

Wallace Community College Selma
3000 Earl Goodwin Parkway
Selma, Alabama 36701

Invitation to Bid

Welding Supplies

Bid Number: 1158

Bid Opening Date and Time
October 7, 2022 @ 10:30am

Bids received after this date and time will not be accepted

Submit Sealed Bids To:

The Office of Business and Finance
Attention: Judy Jordan, Comptroller of Business and Finance
3000 Earl Goodwin Parkway
Hank Sanders Technology Center
P. O. Box 2530
Selma, AL 36703

Invitation to Bid
Wallace Community College Selma
3000 Earl Goodwin Parkway
Selma, Alabama 36701
Bid Number: 1158

INTRODUCTION

The Office of Business and Finance of Wallace Community College Selma, requests bids from qualified businesses, agencies, professionals and other providers for:

Welding Supplies

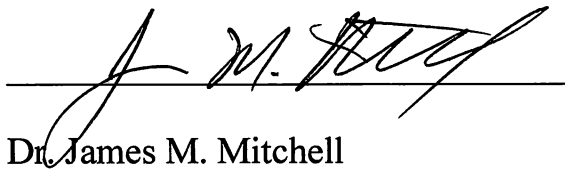
Sealed bids will be accepted in the Business Office of Wallace Community College Selma until **October 7, 2022 @ 10:30am**. The College reserves the right to accept or reject any or all bids or any portion thereof. Bids may be held by the College for a period not to exceed sixty (60) calendar days from the date of opening bids for the purpose of reviewing them and investigating the qualifications of the bidders prior to awarding the contract.

Length of time involving delivery and/or installation of items may be a determining factor in awarding the bid. Specify delivery and installation time involved. If applicable, installation costs are to be listed separate from equipment costs.

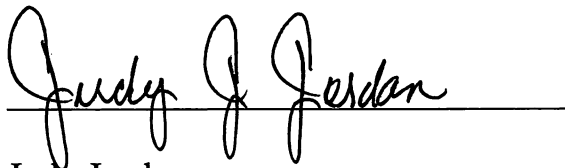
All factors stated in this invitation package will be evaluated in determining the successful bidder. Any omission of the herein stated requirements may be cause for rejection for the bid submitted, solely as determined by Wallace Community College Selma.

Contractual services awarded to vendors may not be subcontracted to other vendors without the Colleges express approval.

Any bidder or company that is owned by ex-employee(s) of the College or will engage an ex-employee(s) of the College must inform the Dean of Business and Finance and receive prior approval before the bid award.

A handwritten signature in black ink, appearing to read "J. M. Mitchell", is written over a horizontal line.

Dr. James M. Mitchell
President
Wallace Community College Selma

A handwritten signature in black ink, appearing to read "Judy Jordan", is written over a horizontal line.

Judy Jordan
Comptroller
Wallace Community College Selma

SPECIFICATIONS or SCOPE OF WORK

Welding Supplies

| | Description | Price |
|-----|---|-------|
| 1. | Metabo 6" saw Quick Grinder | |
| 2. | Dewalt 4 1/2" Angle Grinder with guard | |
| 3. | Dewalt 7" DWE4517 Angle Grinder with guard | |
| 4. | Dewalt Die Grinder 19,000 rpm | |
| 5. | 4 1/2" x 1/8" Grinding disc with mounted nut (Salt) | |
| 6. | 4" x 1/4" Grinding disc with mounted nut (Salt) | |
| 7. | 7" x 1/4" Grinding disc with mounted nut (Salt) | |
| 8. | 6" x .040 (Metabo) cut off wheel # 55.339 | |
| 9. | 3" x 1" x 1/4" Flapper wheels 60 grit (Global Abrasive) | |
| 10. | 3" x 1" x 1/4" Flapper wheels 60 grit (Pferd) | |
| 11. | Lenox band saw blade 9'x 1"x 5/8"(6-10) | |
| 12. | Lenox band saw blade 8'x 1" x.035 (6-10) | |
| 13. | Lenox band saw blade 15'x1 1/4"x.042"x (8-12) | |
| 14. | Porter band blades (Starrett Brand) | |
| 15. | 25' heavy extension cord duty with lighted end | |
| 16. | Industrial grade male 3 prong plug connect | |
| 17. | HLI LPF-30 ear plugs with cord (Box 100) | |
| 18. | Standard tip cleaner 64002382 (Wypo Brand) | |
| 19. | Flat and round soapstone holders | |
| 20. | Flat and round soapstone (box) | |
| 21. | 25' Empire tape measure chrome 636 | |
| 22. | 6" flat head screwdriver (Klein brand) | |
| 23. | 6" Phillips head screwdriver (Klein brand) | |
| 24. | 9" lineman pliers (Klein brand) | |
| 25. | 8" cold cut chisel (Hargrave brand) | |
| 26. | 8" needle nose pliers 0203-8 (Klein brand) | |
| 27. | Combination Wrench 1 1/8"(Armstrong 25-.236) | |
| 28. | 12" tri square #250-12 (Empire brand) | |

