

APPROVED AS TO FORM



Office of the City Attorney

Prepared By: KLM  
Requested: Projects Cmte.  
Presentation on: 10/23/18  
Suspension of Rules: NO

## RESOLUTION

RESOLUTION TENTATIVELY SELECTING THE CASSADY COMPANY, INC.  
AS PROFESSIONAL ENGINEER FOR  
LIFT STATIONS 10 & 11 UPGRADES PROJECT  
(A18-0873/2018.025.001)

WHEREAS, the City of Tuscaloosa issued a Request for Proposals (“RFP”) to determine the interest and the qualifications of professional engineering firms to provide engineering and related services for the following project: Lift Station 10 & 11 Upgrades; and,

WHEREAS, firms were notified in the RFP that the City requires the services of a professional firm which has the knowledge, experience and expertise to perform the services as requested in the RFP; and,

WHEREAS, City staff evaluated and graded each response according to a numerical and pass/fail grading system set forth in Section 3 of the RFP; and,

WHEREAS, consideration was given to such matters as firm integrity, compliance with public policy, record of past performance, and financial and technical resources, professional competency, firm reputation, track record of communication between the firm and the city during past projects (if any), specialized experience, and other factors deemed critical for success of the project; furthermore, this was a qualifications-based procurement of professional services, the purpose of which was to evaluate the competitors’ qualifications; and,

WHEREAS, on October 16, 2018, City staff recommended to the City of Tuscaloosa Projects Committee selection of The Cassady Company, Inc. to provide the required scope of services.

WHEREAS, selection of a firm for this project is contingent upon the Alabama Department of Environmental Management’s (ADEM’s) approval and is contingent upon the Tuscaloosa City Council’s 2018 SRF financing plan for this project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TUSCALOOSA AS FOLLOWS:

1. That, subject to negotiation of fair and reasonable compensation, subject to approval by ADEM and subject to the Tuscaloosa City Council's 2018 SRF financing plan, The Cassady Company, Inc. is hereby tentatively selected to provide the abovementioned scope of services related to professional engineering and related services.

2. That the Office of the City Attorney is directed to begin contract negotiations with The Cassady Company, Inc. to establish a scope of services and a not-to-exceed contract amount based upon the firm's hourly rate schedule, after which City staff is directed to return to the City Council for authorization to proceed with the negotiated contract. In the event that the Office of the City Attorney is unable to negotiate a contract that, in staff's opinion, is not to the City's interest, City staff will return to the City Council with a recommended alternative course of action.

FUNDING REQUIRED:  Yes  No

COUNCIL ACTION

Funding is contingent upon the Alabama Department of Environmental Management's (ADEM's) approval to award SRF funding, and the City's financing plan for the debt service.

*JOM*

Resolution \_\_\_\_\_  
Ordinance \_\_\_\_\_  
Introduced \_\_\_\_\_  
Passed \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Unanimous 10/23/18 \_\_\_\_\_  
Failed \_\_\_\_\_  
Tabled \_\_\_\_\_  
Amended \_\_\_\_\_  
Comments: \_\_\_\_\_

By: *Suzanne J. Smith*  
Chief Financial Officer