


SUBMIT BIDS TO:	CITY OF TUSCALOOSA P.O. BOX 2089 TUSCALOOSA, AL 35403	PURCHASING OFFICE 2201 UNIV. BLVD. TUSCALOOSA, AL 35401	INVITATION TO BID								
BID TITLE <b>OUTDOOR LIQUID CALCIUM HYDROXIDE (LCH) STORAGE TANK &amp; METERING SYSTEM</b>			BID NO. 30010-101818--1								
PAGE 1 OF <u>10</u> PAGES	<b>BIDS WILL BE OPENED AT 2:00 PM ON OCTOBER 18, 2018 IN THE OFFICE OF THE PURCHASING AGENT, 2201 UNIVERSITY BLVD. TUSCALOOSA, AL 35401 AND MAY NOT BE WITHDRAWN FOR <u>THIRTY (30)</u> DAYS AFTER SUCH DATE &amp; TIME.</b>		ISSUE DATE 09/24/2018								
 <p style="text-align: center;"><u>MAYOR</u> WALTER MADDOX</p> <p style="text-align: center;"><u>COUNCIL MEMBERS</u></p> <table border="0" style="width: 100%;"> <tr> <td>PHYLLIS W. ODOM</td> <td>MATTHEW CALDERONE</td> </tr> <tr> <td>RAEVAN HOWARD</td> <td>KIP TYNER</td> </tr> <tr> <td>CYNTHIA LEE ALMOND</td> <td>EDDIE PUGH</td> </tr> <tr> <td>SONYA MCKINSTRY</td> <td></td> </tr> </table> <p style="text-align: center;"><u>PURCHASING AGENT</u> DAVID COGGINS</p>		PHYLLIS W. ODOM	MATTHEW CALDERONE	RAEVAN HOWARD	KIP TYNER	CYNTHIA LEE ALMOND	EDDIE PUGH	SONYA MCKINSTRY		<p style="text-align: center;"><b>Vendor Information</b> (SECTION TO BE COMPLETED BY VENDOR)</p> <hr/> <p>Company Name (Please Print)</p> <hr/> <p>Phone Number <span style="float: right;">Fax Number</span></p> <hr/> <p>Email Address</p>	
PHYLLIS W. ODOM	MATTHEW CALDERONE										
RAEVAN HOWARD	KIP TYNER										
CYNTHIA LEE ALMOND	EDDIE PUGH										
SONYA MCKINSTRY											

GENERAL CONDITIONS OF INVITATIONS TO BID

**1. PREPARATION OF BIDS**

Bids will be prepared in accordance with the following:

- (a) Our enclosed Bid forms are to be used in submitting your bid.
- (b) All information required by the Bid form shall be furnished. The bidder shall print or type his name and manually sign the schedule and each continuation sheet on which any entry is made.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Proposed delivery time must be shown and shall include Sundays and holidays.
- (e) Bidder will not include federal taxes nor State of Alabama sales, excise, and use taxes in bid prices as the City is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.
- (f) Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- (g) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of the City or the compensation to the vendor.
- (h) Bidders are advised that all City Contracts are subject to all legal requirements provided for in the Purchasing ordinance and/or State and Federal Statutes.

**2. DESCRIPTION OF SUPPLIES**

- (a) Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing general quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for any brand which meets the quality of the specifications listed for any items.
- (b) Bidders are required to state exactly what they intend to furnish, otherwise they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.

**3. SUBMISSION OF BIDS**

- (a) Bids and changes thereto shall be enclosed in sealed envelopes addressed to David Coggins, Purchasing Agent, 2201 University Blvd., Tuscaloosa, Alabama 35401. The name and address of the bidder, the date and hour of the bid opening and the material or service bid on shall be placed on the outside of the envelope.
- (b) Bids must be submitted on the forms furnished. Telegraphic bids will not be considered.

**4. REJECTION OF BIDS**

- (a) The City may reject a bid if:
  - 1. The bidder misstates or conceals any material fact in the bid, or if,
  - 2. The bid does not strictly conform to the law or requirement of bid, or if,
  - 3. The bid is conditional, except that the bidder may qualify his bid for acceptance by the City on an "all or none" basis, or a "low item" basis. An "all or none" basis bid must include all items upon which bids are invited.
- (b) The City may, however, reject all bids whenever it is deemed in the best interest of the City. The City may also waive any minor informalities or irregularities in any bid.

