

MINUTES OF THE REGULAR MEETING
OF THE OXFORD PLANNING & ZONING BOARD

The Oxford City Planning and Zoning Board met in a regular meeting at the Oxford Public Works Building
Tuesday, March 7, 2023, at 5:30 pm

Members Present:

- Mayor Alton Craft
- Bill Newman, Chairman
- Lance Turner, Vice Chairman
- Melissa Craven
- Jane Cunningham
- Fred Denney
- Clyde Huckleba

Members Absent

- Charlotte Hubbard, Council Member
- Jake Pollard

Also, Present:

Mike Roberts, Chief Building Official

Visitors: Doug McKenzie, Julie and Dustin Smelley, Gary Wigington, Diann Caulder, Stan Bush, Cole Bush, Gary Sparks with the Oxford Fire Department, Josh Miller with the Oxford Police Department and Kristi Durham

1. Noting that a quorum was present, the meeting was called to order by Chairman, Bill Newman. Following a review of the minutes of the regular meetings of February 7, 2023. Fred Denney made a motion to approve the minutes. Lance Turner seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 4; Nays: 0; Abstained: 3. Chairman, Bill Newman announced the motion passed.
2. Public Hearing – Doug and Pam McKenzie requesting to zone the property at 807 Lane Road for annexation to Residential (R-1). Doug McKenzie stated they have lived on the property for 21 years and are in the county. They are looking for police protection and city services. The property is 5 acres and the reason for not annexing sooner was if they decided to sell the property the new owners would have the option of annexing into the city for the school system or going to Munford. After discussion, Mayor Craft made a motion to send to Council. Melissa Craven seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.
3. Public Hearing – PAC Enterprises/134 Investment Group requesting plan approval for apartments at 134 Mattison Road. Stan Bush stated these are the final stamped drawings. Once these are approved we can get started. Mr. Newman asked how many units. Mr. Bush stated 6 units, 3 upstairs and 3 downstairs. If you turn next to 134 Mattison Road they will sit behind there but very similar to the existing home in front. They will face the same direction. You will enter off Mattison Road. Jane Cunningham asked if there would be a single road going back to the apartments. Mr. Bush stated it would be around 24 feet but look more private. Once you go past the house there is a tree, we will go around the tree. Jane Cunningham stated she had heard there was an issue getting the water to the apartments. Mr. Bush stated that I have not heard that. We have spoken to the Water Department but there doesn't seem to be an issue. Mike Roberts stated I believe Fire Chief Gary Sparks is concerned with the fire hydrants. Chief Sparks stated I believe there is a hydrant at the corner of Barry Street and Mattison Road and it is a two outlet hydrant. We may need to put at least a hydrant in with the complex. Mr. Bush asked if they would tap on to Mattison to hook that up? Chief Sparks stated I would assume they would. After discussion, Clyde Huckleba made a motion to approve. Jane Cunningham seconded the motion.

Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.

4. Gary Wigington requesting approval for 3 short term rentals at 1209 Merrimac Drive, 206 Main Street, and 143 Rosser Street. Gary Wigington stated we have gone through the inspection process, done what the city has asked us to do and provided all the documentation required. All three passed inspection and want to get approved for all three short term rentals. Mr. Newman stated all 3 have been signed off on by Joey Stay and Jonathan Roberts. Chief Sparks stated Jonathan Roberts was with Joey Stay and me doing the inspection. After discussion, Clyde Huckeba made a motion to approve and send to Council. Fred Denney seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.
5. Julie Smelley requesting approval for a short-term rental at 2114 Glen Davis Road. Julie Smelley stated we have installed lights and been inspected. Mr. Newman stated 2114 Glen Davis Road has been signed off on by Joey Stay and Jonathan Roberts. After discussion, Fred Denney made a motion to approve and send to Council. Jane Cunningham seconded the motion. Upon vote on the motion, the following votes were recorded: Yeas: 7; Nays: 0; Abstained: 0. Chairman, Bill Newman announced the motion passed.

Mr. Newman asked for any other business. There was none.

There being no further business, Fred Denney made a motion to adjourn the meeting. Melissa Craven seconded the motion.

Respectfully,

Kristi Durham, Secretary