

STATE OF ALABAMA)
TUSCALOOSA COUNTY)
CITY OF TUSCALOOSA)

CITY OF TUSCALOOSA PUBLIC WORKS CONTRACT DOCUMENTS

**SECTION ONE
ADVERTISEMENT AND NOTICE FOR BIDS & PREQUALIFICATION OF CONTRACTORS
(2020)**

Sealed bids will be received by the City of Tuscaloosa, Alabama, a Municipal Corporation, in the Council Chamber in the City Hall, 2201 University Boulevard, on the 5th day of May, 2020, until 2:00, p.m., o'clock, local time, and then publicly opened and read for the furnishing of all labor and material (where required) and equipment for performing a public works project according to the plans, details, specifications and Contract Documents.

Award of the contract will be made within forty-five (45) calendar days from the date of the bid opening.

1. The Project:

The Project shall be known as City Hall Renovations / Reroofing & Police Headquarters Reroofing and the general character of said public works project shall consist of the following:

The project shall consist of a combination of two sub-projects with the first being renovations and reroofing at Tuscaloosa City Hall and the second being reroofing at Tuscaloosa Police Department Headquarters.

City Hall Renovations / Reroofing: The renovation work consists of refurbishing the majority of existing exterior wood windows with thorough cleaning, removal of sealants, installing new sealants, priming, and painting. A small quantity of existing wood windows will be completely replaced with new windows. The reroofing work consists of removing an existing metal roof system and replacing with an entirely new metal roof system. The reroofing work also includes refurbishing an existing low slope roof. The entire existing roof area is approximately 7,000 sf.

Police Headquarters Reroofing: Work consists of recovering existing low slope roof system with new PVC single-ply membrane system. Existing large structural skylights will have a base bid to replace with new skylights and then an alternate to remove existing skylights to be replaced by new structural steel roof framing, decking, roof insulation, and covered with new PVC single-ply membrane system. The entire existing roof area is approximately 30,000 sf. The total area of multiple large structural skylights is approximately 2,000 sf.

2. Plans and Specifications:

Drawings & Specifications will be available AFTER the list of prequalified general contractors has been formally issued. Drawings & Specifications may be examined at the office of the Architect, Ellis Architects, Inc., 1490 Northbank Pkwy., Ste. 212, Tuscaloosa, Alabama 35406; Tuscaloosa Blueprinting and Reprographics, Tuscaloosa, Alabama; ConstructConnect CMD Group and Dodge Construction Plan Room.

- A. Digital PDF copies of Bid Documents shall be provided to all Prequalified General Contractors and upon request to Subcontractors and/or Dealers.
- B. If requested by a Prequalified General Contractor printed hard copies of plans, specifications and Contract Documents may be obtained at the above location upon the deposit of \$ 250.00 per set, which amount does not exceed twice the cost of printing, reproduction, handling and

distribution of each set of such documents. Deposits by prime Prequalified Contractor bidders are refundable in full upon return of all documents in reusable condition within ten (10) days of bid opening. Additional sets of bid documents for prime Contractor bidders, subcontractors, vendors or dealers may be obtained upon payment of the same deposit. Such deposits will be refunded, less the cost of printing, reproduction, handling and distribution, if all the documents are returned in reusable condition within ten (10) days of bid opening.

- C. All eligible refunds of deposits for plans and specifications will be made by the City within twenty (20) days of bid opening.