**5. WITHDRAWAL OF BIDS**

**OUTDOOR LIQUID CALCIUM HYDROXIDE (LCH) STORAGE TANK & METERING SYSTEM**

Company \_\_\_\_\_

**BID NO. 30010-101818-1**

Signature \_\_\_\_\_

(a) Bids may not be withdrawn after the time set for the bid opening for a period of time as specified.

(b) Bids may be withdrawn prior to the time set for the bid opening.

**6. LATE BIDS OR MODIFICATIONS**

(a) Bids and modifications received after the time set for the bid opening will not be considered.

(b) Modifications in writing received prior to the time set for the bid opening will be accepted.

**7. CLARIFICATIONS OR OBJECTION TO BID SPECIFICATIONS**

If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications or other bid documents of any part thereof, he may submit to the Purchasing Agent on or before five (5) days prior to scheduled opening a request for clarification. All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any objection to the specifications and requirements as set forth in this bid must be filed in writing with the Purchasing Agent on or before five (5) days prior to scheduled opening.

**8. DISCOUNTS**

(a) Bidders may offer a cash discount for prompt payment; however, such discounts shall NOT be considered in determining the lowest net cost for bid evaluation purposes. Bidders are encouraged to reflect cash discounts in the unit prices quoted.

(b) In connection with any discount offered, time will be computed from the date of receipt of supplies or services or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date of mailing of the check.

**9. SAMPLES**

Samples, when required, must be submitted within the time specified at no expense to the City of Tuscaloosa. If not destroyed or used up during testing, samples will be returned upon request at the bidder's expense, unless stated otherwise in Special Conditions or Specifications. Each individual sample must be labeled with bidder's name and manufacturer's brand name and number.

**10. AWARD OF CONTRACT**

(a) The contract will be awarded to the lowest responsible bidder based upon the following factors: quality; conformity with specifications; purpose for which required; terms of delivery; transportation charges; dates of delivery.

(b) The city reserves the right to accept and award item by item, and/or by group, or in the aggregate, unless the bidder qualifies his bid by specified limitations. Re Par.4(a)3.

(c) If two or more bids received are for the same total amount or unit price, quality and service being equal, the contract shall be awarded to a local bidder.

(d) Prices quoted must be FOB Destination to Tuscaloosa with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.

(e) A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful bidder shall result in a binding contract.

**11. DELIVERY**

(a) Deliveries are to be FOB Destination unless otherwise specified in the Invitation to Bids.

(b) Deliveries are to be made during regular business hours.

**12. CONDITION OF MATERIALS AND PACKAGING**

All items furnished must be new and free from defects. No others will be accepted under the terms and intent of this bid. All containers shall be new and suitable for storage or shipment, and price bid shall include standard commercial packaging.

**13. CLAIMS**

Successful bidder(s) will be responsible for making any and all claims against carriers for missing or damaged items.

**14. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS**

Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this bid and subsequent contract(s).

**15. PROVISION FOR OTHER AGENCIES**

Unless otherwise stipulated by the bidder, the bidder agrees when submitting his bid to make available to all City agencies, departments, and in-city municipalities the bid prices he submits, in accordance with the bid terms and conditions, should any said department, agency, or municipality wish to buy under this proposal.

**16. COLLUSION**

The bidder, by affixing his signature to this proposal, agrees to the following: "Bidder certifies that his bid is made without previous understanding, agreement, or connection with any person, firm, or corporation making a bid for the same items and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action".

**17. VARIANCE IN CONDITIONS**

Any and all special conditions and specifications attached hereto which vary from General Conditions shall have precedence.

**18. MINORITY / DISADVANTAGED BUSINESS ENTERPRISE PROGRAM**

The City of Tuscaloosa has voluntarily adopted a Minority / Disadvantaged Business Enterprise ("MBE/DBE/WBE") Program called Tuscaloosa Builds, which is designed to encourage the participation and development of minority and disadvantaged business enterprises and to promote equal business opportunities to the fullest extent allowed by state and federal law. To learn more about this program, visit the City's website at [www.tuscaloosa.com](http://www.tuscaloosa.com).

\*\*

PRELIMINARY BID TAB WILL BE POSTED ON THE CITY'S WEBSITE ONCE AVAILABLE at <https://www.tuscaloosa.com/bids>.

## SPECIAL CONDITIONS

The General Conditions of Invitations to Bid and any Special Conditions stated shall be considered as part of the specifications of the bid.

