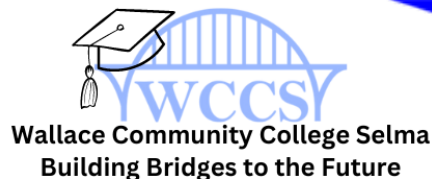




Academic Map



Associate in Applied Science - Business Administration

The Associate in Applied Science Degree in Business Administration is designed to provide students with a terminal degree in a career program containing a high concentration of business-related courses.

| SEMESTER 1 – FALL | CREDITS | MILESTONE | COMPLETED | SEMESTER 2 – SPRING | CREDITS | MILESTONE | COMPLETED |
|--|---------|-----------|--------------------------|---|---------|-----------|--------------------------|
| BUS 100 – Introduction to Business | 3 | | <input type="checkbox"/> | CIS 146 – Microcomputer Applications | 3 | | <input type="checkbox"/> |
| CIS 130 – Introduction to Information Systems | 3 | | <input type="checkbox"/> | ECO 232 – Principles of Microeconomics | 3 | | <input type="checkbox"/> |
| ECO 231 – Principles of Macroeconomics | 3 | | <input type="checkbox"/> | ENG 102 – English Composition II* | 3 | | <input type="checkbox"/> |
| ENG 101 – English Composition | 3 | | <input type="checkbox"/> | MTH 100 – Intermediate College Algebra | 3 | | <input type="checkbox"/> |
| ORI 101 – Orientation to College | 2 | | <input type="checkbox"/> | SPH 106 – Fundamentals of Oral Communications | 3 | | <input type="checkbox"/> |
| MUS 101 – Humanities or Fine Arts | 3 | | <input type="checkbox"/> | | | | |
| Total Credits | 17 | | | Total Credits | 15 | | |
| SEMESTER 3 – Fall 2 | CREDITS | MILESTONE | COMPLETED | SEMESTER 4 – Spring 2 | CREDITS | MILESTONE | COMPLETED |
| BUS 177 – Salesmanship | 3 | | <input type="checkbox"/> | BUS 242 – Principles of Accounting II* | 3 | | <input type="checkbox"/> |
| BUS 241 – Principles of Accounting | 3 | | <input type="checkbox"/> | BUS 245 – QuickBooks* | 3 | | <input type="checkbox"/> |
| BUS 263 – Legal & Social Environment of Business | 3 | | <input type="checkbox"/> | BUS 276 – Human Resource Management | 3 | | <input type="checkbox"/> |
| BUS 271 – Business Statistics* | 3 | | <input type="checkbox"/> | BUS 275 – Principles of Management | 3 | | <input type="checkbox"/> |
| BUS 285 – Principles of Marketing | 3 | | <input type="checkbox"/> | Elective | 3 | | <input type="checkbox"/> |
| Total Credits | 15 | | | Total Credits | 15 | | |
| | | | | Degree Program Total = 62 SH | | | |















*Prerequisite Required

*** Academic map is just an unofficial guide; check with your advisor to make the final decision about your class selection.***



Academic Map



| Year 1 | Year 2 |
|--|---|
|  <p>Be certain to frequently communicate with your advisor or coach. Your coach is located in the Student Success Center.</p> |  <p>Get ahead by taking classes during the summer semester.</p> |
|  <p>Time management and discipline are important factors to being successful in college. Schedule time to study and stick to the schedule.</p> |  <p>Know what you need to do to keep your financial aid and/or scholarship. Contact financial aid at (334) 876-9296.</p> |
|  <p>Do not forget to order your books and access codes by the deadline. To access Patriot Backpack, click here. You will need your books to be successful in your class. Do not forget to pick-up your hard copy books from bookstore or have them ship to you. If you did not opt out of the WCCS backpack program, do not use the trial version of your access codes.</p> |  <p>Are you on track to completing your degree? Check your degree works to determine how much more you need to complete your degree. Also, speak with an advisor. Remember that dropping and failing classes can put you behind.</p> |
|  <p>Become familiar with your support resources by clicking here. The College offers free 24 hours 7 days a week tutorial services online through Bartleby in Canvas. In-person tutorial services are also available in Student Services. To receive in-person tutorial services call (334) 876-9262. Your instructor is also available to provide additional assistance.</p> |  <p>Build relationships with instructors or staff who can serve as a future reference on your employment applications by taking advantage of office hours or by attending extra-curriculum activities.</p> |
|  <p>Are you planning to transfer to a university? Do not forget to complete your transfer agreement no later than the first semester through Alabama Transfer. Contact your coach for more information.</p> |  <p>Be certain to continue to frequently communicate with your advisor or coach.</p> |
|  <p>Are you on track to completing your certificate or Associate Degree on time? In order to finish on time, try to take 15 credit hours per semester --- 15 to finish.</p> |  <p>If you are planning to transfer, Student Support Services is an excellent resource to assist you with your transfer. You can contact SSS by calling (334) 876-9262.</p> |
|  <p>Do not forget to apply for financial aid for the next year which begins the Fall semester.</p> |  <p>If you planning to go directly into work after completing your degree, begin seeking employment opportunities and know the requirements for the job. Contact our workforce development department at (334) 876-9389 to receive additional soft skills training and certifications.</p> |