3. Qualification of Bidders:

- A. All bidders must be responsible, meeting the criteria and requirements set forth in the Instructions to Bidders and bid proposal.
- B. Prequalification of Bidders IS REQUIRED. See the prequalification section below. If prequalification of bidders is indicated to be required by the preceding sentence, then written prequalification information is available for review at the same office where plans, specifications and Contract Documents are available.
- C. The attention of all bidders is called to the provisions of State law governing "general Contractors," as set forth in Ala. Code §34-8-1, et seq. (1975), and rules and regulations promulgated pursuant thereto.
- D. If a construction manager is being utilized and this contract is one of a multiple of trade contracts, then the bidder shall be fully licensed for the trade, as determined by applicable law.
- E. The City may not enter into a contract with a non-resident corporation or entity which is not qualified under State law to do business in the State of Alabama.
- F. All bidders shall possess all other licenses and/or permits required by applicable law, rule or regulation for the performance of the work.
- G. All bidders must submit with their proposal, Contractor's license number and a copy of the license. State law, Ala. Code §34-8-8(b), requires all bids to be rejected which do not contain the General Contractor's current license number.
- H. The City reserves the right to reject all bids and/or reject and rebid the Project should it determine the same is in the best interest of the City.

4. Contractor Prequalification:

- A. Pursuant to Ala. Code §39-2-4 (1975) notice is hereby given that the City of Tuscaloosa will prequalify contractors for the above public works project. Prequalification procedures are being utilized by the City to identify responsible and qualified contractors as they relate to the requirements of the project.
- B. Bidder prequalification criteria may be obtained from the above Architect upon letterhead request. Only those contractors that have completed the prequalification process and been certified by the City as qualified will be eligible to bid this project.
- C. Completed bidder prequalification applications with all supporting documents must be submitted to and received by the Architect at its office before 2:00 P.M. CDT local time on the 7th day of _____ April _____, 2020. Only on-time submittals will be accepted **Only those contractors that have completed the prequalification process and been certified by the City as qualified will be eligible to bid this project.**

D. A list of prequalified general contractors will be provided on April 9th, 2020.

5. Construction Manager: This contract shall NOT involve the use of a construction manager.

6. Bid Bonds: Each bidder must submit with its bid a cashier's check drawn on an Alabama bank or a fully executed bid bond on the form that is contained in the Contract Documents executed by a surety company duly authorized and qualified to make bond in the State of Alabama. All bonds, sureties and/or cashier checks will be made payable to the City for an amount not less than 5 percent of the City's or its engineers or architects estimated cost of the Project or of the total bid in the proposal, but in no event more than \$10,000.00.

7. Sales and Use Tax Savings: Alabama Department of Revenue Rule 810-6-3.69.02(2010) exempts certain payment of state, county, and municipal sales and use taxes by the contractor or subcontractor on tangible personal property to be incorporated into the realty pursuant to a contract with a municipal corporation such as the City of Tuscaloosa. All tax exempt purchases shall be in accordance with the laws of this state and the Alabama Department of Revenue. It is the sole responsibility of the successful contractor to make the necessary inquiries and determinations as to what materials or items of tangible personal property to be incorporated into the project qualify as tax exempt in the opinion of the Alabama Department of Revenue. Unless otherwise noted, the project will be bid and administered in compliance with the State of Alabama Act 2013-205, Certificate of Exemption from Sales and Use Tax for Governmental Entities, regarding sales and use taxes. Sales and use taxes shall not be included in the bid. The Contractor shall be responsible for obtaining a certificate of exemption from the Alabama Department of Revenue for purchases of materials and other tangible property made part of the project. Any subcontractors purchasing materials or other tangible personal property as part of the project shall also be responsible for obtaining a certificate of exemption. The estimate sales and use tax saving must be accounted for on the bid proposal. Failure to provide the estimated sales and use tax savings may render the bid as non-responsive. Other than determining responsiveness of the bid, sales and use tax accounting shall not affect the bid pricing nor shall be considered in the determination of the lowest responsible and responsive bidder.

8. Non-Mandatory Pre-Bid Conference: A non-mandatory pre-bid conference will be held after both the list of Prequalified General Contractors has been issued and the Contract Documents (drawings and specifications) have been issued. Date, time, and location will be provided by addendum.

NOTE: All bidders are advised to carefully read the Instructions to Bidders contained in the Contract Documents, which provisions and requirements are adopted herein by reference.

CITY OF TUSCALOOSA, ALABAMA,
A MUNICIPAL CORPORATION
Walter Maddox, Mayor

[END ADVERTISEMENT FOR BID—OFFICE OF THE CITY ATTORNEY]