| | | |
|-----|---|--|
| 29. | True Blue Magnetic level 4 feet | |
| 30. | True Blue Magnetic level 2 feet | |
| 31. | 2'Framing square metal no paint | |
| 32. | 2"x 60yds masking tape (3M Brand) | |
| 33. | 2" x 60yds Heavy duty duct (Markell) 44099 | |
| 34. | 1"x 25yds electrical tape (green) | |
| 35. | 16oz. Jar of Nozzle dip | |
| 36. | Welding Curtains Strips red tint 6ft.X8in | |
| 37. | Header Mount Hardware for curtains 5ftsections | |
| 38. | 6-ounce cone paper cups (case) | |
| 39. | Gatorade Powder Packs (per case) | |
| 40 | Cooler 5Gallon W/Cup Dispensers and Fast Flow Spigot (GAT49201) | |
| 41. | Dewalt Drill Set (DCK299D1T1) | |
| 42. | 3M Particulate Respirator 8210 (Box of 20) | |
| 43. | Tillman 525 Leather Rod Bag | |
| 44. | Coil Chipping Hammer | |
| 45. | Lighting Bug Flint Lighter | |
| 46. | Standard Tip Cleaner | |
| 47. | Flat Soap Stone Holder | |
| 48. | 11-R C Clamp Vise Grip | |
| 49. | 14" Half round file mill Nicholson | |
| 50. | Long Handle Wire Brush (Carbon Steel) | |
| 51. | Long Handle Wire Brush (Stainless Steel) | |
| 52. | Nemesis Safety Glasses (True blue) | |
| 53. | Punch and Die set of 8 metal muncher mm-70 | |
| 54. | Maxx Air Pro Series 42" belt Drive Fan (BF42BDBLKPRO) | |
| 55. | Tweco #2 mpc cable connectors | |
| 56. | Miller canvas welding jacket (ex long) | |
| 57. | Med. | |
| 58. | Large | |
| 59. | 1XL | |
| 60. | 2XL | |
| 61. | 3XL | |
| 62. | 4XL | |
| 63. | 5XL | |
| 64. | Tillman 6230 Canvas Jacket | |

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| 65. | Med. | |
| 66. | Large | |
| 67. | 1XL | |
| 68. | 2XL | |
| 69. | 3XL | |
| 70. | 4XL | |
| 71. | 5XL | |
| 72. | Tillman 3280 Leather Jacket | |
| 73. | Med. | |
| 74. | Large | |
| 75. | 1XL | |
| 76. | 2XL | |
| 77. | 3XL | |
| 78. | 4XL | |
| 79. | Tillman 1010 Welding Gloves | |
| 80. | Tillman 1420 Driven Gloves | |
| 81. | Tillman 24DL tig gloves | |
| 82. | Welder's reversable cap | |
| 83. | 102 metal band (Crews brand) | |
| 84. | 103 head band (Crews brand) | |
| 85. | 10164 clear visors (Crews brand) | |
| 86. | | |
| 87. | Miller Classic Welding Helmet | |
| 88. | Lincoln Viking Welding Helmet (3350 Serie) | |
| 89. | Miller Digital Infinity Series Welding Helmet | |
| 90. | Esab Halo sentinel A50 Welding Helmet (ESA0700000800) | |
| 91. | Inside Cover Lens Clear Viking 3350 (KP2898-1) | |
| 92. | Outside Cover Lens Clear Viking 3350 (KP3044-1) | |
| 93. | Hypertherm Shield/Deflector (220817) | |
| 94. | Hypertherm shield (120930) | |
| 95. | Hypertherm Shield 80 Amp 120977 | |
| 96. | Hypertherm Shield (10929) | |
| 97. | Hypertherm shield 220065 | |
| 98. | Hypertherm Retaining cap 220048 | |
| 99. | Hypertherm retaining cap 80 Amp (120928) | |
| 100. | Hypertherm Electrode 220037 | |
| 101. | Hypertherm electrode 80 Amp (120926) | |

