Wallace Community College Selma 3000 Earl Goodwin Parkway Selma, Alabama 36701

Invitation to Bid

WOMEN'S BASKETBALL UNIFORMS AND SUPPLIES 2022-2023

Bid Number: 1159

Bid Opening Date and Time Friday October 14, 2022 at 10:00am

Bids received after this date and time will not be accepted

Submit Sealed Bids To:

The Office of Business and Finance
Attention: Judy Jordan, Comptroller of Business and Finance
3000 Earl Goodwin Parkway
Hank Sanders Technology Center
P. O. Box 2530
Selma, AL 36703

Invitation to Bid
Wallace Community College Selma
3000 Earl Goodwin Parkway
Selma, Alabama 36701

Bid Number: 1159

INTRODUCTION

The Office of Business and Finance of Wallace Community College Selma, requests bids from qualified businesses, agencies, professionals and other providers for:

Women's Basketball Uniforms and Supplies 2022-2023

Sealed bids will be accepted in the Business Office of Wallace Community College Selma until **Friday October 14, 2022 at 10:00am.** The College reserves the right to accept or reject any or all bids or any portion thereof. Bids may be held by the College for a period not to exceed sixty (60) calendar days from the date of opening bids for the purpose of reviewing them and investigating the qualifications of the bidders prior to awarding the contract.

Length of time involving delivery and/or installation of items may be a determining factor in awarding the bid. Specify delivery and installation time involved. If applicable, installation costs are to be listed separate from equipment costs.

All factors stated in this invitation package will be evaluated in determining the successful bidder. Any omission of the herein stated requirements may be cause for rejection for the bid submitted, solely as determined by Wallace Community College Selma.

Contractual services awarded to vendors may not be subcontracted to other vendors without the Colleges express approval.

Any bidder or company that is owned by ex-employee(s) of the College or will engage an exemployee(s) of the College must inform the Dean of Business and Finance and receive prior approval before the bid award. Dr. James M. Mitchell

President

Wallace Community College Selma

Judy Jordan Comptroller

Wallace Community College Selma

SPECIFICATIONS or SCOPE OF WORK Please see list 2022-2023 Bid Ouote for Women's Basketball Gear

- 1. 010 BLACK-SWOOSH 2.0 BRA
- 2. 010 BLACK-ACADEMY BACKPACK
- 3. RED-WOMENS PHENOM LS TEE
- 4. BLACK-WOMEN'S PHENOM LS TEE
- LEGACY TF-1000 NJCAA 28.5
- 6. 002 BLK/WHT-KD15 TB SHOES
- 7. 480 ROY/WHT-ELITE CREW SOCKS
- 8. 658 U RED/WH-ELITE CREW SOCK
- 9. BASKETBALL SCOREBOOK (30 GAMES)
- 10.001 BLACK, WHITE-WOMENS 4" SHORTY
- 11.JUMP TRAINER
- 12.657 SCARLET-WOMEN'S EPIC 2.0 KNIT JACKET
- 13.EMBROIDERY LOGO 1
- 14.EMBROIDERY LOGO 2
- 15.EMBROIDERY LOGO 3
- 16.4 COLOR SILKSCREEN 4

NOTE: Please bid the unit price for all of the following items listed. The price quoted will remain the same for the time period of 12 months. If you have any questions concerning any items on this bid, contact Mr. Marcus Hannah at (334) 876-9362.

GENERAL BID INFORMATION

Bidders should carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Any explanation or additional information desired on the meaning or interpretation of the conditions or specifications of this invitation shall be referred to Dr. Rosa C. Spencer at (334) 876-9242 in sufficient time for reply before submission date of bids. Contact initiated by potential bidder with a College official will be as specifically set out in this invitation. Any other contact with a College official

initiated by a potential bidder regarding this bid, between the date of this bid and to the date of the bid award, shall be deemed as an attempt to unduly influence the bid award, and may be grounds for rejection of the bid submitted by the bidder initiating such contact, at the discretion of Wallace Community College Selma.

