

CITY OF TUSCALOOSA)
STATE OF ALABAMA)

TO: All Qualified Firms

FROM: The City of Tuscaloosa, Alabama

RE: Request for Quote; Remote / Mobile COVID-19 Lab Testing Services
(A20-0452)

DATE: March 31, 2020

Section 1. Introduction

The City of Tuscaloosa seeks price quotes from responsible contractors (as defined in 2 C.F.R. § 200.326) to provide remote / mobile lab testing services for COVID-19. A number of lab testing service providers may be asked to express their interest in regard to these services.

Section 2. Responsible Contractors

Firms submitting quotes must possess the ability to perform successfully under the terms and conditions of this procurement, pursuant to the requirements of 2 C.F.R. § 200.326. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

Section 3. Scope of Services

The City of Tuscaloosa requires lab testing services for COVID-19 at remote testing sites, one test site per day as designated by the Incident Commander.

Firms shall provide the following:

- Firm shall provide all necessary staffing, testing supplies, and lab results.
- Firm shall provide to the City a record of the number tested, and the number of positive results, for up to five-hundred (500) tests per site. The number of sites and locations are to be determined.
- Firm shall provide flexible testing hours at each remote / mobile lab testing site with a 24 hour notice of the hours of operation for each mobile site as per the Incident Commander.

- Firm shall provide its own Personal Protective Equipment (PPE) for all staff at each remote / mobile lab testing site.
- Firm shall provide twenty-four (24) hour turnaround on all testing results.

The City of Tuscaloosa shall provide the following:

- All logistics required to establish each remote / mobile lab testing site, including but not limited to all necessary permissions from property owners (in the event the remote lab is not located on City property), tents, and an ambulance vehicle, if necessary.

Section 4. Timeline / Response Date

Price quotes must be submitted no later than **5:00pm on Wednesday, April 1, 2020.**

Quotes shall be submitted electronically to the following:

David Coggins, Chief, IC Logistics Section; dcoggins@tuscaloosa.com

With a copy to:

John Brook, Chief, IC Planning Section; jbrook@tuscaloosa.com

Glenda Webb, City Attorney; gwebb@tuscaloosa.com

Section 5. Selection Criteria

It is the City of Tuscaloosa's desire to select a responsible contractor that possess the ability to perform successfully the required scope of services. The following factors will be considered:

- Cost of services (all-inclusive, per remote lab testing site). The City expects that the total maximum cost of this procurement shall not exceed \$50,000.00.
- Contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

Section 6. Justification for Emergency Procurement

This is a procurement by noncompetitive proposals due to the COVID-19 public health emergency, which has created an immediate threat to public health and safety in the City of Tuscaloosa. The City must begin remote lab testing for COVID-19 immediately to provide access to testing services to elements of the Tuscaloosa community that are unable to access the centralized testing facility at DCH Regional Medical Center. It is imperative for the preservation of public health and safety that all elements of the Tuscaloosa community have access to COVID-19 testing. It is expected that the remote lab testing facility or facilities shall exist for as long as COVID-19 remains a threat to the public health, safety, and welfare of the citizens of Tuscaloosa.

Section 7. Special conditions required

This procurement and the resulting contract shall be subject to the Special Conditions attached hereto for federally funded contracts/ FEMA Compliance required.

Section 8. Right to Reject Proposals / Questions

The City reserves the right to waive any information or irregularities in any price quote. The City reserves the right to reject any price quote and to interview a firm or multiple firms as it sees fit. This procurement and its requirements may be modified or amended at any time and for any reason, in the discretion of the City. Any questions related to this procurement shall be submitted electronically to the above email addresses.

END PROCUREMENT.