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| 102. | Hypertherm Electrode (220842) | |
| 103. | Hypertherm Nozzle220011 | |
| 104. | Hypertherm Nozzle (220816) | |
| 105. | Hypertherm nozzle 80 Amp (120927) | |
| 106. | Hypertherm Swirl Ring (220857) | |
| 107. | Hypertherm Swirled Ring 220051 | |
| 108. | Hypertherm Powermax Ohmic contact (HYP220953) | |
| 109. | Lincoln KP2746-1 B25 gas diffuser | |
| 110. | Lincoln KP2744-035 contact tip | |
| 111. | Lincoln KP 2744-045 contact tip | |
| 112. | Lincoln KP 2773-2-1325 insulator | |
| 113. | Lincoln KP 2742-1-62R B25 gas nozzle | |
| 114. | Esab Nozzle 50/60 amp 33369 | |
| 115. | Esab Swirl Baffle 33367 | |
| 116. | Esab Electrode 33366 | |
| 117. | Esab O-Ring 85W51 | |
| 118. | Esab Electrode seat 21615 | |
| 119. | Cap ¼" TTE4 CL 2611(HMS0430260) | |
| 120. | Gasket ¼" GFV (HMS0430)350 | |
| 121. | Switch Oil Pressure for Bandsaws and Blades (HMS0430142) | |
| 122. | Nipple Conical ¼" A2 CI 2500(HMS0430275) | |
| 123. | Conector Crossover CI 2033 (HMS0430222) | |
| 124. | Blade Tension Handwheel (HMS0340206) | |
| 125. | Manometer Blade Tensioning (HMS0430556) | |
| 126. | Tweco electrode holder15' #2 cable with Male connector | |
| 117. | Welding Machine Adapter | |
| 128. | Flex Torch head (PRF17FV-12R (Profax)handle, back cap | |
| 129. | Green Hose 1/4x750 grade R 10ft | |
| 130. | Power cable for tig torch | |
| 131. | Power block for tig rig | |
| 132. | Tweco 3/32" Collet | |
| 133. | Tweco 1/8"collet | |
| 134. | 3/32"gas lens (medium) | |
| 135. | 1/8" gas lens (medium) | |
| 136. | 3/32" x 7" 2% Thoriated Tungsten (per box of10) | |

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| 137. | 3/32" x 7" 100% Thoriated Tungsten (per box of 10) | |
| 138. | 1/18" x 7" 2% Thoriated Tungsten (per box of 10) | |
| 139. | # 6, 8, 10 & 12 tig cups for medium gas lens | |
| 140. | #6, 8, 10 & 12 tig cups for large gas lens | |
| 141. | Medium tig cups Insulators for medium tig cups (54n01) | |
| 142. | Smith CS 12 Tip size 00 | |
| 143. | Victor # 00 cutting tips small | |
| 144. | large | |
| 145. | Victor # 1 cutting tips small | |
| 146. | large | |
| 147. | Victor Cutting torch SST 900FC | |
| 148. | MT 210 A Straight torch set (victor) | |
| 149. | Oxy-Acet. Cutting hose 1/ 4" x 25' | |
| 150. | University and Cart Cylinder Rack (042934) | |
| 151. | (0252-0054) Victor Motor Assembly for Track Torch Model: VCM200 110 Volts AC | |
| 152. | (Watts M-60) Pipe Beveler Motor: Part# 1LRA5 for Motor on the Pipe Beveler W60 Model. | |
| 153. | Pipe Beveler Watts 60 Model - Part# (torch with hoses is a W-MR-3-101) this is for the Pipe Beveler | |
| 154. | Smith machine torch SC781.A | |
| 155. | Lincoln LN 25 Wire Welder-Mig Roller Guide Size: 0.35-(LINKP653-035S) | |
| 156. | Universal Ac/Dc Carbon Brushes for pipe (Watts M- 60) Beveler Machine (6PK -Model# 1YNR3 UNSPSC #26101801) | |
| 157. | Bench Grinder Disk (MF Part# 38046MSC Part#0115548) | |
| 158. | W-50 Tensile & Bend Weld Tester | |
| 159. | Harris Model V100C-601-200 Portable torch set | |
| 160. | Acetylene regulator EST4-15-025 Edge (Victor) | |
| 161. | Acetylene regulator VTS 710MA-997 (Victor) | |
| 162. | Acetylene regulator SR460A-510 (Victor) | |
| 163. | Oxygen regulator SR450D-540 (Victor) | |
| 164. | Oxygen regulator VTS 700 ME-996 (Victor) | |
| 165. | Oxygen regulator EST 4-125-024 Edge (Victor) | |
| 166. | Flow Meter 22-30 (Miller) | |