BIDDER QUALIFICATIONS

All bidders, to the best of their knowledge and belief, must be in compliance with all applicable federal, Alabama State, county and municipal laws, regulations, resolutions and ordinances. In particular, if applicable, Title 34, Chapter 8 (dealing with general contractor licensing for businesses which construct or superintend the construction of any building, highway, sewer, grading or any improvement or structure costing \$20,000.00 or more), Title 40, Chapter 14 (dealing with permitting, franchise tax and other taxation of corporations conducting business in the state), Title 40, Chapter 23 (dealing with sales and use tax), Title 39, Chapter 1 (dealing with submission of performance bonds, payment bonds and advertising the completion of public works contracts), Title 39, Chapter 3 (dealing with use of domestic products and workmen and laborers who have actually resided in Alabama for two years next preceding such employment on public works contracts), Code of Alabama 1975, as amended; provided, the bidder is not exempted from the above mentioned code sections elsewhere in the code.

All bidders should be prepared to timely submit non-confidential evidence or documentation supporting the fact that they are presently licensed under the applicable code sections, suitable to, and upon request by, Wallace Community College Selma. Such non-confidential evidence or documentation may be submitted with the bid.

ACT NO. 2006-557

Each vendor, contractor, or affiliate of a vendor or contractor that is offered a contract to do business with Wallace Community College-Selma shall be required to certify that the vendor or affiliate is appropriately registered to collect and remit sales, use, and lease tax as required by this section and submit to that state department or agency certification required by the Alabama Department of Revenue.

Every bid submitted and contract executed by Wallace Community College-Selma contain a certification by the bidder or contractor that the bidder or contractor is not barred from bidding for or entering into a contract under this section and that the bidder or contractor acknowledges that Wallace Community College-Selma may declare the contract void if the certification completed is false.

PREPARING THE BID

- 1. Bids must be typed or hand written in ink. A bid submitted in pencil is unacceptable.
- 2. No prices shall include state or federal excise taxes; tax exemption certificates are furnished upon request.

- 3. Quote prices delivered FOB destination and any discounts or terms available to the College.
- 4. Specify all terms and conditions of the warranties associated with equipment, materials, supplies and labor when applicable.
- 5. Errors in bids may not be corrected after bids are opened.

SUBMITTING THE BID

- 1. Bids are to be submitted in a sealed envelope marked Bid Number <u>1159</u> on or before the submission deadline as stated.
- 2. Bids may be hand delivered to the office of the Dean of Business and Finance, Wallace Community College Selma, 3000 Earl Goodwin Parkway Selma, Alabama 36701 or may be mailed to the same address. The College cannot guarantee that bids sent by mail or courier will be received on or before the bid-opening day and time. No bids will be accepted via a fax.
- 3. Bidders and any other interested individuals are invited to attend the bid opening.
- 4. All bids MUST include a completed State of Alabama Disclosure Statement.
- 5. All bids MUST include a completed Request for Taxpayer Identification Number and Certification -Form W-9.
- 6. All bids MUST include a completed Sales Tax Certification.
- 7. All bids MUST include a signed and notarized Affidavit of Alabama Immigration Law Compliance by a Contractor or Grantee to ACCS Institution.
- 8. All bids MUST include Contractors General Liability Insurance, also Worker's Compensation and Employers Liability Insurance in statutory amounts. You must submit proof of insurance with your bid proposal.
- 9. All bids must include evidence or documentation supporting the fact that contractors are presently licensed under the applicable code sections, General Contractor, State of Alabama.

Please Note: If items called for by this invitation for bids have been identified in the schedule by a "brand name or equal" description, such identification is intended to be descriptive, but not restrictive, and is to indicate the quality and characteristics of products that will be satisfactory. Bids offering "equal" products (including products of the brand name manufacturer other than the one described by brand name) will be

considered for award of such products are clearly identified in the bids and are determined to meet fully the salient characteristics requirements listed in the invitation.
CERTIFICATION I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in

Company:	Ву:	Signature
Address:		-
Phone:		
Date:		
Sworn to and subscribed before me:		
Notary Public		
this day of 20		

restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or

otherwise.

BIDDERS FOR WOMEN'S BASKETBALL UNIFORMS AND SUPPLIES 2020-2021

WALLACE COMMUNITY COLLEGE SELMA

OFFICE OF PACILITIES & PUBLIC SAFETY

DR. JAMES M. MITCHELL PRESIDENT

Dr. Rosa C. Spencer Acting Oban Of Business and Finance

Dear Sir or Madam:

Wallace Community College Selma is mandated by the Alabama Department of Revenue to ensure that any vendor(s) the college does business with is appropriately registered to collect and remit sales, use and lease tax as required by the Alabama Department of Revenue.