Reference to brand names and numbers is descriptive, but not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality thereby indicated will be considered, providing the bid clearly describes the article offered and indicates how it differs from the referenced brands. Descriptive literature and manufacturer's specifications plus any supplemental information necessary for comparison purposes must be submitted with the bid or the bid on that item will be rejected. Reference to literature submitted with a previous bid or on file with the Division of Purchasing will not satisfy this requirement. The burden is on the bidder to demonstrate that the item bid is equivalent to the item specified in the ITB. Any exceptions taken to any item(s) must be fully explained in written detail on bidders' letterhead and attached to the bid when submitted.

Awards shall be made or contracts entered into with the lowest responsible bidder(s) meeting all specifications and terms and conditions established by the Division of Purchasing. The Division of Purchasing reserves the right to determine the lowest responsible bidder on the basis of an individual item or group of items. Delivery dates may be a factor in awards.

The issuance of a City of Tuscaloosa Purchase Order or Purchasing Card is required to constitute a contract between the vendor and the City of Tuscaloosa, which shall bind the vendor to furnish and deliver the commodities and/or services ordered at the prices, terms, and conditions quoted.

Questions concerning the bid process should be directed to David Coggins at (205) 248-5186 or [dcoggins@tuscaloosa.com](mailto:dcoggins@tuscaloosa.com) (e-mail is preferred). Questions concerning Specifications should be directed to Russ Barton at (205) 248-5256 or [rbarton@tuscaloosa.com](mailto:rbarton@tuscaloosa.com).

Any addendums issued for this bid will be posted on the City Of Tuscaloosa website at <http://www.tuscaloosa.com/bids>. It is the responsibility of the bidder to check this page for any addendums before submitting their bid.

Vendor must submit the following:

- Signed Special Conditions page
- Submittal requirements as outlined in Specifications section 1.2 (see page 4)
- References as outlined in Specifications section 1.3 (see page 4)
- Completed and signed Specifications page(s)
- Completed and signed Bidder's Response Form

NOTE: Sheet(s) submitted without Company Name & Signature WILL NOT be considered for bid award.

**VENDOR MUST SUBMIT AN ORIGINAL BID AND ONE COMPLETE COPY OR THE BID MAY BE REJECTED.**

Bid submissions shall be submitted in a sealed envelope and addressed to: David Coggins, Purchasing Agent, 2201 University Blvd., Tuscaloosa, AL 35401. The name and address of the bidder, the date and hour of the bid opening and the Bid Title shall be placed on the outside of the envelope.

**SPECIFICATIONS**

**1.0 GENERAL**

**1.1. Description of Work**

- A. Provide equipment to furnish a complete system for receiving, storing, mixing, and dosing 30% - 40% Liquid Calcium Hydroxide. The system shall be an engineered solution to provide the proper storage and dosing capacity for the Ed Love Water Treatment Plant. The system shall be factory assembled, piped and wired as a complete package as much as practical prior to shipping. Any component exceeding shipping restrictions or designed for remote mounting may be shipped loose to be field installed by the City of Tuscaloosa.

The system shall consist of a skirt supported tank that is self-contained, designed to be integrated with a future hydrated high density liquid calcium hydroxide batching system and silo.

**1.2 Submittals**

- A. Submittal information shall completely describe all proposed products, components, and accessories as to manufacturer, model, function, materials of construction, and installation and operation requirements.
- B. Submit details of all components, accessories, layout dimension clearances for installation, operation, and maintenance.

**1.3. Quality Assurance**

The successful bidder must have at least 5 years of experience in the production of similar equipment. Must provide 10 references from customers that installed the vendor’s High Density Liquid Calcium Hydroxide systems in the 30% - 40% slurry range. INSTALLATION REFERENCES USING LIME DENSITY OF LESS THAN 30% WILL NOT BE CONSIDERED AS EQUAL TO THIS DESIGN.

**2.0 PRODUCTS AND MATERIALS**

**Lime Slurry Outdoor Bulk Storage and Metering System consisting of the following equipment components:**

<i>Material:</i>	<i>Liquid Lime Slurry</i>
<i>Lime Slurry Density:</i>	<i>35% by Weight</i>
<i>Inlet Water Requirement:</i>	<i>60 GPM at 20 – 60 PSI</i>
<i>Liquid Storage Capacity:</i>	<i>12,000 Gallons Usable</i>
<i>Dry Lime Equivalent:</i>	<i>43,812 Lbs. at 35% Concentration</i>
<i>Average Dry Lime Feed Rate:</i>	<i>6,200.00 Lbs./Day Total</i>
<i>Average Slurry Dosing Rate:</i>	<i>0.39 GPM per Dose Point</i>
	<i>(Three (3) Dosing Points with Two (2) Points Running Simultaneously At Any Given Time)</i>
 <i>Voltage:</i>	 <i>208/60/3</i>

**2.1 Storage Tank Design criteria**

Maximum Material Density	10.82 Lbs/Gallon
Minimum Usable Storage Capacity	12,000 Gallons
Discharge size	2.0 Inch
Diameter	13 Ft Maximum.