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| 167. | Flow Meter FM371 (Victor) | |
| 168. | Flow Meter 55-2AR/CD (Harris) | |
| 169. | Flow Meter HRF 2425-580 (Victor) | |
| 170. | VCM 200 torch machine with torch | |
| 171. | Miller Off-Road Running Gear (300912) | |
| 172. | Wilton tradesman bench mount vise 8"W x 4 ³ / ₄ "D jaw open to 7" | |
| 173. | Miller Suitcase 12RC 24 Volts Wire Feeder | |
| 174. | Lincoln LN125 Wire Welder- Mig | |
| 175. | (HYP059378) Plasma System PMX 105 CSA 200- 600V/CPC/180DEG Torch/Hand Clamp25'/Remote | |
| 176. | (HYP059374) Plasma System Power Max 105 200- 600V 25FT Torch Leads 75 Degree Hand Torch | |
| 177. | Hypertherm 85 Powermax Plasma | |
| 178. | 302 Miller Trailblazer Welder Generator | |
| 179. | Miller- XMT 350 CC/CV Auto Link Welder Machine | |
| 180. | Miller Bobcat 250 Welding Generator | |
| 181. | FMB Band Saw Model Phoenix- Serial# E01C68 | |
| 182. | 1/8" E7018 ESAB Atom Arc | |
| 183. | 3/32" E7018 ESAB Atom Arc | |
| 184. | 3/32" E7018 Millennium Arc | |
| 185. | 1/8" E7018Millennium Arc | |
| 186. | 1/8" E6010 Lincoln Fleetweld 5P | |
| 187. | 1/8" x 36" E70S-2 Tig Wire (stamped) | |
| 188. | 3/32"x 36" E70S-2 Tig Wire (stamped) | |
| 189. | 5/32" x 36" E70S-2 Tig Wire (stamped) | |
| 190. | 1/ 8" x 36" 316L Tig Wire (stamped) | |
| 191. | 3/32" x 36" 316L Tig Wire (stamped) | |
| 192. | .045" Outer shield 71M (Lincoln) 25lb readi-reel | |
| 193. | .035" Super Arc L-50 30lb readi-reel mig wire | |
| 194. | Copperclad Gouging rods 1/4" x 1211 | |
| 195. | Welding Kit Student Starter | |
| 196. | BSX Backpack Side Pocket Helmet Catch | |
| 197. | (100565) 6 1/2" long Kalamazoo Metal Muncher blade | |
| 198. | (100565) 17 5/8"long Kalamazoo Metal Muncher blade | |
| 199. | EPT EVOMAG42: 1-5/8 Magnetic Drill | |

[illegible]

NOTE: Please bid the unit price for all of the following items listed. The price quoted will remain the same for the time period of 12 months. If you have any questions concerning any items on this bid, contact Mr. Calvin Griffin at (334) 876-9350.

GENERAL BID INFORMATION

Bidders should carefully read all parts of the invitation package with its accompanying schedules and attachments, if any. Any explanation or additional information desired on the meaning or interpretation of the conditions or specifications of this invitation shall be referred to Mrs. Judy Jordan at (334) 876-9232 in sufficient time for reply before submission date of bids. Contact initiated by potential bidder with a College official will be as specifically set out in this invitation. Any other contact with a College official initiated by a potential bidder regarding this bid, between the date of this bid and to the date of the bid award, shall be deemed as an attempt to unduly influence the bid award, and may be grounds for rejection of the bid submitted by the bidder initiating such contact, at the discretion of Wallace Community College Selma.

BIDDER QUALIFICATIONS

All bidders, to the best of their knowledge and belief, must be in compliance with all applicable federal, Alabama State, county and municipal laws, regulations, resolutions and ordinances. In particular, if applicable, Title 34, Chapter 8 (dealing with general contractor licensing for businesses which construct or superintend the construction of any building, highway, sewer, grading or any improvement or structure costing \$20,000.00 or more), Title 40, Chapter 14 (dealing with permitting, franchise tax and other taxation of corporations conducting business in the state), Title 40, Chapter 23 (dealing with sales and use tax), Title 39, Chapter 1 (dealing with submission of performance bonds, payment bonds and advertising the completion of public works contracts), Title 39, Chapter 3 (dealing with use of domestic products and workmen and laborers who have actually resided in Alabama for two years next preceding such employment on public works contracts), Code of Alabama 1975, as amended; provided, the bidder is not exempted from the above mentioned code sections elsewhere in the code.

All bidders should be prepared to timely submit non-confidential evidence or documentation supporting the fact that they are presently licensed under the applicable code sections, suitable to, and upon request by, Wallace Community College Selma. Such non-confidential evidence or documentation may be submitted with the bid.

The contractor shall carry adequate General Liability Insurance, also Worker's Compensation and Employers Liability Insurance in statutory amounts. You must submit proof of insurance with your bid proposal.

The contractor shall be responsible for the repair or replacement of any damage to college property caused by the use, misuse, or negligence of the contractor's employees. The contractor is responsible for reporting, in writing, within 72 hours the occurrence of damage to college property. Failure to report the damage within the specified time may be cause for termination of contract.