The Code of Alabama act number. 2006-557 states "each vendor, contractor, or affiliate of a vendor or contractor that is offered a contract to do business with Wallace Community College Seima shall be required to certify that the vendor or affiliate is appropriately registered to collect and remit sales, use, and lease tax as required by this section and submit to that state department of agency certification required by the Alabama Department of Revenue.

Therefore, to ensure prompt payment please complete the attached forms and return to Wallace Community College Selma.

Respectfully Submitted,

Dr. Rosa Spencer

Acting Dean of Business & Finance

P.O. Box 2530 3000 Earl Goodwin Parkway Selma, Alabama 36702-2530 IFI (334) 876-9227 http://www.wccs.edu

SALES TAX CERTIFICATION

I, _	(Name/Company's representative)	, certify that(Company's name	is
app		ct and remit sales, use, and lease tax	
-	Alabama Department of Rev	•	••
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- no larger subject to beckup withholding, and
- 3. I am a U.S. chizen or other U.S. person (defined below), and
- 4. The FATCA code(s) extered on this form (II any) ladicating that I am exempt from FATCA reporting is correct.

Certification instructions, You must cross out flan 2 above 8 you have been natified by the IRS that you are currently subject to backup withhelding because you have talked to report all interest and dividends on your tax polymer. For real estate because flan, flom 2 does not apply. For mortgage interest, sequidition or abordionness of sequent property, careaftailon of disht, contributions to an individual retirement among ment (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your corect TIN. See the

Sign Here Signature of U.S. person > Date >

General Instructions

Sacilar references are to the internal Revenue Code unless gifteredge mated. Prince developments. The PRS has created each or those districts bailed. Shoul Form Wid, at serving pairly, information about any future developments effecting Form Wid furth as inglishion exected when we educated) will be posted on that page.

Purpose of Form

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Use Form W-9 only if you use a U.S. person finishing a resident alon), to partie your correct fill to the parties requesting it (the requesting and, when applicable, to:

- 1. Certify that the TIN you are giving in correct for you we waiting for a number to be brough.
- 2. Certify that you are not subject to backup withholding, or
- 3. Chino mampileo from backup withholding il you oce e U.S. exempt payer, if militatia, you on site eachlying that as a U.S. person, your discalab share of

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Ballatina el a U.S. parsan. For ladaral tex perpesos, you ero considered a U.S. person II you are:

- An individual who is a V.S. citizen or U.S. resident allen,
- A perforable, corporalism, company, or escopation crusted or organized in the United States or under the taxes of the United States.
- · An existo (other than a facelan estate), or
- A demostic trust (no delined in Regulations section 301.7701-7).

*A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for perhamships, Perturealips that conduct a trade or business in the United States are generally engand to pay a withheiding tax under section 1448 on any larging sections in the without trust in the period of the section of the period of the W-1 has and been necessary business. Further, in contain sugar where a Form W-1 has and been necessary to rules under section 1449 require a partnership to present that a partnership to present that a partnership to the section 1449 with a partnership to the period of the section 1449 with a partnership to catalog or business or line United States, provide Form W-6 to the partnership to catalogs, gravide Form W-6 to the partnership to catalogs year U.S. status and event poeting 1445 withheiding on your state of partnership becomes.

Dr. James M. Mitchell President

Jacqueline Smith Dean of Business & Finance

· ALABAMA IMMIGRATION LAW COMPLIANCE

As you may know, the State of Alabama passed new legislation effective January 1, 2012 requiring anyone receiving state monies to verify they are in compliance with the new immigration law. This legislation requires us to hold payment of services rendered on or after January 1, 2012 until proper verification has been obtained.

- If you are a business that is paid directly by Wallace Community College Selma, please
 complete the Affidavit of Alabama Immigration Law Compliance, an E-Verify
 Memorandum of Understanding (www.uscis.gov-everify), and a signed Alabama
 immigration Law Compliance contract and return to us.
- If you have subcontractors that you employ, you are also required to obtain an Affidavit
 of Alabama Immigration Law Compliance from them and keep on file at your
 establishment.

