

1. Complete the Free Application for Federal Student Aid (FAFSA).

\* Assistance in filling out the application will be provided if needed.

2. File your FAFSA using the following method:

\* Electronically through FAFSA on the web at <https://studentaid.ed.gov/sa/fafsa>.

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\*Requires Pre-requisite see college catalog

All classes will meet for the first week of class.

From Weeks 2 on through the end of the semester the meeting dates will alternate as noted below:

**Demopolis Campus**  
**FULL SESSION (BIOLOGY)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30280	BIO103	Principles of Biology I	4.0	E-Learn	(requires 2 on campus lab meetings)		Staff
30342	BIO103	Principles of Biology I	4.0	E-Learn	(requires 2 on campus lab meetings)		Staff
30383*	BIO 201	Human Anat & Phys I	4.0	E-Learn	(requires 2 on campus lab meetings)		Tolbert
30269*	BIO 202	Human Anat & Phys II	4.0	E-Learn	(requires 2 on campus lab meetings)		Staff

**Full Session (Language Arts - English)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30421	ENR098	Wriit & Read for Coll	4.0	M W	5:00pm-7:45pm	116	Staff
30301	ENG101	English Composition I	3.0	W(Hybrid)	5:30pm-7:30pm		Zanders

**Full Session (Social Science – History)**

30327	HIS201	United States History I	3.0	E-Learn			Huggins
30387	HIS201	United States History I	3.0	E-Learn			Taylor
30388	HIS202	United States History II	3.0	E-Learn			Barlow

**Full Session (Mathematics)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30424	MTH098	Elementary Algebra	4.0	E-Learn			Staff
30307	MTH100	Intermediate Coll Alg.	3.0	T(Hybrid)	5:30pm-7:30pm	TBA	Staff

**Full Session (Fine Arts – Music)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30305	MUS101	Music Appreciation	3.0	R(Hybrid)	5:30pm-7:30pm	TBA	Walker
30331	MUS101	Music Appreciation	3.0	E-Learn			Walker

**First Mini Session (Orientation)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30282	ORI101	Orientation to Coll	2.0	Hybrid			Mason

**Full Session (Social Sciences – Psychology)**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30431	PSY200	General Psychology	3.0	E-Learn			Caudle
30432*	PSY210	Human Grow & Dev	3.0	E-Learn			Caudle

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**Full Session (Language Arts – Speech)**

30335	SPH106	Fund of Oral Comm	3.0	E-Learn			Martin
<b>E-Learning (Full Session)</b>							
<b>CRN #</b>	<b>Course</b>	<b>TITLE</b>	<b>Hrs</b>	<b>Day</b>	<b>Time</b>	<b>Room</b>	<b>Instructor</b>
30280	BIO103	Principles of Biology I	4.0	E-Learn	(requires 2 on campus lab meetings)		Parten
30342	BIO103	Principles of Biology I	4.0	E-Learn	(requires 2 on campus lab meetings)		Baldwin
30383*	BIO 201	Human Anat & Phys I	4.0	E-Learn	(requires 2 on campus lab meetings)		Tolbert
30269*	BIO 202	Human Anat & Phys II	4.0	E-Learn	(requires 2 on campus lab meetings)		Staff
30327	HIS201	United States History I	3.0	E-Learn			Huggins
30387	HIS201	United States History I	3.0	E-Learn			Taylor
30388	HIS202	United States History II	3.0	E-Learn			Millwood
30305	MUS101	Music Appreciation	3.0	E-Learn			Walker
30431	PSY200	General Psychology	3.0	E-Learn			Caudle
30432*	PSY210	Human Grow & Dev	3.0	E-Learn			Caudle
30335	SPH106	Fund of Oral Comm	3.0	E-Learn			Martin

\*Requires pre-requisite, see college catalog

\*Hybrid – Meets once a week for lab. Lecture is on-line



**WALLACE COMMUNITY COLLEGE**  
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**Technical Division**  
**Full Session**

**HVAC-Air Conditioner and Refrigeration**

CRN #	Course	TITLE	Hrs	Day	Time	Room	Instructor
30437	ACR111	Principles of Refrig	3.0	M	8:00am-11:00am	TBA	Clark
30438	ACR112	HVACR Services Proc	3.0	T	8:00am-11:00am	TBA	Clark
30439	ACR113	Refrig Piping Pract	3.0	W	8:00am-11:00am	TBA	Clark
30440	ACR121	Princ of Elect HVAC	3.0	M	11:00am -3:30pm	TBA	Clark
30441	ACR122	Princ of Refrig	3.0	T	11:00am-3:30pm	TBA	Clark
30442	ACR123	HVACR Elect Comp	3.0	W	11:00am-3:30pm	TBA	Clark
30443	ACR125	Funda of Gas & Elect	3.0	R	8:00am-11:00am	TBA	Clark
30444	ACR127	HVACR Elect Motors	3.0	R	11:00am-3:30pm	TBA	Clark
30445	ACR 138	Cust Relation HVACR	3.0	M W	8:00am-11:00am	TBA	Clark
30446	ACR 147	Refrig Trans Recov	3.0	T R	11:00am-3:30pm	TBA	Clark
30447	ACR192	HVAC Apprent/Intern	3.0	R	11:00am-3:30pm	TBA	Clark
30448	WKO106	Workplace Skills	3.0	M T	8:00am-11:00am	TBA	Clark
30449	WKO110	NCCER Core	3.0	W R	11:00am-3:30pm	TBA	Clark

**Welding**

CRN#	Course	Title	Hrs	Day	Time	Room	Instructor
30450	WDT108	SMAW/Fillet/Ofc	3.0	M	8:00am-11:00am	TBA	Dragg
30451	WDT109	SMAW/Fillet Pac/Cac	3.0	T	8:00am-11:00am	TBA	Dragg
30452	WDT110	Ind Blueprint Read	3.0	W	8:00am-11:00am	TBA	Dragg
30453	WDT115	GTAW/Carbon Pipe	3.0	R	8:00am-11:00am	TBA	Dragg
30454	WDT116	GTAW/Stainless Pipe	3.0	T	11:00am-3:30pm	TBA	Dragg
30455	WDT119	Gas Met Arc/Flux Cor	3.0	M	11:00am-3:30pm	TBA	Dragg
30456	WDT120	Shield Met Arc Groove	3.0	T	11:00am-3:30pm	TBA	Dragg
30457	WDT122	SMAW/Fillet/OFC Lab	3.0	M T	11:00am-3:30pm	TBA	Dragg
30458	WDT123	SMA/Fillet Pac/Cac Lab	3.0	W R	11:00am-3:30pm	TBA	Dragg
30459	WDT124	Gas Met Arc/Flux Cor	3.0	M T	11:00am-3:30pm	TBA	Dragg
30460	WDT125	Shield Met Arc Weld	3.0	W R	11:00am-3:30pm	TBA	Dragg
30461	WDT155	GTAW/Carb Pipe Lab	3.0	T R	11:00am-3:30pm	TBA	Dragg
30462	WDT156	GTAW/Stainless Pipe	3.0	M W	11:00am-3:30pm	TBA	Dragg

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30463	WDT217	SMAW Carbon Pipe	3.0	W	11:00am-3:30pm	TBA	Dragg
30464	WDT257	SMAW/Carb Pipe Lab	3.0	M T	11:00am-3:30pm	TBA	Dragg
30465	WDT258	Certification Lab	3.0	W R	11:00am-3:30pm	TBA	Williams