ACT NO. 2006-557

Each vendor, contractor, or affiliate of a vendor or contractor that is offered a contract to do business with Wallace Community College-Selma shall be required to certify that the vendor or affiliate is appropriately registered to collect and remit sales, use, and lease tax as required by this section and submit to that state department or agency certification required by the Alabama Department of Revenue.

Every bid submitted and contract executed by Wallace Community College-Selma contain a certification by the bidder or contractor that the bidder or contractor is not barred from bidding for or entering into a contract under this section and that the bidder or contractor acknowledges that Wallace Community College-Selma may declare the contract void if the certification completed is false.

PREPARING THE BID

1. Bids must be typed or hand written in ink. A bid submitted in pencil is unacceptable.
2. No prices shall include state or federal excise taxes; tax exemption certificates

are furnished upon request.

3. Quote prices delivered FOB destination and any discounts or terms available to the College.
4. Specify all terms and conditions of the warranties associated with equipment, materials, supplies and labor when applicable.
5. Errors in bids may not be corrected after bids are opened.

SUBMITTING THE BID

1. Bids are to be submitted in a sealed envelope marked Bid Number 1158 on or before the submission deadline as stated.
2. Bids may be hand delivered to the office of the Dean of Business and Finance, Wallace Community College Selma, 3000 Earl Goodwin Parkway Selma, Alabama 36701 or may be mailed to the same address. The College cannot guarantee that bids sent by mail or courier will be received on or before the bid-opening day and time. No bids will be accepted via a fax.
3. Bidders and any other interested individuals are invited to attend the bid opening.
4. All bids MUST include a completed State of Alabama Disclosure Statement.
5. All bids MUST include a completed Request for Taxpayer Identification Number and Certification -Form W-9.
6. All bids MUST include a completed Sales Tax Certification.

7. All bids MUST include a signed and notarized Affidavit of Alabama Immigration Law Compliance by a Contractor or Grantee to ACCS Institution.
8. All bids MUST include Contractors General Liability Insurance, also Worker's Compensation and Employers Liability Insurance in statutory amounts. You must submit proof of insurance with your bid proposal.
9. All bids must include evidence or documentation supporting the fact that contractors are presently licensed under the applicable code sections, General Contractor, State of Alabama.

Please Note: If items called for by this invitation for bids have been identified in the schedule by a "brand name or equal" description, such identification is intended to be descriptive, but not restrictive, and is to indicate the quality and characteristics of products that will be satisfactory. Bids offering "equal" products (including products of the brand name manufacturer other than the one described by brand name) will be considered for award of such products are clearly identified in the bids and are determined to meet fully the salient characteristics requirements listed in the invitation.

CERTIFICATION

I hereby affirm I have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise.

Company: _____

By: _____
Signature

Address: _____

Phone: _____

Date: _____

Sworn to and subscribed before me:

Notary Public

this __ day of _____ 20__.

WALLACE COMMUNITY COLLEGE SELMA

DR. JAMES M. MITCHELL
PRESIDENT

OFFICE OF FACILITIES & PUBLIC SAFETY

DR. ROSA C. SPENCER
ACTING DEAN OF
BUSINESS AND FINANCE

Dear Sir or Madam:

Wallace Community College Selma is mandated by the Alabama Department of Revenue to ensure that any vendor(s) the college does business with is appropriately registered to collect and remit sales, use and lease tax as required by the Alabama Department of Revenue.

The Code of Alabama act number. 2006-557 states "each vendor, contractor, or affiliate of a vendor or contractor that is offered a contract to do business with Wallace Community College Selma shall be required to certify that the vendor or affiliate is appropriately registered to collect and remit sales, use, and lease tax as required by this section and submit to that state department of agency certification required by the Alabama Department of Revenue.

Therefore, to ensure prompt payment please complete the attached forms and return to Wallace Community College Selma.

Respectfully Submitted,



Dr. Rosa Spencer
Acting Dean of Business & Finance

P.O. BOX 2530
3000 EARL GOODWIN PARKWAY
SELMA, ALABAMA 36702-2530
[F] (934) 676-9227 <http://www.wccs.edu>

SALES TAX CERTIFICATION

I, _____, certify that _____ is
(Name/Company's representative) (Company's name)

appropriately registered to collect and remit sales, use, and lease tax as required by
the Alabama Department of Revenue.

STATE OF ALABAMA CERTIFICATE NUMBER: _____

Name

Date

Notary

***This document must be completed, notarized and returned as a part of
your official bid package.

Request for Taxpayer Identification Number and Certification

Give Form to the
requestor. Do not
send to the IRS.