Minimum metal thickness

¼ Inch

**2.2 Construction**

- A. The slurry storage tank shall be designed to provide two completely enclosed compartments for housing the feed pumps, controls, valves and slurry storage. The storage tank shall conform to ASTM 36 construction, it shall be welded of mild steel plate with interior and exterior welds ground smooth, free of weld spatter prior to sandblast and prime. The plate thickness shall be determined by the manufacturer, as required for the storage capacity, size, material density, and seismic zone but shall be submitted for structural review prior to fabrication. The bottom of the skirt shall be provided with anchoring provisions to permit field anchoring to the foundation on which it will rest. It shall also include grounding lugs per NFP780. Grounding rods and connections shall be provided by the installation contractor.
- B. The Lime storage tank shall be a skirt supported, 13-ft. maximum diameter, welded steel tank designed for the site specific seismic zone. Flat bottom storage tanks with an auxiliary building for the pumps and controls shall not be acceptable.
- C. Tank roof and access:

The top of the day tank shall be equipped with a toe board and 1-1/4" aluminum handrailing around the tank periphery. Access ladder per new OSHA rule 1910.28 effective for fixed ladders installed on or after November 19, 2018, Vendor shall provide a cable-type fall prevention system. Ladder shall be of aluminum construction.

- D. Exterior accessories and connections:
  - a. The tank shall include a 24" diameter latched manway on the roof and a bolted manway in the side wall
  - b. It shall have a 3-inch truck fill with valve, quick coupler, and cap
  - c. One set of (4) lifting lugs and 18 anchor stirrups
  - d. 3-inch vent with mesh screen
  - e. 4-inch combination overflow and drain with 4-inch valve
  - f. (2) 2-inch outlets
  - g. 2-inch water inlet with rotating water wash down ball, wye strainer, 2" ball valve, water flow transmitter, 2" solenoid valve and 2" check valve and dilution batch controller.
  - h. Flanged mixer mount
  - i. 6-inch flanged level sensor mount, to install an ultrasonic transmitter on.
  - j. 2-inch slurry fill inlet (Future use for transfer from make down silo to slurry tank)
  - k. The exterior of the slurry storage area of the tank shall be heat traced and thermostatically controlled for -20°F and insulated with 2-inches of fiberglass insulation covered by aluminum sheathing.
  - l. Anti-Skid coating on the roof
  - m. Lightning Arrestor Kit complete with Stands. All Grounding and Interconnecting between (Wiring Terminations supplied by the City of Tuscaloosa)
- E. Lower interior equipment compartment:
  - a. Steel insulated access doors shall be 3' - 0" wide x 6' - 8" high with hardware and locking device.
  - b. Four (4) 200 watt incandescent vapor-tight lights
  - c. Dual socket 115-V utility outlet
  - d. 1860 cfm exhaust fan with thermostat control, the exhaust fan shall be located near the top of the compartment and be automatic
  - e. Gravity type wall louver sized for exhaust fan and located near the floor of the compartment area.
  - f. 10 kw heater with thermostat control
  - g. Insulated interior walls
  - h. Equipment chamber shall have full steel floor with insulation beneath and floor drain to exterior. An open floor design shall not be permitted.

F. Truck unloading system:

A pumper truck unloading system shall be included with the storage tank and shall be complete with a truck unloading control panel, 4-inch schedule 40 black steel fill pipe, pipe supports, quick disconnect with position proof switch, and cap. The fill pipe shall terminate outside the building approximately 3-feet above the ground next to the truck unloading control panel. Field routing to exterior of building and installation and support shall be by the City of Tuscaloosa. A Nema 4X truck unloading panel shall be mounted on the wall near the fill nozzle. It shall include level status lights, high level alarm horn and interconnects to the main control panel and tank level meter to prevent overflow.

**2.3. Mixer**

- A. A permanently mounted gear driven heavy duty mixer shall be flange mounted on the top of the tank. The mixer shall be appropriate for the application. The motor shall be TEFC, 208 Volt 3-phase. The mixer shall have a packed type dry shaft seal. The mixer motor shall have a local disconnect switch.
- B. There shall be a minimum of three mixing baffles located on the interior walls of the storage tank to prevent material rotation and vortexing from the mixer.