There are several pages included in this packet, including a memorandum further explaining the law. Please take a few moments and look over this information completely...If you have any questions regarding this, please feel free to contact (334) 876-9246. Otherwise, please fill out the appropriate information and return to us as soon as possible in order to insure no disruption in payment. You may return the information by mail — Wallace Community College Selma, C/O Business Office, P.O. Box 2530, Selma, AL 36702-2530.

MEMORANDUM

TO: Vandors, Contractors and Grantees

FROM: Wallace Community College Selma

RE: H.B. 56-Alabama Immigration Law Compliance

The purpose of this Memorandum is to direct your prompt attention to Alabama Immigration Law Compliance flow-down requirements that went into effect on January 1, 2012. Those are discussed herein and can be summarized as follows:

- PROVIDE Wallace Community College Selma proof that you are in compliance with the immigration law by timely submitting a notarized Affidavit of Alabama Immigration Law Compliance and an E-Verify Memorandum of Understanding.
- 2. PROVIDE Wallace Community College Selma a signed Alabama Immigration Law Compliance Contract in the attached Notice form provided:
- 3. PROVIDE your subcontractors notice of their compliance obligations and OBTAIN from each a notarized Affidavit of Alabama Immigration Law Compliance-SUBCONTRACTOR.

The requirements above are a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees working in the State of Alabama. As a Contractor of a Grantee, if you believe these obligations do not apply to you, please notify the Institution immediately.

For your convenience, we have included for your use a sample AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-CONTRACTOR AND GRANTEES. Please complete, notarize, and return a copy to Wallace Community College Selma along with your attached E-VERIFY MEMORANDUM OF UNDERSTANDING. See ALA. CODE 31-31-9 (c).

You are to obtain from your subcontractors a notarized AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-SUBCONTRACTOR. You are required to maintain your subcontractors' affidavits at your offices. These documents will be subject to audit. You may provide a copy of this Memorandum with your notarized memorandum to your subcontractors as an explanation for this mandatory requirement.

Finally, you will find a NOTICE OF ALABAMA IMMIGRATION LAW COMPLIANCE REQUIREMENTS TO ALL CONTRACTS ("CONTRACTORS") OF ACCS Institutions for execution by contractors and to be returned to Wallace Community College Selma. To the extent

that these is no formal written contract between a contractor and Wallace Community College Seima, such as where business is conducted by purchase order, this document shall serve as your Alabama lumigration Law Compilance Contract. Similar language will also be in contractual agreements or grant documents with Wallace Community College Seima.

Notice of Alabama Introduction Law Compileace Requirements to all Contractors of ACCS INSTITUTIONS

As a contractor, as defined in the Act, to an ACCS institution, it is critical to your relationship (fiture or continuing) with the institution, that you comply with the immigration Reform and Control Act of 1986, as amended by the immigration Act. Accordingly, please provide your Affidavit of Alabama Immigration Law Compilance with attached E-Verify Memorandum of Understanding, as requested in the attached memorandum. If you do not believe these obligations apply to you, please moifly the Institution immediately.

Byery contract entered into by Wellere Community College Seims, with a contractor will contain the following cleuse or one substantially similar:

Contract, to act in a similar fashion. If Contractor violates any term of this provision, this Contractor shall require each of its subcontractors, or other parties with whom it has a Act of 1990, and the Beason- Hammon Alabama Taxpayer and Citizen Protection Act. with the Inmigration Reform and Control Act of 1986, as amended by the Inmigration that employee from the project, jobsite or premises of the Institution and shall comply or the unenthanised states of one of its employees in the State of Alabama, it will remove provision substantially similar to this paragraph. If Contractor receives actual knowledge perform any work in connection with the project, and shall include in all of its contracts a confusct, to employ in the State of Alabama any illegal or undocumented aliens to not to knowingly allow any of its subcontractors, or any other party with whom it has a Memorandum of Understanding and such other documentation as the institution may require to continue Contractor's encollegant in the B-Verify Program. Contractor agrees remain enrolled throughout the entire centre of its performence hereunder, and shall attach to its affidavit the B-Verify Program for Employment Verification and prior to performing any work, or continuing to perform any ongoing work, and shall return to the same Incitation. Contractor shall also enroll in the E-Verlty Program has nother an execute as all deligible of the state of th other menagerial employee who is personally familiar with the contractor's hining employment, or continue to employ as unauthorized allen, and shall have an officer or Without limiting the feregoing, Contractor shall not knowingly employ, hive for States for all of its new hires who are employed to work in the State of Alabama. requirement or fails to use E-Verify to verify the cligibility to legally work in the United unauthorized will respect to such employment or to fail to comply with the 1-9 Alabanta to the wingly hire or continue to employ an salia who is or has become Taxpayer and Citizen Protection Act, which makes it unlawful for an employer in will fully comply with the lumignation retirm and Control Act of 1986, as amended by the luminismiton Act of 1990, and the Beason-Hammon Alabama Alabama Immigration Law Compliance Contract: Contractor agrees that it