Name (as shown on your federal tax return)

Business name (if different) (Only enter if different from above)

Check appropriate box for federal tax classification:
☐ Individual proprietor ☐ S Corporation ☐ C Corporation ☐ Partnership ☐ Trust/estate
☐ United States citizen. Enter the tax classification (S-C corporation, C-C corporation, Partnership) > _____
☐ Other (see instructions) > _____

Exemption (if no instruction):
 Exempt payee code (if any) _____
 Exemption date FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.) _____
 City, state, and ZIP code _____
 (List second number if more than one)

Requestor's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note: If the account is in more than one name, use the chart on page 4 for guidelines on whose number to enter.

Social security number

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest, capital gain, or other payments, contributions of debt, contributions to an individual retirement arrangement (IRA), and payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here _____
 Signature of U.S. person >

Date > _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, all federal forms. Information about any future developments affecting Form W-9 such as legislation enacted after we released it will be posted on this page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in payment of payment card and other payment transactions, and other transactions, such as interest payments, payments or disbursement of account property, cancellation of debt, or contributions you made to an IRA.

The Form W-9 only if you are a U.S. person (defined below), to provide your correct TIN to the person requesting it (the requestor) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Check exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that you are a U.S. person, your correct share of

withholding tax on foreign partner's share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct.

Note. If you are a U.S. person and a requestor gives you a form other than Form W-9 to report your TIN, you must use the requestor's form (it is substantially similar to this Form W-9).

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, estate, or trust created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-4).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1443 on any foreign partner's share of effectively connected taxable income from such business. Partners in such partnerships must file a Form W-9 and have received the return under section 1443 require a partnership to provide that a partner is a foreign person, and pay the section 1443 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1443 withholding on your share of partnership income.



WALLACE COMMUNITY COLLEGE SELMA

Dr. James M. Mitchell
President

Office of Business & Finance

Jacqueline Smith
Dean of Business & Finance

ALABAMA IMMIGRATION LAW COMPLIANCE

As you may know, the State of Alabama passed new legislation effective January 1, 2012 requiring anyone receiving state monies to verify they are in compliance with the new immigration law. This legislation requires us to hold payment of services rendered on or after January 1, 2012 until proper verification has been obtained.

- If you are a business that is paid directly by Wallace Community College Selma, please complete the Affidavit of Alabama Immigration Law Compliance, an E-Verify Memorandum of Understanding (www.uscis.gov/e-verify), and a signed Alabama Immigration Law Compliance contract and return to us.
- If you have subcontractors that you employ, you are also required to obtain an Affidavit of Alabama Immigration Law Compliance from them and keep on file at your establishment.

There are several pages included in this packet, including a memorandum further explaining the law. Please take a few moments and look over this information completely. If you have any questions regarding this, please feel free to contact (334) 876-9246. Otherwise, please fill out the appropriate information and return to us as soon as possible in order to insure no disruption in payment. You may return the information by mail -- Wallace Community College Selma, C/O Business Office, P.O. Box 2530, Selma, AL 36702-2530.

MEMORANDUM

TO: Vendors, Contractors and Grantees

FROM: Wallace Community College Selma

RE: H.B. 56-Alabama Immigration Law Compliance

The purpose of this Memorandum is to direct your prompt attention to Alabama Immigration Law Compliance flow-down requirements that went into effect on January 1, 2012. Those are discussed herein and can be summarized as follows:

1. **PROVIDE** Wallace Community College Selma proof that you are in compliance with the immigration law by timely submitting a notarized Affidavit of Alabama Immigration Law Compliance and an E-Verify Memorandum of Understanding.
2. **PROVIDE** Wallace Community College Selma a signed Alabama Immigration Law Compliance Contract in the attached Notice form provided;
3. **PROVIDE** your subcontractors notice of their compliance obligations and **OBTAIN** from each a notarized Affidavit of Alabama Immigration Law Compliance-SUBCONTRACTOR.

The requirements above are a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state-funded entity to a business entity or employer that employs one or more employees working in the State of Alabama. As a Contractor of a Grantee, if you believe these obligations do not apply to you, please notify the Institution immediately.

For your convenience, we have included for your use a sample **AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-CONTRACTOR AND GRANTEES**. Please complete, notarize, and return a copy to Wallace Community College Selma along with your attached **E-VERIFY MEMORANDUM OF UNDERSTANDING**. See ALA. CODE 31-31-9 (c).

You are to obtain from your subcontractors a notarized **AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE-SUBCONTRACTOR**. You are required to maintain your subcontractors' affidavits at your offices. These documents will be subject to audit. You may provide a copy of this Memorandum with your notarized memorandum to your subcontractors as an explanation for this mandatory requirement.

