# Portia McClammy

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Willing to relocate: Anywhere

### Work Experience

### **Substitute Teacher**

Kelly Services - Jeffco School System - Birmingham, AL January 2022 to Present

### **Dispatcher**

LIFEGUARD AMBULANCE SERVICE - Birmingham, AL July 2022 to November 2022

Dispatched emergency vehicles for pickups to non-emergent locations for patients

### **FedEx Delivery Driver**

B.S. Trucking Inc. - Bessemer, AL November 2021 to January 2022

Careful delivery of packages to correct addresses.

#### Cashier

The Purple Onion - Birmingham, AL August 2021 to December 2021

Provided outstanding customer service Ensured correct food/orders got out to correct patrons Cleaned restrooms, dining room, etc.

### **FedEx Delivery Driver**

G7 Logistics - Birmingham, AL December 2020 to December 2021

Careful delivery of packages to correct addresses.

### **Account Expert**

T-Mobile - Birmingham, AL September 2016 to June 2019

Responsible for providing outstanding customer service to clients calling in about accounts.

Met monthly metrics as assigned to community to meet monthly goals.

Team leader with training department for new hires.

Expert in upselling data plans, cell phones, new customer accounts, and other miscellaneous services.

### Education

### **Bachelor of Science in Psychology**

Miles College - Fairfield, AL August 2020 to Present

### Skills

- Delivery Driver Experience
- Driving
- Box Truck
- · Load & Unload
- Individual / Group Counseling
- Crisis Intervention
- Social Work
- Typing
- EMT experience
- Medical terminology
- GPS
- Communication skills
- Dispatching

### Awards

#### **Dean's List**

August 2021

Honor's Convocation

#### Assessments

### **Customer focus & orientation — Familiar**

July 2021

Responding to customer situations with sensitivity Full results: Familiar

### **Customer service — Proficient**

July 2021

Identifying and resolving common customer issues

Full results: Proficient

Work style: Reliability — Familiar

August 2021

Tendency to be reliable, dependable, and act with integrity at work

Full results: Familiar

### Attention to detail — Proficient

November 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: Proficient

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## Additional Information

Currently pursuing Bachelor's of Science in Psychology