Agreement will be subject to immediate termination by the Institution. To the fullest Extent permitted by isw, Contractor shall defend, indemnify and hold harmless the institution from any and all losses, consequential damages, expenses (including, but not limited to, attorneys' fees), claims, suits, liabilities, fines, penalties, and any other costs arising out of or in any way related to Contractor's failure to fulfill its obligations contained in this paragraph.

To the extent that there is no formal written contract between Wallace Community College Selma and the contractor, such as where business is conducted by purchase order, this document shall serve as the Alabama.

Immigration Law Compliance Contract.

Alabama Immigration Law Compliance Contract Notice Acknowledged and Agreed by Contractor whose name appears below:

Contractor Officer or Owner Signature/ Date

Print Name/Title/ Company

Please execute and return to Wallace Community College Salma within the next 10 days.

AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE BY A CONTRACTOR OR GRANTEE TO ACCS INSTITUTIONS AND/OR BOARD OF TRUSTEES OF THE ACCS

In compliance with SECTIONS 9 (a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (the "Act"); CODE OF ALABAMA, SECTIONS 31-13-9 (a) and (b), this Affidavit of Alabama immigration Law Compliance is to be completed and signed by an officer or owner of a contractor or grantee and notorized, as a condition for the award of any contract by an ACCS Institution to an employer that employs one or more employees in the State of Alabama or funds from any political subdivision of the State of Alabama, or any public- funded entity (including an ACCS Institution). Contractors and Grantees are to provide notice to their Subcontractors of their Alabama Immigration Law Compliance obligations.

State of Alabama: County of:		
Before me, a notary public, personally appeared(print mame) who, is duly authorized by the business entity/ employer which appears below, being awam, says as follows:		
As a condition for being a contractor or grantee on a project paid for by contract, grant, or incansive by the State of Alabama, or any political subdivision thereof, or any state-funded entity, I hereby attest that in my capacity as		
university employ, mee for employment, or continue to employ an unauthorized alien. Further, Contractor or Grantee affirms that it is providing notice to its subcontractors of their Mahama Immigration Law Compliance obligations.		
I further attest that said Contractor or Grantee is enrolled in the E-Verify program and attached to this Affidavit is our E-Verify Memorandum of understanding confirming such program enrollment. I have read the Affidavit and swear and affirm that it is true and correct.		
Signature of Affiant		
Swom to and subscribed before me this day of, 2 I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be .		
Signature and Seal of the Notary Public		
To be raturned to Wallace Community College Selma		



State of Alabama

Disclosure Statement Required by Article 38 of Title 41, Oode of Alabama 1875

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Title form is provided with:	
Contract Proposal Request for Proposal Invitation to Sid Grant Proposal	
Have you or any of your partners, divisions, or any related husiness units previously performed work or provided good.	s to any Slat
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STATE DEPORTS	REPT/MOBINGY
	

ly signing below, I certify under oath and pena o the best of my knowledge. I further undetsta o exceed \$10,000.00, is applied for knowingly p	ind that a civil penalty of lan c	nis on ar attached to this form are true and correct vircent (10%) of the amount of the transaction, not ling information.
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FAMILY MENGERS		E.SE.PUBLIC:OFFICIALINE RATIONAL STATE DEPARTMENT/AST PUBLIC ENPLOYEE: 2505/2001/AGENCY WIETERMED ROOT

Article 38 of Title 41, Code of Alabama 1975 requires the disclosure statement to be completed and filed with all proposals, blds,