

REQUEST FOR PROPOSALS

TO: Qualified Firms

FROM: The City of Tuscaloosa, on behalf of the City of Tuscaloosa Bicentennial Commission

RE: Request for Proposals; Fireworks Display for Bicentennial Celebration Events

DATE: November 14, 2018

Section 1. Introduction.

The City of Tuscaloosa, one of Alabama's first Capital cities, will mark its Bicentennial in 2019. The year-long celebration will be a once-in-a-lifetime commemoration of 200 years of history, progress, and future promise.

The City of Tuscaloosa, on behalf of the City of Tuscaloosa Bicentennial Commission, is requesting proposals from pyrotechnic companies to provide fireworks displays at two (2) Bicentennial Celebration official events: December 31, 2018 New Year's Eve Celebration at Tuscaloosa Amphitheater and March 30, 2019 Tuscaloosa Amphitheater Event. The evaluation process is as follows:

- Proposals will be publicly solicited through an RFP process.
- The RFP is being issued as a competitive bid, with price, experience, and qualifications as evaluation factors.
- Evaluation, approval, and award of contract will be made in the best interest of the Bicentennial Celebration, as determined by the Board of Directors of the Bicentennial Commission, pursuant to the terms and conditions of the competitive RFP.

Section 2. Scope of Work and Proposal Requirements

- Firms shall submit a proposal to provide a fireworks display for two official Bicentennial Celebration events: December 31, 2018 New Year's Eve Celebration at Tuscaloosa Amphitheater and March 30, 2019 Tuscaloosa Amphitheater Event.
- Proposal shall include a total, not-to-exceed price for both displays. The budget for each fireworks display shall not exceed \$15,000, for a total contract amount not to exceed \$30,000.
- The length of each display shall be provided.
- Proposal shall contain a detailed description of all fireworks to be included in the display, an explanation describing all elements of the show, and a listing of total shell count and shell size to be used.

- Proposal must include evidence of insurance liability coverages and a statement as to compliance with all applicable regulatory requirements (i.e. BATFE, FAA, NFPA, and US Coast Guard). Firm must agree to carry all appropriate and necessary insurance to be in compliance with state and national laws regarding the insurance coverage of its employees and professional liability including errors and omissions. Firm must carry Worker's Compensation Insurance (unlimited), and General Liability and Automobile Insurance (minimum limits of \$1,000,000). Firm must furnish a certificate of insurance to Client within ten (10) days of the date of execution of an agreement certifying as to the above insurance and that full aggregate limits and waiver of subrogation apply. Insurance certificate must name the Bicentennial Commission and the City of Tuscaloosa, its officers, agents, and employees as additional insured. Waiver of Subrogation must apply, and certificate must contain a 30-day notice of cancellation.
- Proposal shall include identification of and a list of qualifications of key personnel who will be assigned to this project, including specification of the individual who will serve as a contact person.
- Proposal shall include a statement of experience and qualifications, including company contact information, how long you have been in business, description of similar work completed in the last three (3) years to include examples of similar government projects, and a minimum of three (3) client references with contact names and phone numbers.

Section 3. Instructions for Submission

Proposals are due no later than Wednesday, November 21, 2018. Late proposals will not be accepted.

All proposals shall be submitted electronically. Each proposal shall be prepared simply and economically, providing straightforward, concise delineation of the elements required to satisfy the requirements of the RFP.

Submit responses to the following

- **Sarah Elizabeth Heggem: sheggem@visittuscaloosa.com**
- **Grant H. Wilson: gwilson@tuscaloosa.com**

The Bicentennial Commission reserves the right to reject any and all proposals, in whole or in part, received in response to this RFP; to accept any proposal(s) that it determines is in the best interest of the Bicentennial Commission, regardless of whether or not said proposal offers the highest monetary value; to waive any non-material defect, informality, or irregularity in any proposal or proposal procedure; and/or to negotiate separately the terms and conditions of all or any part of the proposals as determined to be in the best interest of the Bicentennial Commission, in its sole discretion. Each selected firm will be expected to enter into a contract with the Bicentennial Commission, based upon the factors described in this RFP and in the firm's proposal, which will contain additional legal terms and conditions.

END RFP.