

STATE OF ALABAMA )  
TUSCALOOSA COUNTY )  
CITY OF TUSCALOOSA )

**CITY OF TUSCALOOSA PUBLIC WORKS CONTRACT DOCUMENTS**

**SECTION ONE  
ADVERTISEMENT AND NOTICE FOR BIDS  
( 2018 )**

Sealed bids will be received by the City of Tuscaloosa, Alabama, a Municipal Corporation, in the Sister Cities Conference Room in the City Hall, 2201 University Boulevard, on the **10th day of December, 2018, until 2:00, p.m.**, local time, and then publicly opened and read for the furnishing of all labor and material (where required) and equipment for performing a public works project according to the plans, details, specifications and Contract Documents.

Award of the contract will be made within forty-five (45) calendar days from the date of the bid opening.

**1. The Project:**

A. The Project shall be known as the Renovation to the City Hall Annex I Third Floor for Infrastructure and Public Services and the general character of said public works project shall consist of the following:

Interior Renovations of two areas to relocate a departmental entrance and create additional office space.

B. The approximate quantities of said Project are as follows: Refer to Bid Documents

C. Special instructions are as follows: N/A

D. The City will furnish the following: All Utilities.

E. Time of Construction: From the date stated in the Notice to Proceed, the Project time of construction is Ninety (90) consecutive calendar days.

**2. Plans and Specifications:**

Plans and specifications and all related Contract Documents are open for public inspection at the office of Ward Scott Architecture, Inc., designated as the office of the awarding authority for this purpose, located at 2715 7<sup>th</sup> Street, Tuscaloosa, Alabama, and plans, specifications and other elements of the contract documents may be obtained from the office of TuscaBlue Printing and Sign Co., located at 1926 University Boulevard, Tuscaloosa, Alabama. The contact person for the project is Jordan C. Morris. He can be reached at Ward Scott Architecture, 2715 Seventh Street, Tuscaloosa, Alabama 35401, Telephone 205-345-6110.

A. Plans, specifications and Contract Documents may be obtained at the above location upon the deposit of Fifty Dollars (\$50.00), which amount does not exceed twice the cost of printing, reproduction, handling and distribution of each set of such documents. Deposits by prime Contractor bidders are refundable in full upon return of all documents in reusable condition within ten (10) days of bid opening. Additional sets of bid documents for prime Contractor bidders, subcontractors, vendors or dealers may be obtained upon payment of the same deposit. Such deposits will be

refunded, less the cost of printing, reproduction, handling and distribution, if all the documents are returned in reusable condition within ten (10) days of bid opening.

- B. All eligible refunds of deposits for plans and specifications will be made by the City within twenty (20) days of bid opening.

### 3. **Qualification of Bidders:**

- A. All bidders must be responsible, meeting the criteria and requirements set forth in the Instructions to Bidders and bid proposal.
- B. Prequalification of Bidders IS \_\_\_\_\_; IS NOT X required.  
If prequalification of bidders is indicated to be required by the preceding sentence, then written prequalification information is available for review at the same office where plans, specifications and Contract Documents are available.
- C. The attention of all bidders is called to the provisions of State law governing "general Contractors," as set forth in Ala. Code §34-8-1, et seq. (1975), and rules and regulations promulgated pursuant thereto.
- D. If a construction manager is being utilized and this contract is one of a multiple of trade contracts, then the bidder shall be fully licensed for the trade, as determined by applicable law.
- E. The City may not enter into a contract with a non-resident corporation or entity which is not qualified under State law to do business in the State of Alabama.
- F. All bidders shall possess all other licenses and/or permits required by applicable law, rule or regulation for the performance of the work.
- G. All bidders must submit with their proposal, Contractor's license number and a copy of the license. State law, Ala. Code §34-8-8(b), requires all bids to be rejected which do not contain the General Contractor's current license number.
- H. The City reserves the right to reject all bids and/or reject and rebid the Project should it determine the same is in the best interest of the City.

### 4. **Construction Manager:**

\_\_\_\_\_ If the preceding blank is marked with an affirmative indication, it means that this contract involves the use of a construction manager and this contract is one of several multiple trade and/or multiple prime contracts for work on the Project. Bidders attention is called to the supplemental conditions attached to the General Conditions of the Contract Documents regarding this topic.

**5. Bid Bonds:** Each bidder must submit with its bid a cashier's check drawn on an Alabama bank or a fully executed bid bond on the form that is contained in the Contract Documents executed by a surety company duly authorized and qualified to make bond in the State of Alabama. All bonds, sureties and/or cashier checks will be made payable to the City for an amount not less than 5 percent of the City's or its engineers or architects estimated cost of the Project or of the total bid in the proposal, but in no event more than \$10,000.00.

**6. Sales and Use Tax Savings:** Alabama Department of Revenue Rule 810-6-3.69.02(2010) exempts certain payment of state, county, and municipal sales and use taxes by the contractor or subcontractor on tangible personal property to be incorporated into the realty pursuant to a contract with a municipal corporation such as the City of Tuscaloosa. All tax exempt purchases shall be in accordance with the laws of this state and the Alabama Department of Revenue. It is the sole responsibility of the successful contractor to make the necessary inquiries and determinations as to what materials or items of tangible personal property to be incorporated into the project qualify as tax exempt in the opinion of the Alabama Department of Revenue. Unless otherwise noted, the project will be bid and administered in compliance with the State of Alabama Act 2013-205, Certificate of Exemption from Sales and Use Tax for Governmental Entities, regarding sales and use taxes. Sales and use taxes shall not be included in the bid. The

Contractor shall be responsible for obtaining a certificate of exemption from the Alabama Department of Revenue for purchases of materials and other tangible property made part of the project. Any subcontractors purchasing materials or other tangible personal property as part of the project shall also be responsible for obtaining a certificate of exemption. The estimate sales and use tax saving must be accounted for on the bid proposal. Failure to provide the estimated sales and use tax savings may render the bid as non-responsive. Other than determining responsiveness of the bid, sales and use tax accounting shall not affect the bid pricing nor shall be considered in the determination of the lowest responsible and responsive bidder.

**7. Pre-Bid Conference:** The pre-bid conference for this project will be held on November 29, 2018 at 2:00 P.M. in the City Hall Sister Cities Conference Room, Second Floor, 2201 University Blvd, Tuscaloosa, Alabama. Attendance at the Pre-Bid Conference is **not mandatory** in order to submit a bid for this Project.

**NOTE:** All bidders are advised to carefully read the Instructions to Bidders contained in the Contract Documents, which provisions and requirements are adopted herein by reference.

CITY OF TUSCALOOSA, ALABAMA,  
A MUNICIPAL CORPORATION  
Walter Maddox, Mayor

[END ADVERTISEMENT FOR BID—OFFICE OF THE CITY ATTORNEY]