



City Clerk's Office

City of Talladega- Proclamation Form

Proclamation Information

Proclamation Title: _____

Proclamation Date*: _____

Date Needed: _____

*The date displayed on the proclamation

Required Documents

- Details on the organization, event, or honored individual
- We require at least 300 words in length to process the proclamation
- If you have already drafted your proclamation, please attach that draft along with this form in your email submission to jmedlen@talladega.com

(Fill with a brief description of your event or honored individual)

Requester Information

Requested by: _____

Phone Number: _____

E-mail Address: _____

1. Two weeks' notice is required prior to the date the proclamation is issued.
2. Our office reserves full editing rights and cannot guarantee that all information will be used.