**2.4 Water Make-Up Manifold**

- A. Furnish for field installation one pre-piped and assembled water dilution and tank wash down manifold. The manifold field installed and connected to the water inlet on the storage tank.
- B. Constructed of schedule 40 galvanized steel pipe the manifold shall include the following:
  - a. Magnetic flowmeter
  - b. Isolation/shut off ball valve
  - c. Solenoid Valve
  - d. PVC Check valve and strainer
  - e. 1-inch discharge wall ball for cleaning walls
  - f. Batch dilution controller

**2.5 Slurry Pumps**

- A. Three hose metering pumps with .024 gallons/ rev and 2.3 gpm capacity.
- B. Hose pump hose shall be suited for use with liquid calcium hydroxide slurries in the 30%-40% range. A fluid level leak detection sensor wired to the control panel to monitor hose failure.
- C. Pump motors shall be Inverter duty TEFC, 208 volt 3-phase 60 hertz. Local controls shall be mounted in the main control panel and provide for run status, hand-off-auto and forward-reverse switching
- D. The metering pump shall start and stop from the plant run switch but shall also include a variable speed controller to allow for automatic proportional operation from a 4-20 ma analog signal.
- E. The pumps shall include piping and ball-type shut off valves for independent operation
- F. A high pressure cut out switch in the discharge line shall provide an alarm output

## 2.6 System Control Panel

- A. The manufacturer shall provide a NEMA 4X prewired, PLC based control panel with IEC rated starters, overload protection, main and branch circuit breakers and pilot devices for all equipment, including slurry metering pumps, mixer and truck fill panel.
- B. All terminals shall be identified and tagged before shipping. The internal wiring and terminations shall conform to NEC standards, latest edition with no more than two (2) wires under each terminal.
- C. In addition to the control system the supplier shall provide Intermediate galvanized rigid steel conduit with wire and fittings on the storage tank between all equipment and junction boxes, switches, motors, level sensor and water make-up manifold.
- C. Provide alarm and run status outputs to SCADA.

## 2.7 Truck Offload Control Panel

- A. NEMA 4X 304 Stainless Steel, Panel Enclosure
- B. Selector switches:
  - a. Power On-Off (Key Operated)
- C. Indicating Lights
  - a. Power On
  - b. Slurry Tank "Full"
  - c. Slurry "Reorder Point"
- D. Alarm Horn
- E. Push Button Alarm Silence

## 3.0 Execution

### 3.1 Installation

Field installation of the required equipment by the City of Tuscaloosa shall be in accordance with manufacturer's recommendations and per plans and drawings. "Field requirements" shall include installing storage tank, bulk mixer, pumps, control panels (if outside of skirted area) and all interconnection pipe valves and fittings outside of skirted area.

Manufacturer shall totally assemble, wire and plumb all of the lime slurry system that is inside of the skirted area at the factory and allow time for the customer to witness testing and quality review. The City of Tuscaloosa is responsible to reinstall the items that cannot ship attached to the tank.

### 3.2. Finish Coatings

- A. The tank shall be painted as follows and shall include:
  - a. Storage Area Interior Surfaces:
    - 1) Interior Paint shall meet ANSI/NSF 61 for Potable Water Service
    - 2) Blast per SSPC-10 to Near White Finish
    - 3) Primer: Sherwin Williams Macropoxy 846PW Primer, 4.0-8.0 Mils DFT.
    - 4) Finish: Sherwin Williams Macropoxy 846PW Finish Coat, 4.0-8.0 Mils DFT. Color: White
  - b. Interior of Tank Equipment Room:
    - 1) Grit Blast per SSPC SP-10/NACE 2 (COMMERCIAL BLAST)

# OUTDOOR LIQUID CALCIUM HYDROXIDE (LCH) STORAGE TANK & METERING SYSTEM

Company \_\_\_\_\_

BID NO. 30010-101818-1

Signature \_\_\_\_\_

---

- 2) Primer: Sherwin Williams Macropoxy 646-100 Primer, 3.0-6.0 Mils DFT.
- 3) Finish Coat: None, Note interior of equipment room under insulation
- 4) Insulation: 1" Closed Cell Rubber, Taped Edges, White Laminate Finish

c. Tank Exterior Surfaces:

- 1) Blast per SSPC-10
- 2) Primer: Sherwin Williams Epoxy Macropoxy 646-100 Primer, 3.0-6.0 Mils
- 3) Finish Coat: Sherwin Williams Acrolon 218HS, 3.0-6.0 Mils DFT. Color: White

d. Tank Exterior Roof:

- 1) Apply antiskid coating after silo exterior prime and finish

B. All shop fabricated items shall be provided with smooth ground welds, removal of weld spatter, SSPC-10 blast cleaning, primer and finish prior to shipping. All purchased items shall be furnished with manufacturer's standard coating as designed for use in a water treatment facility. Touch up painting shall be as directed by the vendor.