Finally, you will find a **NOTICE OF ALABAMA IMMIGRATION LAW COMPLIANCE REQUIREMENTS TO ALL CONTRACTS ("CONTRACTORS") OF ACCS Institutions** for execution by contractors and to be returned to Wallace Community College Selma. To the extent

that there is no formal written contract between a contractor and Wallace Community College Selma, such as where business is conducted by purchase order, this document shall serve as your Alabama Immigration Law Compliance Contract. Similar language will also be in contractual agreements or grant documents with Wallace Community College Selma.

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**Notice of Alabama Immigration Law Compliance Requirements
to all Contractors of ACCS INSTITUTIONS**

As a contractor, as defined in the Act, to an ACCS institution, it is critical to your relationship (future or continuing) with the institution that you comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Season-Hammon Alabama Taxpayer and Citizen Protection Act. Accordingly, please provide your Affidavit of Alabama Immigration Law Compliance with attached E-Verify Memorandum of Understanding, as requested in the attached memorandum. If you do not believe these obligations apply to you, please notify the Institution immediately.

Every contract entered into by Wallace Community College Selma, with a contractor will contain the following clause or one substantially similar:

Alabama Immigration Law Compliance Contract: Contractor agrees that it will fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Season-Hammon Alabama Taxpayer and Citizen Protection Act, which makes it unlawful for an employer in Alabama to knowingly hire or continue to employ an alien who is or has become unauthorized with respect to such employment or to fail to comply with the I-9 requirement or fails to use E-Verify to verify the eligibility to legally work in the United States for all of its new hires who are employed to work in the State of Alabama. Without limiting the foregoing, Contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien, and shall have an officer or other managerial employee who is personally familiar with the contractor's hiring practices to execute an affidavit to this effect on the form supplied by the Institution and return to the same Institution. Contractor shall also enroll in the E-Verify Program prior to performing any work, or continuing to perform any ongoing work, and shall remain enrolled throughout the entire course of its performance hereunder, and shall attach to its affidavit the E-Verify Program for Employment Verification and Memorandum of Understanding and such other documentation as the Institution may require to confirm Contractor's enrollment in the E-Verify Program. Contractor agrees not to knowingly allow any of its subcontractors, or any other party with whom it has a contract, to employ in the State of Alabama any illegal or undocumented aliens to perform any work in connection with the project, and shall include in all of its contracts a provision substantially similar to this paragraph. If Contractor receives actual knowledge of the unauthorized status of one of its employees in the State of Alabama, it will remove that employee from the project, jobsite or premises of the Institution and shall comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Season-Hammon Alabama Taxpayer and Citizen Protection Act. Contractor shall require each of its subcontractors, or other parties with whom it has a contract, to act in a similar fashion. If Contractor violates any term of this provision, this

Agreement will be subject to immediate termination by the Institution. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Institution from any and all losses, consequential damages, expenses (including, but not limited to, attorneys' fees), claims, suits, liabilities, fines, penalties, and any other costs arising out of or in any way related to Contractor's failure to fulfill its obligations contained in this paragraph.

To the extent that there is no formal written contract between Wallace Community College and the contractor, such as where business is conducted by purchase order, this document shall serve as the Alabama Immigration Law Compliance Contract.

Alabama Immigration Law Compliance Contract Notice Acknowledged and Agreed by Contractor whose name appears below:

Contractor Officer or Owner Signature/ Date

Print Name/ Title/ Company

Please execute and return to Wallace Community College within the next 10 days.

**AFFIDAVIT OF ALABAMA IMMIGRATION LAW COMPLIANCE BY
A CONTRACTOR OR GRANTEE TO ACCS INSTITUTIONS
AND/OR BOARD OF TRUSTEES OF THE ACCS**

In compliance with SECTIONS 9 (a) and (b) BEASON-HAMMON ALABAMA TAXPAYER AND CITIZEN PROTECTION ACT (the "Act"); CODE OF ALABAMA, SECTIONS 31-13-9 (a) and (b), this Affidavit of Alabama Immigration Law Compliance is to be completed and signed by an officer or owner of a contractor or grantee and notarized, as a condition for the award of any contract by an ACCS Institution to an employer that employs one or more employees in the State of Alabama or funds from any political subdivision of the State of Alabama, or any public-funded entity (including an ACCS Institution). Contractors and Grantees are to provide notice to their subcontractors of their Alabama Immigration Law Compliance obligations.

State of Alabama:

County of _____:

Before me, a notary public, personally appeared _____ (print name) who, is duly authorized by the business entity/ employer which appears below, being sworn, says as follows:

As a condition for being a contractor or grantee on a project paid for by contract, grant, or incentive by the State of Alabama, or any political subdivision thereof, or any state-funded entity, I hereby attest that in my capacity as _____ (your position) for _____ (name of contractor or grantee), said Contractor or Grantee does not knowingly employ, hire for employment, or continue to employ an unauthorized alien. Further, Contractor or Grantee affirms that it is providing notice to its subcontractors of their Alabama Immigration Law Compliance obligations.

