


APPROVED AS TO FORM

  
Office of the City Attorney

Prepared By: KLM  
Requested: Projects Cmte.  
Presentation on: 10/23/18  
Suspension of Rules: NO

## RESOLUTION

### RESOLUTION TENTATIVELY SELECTING MCGIFFERT & ASSOCIATES, LLC AS PROFESSIONAL ENGINEER FOR CAMPUS AREA WATER DISTRIBUTION SYSTEM AND INSTRUMENTATION UPGRADES PROJECT (A18-0877/2018.019.001)

WHEREAS, the City of Tuscaloosa issued a Request for Proposals (“RFP”) to determine the interest and the qualifications of professional engineering firms to provide engineering and related services for the following project: Campus Area Water Distribution System and Instrumentation Upgrades Project ; and,

WHEREAS, firms were notified in the RFP that the City requires the services of a professional firm which has the knowledge, experience and expertise to perform the services as requested in the RFP; and,

WHEREAS, City staff evaluated and graded each response according to a numerical and pass/fail grading system set forth in Section 3 of the RFP; and,

WHEREAS, consideration was given to such matters as firm integrity, compliance with public policy, record of past performance, and financial and technical resources, professional competency, firm reputation, track record of communication between the firm and the city during past projects (if any), specialized experience, and other factors deemed critical for success of the project; furthermore, this was a qualifications-based procurement of professional services, the purpose of which was to evaluate the competitors’ qualifications; and,

WHEREAS, on October 16, 2018, City staff recommended to the City of Tuscaloosa Projects Committee selection of McGiffert & Associates, LLC to provide the required scope of services.

WHEREAS, selection of a firm for this project is contingent upon the Alabama Department of Environmental Management’s (ADEM’s) approval and is contingent upon the Tuscaloosa City Council’s 2018 SRF financing plan for this project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TUSCALOOSA AS FOLLOWS:

1. That, subject to negotiation of fair and reasonable compensation, subject to approval by ADEM and subject to the Tuscaloosa City Council's 2018 SRF financing plan, McGiffert & Associates, LLC is hereby tentatively selected to provide the abovementioned scope of services related to professional engineering and related services.

2. That the Office of the City Attorney is directed to begin contract negotiations with McGiffert & Associates, LLC to establish a scope of services and a not-to-exceed contract amount based upon the firm's hourly rate schedule, after which City staff is directed to return to the City Council for authorization to proceed with the negotiated contract. In the event that the Office of the City Attorney is unable to negotiate a contract that, in staff's opinion, is not to the City's interest, City staff will return to the City Council with a recommended alternative course of action.

FUNDING REQUIRED:  Yes  No *1001*

Funding is contingent upon the  
Alabama Department of  
Environmental Management's  
(ADEM's) approval to award  
SRF funding, and the City's  
financing plan for the debt  
service.

By: *Suzanne J. Brown*  
Chief Financial Officer

COUNCIL ACTION

Resolution \_\_\_\_\_  
Ordinance \_\_\_\_\_  
Introduced \_\_\_\_\_  
Passed 10/23/18  
2<sup>nd</sup> Reading \_\_\_\_\_  
Unanimous \_\_\_\_\_  
Failed \_\_\_\_\_  
Tabled \_\_\_\_\_  
Amended \_\_\_\_\_  
Comments: \_\_\_\_\_