

REQUEST FOR PROPOSALS

TO: Qualified Firms

FROM: The City of Tuscaloosa

RE: Request for Proposals; Fireworks Display

DATE: May 6, 2019

Section 1. Introduction.

The City of Tuscaloosa is requesting proposals from pyrotechnic companies to provide a fireworks display for its annual Celebration on the River event, held each year on July 4. The City desires to enter into a three (3) year agreement with the successful firm. The evaluation process is as follows:

- Proposals will be publicly solicited through an RFP process.
- The RFP is being issued as a competitive bid, with price, experience, and qualifications as evaluation factors.
- Evaluation, approval, and award of contract will be made in the best interest of the City of Tuscaloosa, pursuant to the terms and conditions of the competitive RFP.

Section 2. Scope of Work and Proposal Requirements

- Firms shall submit a proposal to provide a fireworks display for its annual July 4 Celebration on the River event for 2019, 2020, and 2021.
- Proposal shall include a total, not-to-exceed price for each fireworks display.
- The budget for each July 4 fireworks display shall not exceed \$15,000.
- The length of each fireworks display shall be provided. Minimum length shall be twenty (20) minutes.
- Minimum shell count shall be 1,200.
- Proposal shall contain a detailed description of all fireworks to be included in the display, an explanation describing all elements of the show, and a listing of total shell count and shell size to be used. The City requests a variety of 2.5', 3', & 4" shells.
- All shells to be shot from City of Tuscaloosa property (i.e., not a barge shoot).
- Proposal must include evidence of insurance liability coverages and a statement as to compliance with all applicable regulatory requirements (i.e. BATFE, FAA, NFPA, and US Coast Guard). Firm must agree to carry all appropriate and necessary insurance to be in compliance with state and national laws regarding the insurance coverage of its employees and professional liability including errors and omissions. Firm must carry Worker's Compensation Insurance (unlimited), and General Liability and Automobile Insurance (minimum limits of \$1,000,000). Firm must furnish a certificate of insurance to Client within ten (10) days of the date of execution of an

agreement certifying as to the above insurance and that full aggregate limits and waiver of subrogation apply. Insurance certificate must name the City of Tuscaloosa, its officers, agents, and employees as additional insured. Waiver of Subrogation must apply, and certificate must contain a 30-day notice of cancellation.

- Proposal shall include identification of and a list of qualifications of key personnel who will be assigned to this project, including specification of the individual who will serve as a contact person.
- Proposal shall include a statement of experience and qualifications, including company contact information, how long you have been in business, description of similar work completed in the last three (3) years to include examples of similar government projects, and a minimum of three (3) client references with contact names and phone numbers.
- In addition, the City desires to reserve the right, in its sole discretion, to use the successful firm for additional City of Tuscaloosa events throughout the term of the Agreement, should it decide to hold additional fireworks displays. In the event the City decides to use the successful firm for additional fireworks displays, the parties would execute an amendment to the original Agreement specifying the terms and conditions, and compensation, for the additional display(s). The City agrees to provide the successful firm adequate notice and an opportunity to provide a quote, should it decide to hold additional fireworks displays during the term of the Agreement.

Section 3. Instructions for Submission

Proposals are due no later than Friday, May 17, 2019 by close of business (5:00pm). Late proposals will not be accepted.

All proposals shall be submitted electronically. Each proposal shall be prepared simply and economically, providing straightforward, concise delineation of the elements required to satisfy the requirements of the RFP.

Submit responses to the following

- **Grant H. Wilson:** gwilson@tuscaloosa.com

The City of Tuscaloosa reserves the right to reject any and all proposals, in whole or in part, received in response to this RFP; to accept any proposal(s) that it determines is in the best interest of the City of Tuscaloosa, regardless of whether or not said proposal offers the highest monetary value; to waive any non-material defect, informality, or irregularity in any proposal or proposal procedure; and/or to negotiate separately the terms and conditions of all or any part of the proposals as determined to be in the best interest of the City of Tuscaloosa, in its sole discretion. Each selected firm will be expected to enter into a contract with the City of Tuscaloosa, based upon the factors described in this RFP and in the firm's proposal, which will contain additional legal terms and conditions.

END RFP.