I further attest that said Contractor or Grantee is enrolled in the E-Verify program and attached to this Affidavit is our E-Verify Memorandum of understanding confirming such program enrollment. I have read the Affidavit and swear and affirm that it is true and correct.

Signature of Affiant

Sworn to and subscribed before me this _____ day of _____, 2_____
I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

Signature and Seal of the Notary Public

To be returned to Wallace Community College Selma



State of Alabama

Disclosure Statement

Required by Article 2B of Title 41, Code of Alabama 1975

NAME OF CONTRACTOR/FIRM _____

ADDRESS _____

CITY, STATE, ZIP _____

TELEPHONE NUMBER _____

STATE AGENCY/DEPARTMENT TO WHICH CONTRACT, QUOTE, OR REQUEST FOR PROPOSAL WAS SUBMITTED _____

PERIOD _____

CITY, STATE, ZIP _____

TELEPHONE NUMBER _____

This form is provided with:

☐ Contract ☐ Proposal ☐ Request for Proposal ☐ Invitation to Bid ☐ Grant Proposal

Have you or any of your partners, divisions, or any related business units previously performed work or provided goods to any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify below the State Agency/Department that received the goods or services, the type(s) of goods or services previously provided, and the amount received for the provision of such goods or services.

NAME OF AGENCY/DEPARTMENT _____ TYPE OF GOODS OR SERVICES _____ AMOUNT RECEIVED _____

NAME OF AGENCY/DEPARTMENT _____ TYPE OF GOODS OR SERVICES _____ AMOUNT RECEIVED _____

NAME OF AGENCY/DEPARTMENT _____ TYPE OF GOODS OR SERVICES _____ AMOUNT RECEIVED _____

Have you or any of your partners, divisions, or any related business units previously applied and received any grants from any State Agency/Department in the current or last fiscal year?

☐ Yes ☐ No

If yes, identify the State Agency/Department that awarded the grant, the date such grant was awarded, and the amount of the grant.

NAME OF AGENCY/DEPARTMENT _____ DATE GRANT AWARDED _____ AMOUNT OF GRANT _____

NAME OF AGENCY/DEPARTMENT _____ DATE GRANT AWARDED _____ AMOUNT OF GRANT _____

NAME OF AGENCY/DEPARTMENT _____ DATE GRANT AWARDED _____ AMOUNT OF GRANT _____

4. List below the name(s) and address(es) of all public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly or indirectly benefit financially from the proposed transaction. Identify the State Department/Agency for which the public official/public employee works. (Attach additional sheets if necessary)

NAME OF PUBLIC OFFICIAL/EMPLOYEE _____ ADDRESS _____ STATE DEPARTMENT/AGENCY _____

NAME OF PUBLIC OFFICIAL/EMPLOYEE _____ ADDRESS _____ STATE DEPARTMENT/AGENCY _____

NAME OF PUBLIC OFFICIAL/EMPLOYEE _____ ADDRESS _____ STATE DEPARTMENT/AGENCY _____

2. List below the name(s) and address(es) of all family members of public officials/public employees with whom you, members of your immediate family, or any of your employees have a family relationship and who may directly personally benefit financially from the proposed transaction. Identify the public officials/public employees and State Department/Agency for which the public officials/public employees work. (Attach additional sheets if necessary.)

| FAMILY MEMBER | NAME OF PUBLIC OFFICIAL OR PUBLIC EMPLOYEE | STATE DEPARTMENT/AGENCY |
|---------------|--|-------------------------|
| | | |

If you identified individuals in Items one and/or two above, describe in detail below the direct financial benefit to be gained by the public officials, public employees, and/or their family members as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

Describe in detail below any indirect financial benefits to be gained by any public official, public employee, and/or family members of the public official or public employee as the result of the contract, proposal, request for proposal, invitation to bid, or grant proposal. (Attach additional sheets if necessary.)

List below the name(s) and address(es) of all paid consultants and/or lobbyists utilized to obtain the contract, proposal, request for proposal, invitation to bid, or grant proposal:

| NAME OF PAID CONSULTANT/LOBBYIST | ADDRESS |
|----------------------------------|---------|
| | |

By signing below, I certify under oath and penalty of perjury that all statements on or attached to this form are true and correct to the best of my knowledge. I further understand that a civil penalty of ten percent (10%) of the amount of the transaction, not to exceed \$10,000.00, is applied for knowingly providing incorrect or misleading information.

Signature

Date

Notary's Signature

Date

Date Notary Expires

Article 38 of Title 41, Code of Alabama 1976 requires the disclosure statement to be completed and filed with all proposals, bids, contracts, or amendments to the State of Alabama.