### 3.3 Manufacturer's Service

The bidder shall include with his bid the services of a field service technician for a period of three (3) days in one trips. This service shall be for the purpose of 1) initial equipment receipt and inspection. 2) Contractor installation instruction. 3) check-out, start-up, calibration. 4) Certification and instruction of operating personnel. A written report covering the technician's findings and installation certification shall be submitted to the engineer covering all inspections and outlining in detail any deficiencies and corrective actions taken.

### 3.4 Warranty

The completed system shall be guaranteed to be free from defects in material and workmanship for a period of one (1) year from the date of installation or eighteen (18) months after shipment. The manufacturer shall also warrant that the system will perform its intended functions and will operate in a satisfactory manner according to these specifications. Specifically that it shall store, maintain, and can meter high density Liquid Calcium Hydroxide at the required rate to the feed points on a consistent basis 24 hours a day 7 days a week.

### 3.4 Delivery

All equipment, parts, hardware, and any other required components shall be delivered to the City's Ed Love Water Treatment Facility within 180 days of vendor's receipt of Purchase Order from the City. All deliveries will be coordinated with City staff prior to shipment.

Delivery shall be F.O.B. Tuscaloosa. Bid price shall be inclusive of all freight, shipping, handling, and any other charges. No additional charges or fees shall apply.



Company \_\_\_\_\_

BID NO. 30010-101818-1

Signature \_\_\_\_\_

**BIDDER'S RESPONSE FORM**

**MESSAGE TO BIDDERS:** Please review your bid documents for accuracy, completeness, required documentation, and necessary signatures before submitting. Please label the outer mailing/shipping package with the bid information as directed.

**TOTAL BID PRICE (LUMP SUM TOTAL):** \_\_\_\_\_

**DELIVERY TIME:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**COMPLETE MAILING ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**DELIVERY TIME:** \_\_\_\_\_

**COPIES SUBMITTED:**

\_\_\_\_\_ **VENDOR MUST SUBMIT AN ORIGINAL BID AND ONE COMPLETE COPY OR THE BID MAY BE REJECTED.**

**Awarded bidder(s) may be required to obtain a City of Tuscaloosa business license in order to provide goods and/or services in response to this bid and subsequent contract(s). Inquiries regarding business license requirements should be directed to the City's Revenue & Financial Services Division at (205) 248-5200. Failure to obtain and maintain required city business license(s) may result in rescinding of bid award and contract termination.**

**Note: By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.**

**FAILURE TO COMPLETE ALL OF THE ABOVE WITH AN AUTHORIZED SIGNATURE MAY SUBJECT BID TO REJECTION.**

Company \_\_\_\_\_

BID NO. 30010-101818-1

Signature \_\_\_\_\_

**NON-BIDDER RESPONSE FORM**

For purposes of maintaining accurate bidder's list and facilitating your firm's response to our invitation for bid, the City of Tuscaloosa is interested in ascertaining reasons for prospective bidders' failure to respond to invitations for bids. If your firm is not responding to this bid, please indicate the reason(s) by checking any appropriate item(s) below and returning this form to Mr. David Coggins, Purchasing Agent, 2201 University Blvd., Tuscaloosa, Alabama 35401. Failure to either submit a bid proposal or return this form may result in removal of your firm's name from our bidder's lists. Thank you for your cooperation.

We are not responding to this invitation for bid for the following reason(s):

\_\_\_ Items or materials request not manufactured by us or not available to our company.

\_\_\_ Our items or materials do not meet specifications.

\_\_\_ Specifications not clearly understood or applicable (too vague, too rigid, etc.)

\_\_\_ Quantities requested are too small.

\_\_\_ Insufficient time allowed for preparation of bid.

\_\_\_ Incorrect address used. Correct mailing address is:

\_\_\_ Our branch/division handles this type of bid. Correct name and mailing address is:

\_\_\_ Other reason(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Signature: \_\_\_\_\_